



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Beebe Estate Board of Trustees

MEETING DATE: Tuesday, December 6, 2022

TIME: 7:30

MEETING

LOCATION: Beebe Estate, 235 W. Foster St, Melrose

REQUESTED BY: Jessica McKenna, Trustee

AGENDA

1. Review of Minutes
2. Monthly Treasurer report
3. Monthly maintenance discussion
Cleaning contractor
4. 5 year capital planning discussion
5. MOA with City – status update
6. Tenants and Event Rentals – schedule for December/January
7. Other Trustees business
New Trustee appointment – status