



RECEIVED

By City Clerk's Office at 11:03 am, Sep 29, 2022

NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Beebe Estate Board of Trustees

MEETING DATE: Tuesday, October 4, 2022

TIME: 7:30

MEETING

LOCATION: Beebe Estate, 235 W. Foster St, Melrose

REQUESTED BY: Jessica McKenna, Trustee

AGENDA

1. Review of Minutes
2. Monthly Treasurer report
3. Monthly maintenance discussion
 - Cleaning contractor
 - Repair needs
 - Fall landscape tasks
4. MOA with City – status update
5. Tenants and Event Rentals – schedule for October/November
6. Other Trustees business
 - New Trustee appointment – status