

Beebe Estate Board of Trustees**Meeting Minutes****January 4, 2022, 7:30pm**

Meeting Format: Virtually, via WebEx

Present: Jessica McKenna (co-chair), Bill Butler (co-chair), Tarica Leskiw (treasurer), Dorie Withey, Sean Heneghan

Absent: Betsy Friedberg (secretary)

Upcoming mandatory training for all city boards and committees discussed. The co-chairs will participate on 1/5/2022; other members on 1/19/2022.

Treasurer's report: Revolving Fund currently has about \$103,000. Operating budget includes \$2,000 for building repair. Motion made by Leskiw to apply the operating budget towards the boiler replacement project and this line zeroed out. Seconded by McKenna. All approved, none opposed.

Trustee terms: Leskiw, Heneghan and Friedberg need to review their files to determine what year they became trustees and report back at next meeting; McKenna – 2014; Butler – 2016; Withey– 2019.

Next Steps: Identify remaining trustee start dates and record, confirming when next 3 year length is up. Currently one vacancy in need of filling; Withey plans to step away at the end of her term this year and a second vacancy will also need to be filled.

The Preservation Restriction (PR) on the building – a copy of the PR to be located and distributed to all Trustees to review as a board, to refresh all trustees on the terms of the PR.

Leskiw will be meeting with Margot of the Mayor's office to review some questions that Margot has to better understand the roles and responsibilities of the Trustees.

Floor plans of both the first and second floors - Gary Wolf may have plans from the work that they did on the Beebe in the 90s. Friedberg to reach out to see if any can be located.

Meeting adjourned at 8:30pm