

Tuesday, May 2, 2023

Beebe Estate Trustees Meeting

May Meeting Minutes

Beebe Estate
May 2 2023

Attending: Jess, Bill, Dave, Sarah
By phone: Sean
Special Guests: Tarica Leskiw and Susan Hollister

Meeting called to order at 7:38 pm

1. Review of April minutes — vote to approve and approved
2. Monthly treasurer report— no major expenditures, Jess asked about receiving City accounts and a shared drive for storage; \$30 pp/per month, too much? We could all set up personal gmail accounts specific to Beebe? Shared Google Drive?
3. Tenants and event rentals — nothing of note; calendar is booked and events running smoothly
4. Maintenance discussion—
 - Garden spring clean, need to gather some bids
 - Floors project— phased approach starting this summer?
 - Benches update — Sarah sprayed the benches and will scrape them next week
 - Garden lighting— would be great to add some subtle lighting to the garden and/or exterior of the house
5. Draft MOU discussion/ update
 - Susan Hollister and Tarica Leskiw join us to share institutional history
 - What is the City's Liability Policy? Beebe's specifically? We need to sit down with the City Solicitor. Bill has requested a meeting.
 - Ask the Library Trustees how they operate? Events? Insurance?
6. Other Business
 - Archive finds with Jess:
 - History of the Beebe DVD from the archives. MMTV has DVD player available for a watch party

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When Beebe was established in 1998, it was suggested at the time that an outside management company be brought in

Punchlist of landscape— contracted by outside company responsible; the irrigation system for Beebe is shared with the Beebe School

MasterPlan of the landscape and funding for implementation

Scan the preservation restriction and share w all Trustees

Meeting ended at 9:38 pm