



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Beebe Estate Board of Trustees

MEETING DATE: Tuesday, November 1, 2022

TIME: 7:30

MEETING

LOCATION: Beebe Estate, 235 W. Foster St, Melrose

REQUESTED BY: Jessica McKenna, Trustee

AGENDA

1. Review of Minutes
2. Monthly Treasurer report
3. Monthly maintenance discussion
 - Cleaning contractor
 - Planning for 2023
4. MOA with City – status update
5. Tenants and Event Rentals – schedule for November/December
6. Other Trustees business
 - New Trustee appointment – status