



CITY OF MELROSE
APPROPRIATIONS & OVERSIGHT COMMITTEE
AGENDA • JANUARY 13, 2025

Council Chamber, First Floor, Melrose City Hall Committee Meeting
562 Main Street, Melrose, MA 02176

7:50 PM

I. CALL TO ORDER

Mark Garipay	Chair
Maya Jamaledine	Vice Chair
Cal Finocchiaro	
Ward Hamilton	
Manjula Karamcheti	
Leila Migliorelli	President, Ex Officio
John Obremski	
Devin Romanul	
Robb Stewart	
Kimberly Vandiver	
Ryan Williams	

II. PUBLIC COMMENT

tcifuni@cityofmelrose.org is inviting you to a scheduled Zoom meeting.

Topic: City Council Subcommittee Meetings

Time: Jan 13, 2025 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://cityofmelrose-org.zoom.us/j/97865284910?pwd=CCAAjyBNnTRbtLkjdfaWbwKUZxpk2A.1>

Meeting ID: 978 6528 4910

Passcode: 808887

III. MINUTES APPROVAL

1. Appropriations and Oversight - Committee Meeting - Oct 21, 2024 7:15 PM
2. Appropriations and Oversight - Committee Meeting - Dec 9, 2024 7:45 PM

IV. LEGISLATIVE ITEMS

1. **(ID # 12273):** An appropriation in the amount of \$244,658.24 from Peg Access to MMTV, Melrose Public Schools and for Legal Services and expenses related to cable-license renewal.

From: City Council

ASSIGNED TO COMMITTEE

2. **(ID # 12327):** Renewal of the Inter-Municipal Veterans Service Agreement Among The City of Melrose, The Town of Wakefield and The Town Of Saugus

From: City Council

ASSIGNED TO COMMITTEE

3. **(ID # 12328):** Acceptance of Massachusetts Department of Environmental Protection Recycling Dividend Program Grant in the amount of \$14,300

4. **(ID # 12329):** Transfer of the land and building previously used for the Beebe School, located at 263 West Foster Street in Melrose, MA, to the care, custody and control of the Mayor to be used for general municipal purposes.

From: City Council

ASSIGNED TO COMMITTEE

V. ADJOURNMENT



CITY OF MELROSE
APPROPRIATIONS & OVERSIGHT COMMITTEE
MINUTES • OCTOBER 21, 2024

Council Chamber, First Floor, Melrose City Hall Committee Meeting
562 Main Street, Melrose, MA 02176

7:15 PM

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Maya Jamaledine	Chair	Present	
Ryan Williams	Vice Chair	Present	
Mark Garipay		Present	
Robb Stewart		Absent	
Manjula Karamcheti		Absent	
John Obremski		Present	
Ward Hamilton		Present	
Kimberly Vandiver		Present	
Devin Romanul		Present	
Cal Finocchiaro		Present	
Leila Migliorelli	President, Ex Officio	Present	

II. PUBLIC COMMENT

Zoom Information
Oct 21, 2024
Melrose City Council and Council Committees

Please click the link below to join the webinar:
<https://cityofmelrose-org.zoom.us/j/95160467988?pwd=kwyj4uFMEhCZJngQoBOov0knq8XOv.1>
Webinar ID: 951 6046 7988
Passcode: 846986

III. GRANTS

- GRANT-2025-4** : Acceptance of a Grant in the amount of \$14,662.00 to support the Municipal Road Safety Program

From: City Council

ASSIGN TO COMMITTEE

Motion to Pass made by Councilor Garipay
Seconded by Williams
All were in Favor

Minutes Acceptance: Minutes of Oct 21, 2024 7:15 PM (Minutes Approval)

RESULT:	OUGHT TO PASS [9 TO 0]	Next: 10/21/2024 7:45 PM
TO:	City Council	
AYES:	Jamaleddine, Williams, Garipay, Obremski, Hamilton, Vandiver, Romanul, Finocchiaro, Migliorelli	
ABSENT:	Robb Stewart, Manjula Karamcheti	

IV. APPOINTMENTS

1. **APPT-2025-10:** Appointment of Lori Massa, 145 Bellevue Avenue, Melrose, MA, as Director of Planning and Community Development

Motion to Recommend made by President Finocchiaro
 Seconded by Councilor Williams
 All were in Favor

RESULT:	RECOMMEND [9 TO 0]	Next: 10/21/2024 7:45 PM
TO:	City Council	
AYES:	Jamaleddine, Williams, Garipay, Obremski, Hamilton, Vandiver, Romanul, Finocchiaro, Migliorelli	
ABSENT:	Robb Stewart, Manjula Karamcheti	

2. **APPT-2025-11:** Appointment of Robert Carrillo, 28 Baxter Street, Melrose, MA as Superintendent of Parks & Open Spaces

Motion to recommend made by Councilor Garipay
 Seconded by Councilor Finocchiaro
 All were in Favor

RESULT:	RECOMMEND [9 TO 0]	Next: 10/21/2024 7:45 PM
TO:	City Council	
AYES:	Jamaleddine, Williams, Garipay, Obremski, Hamilton, Vandiver, Romanul, Finocchiaro, Migliorelli	
ABSENT:	Robb Stewart, Manjula Karamcheti	

V. ADJOURNMENT

Motion to adjourn made by Councilor Jamaleddine
 All were in favor



CITY OF MELROSE

APPROPRIATIONS & OVERSIGHT COMMITTEE

MINUTES • DECEMBER 9, 2024

Council Chamber, First Floor, Melrose City Hall Committee Meeting
562 Main Street, Melrose, MA 02176

7:52 PM

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Maya Jamaledine	Chair	Present	
Ryan Williams	Vice Chair	Absent	
Mark Garipay		Present	
Robb Stewart		Present	
Manjula Karamcheti		Present	
John Obremski		Present	
Ward Hamilton		Absent	
Kimberly Vandiver		Present	
Devin Romanul		Present	
Cal Finocchiaro		Absent	
Leila Migliorelli	President, Ex Officio	Present	

II. PUBLIC COMMENT

tcifuni@cityofmelrose.org is inviting you to a scheduled Zoom meeting.

Topic: P&L, H,E & W and A & O Subcommittee

Time: Dec 9, 2024 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://cityofmelrose-org.zoom.us/j/95852599915?pwd=mnqVy9aXUqDVT2GbYMPCXTckl5SF9o.1>

Meeting ID: 958 5259 9915

Passcode: 861199

III. MINUTES APPROVAL

1. Appropriations and Oversight - Committee Meeting - Nov 25, 2024 7:30 PM

RESULT:	ACCEPTED [8 TO 0]
AYES:	Jamaledine, Garipay, Stewart, Karamcheti, Obremski, Vandiver, Romanul, Migliorelli
ABSENT:	Ryan Williams, Ward Hamilton, Cal Finocchiaro

2. Appropriations and Oversight - Committee Meeting - Dec 2, 2024 7:30 PM

Minutes Acceptance: Minutes of Dec 9, 2024 7:45 PM (Minutes Approval)

RESULT:	ACCEPTED [8 TO 0]
AYES:	Jamaledine, Garipay, Stewart, Karamcheti, Obremski, Vandiver, Romanul, Migliorelli
ABSENT:	Ryan Williams, Ward Hamilton, Cal Finocchiaro

IV. LEGISLATIVE ITEMS

Motion to Suspend 37B to have Mayor Speak

1. **(ID # 12007):** Acceptance of State Earmark for City Hall Front Door in the amount of \$40,000

From: City Council

ASSIGN TO COMMITTEE

Motion to Recommend made by Councilor Stewart
Seconded by Councilor Karamcheti
All were in FAVOR
Motion passed

RESULT:	OUGHT TO PASS [8 TO 0]	Next: 12/16/2024 7:45 PM
TO:	City Council	
AYES:	Jamaledine, Garipay, Stewart, Karamcheti, Obremski, Vandiver, Romanul, Migliorelli	
ABSENT:	Ryan Williams, Ward Hamilton, Cal Finocchiaro	

2. **(ID # 12008):** Acceptance of a State Earmark for Wyoming Cemetery in the amount of \$50,000

From: City Council

ASSIGN TO COMMITTEE

Motion to recommend made by Councilor Stewart
Seconded by Councilor Karamcheti
All were in Favor
Motion passed

Minutes Acceptance: Minutes of Dec 9, 2024 7:45 PM (Minutes Approval)

RESULT:	OUGHT TO PASS [8 TO 0]	Next: 12/16/2024 7:45 PM
TO:	City Council	
AYES:	Jamaledine, Garipay, Stewart, Karamcheti, Obremski, Vandiver, Romanul, Migliorelli	
ABSENT:	Ryan Williams, Ward Hamilton, Cal Finocchiaro	

3. **(ID # 12241):** FY25 Municipal ADA Improvement Grant Acceptance in the amount of \$38,000 to address accessibility issues at Melrose High School and Horace Mann Elementary School

Motion to recommend made by Councilor Karamcheti
 Seconded by Councilor Romanul
 All were in Favor
 Motion passed

RESULT:	OUGHT TO PASS [8 TO 0]	Next: 12/16/2024 7:45 PM
TO:	City Council	
AYES:	Jamaledine, Garipay, Stewart, Karamcheti, Obremski, Vandiver, Romanul, Migliorelli	
ABSENT:	Ryan Williams, Ward Hamilton, Cal Finocchiaro	

4. **(ID # 12247):** Appointment of Tanji Cifuni as Melrose City Clerk for a three-year term ending December 2027.

Sponsored by: Robb Stewart, Mark Garipay, President, Ex Officio Leila Migliorelli

From: City Council

ASSIGN TO COMMITTEE

Motion to Recommend made by President Migliorelli
 Seconded by Councilor Romanul
 All were in FAVOR
 Motion passed

Minutes Acceptance: Minutes of Dec 9, 2024 7:45 PM (Minutes Approval)

RESULT:	RECOMMEND [8 TO 0]	Next: 12/16/2024 7:45 PM
TO:	City Council	
AYES:	Jamaledine, Garipay, Stewart, Karamcheti, Obremski, Vandiver, Romanul, Migliorelli	
ABSENT:	Ryan Williams, Ward Hamilton, Cal Finocchiaro	

V. ADJOURNMENT

Motion to Adjourn made by Councilor Garipay

Seconded by Councilor Romanul

All were in Favor

Meeting was adjourned at 8:16 pm

Minutes Acceptance: Minutes of Dec 9, 2024 7:45 PM (Minutes Approval)

CITY OF MELROSE

In City Council

January 13, 2025

AN ORDER

(ID # 12273)

An appropriation in the amount of \$244,658.24 from Peg Access to MMTV, Melrose Public Schools and for Legal Services and expenses related to cable-license renewal.

BE IT ORDERED

An Appropriation from the PEG Access Cable Fund (#2922) in the amount of \$189,326.59 to MMTV, \$47,331.65 to Melrose Public Schools and \$8,000 for Legal Services. The receipts requested for appropriation represent the total amount collected fiscal year to date. Fund 2922 was established by Council Order on 6/17/19 Order 2019-109 and under MGL Chapter 44 Section 53F 3/4.

HISTORY:

12/16/24 City Council

ASSIGNED TO COMMITTEE

Appropriation (ID # 12273)

Meeting of January 13, 2025

In the Appropriations & Oversight
Committee
Ordained Roll Call

Passed January 13, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
Appropriations & Oversight
Committee

Jennifer Grigoraitis, Mayor

Date

Date



Shannon Phillips
City Solicitor
SPhillips@cityofmelrose.org

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4184
Facsimile - (781) 979-4205

MEMORANDUM

To: Melrose City Council

cc: Mayor Jennifer Grigoraitis
 Kerriann Golden, CFO/Auditor

Date: December 11, 2024

From: Shannon Phillips, City Solicitor

Re: Order relative to Appropriations from PEG Access Cable Fund (#2922)

Please accept this memorandum to provide context relative to the current appropriation requests before you from the PEG Access and Cable Related Fund.

Currently, the City of Melrose has two Cable Licenses in effect- Comcast's license runs from March 1, 2023 to February 28, 2033 and Verizon's license runs from June 27, 2022 to June 26, 2027. Given the significant amount of time required to undergo an ascertainment process and negotiations for these licenses, the City will begin undertaking the license renewal process for Verizon in the very near future.

The current Order before you is requesting three appropriations from this Special Revenue Fund. Given the nature of this Fund, Massachusetts General Laws c. 44, § 53F ¾ requires that appropriations be made by City Council prior to being spent, and allows this money to be appropriated for *cable-related purposes* to:

1. Support cable PEG access service or programming for city or town residents, whether operated by a city or town department or a contractor.
2. Monitor the cable operator's compliance with the franchise agreement.

3. Prepare for renewal of the cable franchise license, including any associated expert and legal services.¹

The first two appropriation requests before you are ones this Council has seen twice a year in years prior: an appropriation to MMTV and an appropriation to the Schools. The appropriation amounts requested to these two entities are consistent with historical precedent in the City of appropriating 80% of monies received from these licensees to MMTV and 20% to Schools.²

The third appropriation request in this Order is a request for an initial appropriation from this Fund for any services or expenses related to cable license renewal proceedings. In previous years, even under my predecessor, the Legal Department has used the legal services of Epstein & August who have specific expertise in assisting municipalities with these cable franchise license negotiations. Historically, the expenses for those services and any expenses related to the license renewal process itself- including costs associated with holding public hearings such as costs for advertisements in the newspaper- have come only from the Legal Department budget.

Given the allowances under the statute however, and in light of the upcoming Verizon license renewal process, the City is requesting an appropriation of \$8,000 from this Fund so it may pay directly for such services and expenses related to cable franchise license renewals. If appropriated by Council, per the City Auditor, a line item will be set up within this Special Revenue Fund from which any bills related to the cable franchise license renewals may be paid.³

Thank you for your attention to this matter. Please reach out to me directly with any questions or concerns you might have.

¹ See Mass. Gen. Laws ch. 44 § 53F ¾ and Division of Local Services (DLS) Bureau of Accounts *Informational Guideline Release (IGR)* No. 16-102 January 2016

<https://dls.gateway.dor.state.ma.us/gateway/DLSPublic/IgrMaintenance/Index/673>

² Pursuant to the Comcast and Verizon license agreements, 5% of their gross revenues are paid by the providers (Comcast and Verizon) to the City. Since 2019, this Special Revenue Fund was established by City Council Order where all monies received by these licensees pursuant to their agreements are deposited. Historically, since at least 2013, amounts distributed to MMTV and Schools have reflected proportions of 4% of that 5% of revenues going to MMTV and 1% to Schools (or in other words 80% of monies received being appropriated to MMTV and 20% to Schools). *Mayor Grigoraitis has requested the Superintendent Deleidi re-evaluate these proportion splits to determine whether they are still appropriate to continue with in the future, or whether the Schools could use any additional monies to support cable PEG access services or programming.

³The number currently requested is not the total appropriation amount the City expects to need for license renewals. Rather, the City will make future appropriation requests for this purpose at the same time as requests for appropriation to MMTV and Schools from this fund are made in the future.

CITY OF MELROSE

In City Council

January 13, 2025

AN ORDER

(ID # 12327)

Renewal of the Inter-Municipal Veterans Service Agreement Among The City of Melrose, The Town of Wakefield and The Town Of Saugus

BE IT ORDERED

Renewal of the Inter-Municipal Veterans Service Agreement Among The City of Melrose, The Town of Wakefield and The Town Of Saugus

HISTORY:

01/06/25 City Council

ASSIGNED TO COMMITTEE

Order (ID # 12327)

Meeting of January 13, 2025

In the Appropriations & Oversight
Committee
Ordained Roll Call

Passed January 13, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
Appropriations & Oversight
Committee

Jennifer Grigoraitis, Mayor

Date

Date

INTER-MUNICIPAL AGREEMENT
AMONG THE CITY OF MELROSE, THE TOWN OF WAKEFIELD AND THE TOWN OF SAUGUS
REGARDING A VETERANS' SERVICES DISTRICT

THIS AGREEMENT dated as of this day of , 2024 ("Agreement") by and between the Town of Saugus, a Massachusetts municipal corporation having a usual place of business at Town Hall, 298 Central Street, Saugus, MA 01906 acting by and through its Town Manager ("Saugus"); the Town of Wakefield, a Massachusetts municipal corporation having a usual place of business at Town Hall, 11 Lafayette Street, Wakefield, MA 01880 acting by and through its Town Council ("Wakefield"); and the City of Melrose, a Massachusetts municipal corporation having a usual place of business at 562 Main Street, Melrose, MA 02176, acting by and through its Mayor, the Honorable Jennifer Grigoraitis, with the approval of its City Council ("Melrose").

WITNESSETH THAT:

WHEREAS Saugus, Wakefield and Melrose desire to share the benefits and costs associated with a Veterans' Services District; and

WHEREAS each of the parties has obtained authority to enter into this Agreement pursuant to G.L. c.40, § 4A;

NOW, THEREFORE, in consideration of the premises set forth above and for other good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the parties hereto, intending to be legally bound, hereby agree under seal as follows:

1. Veterans' Services District. During the Term of this Agreement, as defined below, Saugus, Wakefield and Melrose shall assume their respective shares of the costs associated with a Veterans' Services District ("District"). Specifically, the parties shall share the services of a Veterans' Services District Director ("District Director") attached hereto and incorporated herein by reference as Appendices A-E, inclusive, are documents describing the anticipated structure of the District.

2. Term. The term of this Agreement (the "Term") shall commence on the date of execution hereof, and shall expire on June 30, 2026, unless earlier terminated as set forth herein. On or before March 1st of the expiring contract year, the parties shall review their contractual relationship, the terms of which are set forth herein, to ensure that this Agreement continues to satisfy the needs and objectives of each community.

3. Identity of District Director. The parties shall share the services and costs of the newly hired District Director, Gayle-Jean Angelo or a successor hired through the standard personnel practice of Melrose.

4. Compensation. Melrose shall pay the salary and benefits of the District Director and the designated Veteran Services Officers (VSO) for Melrose, Saugus, and Wakefield ("each community"). Saugus and Wakefield shall each contribute their respective one-third (1/3) shares of the associated costs for the position of District Director, and 100% of the costs for their VSO in their respective communities (i.e. for each VSO the salary and Medicare costs). Saugus and Wakefield shall make these payments by paying to Melrose a variable sum, as required by the terms and conditions of this Agreement, each fiscal quarter during the Term, each payment to be due and payable within thirty (30) days after receipt of said invoice from Melrose. Such invoices will be sent out on or about 08/01, 11/01, 02/01 and 05/01 of each year during the Term of this Agreement. Melrose shall adjust the compensation it pays said positions as may be required to do in accordance with any standard personnel practices, its Employment Manual, and any additional requirements under the Law and shall give prompt written notice to Saugus and Wakefield of any such adjustment. Saugus and Wakefield shall adjust their quarterly payments accordingly.

In connection with this Agreement, Melrose, Saugus and Wakefield shall each separately employ an individual for the position of Veterans' Administrative Assistant who shall be employed to perform veterans-related services in their respective communities only. Said Veterans' Assistant shall be required to work a minimum of eighteen (18) hours in the employing community's veterans' services office on a weekly basis. The costs and benefits associated with employing this Veterans' Assistant shall be the sole responsibility of the community employing said individual.

5. Other Benefits. Melrose shall provide the District Director and the designated VSO for each community with all benefits to which they are entitled under standard personnel practices of the City of Melrose. All parties agree to grant the District Director and the designated VSOs in each community such vacation, sick days, personal days and other leave as set forth in the City of Melrose Employee Manual and standard personnel practices of Melrose. No party shall make any demand on the District Director or the VSOs or take any action with respect to the District Director or the VSOs that is in violation of their rights under such manual, Melrose standard personnel practices or applicable legislation.

6. Retirement, Unemployment and Workers' Compensation Benefits. The District Director will be a member of the Melrose Contributory Retirement System. Upon retirement, Saugus and Wakefield will be assessed a share of the cost of pension plans reflecting any

concurrent time the District Director spent working for Saugus and Wakefield hereunder pursuant to applicable Massachusetts General Laws. At the end of each fiscal year during the Term, Saugus and Wakefield shall reimburse Melrose for workers' compensation and unemployment costs, if any, associated with the employment of the District Director and their respective VSOs. Saugus and Wakefield shall also reimburse Melrose for its health insurance, life insurance, and Medicare costs associated with the District Director, said reimbursement to be equal to the proportion of Saugus and Wakefield's contribution to the total compensation package of the District Director.

7. Duties. The District Director shall perform the duties as required by the respective local laws and regulations of Melrose, Saugus and Wakefield. The District Director and the designated VSO for each community shall work primarily in the office spaces provided by Melrose, Saugus and Wakefield and shall maintain regular, public office hours in Saugus, Wakefield and Melrose, such office hours to be mutually agreed upon by the parties.

8. Indemnification. Saugus shall indemnify and hold harmless Melrose and Wakefield and each and all of their officials, officers, employees, agents, servants and representatives from and against any claim arising from or in connection with the performance by the District Director or their respective VSO of their duties in or for Saugus, including without limitation, any claim of liability, loss, damages, costs and expenses for personal injury or damage to real or personal property by reason of any negligent act or omission or intentional misconduct by the District Director or the VSO while in or performing services for Saugus.

Similarly, Melrose shall indemnify and hold harmless Saugus and Wakefield and each and all of their officials, officers, employees, agents, servants and representatives from and against any claim arising from or in connection with the performance by the District Director or their respective VSO of their duties in or for Melrose, including without limitation, any claim of liability, loss, damages, costs and expenses for personal injury or damage to real or personal property by reason of any negligent act or omission or intentional misconduct by the District Director or VSO while in or performing services for Melrose.

Similarly, Wakefield shall indemnify and hold harmless Saugus and Melrose and each and all of their officials, officers, employees, agents, servants and representatives from and against any claim arising from or in connection with the performance by the District Director or their respective VSO of their duties in or for Wakefield, including without limitation, any claim of liability, loss, damages, costs and expenses for personal injury or damage to real or personal property by reason of any negligent act or omission or intentional misconduct by the District Director or VSO while in or performing services for Wakefield.

Such indemnification shall include, without limitation, current payment of all costs of defense (including reasonable attorneys' fees, expert witness fees, court costs and related

expenses) as and when such costs become due and the amounts of any judgments, awards and/or settlements, provided that (a) the indemnifying party shall have the right to select counsel to defend against such claims, such counsel to be reasonably acceptable to the other parties and their insurers, if any, and to approve or reject any settlement with respect to which indemnification is sought; (b) each party shall cooperate with the others in all reasonable respects in connection with such defense; and (c) no party shall be responsible to pay any judgment, award or settlement to the extent occasioned by the negligence or intentional misconduct of any employee, agent, official or representative of any other party other than the District Director or the VSO. By entering into this Agreement, none of the parties has waived any governmental immunity or limitation of damages which may be extended to them by operation of law.

9. Termination. Participation in this Agreement may be terminated during the term as to any party effective at the commencement of the next fiscal year. For a party to terminate its participation in this Agreement, written notice of termination must be received by each other party on or before January 1 preceding the commencement of the next fiscal year on July 1. Any notice received after January 1 shall not terminate this Agreement as to that party until the second subsequent fiscal year. No such termination shall affect any obligation of indemnification that may have risen hereunder prior to such termination. The parties shall equitably adjust any payments made or due relating to the unexpired portion of the Term following such termination.

10. Assignment. No party shall assign or transfer any of its rights or interests in or to this Agreement, or delegate any of its obligations hereunder, without the prior written consent of the other parties.

11. Severability. If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, illegal or unenforceable, or if any such term is so held when applied to any particular circumstance, such invalidity, illegality or unenforceability shall not affect any other provision of this Agreement, or affect the application of such provision to any other circumstances, and this Agreement shall be construed and enforced as if such invalid, illegal or unenforceable provision were not contained herein.

12. Waiver. The obligations and conditions set forth in this Agreement may be waived only by a writing signed by the party waiving such obligation or condition. Forbearance or indulgence by a party shall not be construed as a waiver, nor limit the remedies that would otherwise be available to that party under this Agreement or applicable law. No waiver of any breach or default shall constitute or be deemed evidence of a waiver of any subsequent breach or default.

13. Amendment. This Agreement may be amended only by a writing signed by all parties duly authorized thereunto.

14. Governing Law. This Agreement shall be governed by and construed in accordance with the substantive laws of the Commonwealth of Massachusetts, without regard to the conflicts of laws provisions thereof.

15. Headings. The paragraph headings herein are for convenience only, are no part of this Agreement and shall not affect the interpretation of this Agreement.

16. Notices. Any notice permitted or required hereunder to be given or served on any party by any other party shall be in writing signed in the name of or on behalf of the party giving or serving the same. Notice shall be deemed to have been received at the time of actual receipt of any hand delivery or three (3) business days after the date of any properly addressed notice sent by mail as set forth below.

a. To Saugus. Any notice to Saugus hereunder shall be delivered by hand or sent by certified mail, return receipt requested, postage prepaid, to:

Scott Crabtree, Town Manager
Town Hall
298 Central Street
Saugus, MA 01906

or to such other address(es) as Saugus may designate in writing to Wakefield and Melrose.

b. To Wakefield. Any notice to Wakefield hereunder shall be delivered by hand or sent by certified mail, return receipt requested, postage prepaid, to:

Stephen P. Maio, Town Administrator
Town Hall
1 Lafayette Street
Wakefield, MA. 01880

or to such other address(es) as Wakefield may designate in writing to Saugus and Melrose.

c. To Melrose. Any notice to Melrose hereunder shall be delivered by hand or sent by certified mail, return receipt requested, postage prepaid, to:

The Honorable Mayor Jennifer Grigoraitis
 Melrose City Hall
 562 Main Street
 Melrose, MA 02176

With a copy to:

Shannon Phillips, City Solicitor
 Melrose City Hall
 562 Main Street
 Melrose, MA 02176

or to such other address(es) as Melrose may designate in writing to Saugus and Wakefield.

17. Complete Agreement. This Agreement constitutes the entire agreement among the parties concerning the subject matter hereof, superseding all prior agreements and understandings. There are no other agreements or understandings among the parties concerning the subject matter hereof. Each party acknowledges that it has not relied on any representations by either of the other parties or by anyone acting or purporting to act for any such other party or for whose actions any such other party is responsible, other than the express, written representations set forth herein.

18. Financial Safeguards. Melrose shall maintain separate, accurate and comprehensive records of all services performed for each of the parties hereto. Melrose shall maintain accurate and comprehensive records of all costs incurred by or on account of the Veterans' Services District, and all reimbursements and contributions received from Saugus and Wakefield. On an annual basis, the parties' financial officers shall jointly review the accounts of the District Director and the District VSO to ensure accounting consistency and reliability.

19. Justification for District Formation per Massachusetts Department of Veterans' Services. The parties hereto rely upon the documents attached as Appendices B-E as constituting a rational basis for approval by the Massachusetts Secretary of Veterans' Services for the formation of a veterans' services district established in accordance with 108 CMR 12.02(2)(a) through 12.02(2)(f).

WITNESS OUR HANDS AND SEALS as of the first date written above.

TOWN OF SAUGUS
By its Town Manager

TOWN OF WAKEFIELD
By its Town Council

CITY OF MELROSE
By its Mayor

Appendix A - MSW Shared Budget

VETERANS' SERVICES DISTRICT -FY25 ACTUAL SHARED BUDGET

Personnel	Name	Status	Salary	Accreditation Requirement (add 64 hrs)	Health Insurance	Life Insurance	Medicare	Total Comp
District VS Director	G.Angelo	FT	\$ 79,534.00	\$ -	\$2,000.00	\$ -	\$ 1,153.24	\$ 82,687.24
Melrose VSO	D. Goss	PT	\$ 26,292.24	\$ 1,797.76	\$ -	\$ -	\$ 407.31	\$ 28,497.31
Wakefield VSO	D. Mangan	PT	\$ 26,816.40	\$ 1,833.60	\$ -	\$ -	\$ 415.43	\$ 29,065.43
Saugus VSO	P. Cancelliere	PT	\$ 26,292.24	\$ 1,797.76	\$ -	\$ -	\$ 407.31	\$ 28,497.31
TOTALS			\$ 158,934.88	\$ 5,429.12	\$2,000.00	\$ -	\$ 2,383.28	\$ 168,747.28

Position	Hours	\$ per hour	Classification Grade	Classification Step
District VS Director	35	\$43.70	14	1
VSO Wakefield	18	\$28.65	9	5
VSO Saugus	18	\$28.09	9	1

City/Town	Amount Owed	% Contribution*
WAKEFIELD	\$ 56,625.08	33%
SAUGUS	\$ 56,056.96	33%
MELROSE	\$ 56,065.23	34%
TOTALS	\$ 168,747.28	100%

* Shared costs include VS Director only

Note: Melrose, Wakefield and Saugus are responsible for staffing their own VS Admin. Assistants.

FY25 Proposed Budget does not reflect the staffing changes in Melrose that took place in FY25.

Appendix B – District Formation Justification for DVS

District Name

Melrose Saugus Wakefield (MSW) Veterans' Services District

Municipalities

Melrose
Saugus
Wakefield

Municipality Populations (as of 2023)

Melrose	29,357
Saugus	28,630
Wakefield	27,810
Total	85,797

District Position Titles

District Veterans' Services Director
Veterans' Services Officer
Administrative Assistant

Number of Full-time Positions Required by Chapter 115

Director: 1 Full-Time
VSO: 1 Full-Time Equivalent
Clerical: 1 Full-Time Equivalent*

**District will have 3 part-time Admin. Assistants unique to each municipality to meet this requirement.*

**District will have 3 part-time VSOs unique to each municipality to meet this requirement.*

Office Locations

Director: 201 W Foster Street, Melrose, MA 02176
VSO: 201 W Foster Street, Melrose, MA 02176
VSO: 298 Central Street, Saugus, MA 01906
VSO: 30 Converse Street, Wakefield, MA 01880

Hours of Operation

Office should be staffed no less than 4 days per week at 6 hours per day for each location.

Appendix C – Mission Statement

Melrose Saugus Wakefield (MSW) Veterans' Services District

Mission Statement

*We will recon every avenue of
approach until we connect veterans
with the services they need.*

Appendix D – Goals and Objectives

Melrose Saugus Wakefield (MSW) Veterans' Services District

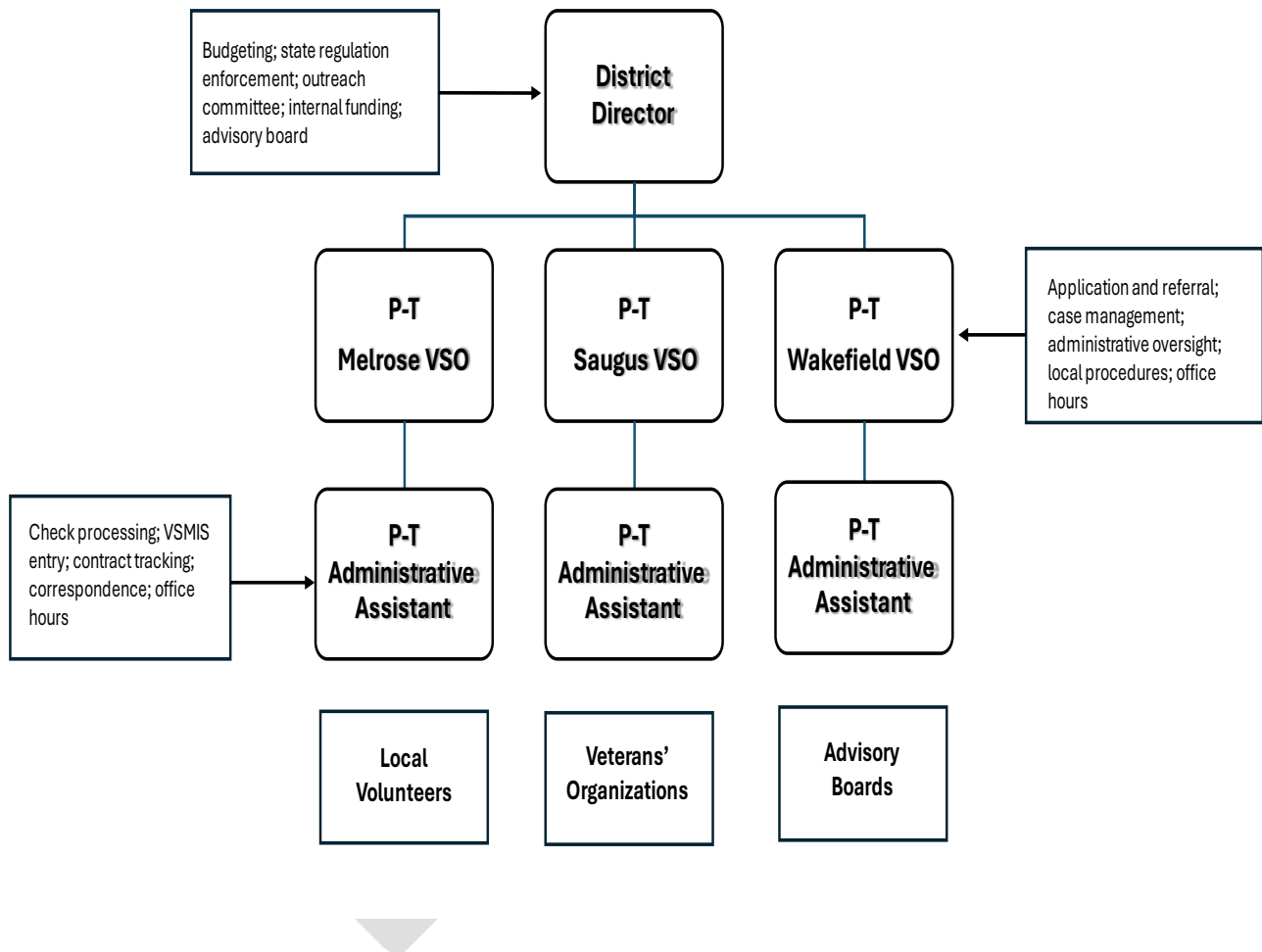
Goals and Objectives

- 1) To execute timely and accurate benefit delivery for all veterans seeking help from the Federal, State, and Local branches of government.
- 2) To provide dignity, compassion, respect, and privacy to all veterans seeking assistance.
- 3) To empower veterans through technology, information sharing, and networking that they might better assist themselves and their fellow veterans by connecting services to their needs.
- 4) To continue the fight against homelessness and joblessness within the veteran community.
- 5) To be honest and forthright with our veterans, researching the correct answer and providing results as quickly and accurately as possible.
- 6) To use the office as a base of operations, not a home, bringing services to veterans wherever they are and whenever they need assistance.

Appendix E – District Structure

MSW Veterans' Services District

Complete integration of the Veteran community; maximize local resources; open doors to Veterans



CITY OF MELROSE

In City Council

January 13, 2025

AN ORDER

(ID # 12328)

Acceptance of Massachusetts Department of Environmental Protection Recycling Dividend Program Grant in the amount of \$14,300

BE IT ORDERED

As a result of our annual application to the Massachusetts Department of Environmental Protection, the City of Melrose Department of Public Works Solid Waste and Recycling team is proud to report that we have qualified for and received an award of \$14,300. Congratulations and thank you go to Zack Laflamme.

We formally request acceptance of this grant award of \$14,300 from the Mass DEP for our Recycling Dividends Program. Funds will be deposited into our Solid Waste and Recycling Enterprise account that has been set up by the City Auditor. There is no cost or encumbrance required to enter into this agreement and there will be no effect on the Department of Public Works Operating Budget.

HISTORY:

01/06/25 City Council

ASSIGN TO COMMITTEE

Grant (ID # 12328)

Meeting of January 13, 2025

In the Appropriations & Oversight
Committee
Ordained Roll Call

Passed January 13, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
Appropriations & Oversight
Committee

Jennifer Grigoraitis, Mayor

Date

Date



Commonwealth of Massachusetts
Executive Office of Energy & Environmental Affairs

Department of Environmental Protection

100 Cambridge Street Suite 900 Boston, MA 02114 • 617-292-5500

Maura T. Healey
Governor

Kimberley Driscoll
Lieutenant Governor

Rebecca L. Tepper
Secretary

Bonnie Heiple
Commissioner

December 17, 2024

Jennifer Grigoraitis
Mayor
City of Melrose
562 Main Street
Melrose, MA 02176

Dear Mayor Grigoraitis:

Congratulations! It is my pleasure to inform you that the Massachusetts Department of Environmental Protection (MassDEP) has awarded the City of Melrose Recycling Dividends Program funds under the Sustainable Materials Recovery Program. The City of Melrose has earned 11 points and will receive \$14,300.

The Sustainable Materials Recovery Program (SMRP) was created under 310 CMR 19.300-303 and the Green Communities Act, which directs a portion of the proceeds from the sale of Waste Energy Certificates to recycling programs approved by MassDEP. This year, we are awarding more than \$4 million in SMRP funding to 285 municipalities and regional groups.

Recycling programs play a vital role in limiting our dependence on landfills and incinerators, reducing greenhouse gas emissions, and supporting economic activity in the Commonwealth. Recycling Dividend Program funds foster investment in local programs including recycling equipment, organics diversion, outreach and education, pilot programs, school recycling, toxics reduction, and more. Please refer to the [RDP Approved Expenses List](#) for more information. MassDEP has invested in developing nationally recognized tools to assist municipalities with reducing recycling contamination and improving public awareness of smart recycling practices. We encourage you to utilize the [Recycling IQ Kit](#) and [Recycle Smart MA](#) website and to consult with your MassDEP [Municipal Assistance Coordinator](#) for assistance in implementing these best practices.

To accept your grant award, please sign and return the attached RDP Contract via email to Cathy Doodnauth at Cathy.Doodnauth@mass.gov before **February 15, 2025**. After we receive your signed RDP contract, funds will be sent to your community. The receipt of grant funds is contingent upon the grantee being able to certify that it will comply with the Massachusetts General Laws, including G.L. c. 40A, § 3A, the MBTA Communities Act. Compliance with the MBTA Communities Act is determined by the Executive Office of Housing and Livable Communities.

Should you have any questions, please email Rachel Smith at Rachel.Smith@mass.gov. Thank you for your continued commitment to recycling and waste reduction in Massachusetts.

Sincerely,

Bonnie Heiple, Commissioner

SIGN AND RETURN THIS DOCUMENT TO MASSDEP VIA EMAIL

**GRANT SCOPE OF WORK
BETWEEN THE COMMONWEALTH OF MASSACHUSETTS
DEPARTMENT OF ENVIRONMENTAL PROTECTION (“MassDEP”)**

AND THE City of Melrose (“Grantee”)

Pursuant to the Green Communities Act, relevant provisions of which are codified at M.G.L. c. 25A, Section 11F(d) and the regulations promulgated thereunder at 310 CMR 19.300 and in support of the Massachusetts Solid Waste Master Plan developed pursuant to M.G.L. c. 16, Section 21, MassDEP has awarded the Municipality a Sustainable Materials Recovery Program grant under the Recycling Dividends Program (“RDP”). The Municipality has earned a payment of \$14,300.

The Recycling Dividends Program provides payments to municipalities that have implemented specific programs and policies proven to maximize reuse, recycling, and waste reduction. Municipalities receive payments according to the number of points their program earns based on the [2024 Details: Recycling Dividends Program](#) and number of residential households served as described below. RDP provides an incentive for municipalities to improve their recycling programs by implementing best practices and rewards communities with model recycling and waste reduction programs.

Duration of the Grant: The term of this Scope of Work shall be in effect until the municipality has expended all RDP funds and reported to MassDEP on use of funds.

RESPONSIBILITIES OF THE MUNICIPALITY

1. **Authority:** The Signatory of this Grant Scope of Work is authorized by the governing body of the Grantee to enter into this Grant Scope of Work on behalf of the Grantee and accept and utilize this Grant.
2. **Commonwealth Terms and Conditions:** The Grantee shall comply with the Commonwealth Terms and Conditions and other requirements set forth in the Grantee’s executed Master Agreement.
3. **Failure to Comply:** If, in the judgment of MassDEP, the Grantee fails to comply with any of its responsibilities as identified in the Grant Scope of Work, then, at the election of MassDEP, (a) the Grantee may be deemed ineligible to participate for what time remains of the grant period; and/or (b) title to all grant materials purchased with these grant funds immediately and without any further steps shall be transferred to MassDEP; and/or (c) MassDEP may find the Grantee not eligible to seek another Sustainable Materials Recovery Program Grant for up to three years; and/or (d) the Grantee shall repay the grant funds to MassDEP within 90 days. MassDEP may provide written notice to the Grantee of any such failure to comply. Such notice may provide a time period and manner for the Grantee to cease or remedy the failure. Such notice from MassDEP of any such failure by the Grantee is not a precondition to MassDEP’s right to select options (a), (b), and/or (c) above. The Grantee shall follow the instructions of MassDEP regarding possession of the grant materials (e.g., collection container). The Parties hereby agree to execute any and all documents necessary to accomplish said transfer. Furthermore, the Grantee shall transfer or arrange to transfer actual possession of said materials to an authorized representative of the Commonwealth of Massachusetts or its designee.
4. **Recycling in Practice:** The Grantee has established paper, bottle, and can recycling in all municipal buildings offices and meeting spaces, including schools. The Grantee shall continue such paper, bottle and can recycling during the term of the Grant.
5. **Notification of Buy Recycled Policy:** The Grantee has established a written policy which promotes a preference for the purchase of recycled products in lieu of non-recycled products and distributes an annual notification of the Buy Recycled Policy, ordinance or by-law to all staff, department heads and employees with purchasing authority. This notice shall be sent from the Mayor, Board of Selectmen, Town Manager, Town Administrator or Chief Purchasing Officer and highlights specific opportunities to buy recycled products, the benefits of buying recycled and encourages the purchase of these products. The Grantee shall continue to send an annual notification during the term of the Grant.
6. **RDP Payment Calculation:** MassDEP has calculated the RDP Payment using the table below which shows payment brackets based on the number of households served by the municipal solid waste program and the point value for each bracket. See [2024 Details: Recycling Dividends Program](#) guidance document for additional information on point value.

RDP Payment Brackets

# of Households that Receive Trash Service Provided by the Municipality	Point Value Basic Level 1-9 pts.	Point Value Advanced Level ≥ 10 pts. or RDP EJ Populations
0 - 1,999	\$245	\$350
2,000 - 4,999	\$420	\$600
5,000 - 7,499	\$770	\$1,100
7,500 - 9,499	\$910	\$1,300
9,500 - 12,499	\$1,260	\$1,800
12,500 - 16,999	\$2,100	\$3,000
17,000 - 24,999	\$2,450	\$3,500
25,000 - 31,999	\$2,800	\$4,000
32,000 - 99,999	\$4,550	\$6,500
100,000 +	\$7,000	\$10,000

7. **Program Criteria:** The Municipality, through its RDP application, certifies that all points earned are for programs that were in place between July 1, 2023 and June 30, 2024 and that these programs fully meet the performance standard set forth in the [2024 Details: Recycling Dividends Program](#) guidance document.
8. **Use of Funds:** RDP Payments shall be expended on activities and programs listed on the [Approved Spending Categories](#) for the Recycling Dividends Program and Regional Small Scale Initiative Funds, to enhance the performance of the Municipality's waste reduction programs. Use of a dedicated account is required. Funds may be carried over to future years and accumulated to fund a larger eligible expense or project. Planned use of funds shall be noted on the Annual RDP Spending Report. However, MassDEP may delay future RDP payments if municipality is not expending funds.
9. **Record Keeping:** The Municipality shall be responsible for keeping documentation (i.e., proof of purchase in the form of an invoice which lists the vendor name and address, item purchased, item price, number of items purchased and shipping costs if any) by calendar year, of how RDP funds were expended and the remaining balance of RDP funds. MassDEP may conduct record audits to ensure compliance with this Contract.
10. **Reporting:** The Grantee shall file an annual Recycling and Solid Waste survey and the RDP Spending Report by February 15th, via ReTRAC, for the duration of this grant. Failure to comply with these reporting requirements may jeopardize future grant awards.
11. **Environmental Compliance:** The Grantee understands receipt of a Grant from MassDEP does not in any way imply that the Grantee is in compliance with applicable environmental regulations. This Grant Scope of Work shall not be construed as, nor operate as, relieving the Grantee or any other person of the necessity of complying with all applicable federal, state, and local laws, regulations and approvals. The Grantee's facility(ies) are subject to inspection at any time by MassDEP and noncompliance with applicable environmental regulations may result in formal enforcement actions, including penalties.
12. **Addendums:** Should MassDEP award additional grant funds, an addendum to the Grant Scope of Work shall be provided to the Grantee. The same terms and conditions apply to the addendum.

13. RDP Payment Calculation:

The Municipality's payment has been calculated as follows:
 (NET RDP POINTS EARNED) x (VALUE OF EACH POINT)

a. Bulky Items	0
b. Center for Hard to Recycle Materials	2
c. Curbside Recycling Regulation	1
d. Diversity, Equity, and Inclusion	0
e. Household Hazardous Waste	2
f. Organics	1
g. Recycling Center Access	1
h. Reuse Programs	2
i. Solid Waste Reduction	0
j. Textile Recovery Initiatives	1
k. Waste Prevention Outreach and Education	1
TOTAL RDP POINTS EARNED	11
POINT DEDUCTED DUE TO LATE SUBMISSION	N/A
NET RDP POINTS EARNED	11
VALUE OF EACH POINT	\$1,300
RDP PAYMENT AMOUNT	\$14,300

IN WITNESS WHEREOF, MassDEP and the Grantee hereby execute this Grant Scope of Work.

COMMONWEALTH OF MASSACHUSETTS

By: _____ (Date)
 John Fischer, Deputy Division Director, Solid Waste
 Department of Environmental Protection

City of Melrose

Municipal Official(s) Authorized to sign: **Mayor, Director DPW, Assist DPW Director, Admin Finance**
 VC6000192115

By: _____ (Date)
 (Signature)

 (Print Name) (Title)

DEPARTMENT OF PUBLIC WORKS

*Administration–Engineering–Water–Sewer–Facilities
Parks–Forestry–Highway–Sanitation–Cemetery–Fleet*

CITY OF MELROSE**James Troup**

Assistant Director – Administration & Finance

**City Yard, 72 Tremont Street
Melrose, Massachusetts 02176**

Telephone – (781) 665-0142

E-mail: jttroup@cityofmelrose.org

To: Mayor Jennifer Grigoraitis
Melrose City Council

From: James Troup, DPW Deputy Director of Public Works Administration and Finance

cc: Kerriann Golden, CFO/Auditor
Lauren Grymek, Chief of Staff
Elena Proakis Ellis, DPW Director
Zack Laflamme, Environmental Outreach Coordinator

Date: December 18, 2024

Re: Mass DEP Recycling Dividends Program Grant

As a result of our annual application to the Massachusetts Department of Environmental Protection, the City of Melrose Department of Public Works Solid Waste and Recycling team is proud to report that we have qualified for and received an award of \$14,300. Congratulations and thank you go to Zack Laflamme.

As part of the application process, the City of Melrose identifies all of the recycling initiatives that are part of our operation and available to the residents. These practices qualify us for points that are the criteria to determine the amount of the award available to the City. The maximum available is \$29,900. Every effort is being made to achieve that goal.

The City achieved points for our efforts toward Organics collection, a Re-Use program (ex. Zero Waste Days), Yard Waste operations, Household Hazardous Waste and CHaRM (Center for Hard to Recycle Materials) events, Outreach and Education efforts, Recycling Center Access (City Yard drop-off), and Textile diversion. Each point was worth \$1,300.

This award goes a long way to supplement our operating budget and is 100% dedicated to our recycling effort. The money is used to purchase needed supplies and educational materials, and to fund the services that drive recyclable materials out of the trash stream. The desired goal includes reduced costs on our curbside trash collection, less contamination in our recycling materials, and increased sustainability.

We formally request acceptance of this grant award of \$14,300 from the Mass DEP for our Recycling Dividends Program. Funds will be deposited into our Solid Waste and Recycling Enterprise Account that has been set up by the City Auditor. There is no cost or encumbrance required to enter into this agreement and there will be no effect on the Department of Public Works Operating Budget.



CITY OF MELROSE

In City Council

January 13, 2025

AN ORDER

(ID # 12329)

Transfer of the land and building previously used for the Beebe School, located at 263 West Foster Street in Melrose, MA, to the care, custody and control of the Mayor to be used for general municipal purposes.

BE IT ORDERED

Be it ordered that the land and building previously used for the Beebe School, located at 263 West Foster Street in Melrose, MA, is hereby transferred to the care, custody and control of the Mayor to be used for general municipal purposes as the Mayor deems reasonable and appropriate.

HISTORY:

01/06/25 City Council

ASSIGNED TO COMMITTEE

Order (ID # 12329)

Meeting of January 13, 2025

In the Appropriations & Oversight
Committee
Ordained Roll Call

Passed January 13, 2025

Tanji Joy Cifuni, City Clerk

Leila B. Migliorelli, President
Appropriations & Oversight
Committee

Jennifer Grigoraitis, Mayor

Date

Date



CITY OF MELROSE

OFFICE OF THE MAYOR

JENNIFER GRIGORAITIS

Mayor

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4440

To: City Council President Leila Migliorelli
From: Mayor Jennifer Grigoraitis
Re: Vote on Transfer of Beebe School Property from the School Committee
Date: December 30, 2024

As you may know, in fiscal year 2003 after determining the Beebe School could no longer be operated as a Melrose Public School, the Melrose School Committee closed the Beebe Elementary School; the building and land used by the School has however remained designated as School property under the law, under School Committee control. Currently, the School Committee is allowing the community use of the Beebe School as a temporary library space for the City of Melrose Library Department to provide a browsing and circulation area and storage of library materials while the new library is under construction.

The Melrose School Committee has recently voted that the school land and buildings of the Beebe School, located at 263 West Foster Street, Melrose, MA are no longer needed for an educational purpose.

Pursuant to M.G.L. c. 40 § 15Aⁱ when a Board (here the School Committee) determines and votes that land in their control is no longer needed for the purpose for which it was acquired (in the case of the Beebe School this was for educational purposes) they must provide notice to the City Council of such determination. As such, School Committee Chair Margaret Driscoll has provided notice to the City Council in a letter attached to this Order dated December 30, 2024, that the School Committee has recently voted pursuant to M.G.L. c. 40 § 15A that the school land and buildings of the Beebe School, located at 263 West Foster Street, Melrose, MA are no longer needed for an educational purpose. The School Committee's vote conditioned the transfer of this property back to the City on the Library Department being allowed the continued use until the construction on the new Library is complete.

With the understanding that this space will be continued to be used a temporary library space while construction of the new library is underway, I am respectfully requesting pursuant to M.G.L. c. 40 § 15A that City Council, by a two thirds vote, transfer the Beebe School property to my care, custody, management and control to be used for general municipal purposes.

As was previously communicated in a press release in September of 2024 the Public Safety Facilities Advisory Committee (PSFAC) unanimously recommended the site of the Beebe School on West Foster Street as the best location for a new Melrose Police Department Headquarters. Details on that recommendation can be found here:

Attachment: Memo to the City Council Re Beebe School Property 12 30 24 (12329 : Transfer of Beebe School Land and Building)

<https://www.cityofmelrose.org/home/news/city-announces-plans-locate-new-police-station-beebe-school-site>

As you know, the bonding for the public safety project, including building a new police station, was approved by voters in a November 2023 debt exclusion ballot question.

Pursuant to M.G.L. c. 40 § 15A unless and until City Council votes to reassign the Beebe property it remains with the schools and unavailable for general municipal use; including as a potential site for the new Melrose Police Department headquarters.

I respectfully request you take this vote to complete this transfer accordingly and consider using the recommended vote language included with this Order.

Thank you for your prompt attention to this matter. City Solicitor Shannon Phillips will be at the relevant Committee meeting of City Council to answer any legal questions or concerns relative to this Order.

ⁱ M.G.L. c. 40 § 15A Transfer of land; procedure

Whenever a board or officer having charge of land, including land acquired for playground purposes pursuant to the provisions of section fourteen of chapter forty-five, but excluding land acquired for park purposes, constituting the whole or any part of an estate held by a city or town within its limits for a specific purpose shall determine that such land is no longer needed for such purpose, whether such land was acquired before or after the effective date of this section and whether acquired by eminent domain, purchase, gift, devise or otherwise, such board or officer shall forthwith give notice of such determination to the city council of the city or the board of selectmen of the town. At any time after the receipt of such notice, the city council of the city by a two thirds vote of all its members, in the case of a city having a city manager, with the approval of said city manager, and in the case of other cities, with the approval of the mayor, or the town by a two thirds vote at a regular or special town meeting, may transfer the care, custody, management and control of such land to the same or another board or officer of the city or town for another specific municipal purpose, any provision of general or special law to the contrary notwithstanding; provided, that no such transfer shall be valid if it is in violation of any term or condition of the title of the city or town to such land.

In any city or town which accepts the provisions of this paragraph, when land is being transferred for the purpose of constructing low and moderate income housing, the vote required of the city council or the town meeting shall be by a majority vote.



Melrose School Committee

MARGARET RAYMOND DRISCOLL, CHAIR,
Email: Mdriscoll@cityofmelrose.org

December 30, 2024

Dear City Council President Migliorelli:

Please allow this correspondence to notify the City Council that the Melrose School Committee voted pursuant to M.G.L. c. 40 § 15A that the school land and buildings of the Beebe School, located at 263 West Foster Street, Melrose, MA are no longer needed for an educational purpose.

As you know, the School Committee has allowed the Beebe School to be used as a temporary library space by the Melrose Public Library since the spring of 2022 while the new library construction is underway. The School Committee's recent vote conditioned the transfer of this property back to the City on the Library Department being allowed the use of this building until the construction on the new Library is complete.

Please contact me if you have any additional questions or concerns regarding this matter. Very truly yours,

Margaret Raymond Driscoll, Chair
Melrose School Committee

Cc: Mayor Jennifer Grigoraitis,
Adam Deleidi, Superintendent