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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Beebe Estate Board of Trustees

MEETING DATE: Tuesday, January 10, 2023

TIME: 7:30

MEETING

LOCATION: Beebe Estate, 235 W. Foster St, Melrose

REQUESTED BY: Jessica McKenna, Trustee

AGENDA

1. Review of Minutes
2. Monthly Treasurer report
3. Monthly maintenance discussion
4. MOA with City – status update
5. Tenants and Event Rentals – schedule for January/Feb/March
6. Other Trustees business
 - New Trustee appointments – status
 - Trustee roles
 - 2023 meeting schedule