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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Beebe Estate Board of Trustees

MEETING DATE: Tuesday, June 7, 2022

TIME: 7:30

MEETING

LOCATION: Beebe Estate, 235 W. Foster St, Melrose

REQUESTED BY: Jessica McKenna, Trustee

AGENDA

1. Review of May Minutes
2. Monthly Treasurer report
3. Monthly maintenance discussion
 - Cleaning contractor
 - Parlor rug readjustment
 - Other repair needs
 - Update on Landscape walk through with DPW
4. MOA with City – status update
5. Tenants and Event Rentals – status update
6. Other Trustees business
 - New Trustee appointment – status
 - Trustee Roles
7. Update on adjacent city projects – Denise Gaffney, City Planner