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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: Wednesday, November 19, 2025

TIME: 7:30 PM

MEETING LOCATION: 910 Main Street
Melrose, MA 02176

REQUESTED BY: Martin Corona, Executive Director

AGENDA

1. **Roll Call**
 - Declaration of a Quorum
2. **Minutes Pending Adoption:**
 - Minutes from October 22, 2025, MHA Regular Board Meeting
3. **Tenant Association and Public Comments:**
4. **MHA Program Management/Operations Report (Executive Director Report):**
 - a. CHAMP Admission/Intake/Screening:
 - Update on Applicant Processing
 - b. State-Aided Elderly/Handicapped Programs (667-1)- Elderly/Family Housing:
 - Rent Collection Report (October 2025)
 - Vacancy Report (October 2025)
 - Recertification Report (October 2025)
 - EOHLC 3rd Quarter Report
 - c. Maintenance Department:
 - October 2025 Work Order Report
 - Capital Improvement Projects Update
(McCarthy & Steele Electric Panel and McCarthy Window Project)
 - d. Rental Assistance (Section 8/MRVP/AHVP/DMH):
 - October 2025 Report
 - Recertification Report (October 2025)
 - FSS Application Grant Update
 - e. Financial Administrator's report:
 - August 2025 Comparatives
 - Approval of Disbursements-September 2025
 - Review of Disbursements-October 2025
5. **New Business**
 - Approval of MBI Retrofit Grant-McCarthy Community
 - Approval of MHA 2026 Budget-Presented by Michael Guyder, CBIZ
6. **Adjournment**

**The next MHA Regular Public Board meeting is scheduled for Tuesday, November 18, 2025, at 7:30 p.m. at 910 Main Street, Melrose, MA. 02176*



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