

Beebe Estate Trustees Meeting

March Meeting Minutes

Attending: Jessica, Bill, Dave, and Sarah

Absent: Sean

Started at 7:38 pm

Review of February 2023 minutes and vote to approve

Monthly Treasurer report

Review of reimbursement paperwork and signatures

Event deposits are rolling in as expected

Monthly maintenance discussion

Garden Maintenance

Procedure for hiring new landscaper reviewed. Bill will contact City Hall to clarify if RFQ is required

Scope of contract is spring/fall to prune, weed, plant annuals

DPW mows lawn and mulches each spring

Would be good to share with a few local vendors

The benches are in need of cleaning. Sarah will do a test patch of Wet and Forget on garden benches

ADA report — no updates at this time

Tenants and event rentals

We are booked through the summer. Starting get some fall bookings.

Joyful Music/ Music Together will be continuing this spring — hybrid format indoor/outdoor 945/1045 on Tuesdays — beginning April 18

Dave will follow-up and review payments and payment schedule with Joyful Music

\$25 per hour — we will require half the payment upfront prior to start of each semester

Other business

Sarah will submit the dates for our 2023 meetings to the City Clerk's office

Motion to adjourn by Bill and Jess seconds at 8:29 pm