



CITY OF MELROSE
APPROPRIATIONS & OVERSIGHT COMMITTEE
AGENDA • MARCH 13, 2023

Council Chamber, First Floor, Melrose City Hall Committee Meeting
562 Main Street, Melrose, MA 02176

7:30 PM

I. CALL TO ORDER

Leila Migliorelli	Chair
Maya Jamaledine	Vice Chair
Shawn M. MacMaster	
Christopher Cinella	
Jack Eccles	
Mark Garipay	
Robb Stewart	
Manjula Karamcheti	
John Obremski	
Ryan Williams	
Jen Grigoraitis	President, Ex Officio

II. PUBLIC COMMENT

Remote Link for Public Comment:

<https://cityofmelrose-org.zoom.us/j/98584359192>

Meeting ID:

985 8435 9192

III. APPROPRIATION

1. **APPRO-2023-14:** An Appropriation from Free Cash (account 01-324001), in the amount of Thirty-Five Thousand, Three Hundred Eleven Dollars (\$35,311) to Essex North Shore Agricultural & Technical School District (account 013012-547300) for two additional students.

From: City Council

ASSIGNED TO COMMITTEE

2. **APPRO-2023-16:** Requesting an appropriation from free cash (account 01-324001) in the amount of Thirty-Five Thousand, Four Hundred Forty-Nine Dollars (\$35,449) to the Election accounts as set forth herein.

From: City Council

ASSIGNED TO COMMITTEE

3. **APPRO-2023-17:** An Appropriation from Free Cash in the Amount of Nine Hundred and Three Thousand Dollars (\$903,000) for the Police and Fire Radio System Upgrade

From: City Council

ASSIGNED TO COMMITTEE

4. **APPRO-2023-15:** An Appropriation from Free Cash in the Amount of Two Million, Seven Hundred Sixty-Two Thousand, Six Hundred Seventy-Four Dollars and Ninety-Three cents (\$2,762,674.93) to various accounts as set forth herein.

From: City Council

ASSIGNED TO COMMITTEE

IV. ADJOURNMENT



CITY OF MELROSE

Auditor's Office

Patrick D. Dello Russo
CFO/City Auditor

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4110

To: Honorable Mayor Paul Brodeur
City of Melrose

From: Patrick D. Dello Russo, CFO/City Auditor
City of Melrose

Date: February 27, 2023

Re: Free Cash Request Essex Agricultural

Please be advised that enrollment for Essex North Shore Agricultural & Technical School District is nine students for Fiscal Year 2023. The adopted Fiscal 2023 budget was based on Chapter 74 Non-Resident tuition and transportation costs for an estimated seven students. The supplemental appropriation requested for tuition and transportation for the two additional students is \$35,311. This additional appropriation will bring the total Chapter 74 tuition and transportation funding for Essex North Shore Agricultural & Technical School District for Fiscal Year 2023 to \$179,296.



CITY OF MELROSE

Auditor's Office

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CFO/City Auditor

City Hall, 562 Main Street
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Telephone - (781) 979-4110

To: Honorable Mayor Paul Brodeur & City Council
City of Melrose

From: Patrick D. Dello Russo, CFO/City Auditor
City of Melrose

Date: March 2, 2023

Re: 3/6/23 Requested Free Cash Appropriations

Please be advised, if the following orders presented on the 3/6/23 agenda are approved the remaining balance in free cash would be as follows:

	APPRO Request	Balance of Free Cash	Dept
Certified Free Cash for Fiscal 2022		7,159,906.00	
If APPRO-2023-14 is approved	35,311.00	7,124,595.00	School
If APPRO-2023-15 is approved	2,762,674.93	4,361,920.07	School
If APPRO-2023-16 is approved	35,449.00	4,326,471.07	Elections
If APPRO-2023-17 is approved	903,000.00	3,423,471.07	Public Safety

Attachment: 2023-3-6-23FreeCashbalance (APPRO-2023-14 : An Appropriation from Free Cash to Essex North Shore Agricultural)



TO: Honorable Mayor Paul Brodeur

DATE: February 28, 2023

FROM: Kristin Foote
City Clerk | Interim Elections Administrator

RE: Request for Free Cash

The City Clerk, Elections Office and Board of Registrars of Voters respectfully request an appropriation from free cash in the amount of \$35,449 to purchase essential voting equipment and necessary supplies to continue the City's commitment to secure, straightforward and efficient elections.

Casting History

In 2020, vote-by-mail ("VBM") was first allowed due to Covid-19 health restrictions and in the presidential election approximately 16,000 ballots were mailed and 2,000 cast in person. The recently passed Votes Act of 2022 has increased accessibility and participation by providing registered voters with the permanent option of VBM. A byproduct of this accessibility has been quadrupled tasks around ballot preparation and processing as well as increased demand on poll workers during election day. VBM casting occurs concurrent with in-person casting and this has added pressure to election workers as they process the resultant increased VBM volume.

Of the approximately 14,000 ballots cast in the recent 2022 state election, they were cast almost equally: 50% in person on election day and 50% via VBM. We seek to purchase one high-speed tabulator to alleviate volume stressors as we continue our efficient and accurate elections. The unit currently in use by Somerville, Cambridge and Boston provide a speed of 85-100 pre-folded/mailed ballots per minute and will significantly reduce processing time as well as poll worker fatigue. To provide a sense of perspective, the tabulators currently used in Melrose scan in-person and VBM ballots approximately 8 ballots per minute. Ballots processed by the new equipment will occur on election day, by precinct, in full view of the public. Currently the Secretary of State's Elections Division has approved this high efficiency unit for use in the Commonwealth and there is a sole source supplier.

Office Equipment

Additionally, free cash is being sought to replace irreparable broken desks, purchased circa 2005, and to purchase modular workstations to provide functional workspace, tools, and processing stations for the staff who supplement the Elections Administrator in handling the added processing. Part of this request will be used to purchase secure storage to comply with state regulations that election materials (ballots, envelopes, tabulation, and tally sheets) be secured and stored for 22 months.

Thank you for your consideration.



Company Address 10 Manor Parkway, Unit B
Salem, NH 03079
US

Created Date 12/12/2022
Quote Number 00000868

Contact Information

Prepared By Brenda L'Italien
Title Director of Business Development
Phone (978) 651-2511
Email bcm@lhsassociates.com

Customer Name Melrose
Contact Name Kristin Foote
Title City Clerk
Email kfoote@cityofmelrose.org

Address Information

Bill To Name Melrose
Bill To 562 Main Street
Melrose, MA 02176

Product Code	Product	Product Description	Sales Price	Quantity	Total Price
DVS-55	ICC Annual Software License Fee	Annual Software license fee after the purchase warranty expires.	\$2,500.00	1.00	\$2,500.00
DVS-115	ImageCast Central Bundle (1 Year Warranty)		\$25,000.00	1.00	\$25,000.00

Subtotal \$27,500.00

Total Price \$27,500.00

Signature

By signing below, you are acknowledging that the above pricing is accurate and within budget, and that you are ready to move forward with the official purchase and contract initiation:

Customer Signature: _____

Printed Name & Title: _____

Date: _____

Anticipated First Use Date: _____

Attachment: Quote Melrose MA - ICC Purchase_V1 (003) (APPRO-2023-16 : Free Cash - high speed tabulator, equipment)

COSTS ESTIMATED and based on available pricing

Shipping/handling not included

Storage:

BALLOT ENVELOPES

BALLOT REQUEST POSTCARDS:

Secure Storage Bins with Latch)

\$502.53 Est: \$503.

Equipment:

72 inch adjustable height tables

4 @ \$425. \$1,700.00

48 inch adjustable height tables

2 @ \$355. \$710.00

work stools

3 @ \$355 \$1,065

L- return workstation 1 draw

1 @ \$588. \$588.00

1 corner desk

1 @ \$212. \$212.00

privacy panel

1 @ \$155. \$155.00

metal permanent locked storage boxes

28 @ \$104. \$2,912.00

secure in-person deposit box

1 @ \$104. \$104.00

TOTAL \$7,949.



CITY OF MELROSE

Auditor's Office

Patrick D. Dello Russo
CFO/City Auditor

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4110

To: Honorable Mayor Paul Brodeur & City Council
City of Melrose

From: Patrick D. Dello Russo, CFO/City Auditor
City of Melrose

Date: March 2, 2023

Re: 3/6/23 Requested Free Cash Appropriations

Please be advised, if the following orders presented on the 3/6/23 agenda are approved the remaining balance in free cash would be as follows:

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If APPRO-2023-17 is approved	903,000.00	3,423,471.07	Public Safety

Attachment: 2023-3-6-23FreeCashbalance (APPRO-2023-16 : Free Cash - high speed tabulator, equipment)



PAUL BRODEUR
Mayor

CITY OF MELROSE

OFFICE OF THE MAYOR

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4440

MEMORANDUM

To: Melrose City Council
From: Mayor Paul Brodeur
Re: Free Cash Request for Melrose Police & Fire Radio System Upgrade
Date: March 6, 2023

I am hereby requesting that the Honorable City Council appropriate \$903,000 to fund the replacement of the City's Police and Fire safety radio equipment.

As you are aware, in addition to adequately funding our schools, our public safety infrastructure is our highest priority. The outdated radio system currently used by the Melrose Police and Fire Departments is several decades old, with replacement parts increasingly hard to find. This is especially the case for the portable radios that our first responders use on a daily basis to provide services to the Melrose community. Effective, clear, uninterrupted communication between first responders, dispatch, and any outside agencies is critical, and broken equipment poses a significant challenge to effective operations and safety.

The radio system upgrade proposed will provide modern equipment that can be supported by the manufacturers. It will provide redundancy in the case of a failure of the primary system. It also meets interoperability requirements set forth by the Commonwealth of Massachusetts' Executive Office of Public Safety and Security. Most importantly, it will continue to meet the needs of the MPD and MFD even if we ultimately replace the current public safety buildings.

I want to thank Chief Ed Collina and Chief Kevin Faller for their tireless efforts in seeking outside funding for this critical need, including applying for a public safety grant through the Mass Gaming Commission's Community Mitigation Fund. However, our application through this program is by no means guaranteed to be successful and at best would only provide a portion of the cost of this complete system upgrade. Therefore, we are requesting the full cost be appropriated by the City Council at this time.

CFO Dello Russo and I are in complete agreement that this important public safety project merits funding through Free Cash and we respectfully ask your prompt consideration and approval of this request.



CITY OF MELROSE

POLICE DEPARTMENT

KEVIN FALLER

Chief of Police

Public Records Custodian

Office of the Chief
56 West Foster Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4457
Facsimile - (781) 979-4488

MEMORANDUM

To: Mayor Paul Brodeur
From: Chief Kevin M. Faller (MPD) / Chief Edward Collina (MFD)
Date: February 27, 2023
Re: Free Cash Request – Melrose Police & Fire Radio System Upgrade
Cc: CFO Patrick Dello Russo / Margot Fleischman (Chief of Staff)

Mr. Mayor:

Please take this communication as an official request to allocate free cash in the amount of **\$903,000 (nine hundred and three thousand dollars)** for the purchase and completion of a **radio system upgrade** for the Melrose Police and Fire Departments. Cyber Communications, Inc provided a detailed quote and breakdown of the project in July of 2022, and it is enclosed with this request.

The current public safety radio system and equipment that is being used is outdated and major components of the system are no longer supported. Our portable radios and radio system is our most used piece of equipment. Portable radios are used by our Fire and Police personnel on every call for service. Communication is an important part of every emergency response. To ensure the safety of our first responders and the residents of our community who rely on our public safety personnel to respond effectively and efficiently, this upgrade is imperative. Failure of our radio system and/or portable radios will result in a poor outcome for us and our customers who we provide services to on a daily basis.

The project consists of an upgrade for both the radio frequency (RF) infrastructure and dispatch console equipment, upgrade antenna systems as needed (20-30 years old), as well as upgrading portable radios that are outdated and are no longer supported. Currently, the Melrose Police and Fire radio system uses telecommunication circuits to all RF sites except Mount Hood repeaters. Verizon is no longer supporting FDDA or RNTA circuits. This project will upgrade all sites to fiber or microwave for both Melrose Police and Fire. This will allow the new Motorola repeaters and receivers the IP connection they need.

We have also been assured by Cybercomm, Inc. that this needed upgrade to the system will not be obsolete if a new police or fire station are constructed in the future.

The radio upgrade will provide redundancy as well. This is important in the case of a failure of the primary system, there will be an immediate backup system to ensure radio communications stay online,

Quality Policing Through Teamwork

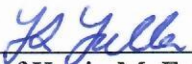
www.melrosepolice.com

Packet Pg. 11

thus maintaining public safety. Effective, clear, uninterrupted communication between first responders, dispatch, and any outside agencies is critical.

The radio equipment and upgrade proposal has also been reviewed and meets interoperability requirements set forth by the Commonwealth of Massachusetts' Executive Office of Public Safety and Security.

Thank you for your prompt attention to this matter and please feel free to contact us with any questions.


Chief Kevin M. Faller (MPD)


Chief Edward Collina (MFD)



MELROSE FIRE DEPT, CITY OF

02/28/2023

The design, technical, pricing, and other information (" Information ") furnished with this submission is confidential proprietary information of Motorola Solutions, Inc. or the Motorola Solutions entity providing this quote (" Motorola ") and is submitted with the restriction that it is to be used for evaluation purposes only. To the fullest extent allowed by applicable law, the Information is not to be disclosed publicly or in any manner to anyone other than those required to evaluate the Information without the express written permission of Motorola. MOTOROLA, MOTO, MOTOROLA SOLUTIONS, and the Stylized M Logo are trademarks or registered trademarks of Motorola Trademark Holdings, LLC and are used under license. All other trademarks are the property of their respective owners. © 2020 Motorola Solutions, Inc. All rights reserved.

Attachment: MELROSE FD 45-APX6000XE QUOTE-2067811-1 2-28-23 (APPRO-2023-17 : An Appropriation from Free Cash for Police and Fire



QUOTE-2067811

02/28/2023

MELROSE FIRE DEPT, CITY OF
576 MAIN ST
MELROSE, MA 02176

Dear Kevin Walsh ,

Motorola Solutions is pleased to present MELROSE FIRE DEPT, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide MELROSE FIRE DEPT, CITY OF with the best products and services available in the communications industry. Please direct any questions to John Connolly at jconnolly@cybercomminc.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

John Connolly

Motorola Solutions Manufacturer's Representative

Attachment: MELROSE FD 45-APX6000XE QUOTE-2067811-1 2-28-23 (APPRO-2023-17 : An Appropriation from Free Cash for Police and Fire



QUOTE-2067811

Billing Address:
MELROSE FIRE DEPT, CITY OF
576 MAIN ST
MELROSE, MA 02176
US

Quote Date:02/28/2023
Expiration Date:04/29/2023
Quote Created By:
John Connolly
jconnolly@cybercomminc.com

End Customer:
MELROSE FIRE DEPT, CITY OF
Kevin Walsh
kwash@cityofmelrose.org
781-979-4154

Contract: 22564 - ITT57 MA STATE

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 6000 Series	APX6000 XE				
1	H98SDF9PW6BN	APX6000 UHF R2 MODEL 2.5 PORTABLE	45	\$3,595.00	\$2,696.25	\$121,331.25
1a	H869BZ	ENH: MULTIKEY	45	\$363.00	\$272.25	\$12,251.25
1b	Q445AG	ADD: APX PERSONNEL ACCOUNTABILITY	45	\$165.00	\$123.75	\$5,568.75
1c	QA02006AA	ENH: APX6000XE RUGGED RADIO	45	\$880.00	\$660.00	\$29,700.00
1d	Q58AL	ADD: 3Y ESSENTIAL SERVICE	45	\$184.00	\$184.00	\$8,280.00
1e	QA09001AB	ADD: WIFI CAPABILITY	45	\$330.00	\$247.50	\$11,137.50
1f	H35BU	ADD: CONVENTIONAL OPERATION	45	\$550.00	\$412.50	\$18,562.50
1g	QA01427AB	ALT: IMPACT GREEN HOUSING	45	\$28.00	\$21.00	\$945.00
1h	Q806BM	ADD: ASTRO DIGITAL CAI OPERATION	45	\$567.00	\$425.25	\$19,136.25
1i	Q629AK	ENH: AES ENCRYPTION AND ADP	45	\$523.00	\$392.25	\$17,651.25
2	LSV00Q00202A	DEVICE PROGRAMMING	45	\$71.43	\$71.43	\$3,214.35
3	LSV00Q00203A	DEVICE INSTALLATION	45	\$64.29	\$64.29	\$2,893.05



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, the Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



QUOTE-2067811

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
4	PMNN4547A	BATT IMPRES 2 LIION TIA4950 R IP68 3100T	45	\$213.15	\$147.07	\$6,618.15
5	NNTN8863A	CHARGER, SINGLE-UNIT, IMPRES 2, 3A, 100-240VAC, US/NA PLUG	6	\$169.56	\$117.00	\$702.00
6	AY000222A01	CARRY ACCESSORY- CASE,APX7000 FIRE	45	\$60.48	\$41.73	\$1,877.85
7	PMMN4106D	AUDIO ACCESSORY- REMOTE SPEAKER MICROPHONE,AUDIO ACCESSORY-AUDIO ADAPTER,APX XE500 REMOTE SPEAKER MIC, HIGH IMPACT GREEN	45	\$665.28	\$459.04	\$20,656.80
8	AY000223A01	CARRY ACCESSORY- STRAP,WITH BUTTON BACK HOLDER	45	\$54.00	\$37.26	\$1,676.70
9	NNTN8844A	CHARGER, MULTI-UNIT, IMPRES 2, 6-DISP, NA/LA- PLUG, ACC USB CHGR	11	\$1,420.20	\$979.94	\$10,779.34

Grand Total

\$292,981.99(USD)



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800



Purchase Order Checklist
Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Bill To Contact Name & Phone # and EMAIL for customer accounts payable dept
Ship To Contact Name & Phone #
Tax Exemption Status
Signatures (As required)



Quote Number: QUOTE-1793012



Billing Address:

MELROSE POLICE DEPT, CITY OF
56 W FOSTER ST
MELROSE MA, 02176

Quote Date: 2023-02-28

Expiration Date: 2023-06-30

Quote Created By:

John Connolly

jconnolly@cybercomminc.com

Customer: MELROSE POLICE DEPT, CITY OF

Contact Name: Chief Kevin Faller

Contact Email: kfaller@cityofmelrose.org

Contact Phone: 781-665-1212

Currency: USD

Terms and Conditions: PSE01 / NET 45 DAYS

Line #	Item Number	Description	Quantity	Unit List Price	Ext. List Price	Discount %	Discount \$	Unit Sale Price	Ext. Sale Price
	GTR 8000 Base Radio	MELROSE POLICE REPEATER - MT HOOD							
1	T7039A	GTR 8000 BASE RADIO.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
1a	CA01253AA	INC: BR PRESECTOR UHF 435-470 MHZ.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
1b	CA01130AA	INC: GTR UHF DUPLEXER 435-470 MHZ.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
1c	CA01948AA	ADD: DIGITAL CONVENTIONAL SOFTWARE.	1	\$14,600.00	\$14,600.00	19.00%	\$2,774.00	\$11,826.00	\$11,826.0
1d	CA01502AA	ADD: ASTRO 25 CONV SIMULCAST SW.	1	\$1,000.00	\$1,000.00	19.00%	\$190.00	\$810.00	\$810.0
1e	CA03678AA	ADD: ASTRO SYSTEM RELEASE 2021.1.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
1f	X265AP	ADD: BR PRESECTOR 380-512 MHZ.	1	\$500.00	\$500.00	19.00%	\$95.00	\$405.00	\$405.0
1g	X182BZ	ADD: DUPLEXER, UHF.	1	\$1,380.00	\$1,380.00	19.00%	\$262.20	\$1,117.80	\$1,117.8
1h	X640AL	ADD: UHF R2 (435-524 MHZ).	1	\$6,300.00	\$6,300.00	19.00%	\$1,197.00	\$5,103.00	\$5,103.0
1i	CA02447AA	ADD: G-SERIES INDOOR CABINET 24RU.	1	\$1,600.00	\$1,600.00	19.00%	\$304.00	\$1,296.00	\$1,296.0
	GTR 8000 Base Radio	MELROSE FIRE REPEATER - MT HOOD							
2	T7039A	GTR 8000 BASE RADIO.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
2a	CA01254AA	INC: BR PRESECTOR UHF 470-512 MHZ.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
2b	CA01948AA	ADD: DIGITAL CONVENTIONAL SOFTWARE.	1	\$14,600.00	\$14,600.00	19.00%	\$2,774.00	\$11,826.00	\$11,826.0
2c	CA01502AA	ADD: ASTRO 25 CONV SIMULCAST SW.	1	\$1,000.00	\$1,000.00	19.00%	\$190.00	\$810.00	\$810.0
2d	CA03678AA	ADD: ASTRO SYSTEM RELEASE 2021.1.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
2e	X265AP	ADD: BR PRESECTOR 380-512 MHZ.	1	\$500.00	\$500.00	19.00%	\$95.00	\$405.00	\$405.0
2f	CA01120AA	INC: GTR UHF DUPLEXER 470-494 MHZ.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
2g	X153AW	ADD: RACK MOUNT HARDWARE.	1	\$50.00	\$50.00	19.00%	\$9.50	\$40.50	\$40.5
2h	X182BZ	ADD: DUPLEXER, UHF.	1	\$1,380.00	\$1,380.00	19.00%	\$262.20	\$1,117.80	\$1,117.8
2i	X640AL	ADD: UHF R2 (435-524 MHZ).	1	\$6,300.00	\$6,300.00	19.00%	\$1,197.00	\$5,103.00	\$5,103.0
	GTR 8000 Base Radio	MELROSE POLICE REPEATER - PDHQ							
3	T7039A	GTR 8000 BASE RADIO.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
3a	CA01253AA	INC: BR PRESECTOR UHF 435-470 MHZ.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0

3b	CA01130AA	INC: GTR UHF DUPLEXER 435-470 MHZ.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3c	CA01948AA	ADD: DIGITAL CONVENTIONAL SOFTWARE.	1	\$14,600.00	\$14,600.00	19.00%	\$2,774.00	\$11,826.00	\$11,826.00
3d	CA01502AA	ADD: ASTRO 25 CONV SIMULCAST SW.	1	\$1,000.00	\$1,000.00	19.00%	\$190.00	\$810.00	\$810.00
3e	CA03678AA	ADD: ASTRO SYSTEM RELEASE 2021.1.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
3f	X265AP	ADD: BR PRESELECTION 380-512 MHZ.	1	\$500.00	\$500.00	19.00%	\$95.00	\$405.00	\$405.00
3g	X153AW	ADD: RACK MOUNT HARDWARE.	1	\$50.00	\$50.00	19.00%	\$9.50	\$40.50	\$40.50
3h	X182BZ	ADD: DUPLEXER, UHF.	1	\$1,380.00	\$1,380.00	19.00%	\$262.20	\$1,117.80	\$1,117.80
3i	X640AL	ADD: UHF R2 (435-524 MHZ).	1	\$6,300.00	\$6,300.00	19.00%	\$1,197.00	\$5,103.00	\$5,103.00
	GTR 8000 Base Radio	MELROSE FIRE REPEATER - FDHQ							
4	T7039A	GTR 8000 BASE RADIO.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4a	CA01254AA	INC: BR PRESELECTION UHF 470-512 MHZ.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4b	CA01948AA	ADD: DIGITAL CONVENTIONAL SOFTWARE.	1	\$14,600.00	\$14,600.00	19.00%	\$2,774.00	\$11,826.00	\$11,826.00
4c	CA01502AA	ADD: ASTRO 25 CONV SIMULCAST SW.	1	\$1,000.00	\$1,000.00	19.00%	\$190.00	\$810.00	\$810.00
4d	CA03678AA	ADD: ASTRO SYSTEM RELEASE 2021.1.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4e	X265AP	ADD: BR PRESELECTION 380-512 MHZ.	1	\$500.00	\$500.00	19.00%	\$95.00	\$405.00	\$405.00
4f	CA01120AA	INC: GTR UHF DUPLEXER 470-494 MHZ.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
4g	X153AW	ADD: RACK MOUNT HARDWARE.	1	\$50.00	\$50.00	19.00%	\$9.50	\$40.50	\$40.50
4h	X182BZ	ADD: DUPLEXER, UHF.	1	\$1,380.00	\$1,380.00	19.00%	\$262.20	\$1,117.80	\$1,117.80
4i	X640AL	ADD: UHF R2 (435-524 MHZ).	1	\$6,300.00	\$6,300.00	19.00%	\$1,197.00	\$5,103.00	\$5,103.00
	GPW 8000 Receiver	MELROSE PD & FD - ALL RX SITES							
5	T7540A	GPW 8000 RECEIVER.	6	\$1,000.00	\$6,000.00	19.00%	\$190.00	\$810.00	\$4,860.00
5a	X302AR	ADD: QTY 2 GPW 8000 RECEIVER.	6	\$800.00	\$4,800.00	19.00%	\$152.00	\$648.00	\$3,888.00
5b	CA01948AB	ADD: CONVENTIONAL SOFTWARE R/X ONLY.	12	\$2,000.00	\$24,000.00	19.00%	\$380.00	\$1,620.00	\$19,440.00
5c	CA00290AB	INC: UHF 435-524 8000 TRANSCEIVER.	12	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
5d	CA03678AA	ADD: ASTRO SYSTEM RELEASE 2021.1.	6	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
5e	X153AW	ADD: RACK MOUNT HARDWARE.	6	\$50.00	\$300.00	19.00%	\$9.50	\$40.50	\$243.00
5f	X640AN	ADD: UHF R2 (435-524 MHZ).	12	\$3,200.00	\$38,400.00	19.00%	\$608.00	\$2,592.00	\$31,104.00
5g	X465AB	ADD : RX SPLITTER.	6	\$250.00	\$1,500.00	19.00%	\$47.50	\$202.50	\$1,215.00
	GPW 8000 Receiver	MELROSE CITY CH - MW HOSP., ROOSEVELT, FULLER HOUSE & 2 WASHINGTON ST							
6	T7540A	GPW 8000 RECEIVER.	4	\$1,000.00	\$4,000.00	19.00%	\$190.00	\$810.00	\$3,240.00
6a	X301AR	ADD: QTY 1 GPW 8000 RECEIVER.	4	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
6b	CA01948AB	ADD: CONVENTIONAL SOFTWARE R/X ONLY.	4	\$2,000.00	\$8,000.00	19.00%	\$380.00	\$1,620.00	\$6,480.00
6c	CA00290AB	INC: UHF 435-524 8000 TRANSCEIVER.	4	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
6d	CA03678AA	ADD: ASTRO SYSTEM RELEASE 2021.1.	4	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
6e	X640AN	ADD: UHF R2 (435-524 MHZ).	4	\$3,200.00	\$12,800.00	19.00%	\$608.00	\$2,592.00	\$10,368.00
6f	CA02446AA	ADD: G-SERIES INDOOR CABINET 15RU.	4	\$1,250.00	\$5,000.00	19.00%	\$237.50	\$1,012.50	\$4,050.00
	GRV 8000	MELROSE POLICE - COMPARATOR							
7	T8341A	GRV 8000 COMPARATOR.	1	\$3,000.00	\$3,000.00	19.00%	\$570.00	\$2,430.00	\$2,430.00
7a	CA03317AA	ADD: DIGITAL CONV SIMULCAST SOFTWARE.	1	\$3,000.00	\$3,000.00	19.00%	\$570.00	\$2,430.00	\$2,430.00
7b	X153AW	ADD: RACK MOUNT HARDWARE.	1	\$50.00	\$50.00	19.00%	\$9.50	\$40.50	\$40.50
7c	CA03678AA	ADD: ASTRO SYSTEM RELEASE 2021.1.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
7d	CA03320AA	ADD: ASTRO 25 CONVENTIONAL SOFTWARE.	1	\$10,500.00	\$10,500.00	19.00%	\$1,995.00	\$8,505.00	\$8,505.00
7e	CA03084AA	ADD: COMPARATOR.	1	\$2,500.00	\$2,500.00	19.00%	\$475.00	\$2,025.00	\$2,025.00

	GRV 8000	MELROSE FIRE - COMPARATOR							
8	T8341A	GRV 8000 COMPARATOR.	1	\$3,000.00	\$3,000.00	19.00%	\$570.00	\$2,430.00	\$2,430.0
8a	CA03317AA	ADD: DIGITAL CONV SIMULCAST SOFTWARE.	1	\$3,000.00	\$3,000.00	19.00%	\$570.00	\$2,430.00	\$2,430.0
8b	CA03678AA	ADD: ASTRO SYSTEM RELEASE 2021.1.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
8c	CA03320AA	ADD: ASTRO 25 CONVENTIONAL SOFTWARE.	1	\$10,500.00	\$10,500.00	19.00%	\$1,995.00	\$8,505.00	\$8,505.0
8d	CA03084AA	ADD: COMPARATOR.	1	\$2,500.00	\$2,500.00	19.00%	\$475.00	\$2,025.00	\$2,025.0
	APX™ Consolette	BAPERN - NW TAC, AW3, PD & MUTUAL AID							
9	L37TSS9PW1AN	ALL BAND CONSOLETTTE	4	\$9,551.00	\$38,204.00	25.00%	\$2,387.75	\$7,163.25	\$28,653.0
9a	G48BB	ENH: CONVENTIONAL OPERATION APX.	4	\$880.00	\$3,520.00	25.00%	\$220.00	\$660.00	\$2,640.0
9b	CA01598AB	ADD: AC LINE CORD US.	4	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
9c	GA05507AA	DEL: DELETE 7/800MHZ BAND.	4	-\$800.00	-\$3,200.00	25.00%	-\$200.00	-\$600.00	-\$2,400.0
9d	GA05508AA	DEL: DELETE VHF BAND.	4	-\$800.00	-\$3,200.00	25.00%	-\$200.00	-\$600.00	-\$2,400.0
9e	G78AR	ADD: 3Y ESSENTIAL SERVICE.	4	\$176.00	\$704.00	0.00%	\$0.00	\$176.00	\$704.0
9f	L999AG	ADD: FULL FP W/E5/KEYPAD/CLOCK/VU.	4	\$868.00	\$3,472.00	25.00%	\$217.00	\$651.00	\$2,604.0
9g	G843AH	ADD: AES ENCRYPTION AND ADP.	4	\$523.00	\$2,092.00	25.00%	\$130.75	\$392.25	\$1,569.0
9h	G806BL	ENH: ASTRO DIGITAL CAI OP APX.	4	\$567.00	\$2,268.00	25.00%	\$141.75	\$425.25	\$1,701.0
9i	W969BG	ADD: MULTIKEY OPERATION.	4	\$363.00	\$1,452.00	25.00%	\$90.75	\$272.25	\$1,089.0
9j	W382AM	ADD: CONTROL STATION DESK GCAI MIC.	1	\$186.00	\$186.00	25.00%	\$46.50	\$139.50	\$139.5
10	HKN6233C	APX CONSOLETTTE RACK MOUNT KIT.	4	\$200.00	\$800.00	25.00%	\$50.00	\$150.00	\$600.0
	GRV 8000								
11	GRV 8000	MELROSE CITY CH - COMPARATOR	1	\$3,000.00	\$3,000.00	19.00%	\$570.00	\$2,430.00	\$2,430.0
11a	CA03317AA	ADD: DIGITAL CONV SIMULCAST SOFTWARE.	1	\$3,000.00	\$3,000.00	19.00%	\$570.00	\$2,430.00	\$2,430.0
11b	X153AW	ADD: RACK MOUNT HARDWARE.	1	\$50.00	\$50.00	19.00%	\$9.50	\$40.50	\$40.5
11c	CA03678AA	ADD: ASTRO SYSTEM RELEASE 2021.1.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
11d	CA03320AA	ADD: ASTRO 25 CONVENTIONAL SOFTWARE.	1	\$10,500.00	\$10,500.00	19.00%	\$1,995.00	\$8,505.00	\$8,505.0
11e	CA03084AA	ADD: COMPARATOR.	1	\$2,500.00	\$2,500.00	19.00%	\$475.00	\$2,025.00	\$2,025.0
	APX™ Consolette	METRO FIRE CHANNELS & MELROSE PD							
12	L37TSS9PW1AN	ALL BAND CONSOLETTTE.	5	\$9,551.00	\$47,755.00	25.00%	\$2,387.75	\$7,163.25	\$35,816.2
12a	G90AC	ADD: NO MICROPHONE NEEDED APX.	5	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
12b	G48BB	ENH: CONVENTIONAL OPERATION APX.	5	\$880.00	\$4,400.00	25.00%	\$220.00	\$660.00	\$3,300.0
12c	CA01598AB	ADD: AC LINE CORD US.	5	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
12d	GA05507AA	DEL: DELETE 7/800MHZ BAND.	5	-\$800.00	-\$4,000.00	25.00%	-\$200.00	-\$600.00	-\$3,000.0
12e	GA05508AA	DEL: DELETE VHF BAND.	5	-\$800.00	-\$4,000.00	25.00%	-\$200.00	-\$600.00	-\$3,000.0
12f	G78AR	ADD: 3Y ESSENTIAL SERVICE.	5	\$176.00	\$880.00	0.00%	\$0.00	\$176.00	\$880.0
12g	L999AG	ADD: FULL FP W/E5/KEYPAD/CLOCK/VU.	5	\$868.00	\$4,340.00	25.00%	\$217.00	\$651.00	\$3,255.0
12h	G843AH	ADD: AES ENCRYPTION AND ADP.	5	\$523.00	\$2,615.00	25.00%	\$130.75	\$392.25	\$1,961.2
12i	G806BL	ENH: ASTRO DIGITAL CAI OP APX.	5	\$567.00	\$2,835.00	25.00%	\$141.75	\$425.25	\$2,126.2
12j	W969BG	ADD: MULTIKEY OPERATION.	5	\$363.00	\$1,815.00	25.00%	\$90.75	\$272.25	\$1,361.2
13	HKN6233C	APX CONSOLETTTE RACK MOUNT KIT.	5	\$200.00	\$1,000.00	25.00%	\$50.00	\$150.00	\$750.0
	APX™ 6500 / Enh Series	DISPATCH EMERGENCY RADIO							
14	M25SSS9PW1AN	APX6500 UHF R2 MID POWER MOBILE.	1	\$2,896.00	\$2,896.00	25.00%	\$724.00	\$2,172.00	\$2,172.0
14a	G806BE	ADD: ASTRO DIGITAL CAI OPERATION.	1	\$567.00	\$567.00	25.00%	\$141.75	\$425.25	\$425.2
14b	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
14c	G48BD	ENH: CONVENTIONAL OPERATION APX6500.	1	\$550.00	\$550.00	25.00%	\$137.50	\$412.50	\$412.5

14d	G628AC	ADD: REMOTE MOUNT CABLE 17 FT APX.	2	\$17.00	\$34.00	25.00%	\$4.25	\$12.75	\$25.5
14e	G142AD	ADD: NO SPEAKER APX.	2	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
14f	G78AT	ENH: 3 YEAR ESSENTIAL SVC.	1	\$176.00	\$176.00	0.00%	\$0.00	\$176.00	\$176.0
14g	G67BZ	ADD: REMOTE MOUNT 02 CH MID POWER.	1	\$327.00	\$327.00	25.00%	\$81.75	\$245.25	\$245.2
14h	G843AH	ADD: AES ENCRYPTION AND ADP.	1	\$523.00	\$523.00	25.00%	\$130.75	\$392.25	\$392.2
14i	GA00092AL	ADD: APX DUAL-CONTROL HARDWARE (O2 GREY).	1	\$627.00	\$627.00	25.00%	\$156.75	\$470.25	\$470.2
14j	GA00804AA	ADD: APX O2 CH (GREY).	1	\$541.00	\$541.00	25.00%	\$135.25	\$405.75	\$405.7
14k	G89AC	ADD: NO RF ANTENNA NEEDED.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
14l	G444AE	ADD: APX CONTROL HEAD SOFTWARE.	1	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.0
14m	W22BA	ADD: STD PALM MICROPHONE APX.	2	\$79.00	\$158.00	25.00%	\$19.75	\$59.25	\$118.5
14n	W969BG	ADD: MULTIKEY OPERATION.	1	\$363.00	\$363.00	25.00%	\$90.75	\$272.25	\$272.2
15	HPN4007D	POWER SUPPLY 14V 15A UNI 110/240 VAC US PLUG.	1	\$319.68	\$319.68	31.00%	\$99.10	\$220.58	\$220.5

Net Total	\$293,289.2
Estimated Tax	\$0.0
Estimated Freight	\$0.0
Grand Total	\$293,289.2



MELROSE POLICE & FIRE DEPARTMENTS
56 WEST FOSTER STREET
MELROSE, MA 02176
ATTN. CHIEF KEVIN FALLER & CHIEF ED COLLINO
PHONE: (781) 665-1212

Cyber Communications, Inc.
56 Holton Street
Woburn, MA 01801
781-647-1010

DATE: FEBRUARY 28, 2023

SALES PERSON: JOHN CONNOLLY

QTY	NOMENCLATURE	MOTOROLA SIMULCAST RADIO SYSTEM	UNIT LIST (DUP)	EXT LIST (DUP)	PSE01 UNIT	PSE01 EXTENDED
		MELROSE POLICE & FIRE & CITY SIMULCAST RADIO SYSTEM				
		<u>MT HOOD SIMULCAST - POLICE & FIRE</u>				
1	THN1012A	7' EQUIPMENT RACK	\$ 1,489.00	\$ 1,489.00	\$ 1,310.32	\$ 1,310.3
4	0784469Y02	CABLE MANAGEMENT	\$ 125.00	\$ 500.00	\$ 110.00	\$ 440.0
1	3182602Y06	VERTICAL GROUND BAR	\$ 98.00	\$ 98.00	\$ 86.24	\$ 86.2
2	2983724Y01	LUG NUTS AND MISCELLANEOUS HARDWARE	\$ 75.00	\$ 150.00	\$ 66.00	\$ 132.0
1	ALPHA UPS	HEAVY DUTY UPS AND BATTERIES FOR TRANSMIT SITE	\$ 4,320.00	\$ 4,320.00	\$ 3,801.60	\$ 3,801.6
1	ARUBA 2930F SW	24G POE +4 SFP SWITCH 24 PORT MANAGABLE	\$ 3,600.00	\$ 3,600.00	\$ 3,168.00	\$ 3,168.0
2		MISCELLANEOUS HARDWARE, GROUNDING	\$ 350.00	\$ 700.00	\$ 308.00	\$ 616.0
1	2402-013	OROLIA SPECTRACOM SECURESYNCR GPS MASTER OSCILLATOR W/AC CORD	\$ 6,383.00	\$ 6,383.00	\$ 5,617.04	\$ 5,617.0
1	1204-17	OROLIA SPECTRACOM OPTION CARD WITH COMPOSITE OUTPUTS	\$ 1,728.00	\$ 1,728.00	\$ 1,520.64	\$ 1,520.6
1	8230	OROLIA SPECTRACOM GPS ANTENNA AND BRACKET	\$ 437.00	\$ 437.00	\$ 384.56	\$ 384.5
1	8226	OROLIA SPECTRACOM ANTENNA LINE SURGE PROTECTOR	\$ 454.00	\$ 454.00	\$ 399.52	\$ 399.5
		<u>MT HOOD ANTENNA SYSTEM - POLICE & FIRE & CITY</u>				
2	COL45-490	RFI UHF (470-490 MHz) 7dBd OMNIDIRECTIONAL ANTENNA	\$ 1,130.00	\$ 2,260.00	\$ 994.40	\$ 1,988.8
1	COL45-470	RFI UHF (450-470 MHz) 7dBd OMNIDIRECTIONAL ANTENNA	\$ 1,130.00	\$ 1,130.00	\$ 994.40	\$ 994.4
30	L1705	LDF4-50A CABLE: 1/2" LDF HELIAX POLY JKT PER FOOT	\$ 2.98	\$ 89.40	\$ 2.62	\$ 78.6
3	DDN1090	L4TDM-PSA 7-16 DIN MALE PS FOR 1/2 IN CABLE	\$ 28.50	\$ 85.50	\$ 25.08	\$ 75.2
9	TDN9289	221213 CABLE WRAP WEATHERPROOFING	\$ 19.00	\$ 171.00	\$ 16.72	\$ 150.4
600	DSAVA550	AVA5-50, COAXIAL CABLE, CORRUGATED COPPER, 7/8 IN, BLACK PE JACKET	\$ 4.35	\$ 2,610.00	\$ 3.83	\$ 2,296.8
6	DSA5DFD	D-CLASS 7-16 DIN FEMALE FOR AVA5-50 CABLE	\$ 26.25	\$ 157.50	\$ 23.10	\$ 138.6
6	DSSG7812B2U	SG78-12B2U SUREGROUND GROUNDING KIT FOR 7/8 IN COAXIAL CABLE	\$ 25.75	\$ 154.50	\$ 22.66	\$ 135.9
3	LP-BTR-NMS	TIMES MICROWAVE SURGE PROTECTOR	\$ 89.00	\$ 267.00	\$ 78.32	\$ 234.9
1	ANT WORK	ANTENNA INSTALLATION AT MT HOOD INCLUDES LABOR, MOUNTING			\$ 16,510.00	\$ 16,510.0
		HARDWARE - NON-PREVAILING WAGE				
		<u>POLICE STATION SIMULCAST - POLICE & FIRE & CITY</u>				
1	ALPHA UPS	HEAVY DUTY UPS AND BATTERIES FOR TRANSMIT SITE	\$ 4,320.00	\$ 4,320.00	\$ 3,801.60	\$ 3,801.6
3	ARUBA 2930F SW	24G POE +4 SFP SWITCH 24 PORT MANAGABLE	\$ 2,600.00	\$ 7,800.00	\$ 2,288.00	\$ 6,864.0
1	MISC	MISCELLANEOUS HARDWARE, GROUNDING	\$ 350.00	\$ 350.00	\$ 308.00	\$ 308.0
1	2402-013	OROLIA SPECTRACOM SECURESYNCR GPS MASTER OSCILLATOR W/AC CORD	\$ 6,383.00	\$ 6,383.00	\$ 5,617.04	\$ 5,617.0
1	1204-17	OROLIA SPECTRACOM OPTION CARD WITH COMPOSITE OUTPUTS	\$ 1,728.00	\$ 1,728.00	\$ 1,520.64	\$ 1,520.6
1	8230	OROLIA SPECTRACOM GPS ANTENNA AND BRACKET	\$ 437.00	\$ 437.00	\$ 384.56	\$ 384.5
1	8226	OROLIA SPECTRACOM ANTENNA LINE SURGE PROTECTOR	\$ 454.00	\$ 454.00	\$ 399.52	\$ 399.52

Attachment: MELROSE SIMULCAST RADIO SYSTEM REV3 2-28-23 (APPRO-2023-17 : An Appropriation

		<u>POLICE STATION ANTENNA SYSTEM - POLICE & FIRE & CITY</u>				
1	CS4552-0805	RFI HYBRID CONTROL STATION COMBINER - UHF (450-520 MHZ) - 8 PORT	\$ 17,480.00	\$ 17,480.00	\$ 15,382.40	\$ 15,382.4
2	ANT480F2	TELEWAVE ANT480F2 UHF (450-512 MHZ) 2.5 DB ANTENNA	\$ 987.00	\$ 1,974.00	\$ 908.04	\$ 1,816.0
1	COL45-470	RFI UHF (450-470 MHZ) 7dBd OMNIDIRECTIONAL ANTENNA	\$ 1,130.00	\$ 1,130.00	\$ 994.40	\$ 994.4
300	L1705	LDF4-50A CABLE: 1/2" LDF HELIAX POLY JKT PER FOOT	\$ 2.98	\$ 894.00	\$ 2.62	\$ 786.7
6	DDN1090	L4TDM-PSA 7-16 DIN MALE PS FOR 1/2 IN CABLE	\$ 28.50	\$ 171.00	\$ 25.08	\$ 150.4
12	TDN9289	221213 CABLE WRAP WEATHERPROOFING	\$ 19.00	\$ 228.00	\$ 16.72	\$ 200.6
1	ANT WORK	ANTENNA INSTALLATION AT PDHQ INCLUDES LABOR, MOUNTING			\$ 7,230.00	\$ 7,230.0
		HARDWARE - NON-PREVAILING WAGE				
		<u>FIRE STATION SIMULCAST - POLICE & FIRE & CITY</u>				
1	THN1012A	7' EQUIPMENT RACK	\$ 1,489.00	\$ 1,489.00	\$ 1,310.32	\$ 1,310.3
4	0784469Y02	CABLE MANAGEMENT	\$ 125.00	\$ 500.00	\$ 110.00	\$ 440.0
1	3182602Y06	VERTICAL GROUND BAR	\$ 98.00	\$ 98.00	\$ 86.24	\$ 86.2
2	2983724Y01	LUG NUTS AND MISCELLANEOUS HARDWARE	\$ 75.00	\$ 150.00	\$ 66.00	\$ 132.0
1	ALPHA UPS	HEAVY DUTY UPS AND BATTERIES FOR TRANSMIT SITE	\$ 4,320.00	\$ 4,320.00	\$ 3,801.60	\$ 3,801.6
1	ARUBA 2930F SW	24G POE +4 SFP SWITCH 24 PORT MANAGABLE	\$ 2,600.00	\$ 2,600.00	\$ 2,288.00	\$ 2,288.0
1	MISC	MISCELLANEOUS HARDWARE, GROUNDING	\$ 350.00	\$ 350.00	\$ 308.00	\$ 308.0
1	2402-013	OROLIA SPECTRACOM SECURESYNCR GPS MASTER OSCILLATOR W/AC CORD	\$ 6,383.00	\$ 6,383.00	\$ 5,617.04	\$ 5,617.0
1	1204-17	OROLIA SPECTRACOM OPTION CARD WITH COMPOSITE OUTPUTS	\$ 1,728.00	\$ 1,728.00	\$ 1,520.64	\$ 1,520.6
1	8230	OROLIA SPECTRACOM GPS ANTENNA AND BRACKET	\$ 437.00	\$ 437.00	\$ 384.56	\$ 384.5
1	8226	OROLIA SPECTRACOM ANTENNA LINE SURGE PROTECTOR	\$ 454.00	\$ 454.00	\$ 399.52	\$ 399.5
1	CS4552-0805	RFI HYBRID CONTROL STATION COMBINER - UHF (450-520 MHZ) - 8 PORT	\$ 17,480.00	\$ 17,480.00	\$ 15,382.40	\$ 15,382.4
		<u>FIRE STATION ANTENNA SYSTEM</u>				
3	COL45-490	RFI UHF (470-490 MHZ) 7dBd OMNIDIRECTIONAL ANTENNA	\$ 1,130.00	\$ 3,390.00	\$ 994.40	\$ 2,983.2
40	L1705	LDF4-50A CABLE: 1/2" LDF HELIAX POLY JKT PER FOOT	\$ 2.98	\$ 119.20	\$ 2.77	\$ 110.8
4	DDN1090	L4TDM-PSA 7-16 DIN MALE PS FOR 1/2 IN CABLE	\$ 28.50	\$ 114.00	\$ 26.51	\$ 106.0
12	TDN9289	221213 CABLE WRAP WEATHERPROOFING	\$ 19.00	\$ 228.00	\$ 16.72	\$ 200.6
400	DSAVA550	AVA5-50, COAXIAL CABLE, CORRUGATED COPPER, 7/8 IN, BLACK PE JACKET	\$ 4.35	\$ 1,740.00	\$ 3.83	\$ 1,531.2
8	DSA5DFD	D-CLASS 7-16 DIN FEMALE FOR AVA5-50 CABLE	\$ 26.25	\$ 210.00	\$ 23.10	\$ 184.8
8	DSSG7812B2U	SG78-12B2U SUREGROUND GROUNDING KIT FOR 7/8 IN COAXIAL CABLE	\$ 25.75	\$ 206.00	\$ 22.66	\$ 181.2
4	LP-BTR-NMS	TIMES MICROWAVE SURGE PROTECTOR	\$ 89.00	\$ 356.00	\$ 78.32	\$ 313.2
1	ANT WORK	ANTENNA INSTALLATION AT FDHQ INCLUDES LABOR, MOUNTING			\$ 15,120.00	\$ 15,120.0
		HARDWARE - NON-PREVAILING WAGE				
		<u>STEELE HOUSE RECEIVE SITE - POLICE & FIRE & CITY</u>				
1	ALPHA UPS	HEAVY DUTY UPS AND BATTERIES FOR RECEIVER SITE	\$ 4,320.00	\$ 4,320.00	\$ 3,801.60	\$ 3,801.6
1		MISCELLANEOUS HARDWARE, GROUNDING	\$ 350.00	\$ 350.00	\$ 308.00	\$ 308.0
1	ARUBA 2930F SW	24G POE +4 SFP SWITCH 24 PORT MANAGABLE	\$ 3,600.00	\$ 3,600.00	\$ 3,168.00	\$ 3,168.0
		<u>STEELE HOUSE ANTENNA SYSTEM</u>				
1	COL45-490	RFI UHF (470-490 MHZ) 7dBd OMNIDIRECTIONAL ANTENNA	\$ 1,130.00	\$ 1,130.00	\$ 994.40	\$ 994.4
10	L1705	LDF4-50A CABLE: 1/2" LDF HELIAX POLY JKT PER FOOT	\$ 2.98	\$ 29.80	\$ 2.77	\$ 27.7
1	DDN1090	L4TDM-PSA 7-16 DIN MALE PS FOR 1/2 IN CABLE	\$ 28.50	\$ 28.50	\$ 26.51	\$ 26.5
3	TDN9289	221213 CABLE WRAP WEATHERPROOFING	\$ 19.00	\$ 57.00	\$ 16.72	\$ 50.1
50	DSAVA550	AVA5-50, COAXIAL CABLE, CORRUGATED COPPER, 7/8 IN, BLACK PE JACKET	\$ 4.35	\$ 217.50	\$ 3.83	\$ 191.4
2	DSA5DFD	D-CLASS 7-16 DIN FEMALE FOR AVA5-50 CABLE	\$ 26.25	\$ 52.50	\$ 23.10	\$ 46.2
2	DSSG7812B2U	SG78-12B2U SUREGROUND GROUNDING KIT FOR 7/8 IN COAXIAL CABLE	\$ 25.75	\$ 51.50	\$ 22.66	\$ 45.3

2	LP-BTR-NMS	TIMES MICROWAVE SURGE PROTECTOR	\$ 89.00	\$ 178.00	\$ 78.32	\$ 156.64
1	ANT WORK	ANTENNA INSTALLATION AT STEELE HOUSE INCLUDES LABOR, MOUNTING			\$ 7,760.00	\$ 7,760.0
		HARDWARE - NON-PREVAILING WAGE				
		<u>LINCOLN SCHOOL RECEIVE SITE - POLICE & FIRE & CITY</u>				
3	ALPHA UPS	HEAVY DUTY UPS AND BATTERIES FOR RECEIVER SITE	\$ 4,320.00	\$ 12,960.00	\$ 3,801.60	\$ 11,404.8
1		MISCELLANEOUS HARDWARE, GROUNDING	\$ 350.00	\$ 350.00	\$ 308.00	\$ 308.0
1	ARUBA 2930F SW	24G POE +4 SFP SWITCH 24 PORT MANAGABLE	\$ 3,600.00	\$ 3,600.00	\$ 3,168.00	\$ 3,168.0
		<u>LINCOLN SCHOOL ANTENNA SYSTEM</u>				
1	COL45-490	RFI UHF (470-490 MHz) 7dBd OMNIDIRECTIONAL ANTENNA	\$ 1,130.00	\$ 1,130.00	\$ 994.40	\$ 994.4
10	L1705	LDF4-50A CABLE: 1/2" LDF HELIAX POLY JKT PER FOOT	\$ 2.98	\$ 29.80	\$ 2.77	\$ 27.7
1	DDN1090	L4TDM-PSA 7-16 DIN MALE PS FOR 1/2 IN CABLE	\$ 28.50	\$ 28.50	\$ 26.51	\$ 26.5
3	TDN9289	221213 CABLE WRAP WEATHERPROOFING	\$ 19.00	\$ 57.00	\$ 16.72	\$ 50.1
150	DSAVA550	AVA5-50, COAXIAL CABLE, CORRUGATED COPPER, 7/8 IN, BLACK PE JACKET	\$ 4.35	\$ 652.50	\$ 3.83	\$ 574.2
2	DSA5DFD	D-CLASS 7-16 DIN FEMALE FOR AVA5-50 CABLE	\$ 26.25	\$ 52.50	\$ 23.10	\$ 46.2
2	DSSG7812B2U	SG78-12B2U SUREGROUND GROUNDING KIT FOR 7/8 IN COAXIAL CABLE	\$ 25.75	\$ 51.50	\$ 22.66	\$ 45.3
2	LP-BTR-NMS	TIMES MICROWAVE SURGE PROTECTOR	\$ 89.00	\$ 178.00	\$ 78.32	\$ 156.6
1	ANT WORK	ANTENNA INSTALLATION AT LINCOLN SCHOOL INCLUDES LABOR, MOUNTING			\$ 16,680.00	\$ 16,680.0
		HARDWARE - NON-PREVAILING WAGE				
		<u>MELROSE/WAKEFIELD HOSPITAL RECEIVE SITE - POLICE & FIRE & CITY</u>				
1	ALPHA UPS	HEAVY DUTY UPS AND BATTERIES FOR RECEIVER SITE	\$ 4,320.00	\$ 4,320.00	\$ 3,801.60	\$ 3,801.6
1		MISCELLANEOUS HARDWARE, GROUNDING	\$ 350.00	\$ 350.00	\$ 308.00	\$ 308.0
1	ARUBA 2930F SW	24G POE +4 SFP SWITCH 24 PORT MANAGABLE	\$ 2,600.00	\$ 2,600.00	\$ 2,288.00	\$ 2,288.0
1	THN1012A	7' EQUIPMENT RACK	\$ 1,489.00	\$ 1,489.00	\$ 1,310.32	\$ 1,310.3
4	0784469Y02	CABLE MANAGEMENT	\$ 125.00	\$ 500.00	\$ 110.00	\$ 440.0
1	3182602Y06	VERTICAL GROUND BAR	\$ 98.00	\$ 98.00	\$ 86.24	\$ 86.2
2	2983724Y01	LUG NUTS AND MISCELLANEOUS HARDWARE	\$ 75.00	\$ 150.00	\$ 66.00	\$ 132.0
		<u>MELROSE/WAKEFIELD HOSPITAL ANTENNA SYSTEM</u>				
1	COL45-490	RFI UHF (470-490 MHz) 7dBd OMNIDIRECTIONAL ANTENNA	\$ 1,130.00	\$ 1,130.00	\$ 994.40	\$ 994.4
10	L1705	LDF4-50A CABLE: 1/2" LDF HELIAX POLY JKT PER FOOT	\$ 2.98	\$ 29.80	\$ 2.77	\$ 27.7
1	DDN1090	L4TDM-PSA 7-16 DIN MALE PS FOR 1/2 IN CABLE	\$ 28.50	\$ 28.50	\$ 26.51	\$ 26.5
3	TDN9289	221213 CABLE WRAP WEATHERPROOFING	\$ 19.00	\$ 57.00	\$ 16.72	\$ 50.1
150	DSAVA550	AVA5-50, COAXIAL CABLE, CORRUGATED COPPER, 7/8 IN, BLACK PE JACKET	\$ 4.35	\$ 652.50	\$ 3.83	\$ 574.2
2	DSA5DFD	D-CLASS 7-16 DIN FEMALE FOR AVA5-50 CABLE	\$ 26.25	\$ 52.50	\$ 23.10	\$ 46.2
2	DSSG7812B2U	SG78-12B2U SUREGROUND GROUNDING KIT FOR 7/8 IN COAXIAL CABLE	\$ 25.75	\$ 51.50	\$ 22.66	\$ 45.3
2	LP-BTR-NMS	TIMES MICROWAVE SURGE PROTECTOR	\$ 89.00	\$ 178.00	\$ 78.32	\$ 156.6
1	ANT WORK	ANTENNA INSTALLATION AT M/W HOSPITAL INCLUDES LABOR, MOUNTING			\$ 11,095.00	\$ 11,095.0
		HARDWARE - NON-PREVAILING WAGE				
		<u>ROOSEVELT SCHOOL RECEIVE SITE - POLICE & FIRE & CITY</u>				
1	ALPHA UPS	HEAVY DUTY UPS AND BATTERIES FOR RECEIVER SITE	\$ 4,320.00	\$ 4,320.00	\$ 3,801.60	\$ 3,801.6
1		MISCELLANEOUS HARDWARE, GROUNDING	\$ 350.00	\$ 350.00	\$ 308.00	\$ 308.0
1	ARUBA 2930F SW	24G POE +4 SFP SWITCH 24 PORT MANAGABLE	\$ 3,600.00	\$ 3,600.00	\$ 3,168.00	\$ 3,168.0
		<u>ROOSEVELT SCHOOL ANTENNA SYSTEM</u>				
1	COL45-490	RFI UHF (470-490 MHz) 7dBd OMNIDIRECTIONAL ANTENNA	\$ 1,130.00	\$ 1,130.00	\$ 994.40	\$ 994.4
10	L1705	LDF4-50A CABLE: 1/2" LDF HELIAX POLY JKT PER FOOT	\$ 2.98	\$ 29.80	\$ 2.77	\$ 27.7
1	DDN1090	L4TDM-PSA 7-16 DIN MALE PS FOR 1/2 IN CABLE	\$ 28.50	\$ 28.50	\$ 26.51	\$ 26.51

3	TDN9289	221213 CABLE WRAP WEATHERPROOFING	\$ 19.00	\$ 57.00	\$ 16.72	\$ 50.16
150	DSAVA550	AVA5-50, COAXIAL CABLE, CORRUGATED COPPER, 7/8 IN, BLACK PE JACKET	\$ 4.35	\$ 652.50	\$ 3.83	\$ 574.2
2	DSA5DFD	D-CLASS 7-16 DIN FEMALE FOR AVA5-50 CABLE	\$ 26.25	\$ 52.50	\$ 23.10	\$ 46.2
2	DSSG7812B2U	SG78-12B2U SUREGROUND GROUNDING KIT FOR 7/8 IN COAXIAL CABLE	\$ 25.75	\$ 51.50	\$ 22.66	\$ 45.3
2	LP-BTR-NMS	TIMES MICROWAVE SURGE PROTECTOR	\$ 89.00	\$ 178.00	\$ 78.32	\$ 156.6
1	ANT WORK	ANTENNA INSTALLATION AT ROOSEVELT SCHOOL INCLUDES LABOR, MOUNTING			\$ 12,660.00	\$ 12,660.0
		HARDWARE - NON-PREVAILING WAGE				
		<u>FULLER HOUSE RECEIVE SITE - POLICE & FIRE & CITY</u>				
1	ALPHA UPS	HEAVY DUTY UPS AND BATTERIES FOR RECEIVER SITE	\$ 4,320.00	\$ 4,320.00	\$ 3,801.60	\$ 3,801.6
1		MISCELLANEOUS HARDWARE, GROUNDING	\$ 350.00	\$ 350.00	\$ 308.00	\$ 308.0
1	ARUBA 2930F SW	24G POE +4 SFP SWITCH 24 PORT MANAGABLE	\$ 3,600.00	\$ 3,600.00	\$ 3,168.00	\$ 3,168.0
		<u>FULLER HOUSE ANTENNA SYSTEM</u>				
1	COL45-490	RFI UHF (470-490 MHz) 7dBd OMNIDIRECTIONAL ANTENNA	\$ 1,130.00	\$ 1,130.00	\$ 994.40	\$ 994.4
10	L1705	LDF4-50A CABLE: 1/2" LDF HELIAX POLY JKT PER FOOT	\$ 2.98	\$ 29.80	\$ 2.77	\$ 27.7
1	DDN1090	L4TDM-PSA 7-16 DIN MALE PS FOR 1/2 IN CABLE	\$ 28.50	\$ 28.50	\$ 26.51	\$ 26.5
3	TDN9289	221213 CABLE WRAP WEATHERPROOFING	\$ 19.00	\$ 57.00	\$ 16.72	\$ 50.1
150	DSAVA550	AVA5-50, COAXIAL CABLE, CORRUGATED COPPER, 7/8 IN, BLACK PE JACKET	\$ 4.35	\$ 652.50	\$ 3.83	\$ 574.2
2	DSA5DFD	D-CLASS 7-16 DIN FEMALE FOR AVA5-50 CABLE	\$ 26.25	\$ 52.50	\$ 23.10	\$ 46.2
2	DSSG7812B2U	SG78-12B2U SUREGROUND GROUNDING KIT FOR 7/8 IN COAXIAL CABLE	\$ 25.75	\$ 51.50	\$ 22.66	\$ 45.3
2	LP-BTR-NMS	TIMES MICROWAVE SURGE PROTECTOR	\$ 89.00	\$ 178.00	\$ 78.32	\$ 156.6
1	ANT WORK	ANTENNA INSTALLATION AT PDHQ INCLUDES LABOR, MOUNTING			\$ 7,570.00	\$ 7,570.0
		HARDWARE - NON-PREVAILING WAGE				
		<u>2 WASHINGTON ST RECEIVE SITE - POLICE & FIRE & CITY</u>				
1	ALPHA UPS	HEAVY DUTY UPS AND BATTERIES FOR RECEIVER SITE	\$ 4,320.00	\$ 4,320.00	\$ 3,801.60	\$ 3,801.6
1		MISCELLANEOUS HARDWARE, GROUNDING	\$ 350.00	\$ 350.00	\$ 308.00	\$ 308.0
1	ARUBA 2930F SW	24G POE +4 SFP SWITCH 24 PORT MANAGABLE	\$ 3,600.00	\$ 3,600.00	\$ 3,168.00	\$ 3,168.0
		<u>2 WASHINGTON ST ANTENNA SYSTEM</u>				
1	COL45-490	RFI UHF (470-490 MHz) 7dBd OMNIDIRECTIONAL ANTENNA	\$ 1,130.00	\$ 1,130.00	\$ 994.40	\$ 994.4
10	L1705	LDF4-50A CABLE: 1/2" LDF HELIAX POLY JKT PER FOOT	\$ 2.98	\$ 29.80	\$ 2.77	\$ 27.7
1	DDN1090	L4TDM-PSA 7-16 DIN MALE PS FOR 1/2 IN CABLE	\$ 28.50	\$ 28.50	\$ 26.51	\$ 26.5
3	TDN9289	221213 CABLE WRAP WEATHERPROOFING	\$ 19.00	\$ 57.00	\$ 16.72	\$ 50.1
150	DSAVA550	AVA5-50, COAXIAL CABLE, CORRUGATED COPPER, 7/8 IN, BLACK PE JACKET	\$ 4.35	\$ 652.50	\$ 3.83	\$ 574.2
2	DSA5DFD	D-CLASS 7-16 DIN FEMALE FOR AVA5-50 CABLE	\$ 26.25	\$ 52.50	\$ 23.10	\$ 46.2
2	DSSG7812B2U	SG78-12B2U SUREGROUND GROUNDING KIT FOR 7/8 IN COAXIAL CABLE	\$ 25.75	\$ 51.50	\$ 22.66	\$ 45.3
2	LP-BTR-NMS	TIMES MICROWAVE SURGE PROTECTOR	\$ 89.00	\$ 178.00	\$ 78.32	\$ 156.6
1	ANT WORK	ANTENNA INSTALLATION AT PDHQ INCLUDES LABOR, MOUNTING			\$ 17,100.00	\$ 17,100.0
		HARDWARE - NON-PREVAILING WAGE				
		EQUIPMENT TOTAL			PSE01	\$ 274,303.90
		MOTOROLA SYSTEM TECH SUPPORT				\$ 8,860.0
		FCC PD LICENSE APPLICATION PREPARATION AND COORDINATION FEES				\$ 4,800.0
		CYBER STAGING AND INSTALLATION - NON-PREVAILING WAGE				\$ 28,600.0
		BUDGETARY TOTAL			PSE01 TOTAL	\$ 316,563.90

Attachment: MELROSE SIMULCAST RADIO SYSTEM REV3 2-28-23 (APPRO-2023-17 : An Appropriation



CITY OF MELROSE

Auditor's Office

Patrick D. Dello Russo
CFO/City Auditor

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4110

To: Honorable Mayor Paul Brodeur & City Council
City of Melrose

From: Patrick D. Dello Russo, CFO/City Auditor
City of Melrose

Date: March 2, 2023

Re: 3/6/23 Requested Free Cash Appropriations

Please be advised, if the following orders presented on the 3/6/23 agenda are approved the remaining balance in free cash would be as follows:

	APPRO Request	Balance of Free Cash	Dept
Certified Free Cash for Fiscal 2022		7,159,906.00	
If APPRO-2023-14 is approved	35,311.00	7,124,595.00	School
If APPRO-2023-15 is approved	2,762,674.93	4,361,920.07	School
If APPRO-2023-16 is approved	35,449.00	4,326,471.07	Elections
If APPRO-2023-17 is approved	903,000.00	3,423,471.07	Public Safety

Attachment: 2023-3-6-23FreeCashbalance (APPRO-2023-17 : An Appropriation from Free Cash for Police and Fire Radio System)



Melrose City Council
Appropriations and Oversight
Committee

March 13, 2023

Public Safety Communications Upgrade

What is the need?

- Current communications system components are obsolete and no longer supported
- Equipment cannot be replaced because the components are no longer manufactured.
- Currently using recycled parts (not guaranteed) for repairs

Basic Components to a Two-Way Radio System



Base Station



Mobile Radio



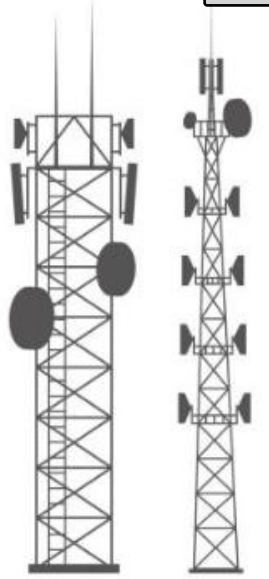
Portable Radio



Repeater

Antenna and Repeater Sites

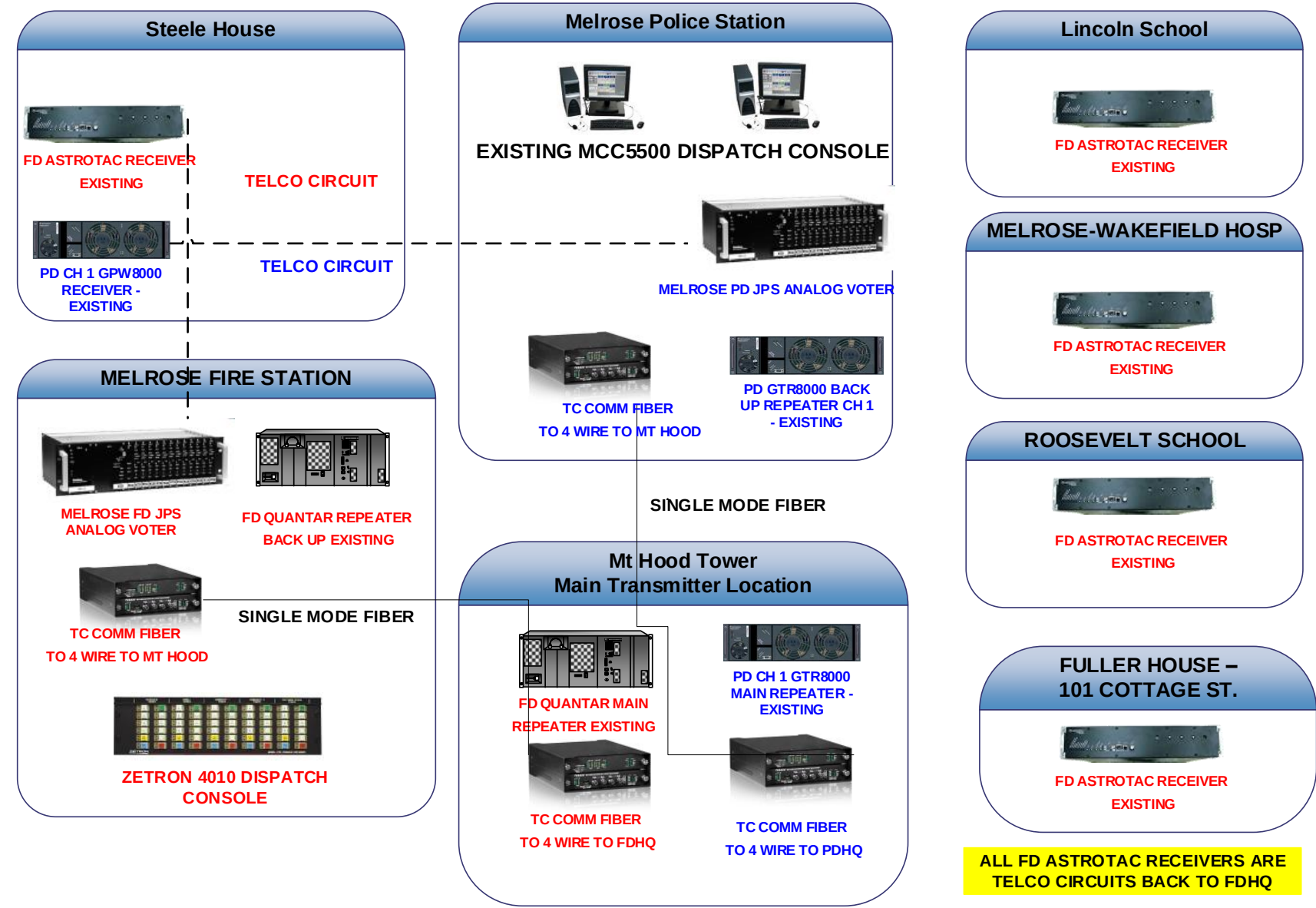
- The antenna site: where antennas are located to receive the message transmitted by a mobile or portable
- The Repeater Site: where the repeater is located (usually at the highest point available) which will allow the message to travel the greatest distance in all directions.



Proposed Upgrade

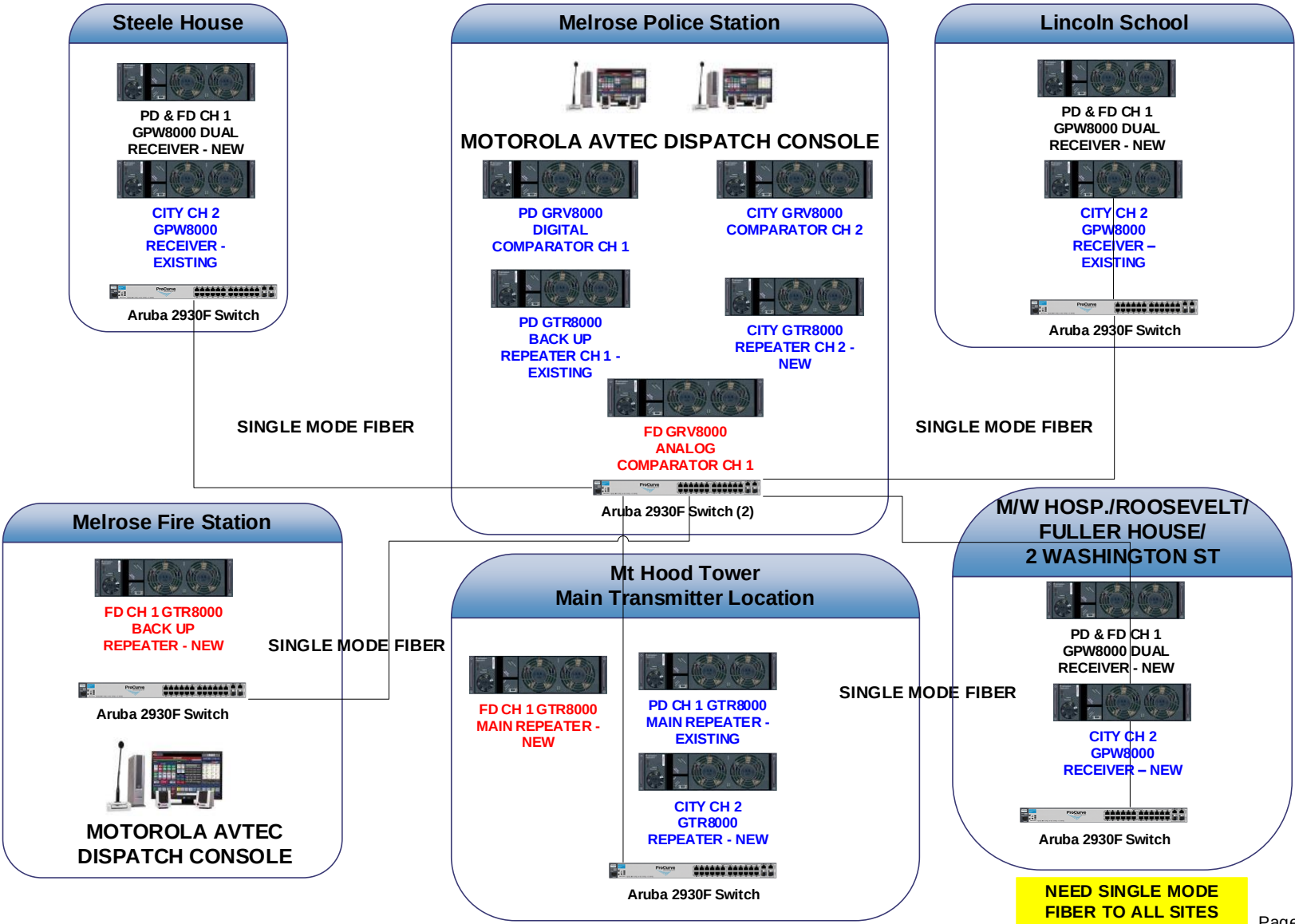
- Dispatch Consoles: 2 operator positions – Motorola Avtec Console
- RF Infrastructure: IP based transmitters, receivers and comparators forming a 2-channel UHF (Police & Fire Radio System), Analog & P25 ASTRO Capable radio system.
- Upgrade Antenna Systems as needed (20-30 years old)
- Upgrade Subscriber Radios – APX Portable Radios

Melrose Police & Fire Public Safety Existing Radio System 6-12-20



Attachment: Police and Fire Communications presentation (APPRO-2023-17 : An

Melrose Police & Fire Proposed Public Safety Radio Network 3-10-23



Attachment: Police and Fire Communications presentation (APPRO-2023-17 : An

Redundancy and Interoperability

- Will provide immediate backup system in the event of a failure of the primary system
- Meets interoperability requirements set forth by the Commonwealth of Massachusetts' Executive Office of Public Safety and Security
- Will not be obsolete if a new police or fire station is constructed in the future

THANK YOU!





CITY OF MELROSE

AUDITOR'S OFFICE

PATRICK D. DELLO RUSSO
CFO/City Auditor

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4107
Fax - (781) 662-2182

To: Honorable Mayor Paul Brodeur
City of Melrose

From: Patrick D. Dello Russo, CFO/City Auditor
City of Melrose

Date: February 27, 2023

Re: **Free Cash – School Department Supplemental Appropriation (\$2.5M)**

As the Chief Financial Officer and City Auditor, I am pleased to have this opportunity to provide you with the position of the Office of the Auditor in funding this request for the use of Certified Free Cash for the School Department (see memorandum dated 02/21/2023). The School Department has requested \$2.5 million dollars of funding to cover Special Education and Transportation related costs as provided for in the School Department request to your office. It is my recommendation that the funding source should be from Free Cash to close the Fiscal FY23 School Department Budget. This was and has been my position, and I represented such at the City Council meeting previously.

(A.) Overview:

Free Cash is for many communities, the only supplemental funding source available to them to address funding matters pertaining to the Operating Budget during a fiscal year. For this reason alone, it is critically important that communities strive to have Free Cash in the amount of 5 to 7 percent of their Operating Budget as recommended by the Department of Revenue, Division of Local Services (see November 17th, 2022 DOR publication on "Highly Recommended Financial Reserves"). Historically, the city has used Free Cash to supplement both City and School Operating Budgets. I have attached some additional supplemental information on the nature and origin of what makes up "Free Cash" and some previous examples of the uses, for your review.

In addition, we must be mindful, that according to the School Department in a memorandum dated February 9th, 2023 on page 9, "Given the timing of these decisions and the fact that the majority of the school year has occurred, the scale of the impact to teaching and learning within MPS would be catastrophic". As the two key strategies this City has adopted, and held to historically, are the **"Safeguard of the Assets"** and the **"Continuity of Stable Service Levels"**, such a change, in my opinion, would deviate from our core obligations and therefore not be prudent.

(B.) Bond Rating:

In addition to being good fiscal practice, maintaining conservative budgeting strategies provides assurance to the Bond Rating Agencies that we are being consistent in our fiscal methodologies. The City has an excellent bond rating from Standard and Poor's' Bond Rating Agency of AA+ and has held this rating for a decade. No small task given what had transpired on the national and local economies during that timeframe. A bond rating is instrumental in the determination of interest expense the City will pay when it goes to market and takes out a bond. The lower the interest rate we receive, the more revenues can be allocated to direct community services. Having solid Free Cash balances is one key component.

(C.) Material Funding Components:

The City realized a number of "one-time" funding components, in addition to increased receipts in other categories, worth highlighting, and that provided for the final Free Cash determination which is the highest General Fund amount Certified in the City's history. These receipts contributed to the increase we realized from last fiscal year's certified balances. They include:

1. Host Community Cannabis receipts of \$955,505 which exceeded last year's revenues by \$499,986. We do not anticipate this to be the case next fiscal year.
2. Tax Liens redeemed (one-time) greater than last year by \$349,484.
3. Deferred Taxes CH41 greater than last year by \$41,228.19.
4. Unencumbered/Unexpended (one-time) greater than last year by \$820,102.65.

Please advise if you have any questions.

Thank you.

Supplemental Information

Subject: Free Cash

The first question that generally surfaces is “What is Free Cash” (otherwise known as “available funds”).

Q: What is Free Cash?

A: In short, Free Cash is the fund surplus that accumulates from previous fiscal years. Once all expected revenues have been received and all bills have been paid for the fiscal year (July 1st through June 30th), we send our final financial reports to the Department of Revenue Division of Local Services (DLS). They will Certify the amount of remaining funds that will go toward the determination of the community’s “Free Cash” amount for the ensuing fiscal year’s use. The money then becomes available for the City to use.

On February 16, 2003, the City of Melrose received notification from the Massachusetts Department of Revenue that our City’s Free Cash has been Certified at \$7,159,906 dollars. This is very good news for the community, the largest amount in its history.

Q: Why do we have Free Cash?

A: There are a number of reasons why the City has Free Cash. The main reason is that the City Budget approved by the City Council each year is a good faith estimate of revenue and expenses. We are conservative in our revenue estimates, because we don’t want to put the City at risk of running short, but there are other factors at play as well. If the economy is strong, we may very well see additional revenues from new development or re-development, both taxes and permit fees. If a senior employee retires or leaves and we replace that person, it will often times be at a lower salary, if we have less utility costs than we budgeted for, or for any reason we don’t spend the full amount allocated in the budget, that money goes toward the determination of our Free Cash amount.

When you add it all up, Free Cash can be anywhere from zero (or even negative), to a substantial amount. The Division of Local Services recommends that communities strive to have a Free Cash balance each fiscal year of 5% to 7% of their Operating Budget. Melrose strives to reach that target consistently. If we simply apply this amount to the most recent budget approved, the percentage comes in at 7.5%. The five-year average for the City is \$5,227,175 dollars.

Q: What can it be used for?

A: It is important to note, however, that Free Cash is considered “one-time” money and should not be used as if it were a recurring revenue. For one thing, we only see it after the fiscal year is over, and it is not certified until the fall. More importantly, it is not dependable, because the amount changes in unanticipated ways from year to year. Therefore, it should be used principally for one-time expenses, such as Capital Improvements, or matching funds for a grant or replenishing reserves. There are times we may need such funds during the year to pay for unanticipated or higher than expected operating expenses (such as snow and ice), at the time the budget was developed as well, and that is to be expected.

Some projects and uses in the past year included the following:

1. Stabilization Funds/Trust Funds: \$1,225,000
2. Snow and Ice Expenditures: \$341,621
3. School Bathroom Design Study: \$150,000
4. DPW Trees: \$70,000
5. New DPW Equipment: \$482,000

In closing, any Free Cash use requires an appropriation by the City Council on the Mayor’s recommendation, but only after the DLS has Certified the Free Cash total. The same rules apply to the DLS’s certification of Retained Earnings, which is the Enterprise Fund (Water, Sewer, Ambulance and Mt. Hood) equivalent of Free Cash.



DATE: February 21, 2023

TO: Honorable Paul Prodeur, Mayor, Honorable Melrose City Council

Cc: Patrick Dello Russo, Chief Financial Officer, and Melrose School Committee

FROM: Ken Kelley, *Director of Finance and Administrative Affairs*, and Dr. Julie Kukenberger, *Superintendent of Schools*

RE: FY23 MPS Free Cash requests - updated 2/21/23

In conjunction with the memo sent to the Melrose City Council, dated February 17, 2023, the Melrose Public Schools respectfully requests Mayor Brodeur consider the following request as well. The School Department recognizes and appreciates the investment of operating and capital monies allocated by the City every year in the interest of teaching and learning. The District is respectfully requesting that the City Council and Mayor consider the following funding appropriation requests for the FY23 Melrose Public Schools (MPS) budget.

As discussed at the February 14, 2023 Melrose School Committee meeting, the District approved FY23 budget is impacted by several factors that have resulted in a revenue gap. The impacts are detailed in a February 9, 2023 [memo](#) to the MPS School Committee. The below request will greatly assist the district in maintaining the current level of teaching and learning within the district. As the February 9, 2023 memo indicates, if approved, the additional revenue will be used to fund mandated special education costs for tuition, transportation, and services at the Franklin ECC. Additionally, the District is respectfully requesting the Medicaid reimbursement transfer at this time as well. The Medicaid funds are used as part of the District's budget offset funds.

Thank you for your consideration.

Transfer In Account: 0111 491003

Special Education tuition and transportation in the amount of: \$2,500,000.00

Transfer In Account: 16204 49000

Medicaid reimbursement in the amount of: \$262,674.93



DATE: February 9, 2023

TO: Melrose School Committee

Cc: Melrose City Council, Paul Brodeur, Mayor, and Patrick Dello Russo, Chief Financial Officer

FROM: Ken Kelley, *Director of Finance and Administrative Affairs*, and Dr. Julie Kukenberger, *Superintendent of Schools*

RE: FY23 MPS Rebuild Budget Update

This memo outlines and summarizes the Melrose Public Schools rebuilding of the FY23 approved budget. This was an extensive and time consuming process that is an opportunity to account for legacy budgeting practices as well as to reassign costs to more accurate centers and budget categories. The following is an overview of the work, action steps, and next steps as we move forward to FY24. As we work collaboratively and transparently, please see below for more information.

FY23 Budget Rebuild Update

The FY23 budget has been impacted by the legacy grant practice of duplication as well as continued increases in special education tuition and transportation costs. Through the ongoing collaboration with the City and an outside consultant, Clifton, Larson, and Allen (CLA), the FY23 budget was rebuilt with the following priorities:

- Correct the double counting of the three grants (METCO, Title I, and IDEA 94-124).
- Assign existing broad system wide (SW) spending lines to specific schools and cost centers. This included assigning shared staff by Full Time Equivalent (FTE) to the buildings where instruction and position(s) are located. Additionally, ECC special education costs are the mandated responsibility of the District to provide. Significant amounts of these costs were historically charged to the tuition revolving offset fund. These costs have been moved to the operating budget.
- The district has requested \$2,500,000 in additional revenue from the Mayor and City Council (see [Memo here](#)) to help close an identified gap in special education obligations for tuition and transportation.

Correcting the double counting of the three grants - Background

Several legacy accounting issues contributed to an FY22 budget deficit. This gap was closed utilizing school and City COVID-19 relief funds. None of the City's stabilization funds were impacted. However; given the time of the discovery, we knew the FY23 approved budget would also be impacted in a similar manner.:

Once the double counting of these specific grant funds (METCO, Title I, and IDEA 94-124) was corrected the FY23 approved budget was reduced by \$1,260,000. The table below outlines the School Committee approved budget of \$40,253,740, and the City Council approved budget of \$35,511,659 which includes \$115,081 less in City appropriations than approved by the School Committee and the full Chapter 70 allocation of \$9,680,222. The FY23 Reduced budget listed in the table below decreases the FY23 budget by \$1,260,000 for the removal of the grant amounts and \$115,081 for the variance between SC approved and City Council approved budgets. The FY23 Adjusted budget adds back \$115,081 in offsets from higher than projected Medicaid reimbursement.

FY23 MPS Budget Impact of Grant Removal				
Budget Category	Amount Approved April 12, 2022	City Council Approved June 21, 2022	FY23 Reduced	FY23 Adjusted
Ch70	\$ 9,680,222	\$ 9,680,222	\$ 9,680,222	\$ 9,680,222
City Appropriation	\$ 25,946,518	\$ 25,831,437	\$ 25,831,437	\$ 25,831,437
Offsets	\$ 4,627,000		\$ 3,367,000	\$ 3,482,081
	\$ 40,253,740	\$ 35,511,659	\$ 38,878,659	\$ 38,993,740

The table below illustrates the impact of the grant removal by School Committee Voter categories. The FY23 Rebuild Proposal removes the grants and calculates forecasted FY23 expenses based on known student needs. The variance by category calculates the need for additional funding to meet the current level of student services.

SC Budget Category	FY23 Adjusted SC Approved	FY23 Rebuild Proposal	Variance by Category
Elementary Budget	\$ 14,028,381	\$ 15,884,214	\$ 1,855,833
Secondary Budget	\$ 15,524,213	\$ 15,816,269	\$ 292,056
Special Education	\$ 4,585,597	\$ 6,330,685	\$ 1,745,088
Administration & Other	\$ 4,855,549	\$ 3,810,241	(\$ 1,045,308)
District Totals	\$ 38,993,740	\$ 41,841,409	(\$ 2,847,669)

Assign existing broad system wide (SW) spending lines to specific schools and cost centers - Background

Past budgeting practice included grouping any shared staff in broad SW budget lines. This created challenges tracking full-time equivalent (FTE) personnel costs per building and cost center. Administration spent significant time reviewing staffing and FTE status by building and assigning FTEs to the facility or cost center where instruction or service delivery occurs.

The Franklin Early Childhood Center (ECC) special education costs are mandated and the responsibility of the District to provide for students when needed. Significant amounts of these costs were historically charged to the tuition revolving offset fund rather than the operating budget. Additionally, in FY20 all ECC preschool educators joined the MEA and became salary and benefits eligible at rates per the Collective Bargaining Agreement. Special Education teachers, certified service providers, and special education paraprofessionals' salaries were also moved to the FY23 rebuild operating budget.

These changes better align with DESE's chart of accounts and end of year reporting (EOYR) requirements. The table below captures the FY23 budget rebuild adjustments by school building and department budgets.

Building/Dept.	Orig Budget	Revised	Change	Text Description of changes	Impact
Hoover	\$ 1,988,317	\$ 2,366,726	\$ 378,409	3.2 FTE allocation from itinerants	\$ 211,282
				1 L/T Building sub moved from DW	\$ 19,800
				3 add'l para's	\$ 61,366
				1 academic interventionist	\$ 28,860
				from .35 to 1 FTE Psychologist	\$ 57,970
				misc	\$ (869)
HV Changes					\$ 378,409
Horace Mann	\$ 1,692,558	\$ 1,904,444	\$ 211,886	2 FTE allocation from itinerants	\$ 161,561
				1 L/T Building sub moved from DW	\$ 19,800
				.7 add'l para	\$ 14,793
				1 academic interventionist	\$ 28,860
				Therapist increase	\$ 35,134
				Teacher realignment - Reg	\$ (9,003)
				Teacher realignment - SPED	\$ 16,629
				from 1.65 to 1 FTE Psychologist	\$ (58,464)
				misc	\$ 2,576
HM Changes					\$ 211,886
Lincoln	\$ 3,287,631	\$ 3,661,277	\$ 373,646	4.8 FTE allocation from itinerants	\$ 290,795
				Admin Adj (.6 AP and .4 Sec moved)	\$ (108,402)
				1 L/T Building sub moved from DW	\$ 19,800
				1 academic interventionist	\$ 28,860

Attachment: Memo to SC - FY23 rebuild Feb14 (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and

Building/Dept.	Orig Budget	Revised	Change	Text Description of changes	Impact
Lincoln con't				Therapist increase	\$ 62,995
				Teacher realignment - Reg	\$ 126,684
				Teacher realignment - SPED	\$ (43,791)
				misc	\$ (3,295)
LN Changes					\$ 373,646
Roosevelt	\$ 3,536,006	\$ 3,676,536	\$ 140,530	3.2 FTE allocation from itinerants	\$ 246,352
				1 L/T Building sub moved from DW	\$ 19,800
				1.5 academic interventionist	\$ 28,860
				Therapist increase	\$ 168,825
				Teacher realignment - Reg	\$ (257,932)
				Teacher realignment - SPED	\$ (47,297)
				.4 Sec moved from Lincoln	\$ 37,831
				3 fewer para's	\$ (62,257)
				misc	\$ 6,348
RV Changes					\$ 140,530
Winthrop	\$ 2,518,944	\$ 2,700,317	\$ 181,373	2 FTE allocation from itinerants	\$ 151,235
				1 L/T Building sub moved from DW	\$ 19,800
				1 academic interventionist	\$ 28,860
				Therapist increase	\$ 63,310
				Teacher realignment - Reg	\$ (68,283)
				Teacher realignment - SPED	\$ 2,256
				psych reduction	\$ (24,320)
				Corrected principal line	\$ 8,393
				misc	\$ 122
WN Changes					\$ 181,373
Franklin - Operating only	\$ 1,004,925	\$ 1,574,914	\$ 569,989	1 L/T Building sub moved from DW	\$ 19,800
				Moved Therapist from ECC revolving	\$ 210,343
				Admin Adj	\$ 10,324
				Teacher realignment - Reg	\$ (91,933)
				Teacher realignment - SPED	\$ 190,936
				psychologist increase	\$ 30,486
				Moved SPED paras from ECC revolving	\$ 199,487
				misc	\$ 546
FN Oper. Changes					\$ 569,989
Middle School	\$ 6,628,457	\$ 6,855,434	\$ 226,977	Building sub adjustment	\$ (2,205)
				Admin Adj	\$ (82,978)

Building/Dept.	Orig Budget	Revised	Change	Text Description of changes	Impact
MVMMS con't				Librarian	\$ 51,839
				Therapist increase	\$ 82,144
				Teacher realignment - Reg	\$ (26,840)
				Teacher realignment - SPED	\$ 201,916
				Para adj	\$ (11,100)
				psych/guidance adj	\$ 14,200
				misc	\$ -
MVMMS Changes					\$ 226,977
High School	\$ 8,074,244	\$ 8,170,884	\$ 96,640	Admin Adj	\$ (3,290)
				Building sub adjustment	\$ 74,487
				Department Directors	\$ (115,743)
				Library	\$ 82,019
				Teacher realignment - Reg	\$ (121,930)
				Teacher realignment - SPED	\$ (68,534)
				psych	\$ 52,650
				Therapist increase	\$ 69,540
				Para adj	\$ 127,440
				misc	\$ -
MHS Changes					\$ 96,640
Athletics	\$ 821,512	\$ 789,951	\$ (31,561)	removed secretary, included MHS	\$ (31,561)
Special Education (System-Wide)	\$ 4,585,597	\$ 6,330,685	\$ 1,745,088	Therapists moved to schools	\$ (537,123)
				P/T Aide - moved to school	\$ (29,735)
				Transportation	\$ 710,440
				Tuitions	\$ 1,600,000
				misc	\$ 1,506
Spc. Edu SW Changes					\$ 1,745,088
Teaching and Learning	\$ 1,153,370	\$ 1,173,035	\$ 19,665	Correct Curriculum Leaders	\$ 294,834
				Move portion of Instructional Coaches	\$ (233,495)
				release excess budget, line not used	\$ (45,000)
				misc	\$ 3,326
T&L Changes					\$ 19,665
Administration	\$ 1,120,663	\$ 1,044,270	\$ (76,393)	Moved AD to Curriculum	\$ (117,548)
				Volunteer coordinator	\$ 20,640
				Admin Salary adjustments	\$ 20,515
				misc	\$ -
Admin Changes					\$ (76,393)

Attachment: Memo to SC - FY23 rebuild Feb14 (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and

Building/Dept.	Orig Budget	Revised	Change	Text Description of changes	Impact
System-wide	\$ 2,581,516	\$ 1,592,935	\$ (988,581)	Move Itinerants/Media to Schools	\$ (689,822)
				Salary Savings (Open Positions)	\$ (300,000)
				Increase S/T Subs	\$ 57,102
				reduce L/T Subs	\$ (34,848)
				misc	\$ (21,013)
SW Changes					\$ (988,581)
Total General Fund	\$ 38,993,740	\$ 41,841,409	\$ 2,847,669		

Notable Expense Increases - Background

Removing the special education grant increased the existing gap between budgeted amounts for tuition and transportation funding. It has been past practice to under budget in both of these categories. For example, in FY20, tuition costs increased by more than \$1,000,000; however, FY21 budgeting was increased by \$100,000. As well, in FY19 transportation costs increased by \$242,000; however, the FY20 transportation budget was decreased by 8%. MPS has respectfully requested \$2,500,000 of additional funding from the City to help close that gap this year(see [Memo here](#)). As special education tuition and transportation costs continue to increase at unpredictable rates, it is possible that the district will need to request use of the special education stabilization funds this school year.

Notable Expense Increases for FY23		
Special Education tuition	\$ 1,600,000	Grant removal and unbudgeted new tuitions
Special Education transportation	\$ 710,440	Under budgeted and unpredictable
Special Education - adding ECC	\$ 569,989	Costs should be charged to operating
Misc	\$ (32,760)	Misc. costs and savings
District Totals	\$ 2,847,669	

The table below outlines the additional revenue request from the City along with other internal offset projection adjustments.

Additional Revenue Requests and Adjustments		
To Mayor and City Council	\$ 2,500,000	January 24, 2023, Memo requesting additional revenue (City Council vote would be required)
Increase Ed Stations/ECC offset projections	\$ 200,000	Increased offset after moving Special Education costs to Franklin operating (SC vote would be required)
Increase Circuit Breaker/Medicaid offset projections	\$ 147,669	Decreases incremental build up of expenses (SC vote would be required)
Total	\$ 2,847,669	

The district has worked to reallocate and utilize existing resources when possible to mitigate the impact of the request to the City. The budget rebuild includes potential increases in offset revenue based on projections and breakage due to vacancies. Any open positions are first reviewed for internal solutions (aside from obligated direct service providers). On January 18, 2023, the operating budget was frozen to conserve resources for the spring and requiring additional approval for essential expenses and purchases.

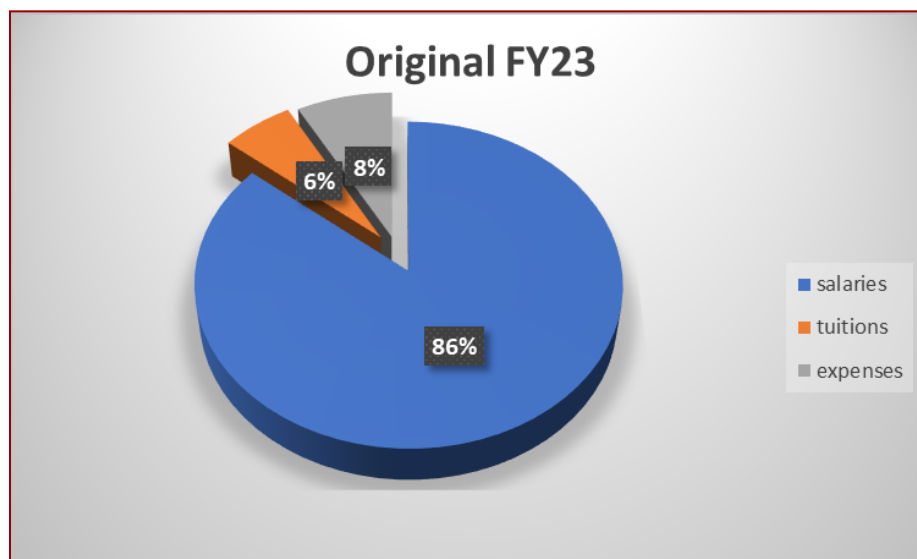
Next Steps

The changes to the FY23 rebuilt operating budget are impacted by several factors including the ratification of the new Unit A teachers and Unit B Paraprofessionals contracts. Further refinements may be needed when the new contracts' salaries and retro payment compensations are completed, all salaries are encumbered, and MUNIS updates are finalized. Special education tuition and transportation will be monitored and adjusted if necessary.

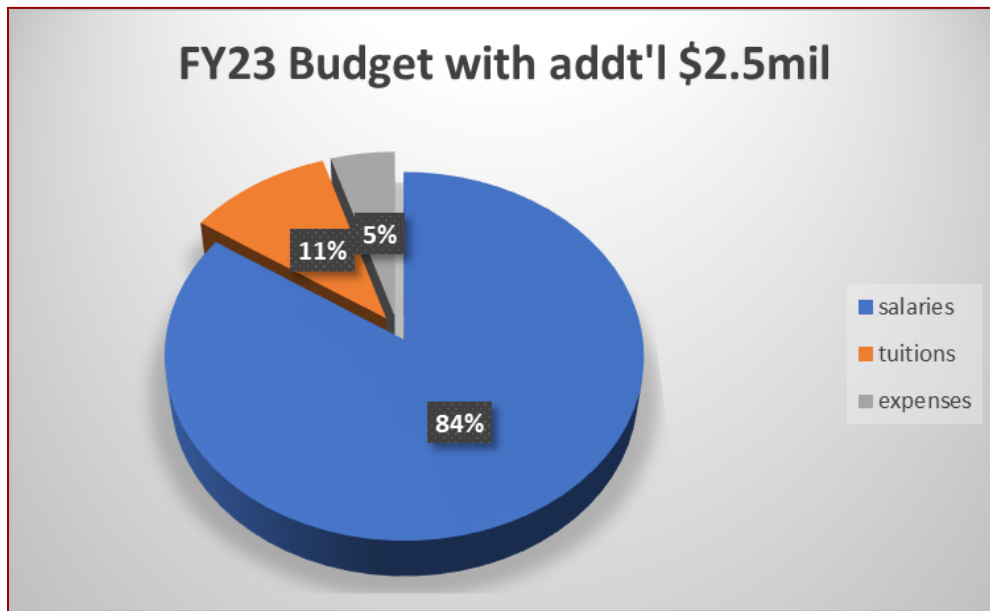
If the additional revenue is approved by the City, the MPS School Committee will need to vote on adjustments to the four budget categories as outlined below (pending any additional changes)

SC Budget Category	FY23 Adjusted SC Approved	FY23 Rebuild Proposal	Variance by Category
Elementary Budget	\$ 14,028,381	\$ 15,884,214	\$ 1,855,833
Secondary Budget	\$ 15,524,213	\$ 15,816,269	\$ 292,056
Special Education	\$ 4,585,597	\$ 6,330,685	\$ 1,745,088
Administration & Other	\$ 4,855,549	\$ 3,810,241	(\$ 1,045,308)
District Totals	\$ 38,993,740	\$ 41,841,409	(\$ 2,847,669)

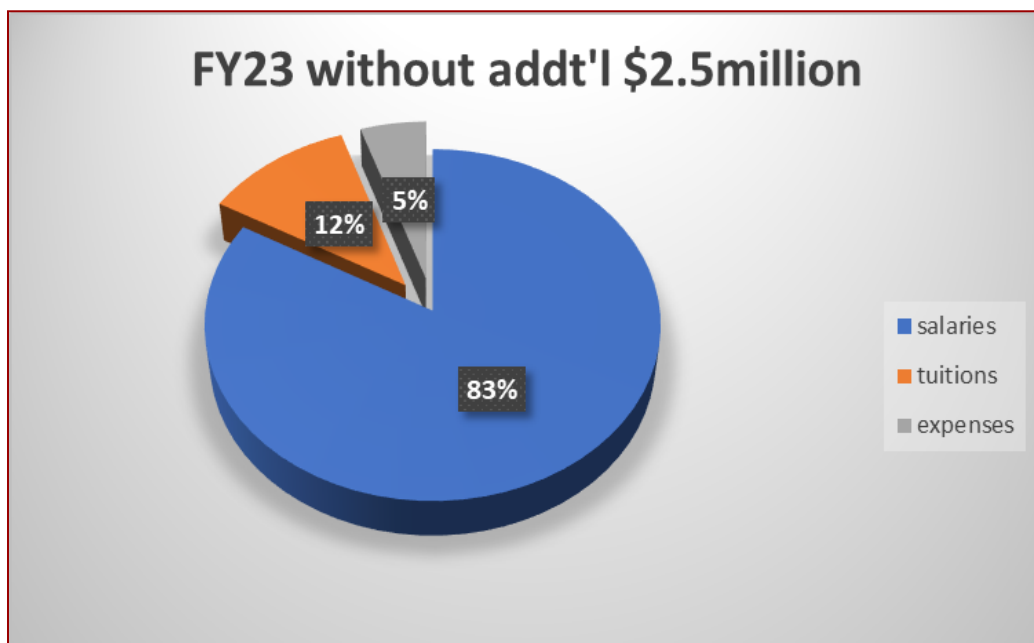
The pie chart below shows total operating budget percentages by three categories: salaries, tuitions, and expenses based on the original FY23 City Council approved budget in June 2023.



The pie chart below shows the FY23 rebuild budget if an additional \$2.5 M is approved by the City Council to address the budget gap.



If the additional revenue is not approved by the City, the only way the district and MPS School Committee can reduce the budget is through salary reduction which means laying off employees to generate the cost savings. Given the timing of these decisions and the fact that the majority of the school year has occurred, the scale of the impact to teaching and learning within MPS would be catastrophic. Reducing special education tuition or transportation costs is not an option as these are mandated services. The pie chart illustrates how a lack of additional funds shifts category proportion relative to the operation budget.



The table below shows average salaries and number of hypothetical FTE reductions that would need to be considered in order to generate a cost savings of \$2.5M this late in the school year. Clearly this would be devastating to service delivery if this course of action was decided at the beginning of the school year. It simply would decimate our ability to safely and properly run the district if decided in the spring.

	Non-union Administration	Directors/ Administrators	Teacher	Paras
Average Salary	\$131,184	\$107,314	\$ 79,448	\$22,807
# of FTEs to Reach \$2.5M	2	7	17	6
# of FTEs @80% Expended to Reach \$2.5M	5	16	106	75

We understand the magnitude of this request and are very grateful for our City partners who continue to understand the importance of high-quality education. We further appreciate their commitment to ongoing collaboration as we work to solve this budgetary problem together. The FY23 rebuild budget as presented enables the District to maintain existing levels of teaching and learning and essential service delivery for all learners. We believe that the new budget development practices and the FY23 MPS Rebuilt School Budget will **continue** to support high quality educational experiences, and allow for more accurate and effective cost tracking, clear communication, responsible fiscal oversight, and strategic budget planning both in the short and long term.



CITY OF MELROSE

Auditor's Office

Patrick D. Dello Russo
CFO/City Auditor

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4110

To: Honorable Mayor Paul Brodeur & City Council
City of Melrose

From: Patrick D. Dello Russo, CFO/City Auditor
City of Melrose

Date: March 2, 2023

Re: 3/6/23 Requested Free Cash Appropriations

Please be advised, if the following orders presented on the 3/6/23 agenda are approved the remaining balance in free cash would be as follows:

	APPRO Request	Balance of Free Cash	Dept
Certified Free Cash for Fiscal 2022		7,159,906.00	
If APPRO-2023-14 is approved	35,311.00	7,124,595.00	School
If APPRO-2023-15 is approved	2,762,674.93	4,361,920.07	School
If APPRO-2023-16 is approved	35,449.00	4,326,471.07	Elections
If APPRO-2023-17 is approved	903,000.00	3,423,471.07	Public Safety

Ghobrial, Andrew

From: Jackie Caraballo <[REDACTED]>
Sent: Sunday, March 5, 2023 9:52 PM
To: City Council
Subject: Please fund school budget shortfall with free cash

Dear City Council Members,

Please consider funding the \$2.5 million shortfall in the school budget with the free cash available to the city. I want my children to grow up through a school system that has the funds to educate them and prepare them for the future as best as possible. Investing in our schools will have a long-term positive impact on our children, teachers and staff, and the city. Please vote in favor of using free cash to fund the school budget shortfall.

Thank you for your time and consideration!

Sincerely,

[REDACTED]
142 Whitman Ave
Ward 7

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Attachment: Caraballo_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid

Ghobrial, Andrew

From: Jan Lamey <[REDACTED]>
Sent: Monday, March 6, 2023 8:52 AM
To: City Council
Subject: Please fund school budget shortfall with free cash

Dear City Council Members,

I urge you to fund the \$2.5 million shortfall in the school budget with the free cash available to the city. Our schools are crucial for the future of our community, and we cannot afford to compromise on our children's education. Investing in our schools is investing in our future, and I ask that you consider the long-term benefits of this decision. Please vote in favor of using free cash to fund the school budget shortfall.

Thank you for your time and consideration.

Sincerely,

Jan Lamey

[REDACTED] Melrose, MA 02176

Ward 6-2

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Attachment: Lamey_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Ghobrial, Andrew

From: Marissa Milbury <[REDACTED]>
Sent: Sunday, March 5, 2023 2:48 PM
To: City Council
Subject: Please fund school budget shortfall with free cash

Dear City Council Members,

I urge you to fund the \$2.5 million shortfall in the school budget with the free cash available to the city. Our schools are crucial for the future of our community, and we cannot afford to compromise on our children's education. Investing in our schools is investing in our future, and I ask that you consider the long-term benefits of this decision. Please vote in favor of using free cash to fund the school budget shortfall.

Thank you for your time and consideration.

Sincerely,
Marissa Milbury
[REDACTED]

Ward 7-1

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Attachment: Milbury_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Ghobrial, Andrew

From: Michelle Tiu <[REDACTED]>
Sent: Sunday, March 5, 2023 4:10 PM
To: City Council
Subject: Please fund school budget shortfall with free cash

Dear City Council Members,

I urge you to fund the \$2.5 million shortfall in the school budget with the free cash available to the city. Our schools are crucial for the future of our community, and we cannot afford to compromise on our children's education. Investing in our schools is investing in our future, and I ask that you consider the long-term benefits of this decision. Please vote in favor of using free cash to fund the school budget shortfall.

Thank you for your time and consideration.

Sincerely,
Michelle Tiu
[REDACTED]

Ward 7-2

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Attachment: 13347 (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Ghobrial, Andrew

From: Lisa Covino <[REDACTED]>
Sent: Sunday, March 5, 2023 1:37 PM
To: City Council
Subject: Please fund school budget shortfall with free cash

Dear City Council Members,

I urge you to fund the \$2.5 million shortfall in the school budget with the free cash available to the city. Our schools are crucial for the future of our community, and we cannot afford to compromise on our children's education. Investing in our schools is investing in our future, and I ask that you consider the long-term benefits of this decision. Please vote in favor of using free cash to fund the school budget shortfall.

Thank you for your time and consideration.

Sincerely,
 Lisa Covino

[REDACTED]
 Ward 7

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Attachment: Covino_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Ghobrial, Andrew

From: Annie Lin <[REDACTED]>
Sent: Tuesday, March 7, 2023 10:40 AM
To: City Council
Cc: *Mayor Brodeur; School Committee; Kukenberger, Julie
Subject: Request to approve free cash allocation to Melrose Public Schools

To the City Council members:

I write today to ask you to vote as quickly as possible in favor of allocating \$2.5 million of the City's \$7.16 million free cash from this fiscal year to stabilize the Melrose Public Schools' budget.

I further ask that you carefully consider the future City budgets and permanently allocate more to the school budgets for future years.

We are all aware of the increased costs involved with educating our students in the past few years; I won't lay them out again here. I will, however, state that I do not believe that many of these increases are going away. The MPS budget needs to be permanently increased, and a commitment to increased financial support from the City will be but a small part in bridging the gap between where we are and where we need to be in coming years.

I do not consider the City's budget to be a success this year. Over \$7 million in free cash is beyond fiscally conservative. I appreciate that there is a need for an emergency reserve, and hope that the City can continue to have free cash at the end of each fiscal year. Even with a permanent increase of \$2.5-3 million to the public school budget, to help close the current budgetary gaps, we could expect to have sufficient free cash at the end of the next, and future, fiscal years.

I respect your hard work as Councilors and appreciate your time and service to our City.

Sincerely,

Annie Lin

Ward 4-2

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Attachment: Lin_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

YEAR-TO-DATE BUDGET REPORT

FOR 2023 13									
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT	
0111 SCHOOL GENERAL FUND	APPROP	ADJSTMTS	BUDGET	YTD EXPENDED	ENCUMBRANCES	BUDGET	USED		
1110 SCHOOL COMMITTEE	7,500	0	7,500	1,857.55	275.00	5,367.45	28.4%		
1210 SUPERINTENDENT	361,946	40	361,986	271,356.22	10,600.00	80,029.78	77.9%		
1230 OTHER DISTRICT-WIDE ADMIN	12,360	0	12,360	17,705.76	.00	-5,345.76	143.3%		
1410 BUSINESS AND FINANCE	246,306	5,402	251,708	218,522.93	4,147.37	29,037.54	88.5%		
1420 HUMAN RESOURCES AND BENEFITS	118,595	0	118,595	86,142.52	106.29	32,346.19	72.7%		
1430 LEGAL SVCS FOR SCHOOL COMM	50,000	4,599	54,599	47,349.47	18,505.68	-11,256.25	120.6%		
1450 DISTRICT-WIDE INFO MGMT & TECH	68,000	0	68,000	49,646.13	.00	18,353.87	73.0%		
2110 CURRICULUM DIR (SUPERVISORY)	1,150,835	604	1,151,440	609,381.73	974.41	541,083.75	53.0%		
2120 DEPART HEADS (NON-SUPERVISORY)	787,377	0	787,377	485,416.23	.00	301,960.77	61.6%		
2210 SCHOOL LEADERSHIP-BUILDING	2,085,950	12,135	2,098,085	1,440,193.33	21,785.91	636,105.56	69.7%		
2305 TEACHERS, CLASSROOM	22,241,828	0	22,241,828	11,880,292.31	.00	10,361,535.69	53.4%		
2320 MEDICAL/THERAPUTIC SERVICES	1,615,555	25,260	1,640,815	1,152,160.13	108,578.61	380,076.21	76.8%		
2324 LONG-TERM SUBS	0	0	0	10,102.63	.00	-10,102.63	100.0%		
2325 SUBSTITUTE TEACHERS	219,198	0	219,198	185,658.57	.00	33,539.43	84.7%		
2330 NON-CLER PARAPROF/INSTRUCT ASS	2,002,969	0	2,002,969	1,221,926.50	.00	781,042.50	61.0%		
2340 LIBRARIANS AND MEDIA CTR DIR	240,079	0	240,079	96,467.98	.00	143,611.02	40.2%		
2352 INSTRUCTIONAL COACHES	515,977	0	515,977	282,944.40	.00	233,032.60	54.8%		
2357 PROF DEV STIP, PROVIDERS & EXP	75,000	1,350	76,350	22,368.86	43,640.00	10,341.14	86.5%		
2358 OUTSIDE PD PROVIDERS FOR INSTR	20,000	2,624	22,624	3,374.00	20,000.00	-750.00	103.3%		
2410 TEXTBOOKS/SOFTWARE/MED/MAT	180,284	26,264	206,548	169,767.34	30,504.55	6,276.27	97.0%		
2415 OTHER INSTRUCTIONAL MATERIALS	86,248	3,100	89,348	42,600.17	38,563.18	8,185.08	90.8%		
2420 INSTRUCTIONAL EQUIPMENT	157,000	30,790	187,790	110,347.83	80,981.12	-3,539.24	101.9%		
2430 GENERAL SUPPLIES	109,701	3,481	113,182	32,655.39	28,752.97	51,773.50	54.3%		
2440 OTHER INSTRUCTIONAL SERVICES	1,000	0	1,000	117.84	100.00	782.16	21.8%		
2710 GUIDANCE	697,141	0	697,141	402,143.75	.00	294,997.25	57.7%		
2800 PSYCHOLOGICAL SERVICES	966,697	0	966,697	525,792.46	.00	440,904.54	54.4%		
3200 MEDICAL/HEALTH SERVICES	7,000	0	7,000	7,000.00	.00	.00	100.0%		
3300 TRANSPORTATION SERVICES	1,227,648	140,220	1,367,867	1,522,518.62	619,662.71	-774,314.16	156.6%		
3510 ATHLETICS	939,060	27,018	966,078	722,565.80	26,540.84	216,971.09	77.5%		
4110 CUSTODIAL SERVICES	121,096	0	121,096	.00	.00	121,096.00	.0%		
4130 UTILITY SERVICES	62,000	1,876	63,876	30,575.43	24,621.76	8,679.14	86.4%		
4400 TECH INFRA MAINT SUPPT - SALAR	76,220	0	76,220	43,144.90	.00	33,075.10	56.6%		
4450 TECH INFRA MAINT SUPPT - ALL O	151,688	0	151,688	100,539.07	.00	51,148.93	66.3%		
5260 OTHER NON EMPLOYEE INSURANCE	23,000	0	23,000	23,861.00	.00	-861.00	103.7%		
5500 CROSSING GUARDS	1,000	0	1,000	.00	393.00	607.00	39.3%		
5550 CROSSING GUARDS	140,000	0	140,000	88,542.89	.00	51,457.11	63.2%		
9300 TUITION TO NON-PUBLIC SCHOOLS	1,517,236	532,568	2,049,804	2,353,125.41	1,819,774.81	-2,123,096.60	203.6%		
9400 TUITION TO COLLABORATIVE	710,246	67,932	778,178	301,874.92	174,436.97	301,866.43	61.2%		
TOTAL SCHOOL GENERAL FUND	38,993,740	885,263	39,879,003	24,560,040.07	3,072,945.18	12,246,017.46	69.3%		

YEAR-TO-DATE BUDGET REPORT

FOR 2023 13

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	38,993,740	885,263	39,879,003	24,560,040.07	3,072,945.18	12,246,017.46	69.3%

** END OF REPORT - Generated by Ken Kelley **

Ghobrial, Andrew

From: Sandy Gmail Personal <[REDACTED]>
Sent: Sunday, March 12, 2023 1:16 PM
To: City Council
Cc: Sandy Gmail Personal
Subject: Request to fully fund the schools...

Dear City Councilors-

I am writing as a Melrose community member and a parent of high school sophomore. My son is actively engaged in the Melrose school community and is thriving as a saxophone player in the concert and jazz bands, an athlete on the JV soccer team, and a budding chemist with his favorite teacher, Doctor Hurley, who is an outstanding educator. Recently our son told us that he and his friends sometimes attend chess club meetings after school, and he is learning to love this game. I am thrilled about all of it.

What I hear when he talks about his day to my wife and I is money. All of this comes from a public school system that provides these activities and opportunities because of the funding it receives and the budget priorities it makes.

This funding is in need of your support, and specifically that you fully-fund the \$2.5 million free cash request from the school committee to cover its shortfall for this fiscal year. As the school committee has told us, in no uncertain terms, if this funding is not made, in full, there will be cuts.

When we imagine these financial cuts, we know they will first come from music, sports, and after school activities. What I think is important to recognize, is that these programs already run on shoe string budgets: Melrose has been lauded for its outstanding music program, but is currently needing a fundraiser to be able to replace marching band equipment that is well past its usefulness; Melrose sports teams already require fees and booster clubs to pay for some of the essentials. Any cuts means these programs just stop existing.

If those measures aren't enough, personnel will be impacted, meaning **multiple** teachers will be let go. We just showed our support for them as a community and made a commitment to raise their salaries, and now we would be letting some of them go. That will send a message that Melrose does not support its schools, their teachers, or its students. Please do not send this message.

Education costs are rising, this is clear. It is clear every time we hear from the school committee and their concerns for the drastic and continuing rising costs of special education and transportation. These issues are not unique to Melrose, they are not going away, and are only going to continue to increase. Melrose must meet these needs, and continue to anticipate them, by fully funding the real cost of education for our community.

I ask you to vote tomorrow to fully fund the \$2.5 million request for our schools and I thank you for all you do for Melrose.

-Sandy Dixon
 [REDACTED]

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Attachment: Dixon_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Ghobrial, Andrew

From: Jeralyn O'Leary <[REDACTED]>
Sent: Sunday, March 12, 2023 1:32 PM
To: City Council
Cc: School Committee; *Mayor Brodeur
Subject: Please Fund \$2.5Million Shortfall

Dear Members of the City Council,

I am writing to you as a parent of two Melrose Public School students. Please fund the \$2.5 million shortfall in the school budget with the free cash that is available.

According to page 160 of the School Committee agenda from February 14th, if the \$2.5 million is not approved by the City Council, the "only way the district and MPS School Committee can reduce the budget is through salary reduction which means laying off employees to generate the cost savings". Over the past three years, students and parents have had to deal with many stresses and uncertainties. It is unfathomable that after all we have gone through, we are now wondering if our teachers will be laid off as a result of our city officials not coming together to resolve this issue.

Admittedly, I am still trying to comprehend how a shortfall of this magnitude could take place. With all who have access to the budget, it is inexcusable that we're even in this position. I do not take lightly that the School Committee is asking for this money, however something must be done to ensure our students receive the education that they deserve.

Thank you for your consideration.

Best,
 Jeralyn O'Leary

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Attachment: O'Leary_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Ghobrial, Andrew

From: Tracey Cruickshank via Melrose MA <cmsmailer@civicplus.com>
Sent: Sunday, March 12, 2023 2:04 PM
To: City Council
Subject: Form submission from: Contact Us

Submitted on Sunday, March 12, 2023 - 2:04pm

Submitted values are:

Message:

Dear Members of the Melrose City Council,

Thank you for all that you do, especially when it is time to make difficult decisions . As we have recently seen, Melrose teachers and education in general were a top priority in our city. Most residents want fair contracts for teachers and for our schools to be sufficiently funded now and for the long term. In order for our city to be competitive regarding all aspects in the future, any deficits within our school budget needs to be addressed now. I urge you to use whatever means necessary, including free cash, to establish appropriate funding to our school system. Now is not the time to punish or hold the entire school community accountable for mistakes that were made by a few or caused by drastically continued rising costs associated with education.

Please do right by this city and fully fund what is needed to have an operational school budget going forward. The students and teachers of Melrose need this.

Respectfully,

Tracey Cruickshank

==Please provide the following information==

Your Name: Tracey Cruickshank

Your E-mail Address: [REDACTED]

Organization:

Phone Number: [REDACTED]

==Address==

Street: [REDACTED]

City: Melrose

State: Massachusetts

Zipcode: 02176

The results of this submission may be viewed at:

<https://www.cityofmelrose.org/node/15943/submission/47336>

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Attachment: Cruickshank_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid

Ghobrial, Andrew

From: Austin Frakt <[REDACTED]>
Sent: Sunday, March 12, 2023 5:35 PM
To: City Council
Subject: please fully fund the \$2.5 million free cash request from the school committee

Dear City Councilors,

I am a Melrose resident and parent of two students at MHS. While there, as well as when they were in the middle school, they spend too many periods with absent teachers, often with no substitute. Undoubtedly this is because we underpay our teachers and underfund our schools. This directly harms our students (and their teachers) and indirectly harms the entire community.

Therefore, I am writing to ask that you fully fund the \$2.5 million free cash request from the school committee to cover its shortfall for this fiscal year. As the school committee has told us, in no uncertain terms, if this funding is not made, in full, there will be cuts.

Our students and our community cannot afford more cuts to the schools. Those cuts will undoubtedly come from programs that enrich our students: music, sports, and after school activities. These programs already run on tight budgets, often relying on fundraisers and outdated equipment to get by.

If further cuts to these programs aren't enough, personnel will be impacted, meaning multiple teachers will be let go. We just showed our support for them as a community and made a commitment to raise their salaries, and now we would be letting some of them go. That will send a message that Melrose does not support its schools, their teachers, or its students. Please do not send this message.

I ask you to vote to fully fund the \$2.5 million request for our schools.

Austin Frakt
 [REDACTED]

Melrose

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Attachment: Frakt_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Ghobrial, Andrew

From: [REDACTED]
Sent: Monday, March 13, 2023 12:01 AM
To: City Council
Cc: *Mayor Brodeur
Subject: Free Cash Allocation for Melrose Public Schools

Dear City Council Members:

I urge you to fully fund the recent request from Mayor Brodeur to utilize the unprecedented free cash available this year to fund the Melrose Public Schools for the remainder of the year and avoid the catastrophic personnel cuts that will be necessary without such funding.

This has been another difficult year for the staff and students of the Melrose Public Schools and their families. On top of the ongoing staffing concerns, the prolonged and contentious negotiation with the teacher's union, and significant leadership changes, I believe the potential for budget cuts would do unimaginable and longlasting damage to our schools and our greater community. Ensuring a stable, appropriately funded school system is a core function of a city and an essential obligation of the Melrose City Council. Melrose will not be a community where people want to move and put down lasting roots if they cannot rely on the City to fund stable schools. Layoffs in an already understaffed system would lead to chaos and learning loss. While it is unfortunate and frustrating that we are in this situation, it would be unconscionable to require our students to bear the brunt of accounting errors, global inflation, and the need for increased special education services.

In addition to using free cash to fund this year's budget gap, I would implore the City Council to fund the schools at an adequate level in the coming years to reflect the actual needs of the district and to avoid the reliance on free cash allocations or creative accounting to fill gaps on a regular basis. Melrose is facing significant financial challenges in the coming years with many competing priorities. I hope we can come together as a community to engage honestly about the expenses and trade-offs that we collectively face. In the short-term, however, we cannot allow the community's reputation, goodwill, and obligations to our students and teachers to be compromised by not funding the immediate budget shortfall.

Thank you for your consideration and for all of your efforts to sustain Melrose as a wonderful place to live,

-Abby

Abigail Law
 [REDACTED]

Ward 6-2

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Attachment: Law_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Ghobrial, Andrew

From: Ilana Bortinger <[REDACTED]>
Sent: Monday, March 13, 2023 8:51 AM
To: City Council
Cc: School Committee; *Mayor Brodeur
Subject: Fund FY23 MPS Budget with Free Cash

Dear Melrose City Council Members,

I write today to ask you to fund the \$2.5M shortfall in the FY23 Melrose Public School budget from the city's \$7.16M free cash.

Additionally, I urge you to take a more proactive approach to MPS finances. I ask that you permanently allocate more of the City's funds towards the MPS budget in future years.. Year after year we seem to be in the same position of needing to "backfill" the school budget from free cash, instead of proactively and appropriately funding the school budget at the outset.

I thank all of you for your service and dedication to the City of Melrose.

Sincerely,
 Ilana Bortinger
 Ward 7-2

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Attachment: Bortinger_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid)

Ghobrial, Andrew

From: Emily Minton <[REDACTED]>
Sent: Monday, March 13, 2023 10:07 AM
To: City Council; School Committee; *Mayor Brodeur
Subject: Request to approve free cash allocation to Melrose Public Schools

Dear City Councilors and Mayor Brodeur,

As 14-year residents of Melrose with daughters at MHS and Winthrop, we are writing to urge you to approve the allocation of \$2.5 million of the City's \$7.16 million of free cash from this fiscal year to stabilize the Melrose Public Schools' budget. While we are highly disappointed that the City is in this position, we see free cash as the solution for the current gap and implore the School Committee to build budgets beginning in FY 24 that are needs-based, take into account accurate spending from previous fiscal years, and reflect projected increases informed by data. Long term, the City must think hard about our priorities as we have continually failed to fund the school system. We ask that you work collaboratively with the School Committee to ensure we implement accounting practices that provide timely and accurate information to inform budget plans and allow for costs to be managed real-time so that we are never in this position again. While we are in a difficult situation right now, if the allocation is not passed quickly, our schools will be in crisis, forced to make decisions that will cause significant harm to our students and educators.

Thank you very much for your time and consideration. We greatly appreciate your service to our community.

Sincerely,

Emily and Chris Minton
 Ward 5-2

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Attachment: Minton_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Ghobrial, Andrew

From: Greg Pagnini <[REDACTED]>
Sent: Monday, March 13, 2023 11:45 AM
To: City Council
Cc: School Committee; *Mayor Brodeur
Subject: Use of free cash to fund MPS

Dear City Council Members,

I write in advance of tonight's meeting and your consideration of allocating a portion of the City's \$7 million in free cash to the MPS in order to provide full funding now. Please do so. There is - or at least should be - no greater priority within our City than funding the MPS. The school district is our bedrock and should be treated as such. Especially as a parent of two elementary school aged children, I have a very difficult time understanding what better use the available funding can go towards. The MPS should be funded in full always, but no more than ever to demonstrate the City's commitment to the District and surrounding community that a strong school system engenders. It is the best investment any municipality can make. That the City has so much free cash on hand might, by some, be viewed as an asset. I believe, however, that the availability of so much free cash can and should reasonably be taken as a failure to properly fund the MPS. The City has already experienced upheaval from the recent teacher strike. While I fully understand there are and should be opposing viewpoints as to what may constitute a reasonable budget, once set it must be funded in full. Please leave no question as to where the City's priorities are. Invest in our students, teachers and school system and use whatever free cash is necessary - now.

Regards,

Greg Pagnini

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Attachment: Pagnini_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Ghobrial, Andrew

From: Alastair Moock <[REDACTED]>
Sent: Monday, March 13, 2023 3:11 PM
To: City Council
Cc: Jane Roper
Subject: tonight's vote / funding the budget shortfall

Dear City Council members,

I'm writing to encourage everyone on the council to vote to fund the budget shortfall tonight and then again next week.

Whatever internal arguments there may be over who's to blame for the shortfall, this city can't afford not to keep our schools fully funded. As it is, we under budget our schools and underpay our staff compared to local towns with similar demographics.

Our schools are the single most important asset we have as a city. Keeping them fully funded is not only a community and basic equity issue, it's essential to maintaining Melrose's reputation as a desirable place to live.

This fact should be self-evident to every member of the council, regardless of political bent or affiliation.

Thank you for your consideration,
 Alastair Moock and Jane Roper
 [REDACTED]

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Ghobrial, Andrew

From: Concetta Green <[REDACTED]>
Sent: Monday, March 13, 2023 3:36 PM
To: City Council
Subject: Upcoming Votes to Aid MPS Budget

Dear Melrose City Councilors,

My name is Concetta Green and I am a Melrose Public Schools parent (middle and elementary).

I'm asking today that you vote unanimously to fund the \$2.5 million dollar shortfall to support the schools using the free cash available from the city as the Mayor has requested.

Thank you for putting our children and their well-being first.

Best,
Concetta Green

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Attachment: Green_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Ghobrial, Andrew

From: Sarah Molway <[REDACTED]>
Sent: Monday, March 13, 2023 3:55 PM
To: City Council
Cc: *Mayor Brodeur; School Committee
Subject: Funding MPS with Free Cash

Dear Members of the City Council,

As a long time resident of Melrose and the parent of 2 Melrose Public School students, I am writing to ask that you fund the FY23 MPS budget shortfall using money from the city's \$7.16 free cash.

In addition, I ask that the city work proactively to adequately allocate city funding to our schools in FY24 and beyond so that we don't continue to rely on free cash year after year. Our students deserve to have the consistency that comes with a well funded school system.

Thank you all for your continued service to our city.

Sincerely,
 Sarah Ballard Molway
 [REDACTED]

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Attachment: Molway_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Ghobrial, Andrew

From: Danielle Martínez <[REDACTED]>
Sent: Monday, March 13, 2023 5:29 PM
To: City Council
Cc: School Committee; *Mayor Brodeur
Subject: Request to approve free cash allocation to Melrose Public Schools
Attachments: CC letter 31323.pdf

Good afternoon,

I'm attaching a letter for your consideration regarding this evening's meeting.

Thank you,
Danielle Martínez
Ward 4-2

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Attachment: Martínez_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Danielle Martínez

Melrose, MA 02176

13th March 2023

Melrose City Council

562 Main Street
Melrose, MA 02176

To the City Council members,

I'm writing today to ask you to vote in favor of allocating \$2.5 million of the City's \$7.16 million free cash from this fiscal year to stabilize the Melrose Public Schools' budget. I would also strongly ask that you take into account future City budgets and permanently allocate more funds to school budgets in future years.

As a resident, voter, taxpayer, parent of a MPS student, and a volunteer and co-chair of two PTO committees at Winthrop Elementary, I believe it is urgent that this funding is passed in full now. It is unacceptable that Melrose is in this position, and we unequivocally need a budget for FY '24 that accurately funds the many evolving needs of our schools. Having \$7+ million in free cash might be considered a victory, were our school system adequately funded. The fact that we have this free cash and a school system in the condition ours is in simply demonstrates a continued failure to accurately fund our schools.

The mayor, the city council, and the school committee need to work together to find a permanent solution to this problem, which is a stain on our city and our district. Our children and their teachers - the future of Melrose - deserve better.

Sincerely,

Danielle Martínez

Ghobrial, Andrew

From: Cory Allen <[REDACTED]>
Sent: Monday, March 13, 2023 5:36 PM
To: City Council
Subject: Please approve the school funding proposal

Hello,

I am writing to ask that councilors advance the proposal to fully fund the school deficit out of committee and that all councilors vote in favor of it when it comes before city council.

Thank you,

Cory Allen
[REDACTED]

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Attachment: Allen_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)

Ghobrial, Andrew

From: Lisa Covino <[REDACTED]>
Sent: Monday, March 13, 2023 7:50 PM
To: City Council
Subject: Statement on behalf of 32 Melrose residents

Hello,

Thank you for hearing my public comment at the Appropriations + Oversight Committee meeting today.

As promised here is the list of 32 Melrose residents from 5 wards who I was speaking on behalf of.

Why is there a shortfall? What will happen if it's not covered?	1. Impact on regular gross salaries on one expenditure in general during budget planning 2. Moving allocation of special education tuition money to the wrong budget category (i.e. without budget code) 3. Increased special education and transportation costs The city must vote to cover the extra costs or there will be impact on the school system The major threat for the shortfall is coupled with the "New 2023" funding that the state will not fund from the state. The state will not fund the state, so it's delay to use the \$2.7M			Source: School Committee Agenda pages 10 for special education Source: School Committee Agenda page 100 for special education
	Next the City Council has to vote to approve the use of the state to cover this. The state will happen on March 15. Vote will happen at a later date Lisa Covino will meet a statement in the City Council on March 15, asking that they vote to use the \$2.7M without budget available with free cash. Please call your name, street address, ward, and if possible a registered voter to support this statement (and in favor of making your own statement)			Source: City Council Agenda announcing APPRO-2023-15 (see City Council agenda 3/13 agenda) City Council vote date (see page 302)
What's the city's plan?	APPRO-2023-15: An Appropriation from Free Cash in the Amount of Two Million, Seven Hundred Forty-Two Thousand, Six Hundred Sixty-Four Dollars and Ninety-Three Cents (\$2,742,664.93) to various accounts as set forth herein.			
What can you do?	City Council Meeting Schedule My name is Lisa Covino, I'm here to speak in order APPRO-2023-15. Thank you Mayor Broun for filing it. To the council, I urge you to take from the \$2.7 million shortfall in the school budget with the free cash available to the city. Our schools are crucial for the future of our community, and we cannot afford to compromise on our children's education. Thank you for coming to hear of my free cash to fund the school budget shortfall. We also support any additional funding that our schools need. This message has been signed by 32 Melrose residents from 5 wards. I will email you their names, addresses, and wards after this meeting.			
What's Lisa's statement?				
Co-Signers of the statement				
Name	Street Address	Ward	Registered Voter	
Lisa Covino	70 Park St	7-1 Y		
Chad Covino	70 Park St	7-1 Y		
Marcus Milroy	11 Whitwell St	7-1 Y		
Max Milroy	11 Whitwell St	7-1 N		
Michelle Yu	93 Whitman Ave	7-2 Y		
David Bonelli	93 Whitman Ave	7-2 Y		
Jacqueline Cardillo	162 Whitman Ave	7-2 Y		
Larry Chiodelli	162 Whitman Ave	7-2 Y		
Jan Lunny	24 13th Street	6-2 Y		
Sam Marzano	21 Pigeon Rd	3-1 Y		

FY23 School Budget Shortfall Statement
 Signatures
docs.google.com

Please reach out if you have any questions.

All the best,
 Lisa Covino

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Why is there a shortfall?	\$2.7m shortfall due to 1. Impact of legacy grant practice of the duplication of grants during budget planning 2. Wrong allocation of special education tuition money to the wrong budget (operating v. school budget) 3. Increased special education and transportation costs			Source: School Committee Agenda pages 152 for shortfall explanation		
What will happen if it's not covered?	The city must vote to cover the extra costs or there will be layoffs in the school system			Source: School Committee Agenda page 160 for layoffs if not approved		
What's the city's plan?	The mayor filed for the shortfall be covered with the "free cash" (revenue the city wasn't sure we'd get from from 2022 taxes). There's over \$7M in free cash, so it's okay to use the \$2.7M Next the City Council has to vote to approve the use of free cash to cover this. Discussion will happen on March 13. Vote will happen at a later date	Soures: City Council Agenda announcing APPRO-2023-15 (3/6) City Council discussion 3/13 Agenda City Council vote date tbd (maybe 3/20)			APPRO-2023-15: An Appropriation from Free Cash in the Amount of Two Million, Seven Hundred Sixty-Two Thousand, Six Hundred Seventy-Four Dollars and Ninety-Three cents (\$2,762,674.93) to various accounts as set forth herein.	
What can you do?	Lisa Covino will read a statement to the City Council on March 13, asking that they vote to pay the \$2.7M school budget shortfall with free cash. Please add your name, street address, ward, and if you're a registered voter to support this statement (and in lieu of making your own statement).			City Council Meeting schedule		
What's Lisa's statement?	My name is Lisa Covino, I'm here to speak to order APPRO-2023-15. Thank you Mayor Brodeur for filing it. To the council, I urge you to fully fund the \$2.7 million shortfall in the school budget with the free cash available to the city. Our schools are crucial for the future of our community, and we cannot afford to compromise on our children's education. Thank you for voting in favor of using free cash to fund the school budget shortfall. We also support any additional funding that our schools need. This message has been signed by 32 Melrose residents from 5 wards. I will email you their names, addresses, and wards after this meeting.					
Co-Signers of the statement						
Name	Street Address	Ward	Registered Voter			
Lisa Covino	70 Park St	7-1	Y			
Chad Covino	70 Park St	7-1	Y			
Marissa Milbury	11 Whitwell St	7-1	Y			
Max Milbury	11 Whitwell St	7-1	N			
Michelle Tiu	93 Whitman Ave	7-2	Y			
David Borrelli	93 Whitman Ave	7-2	Y			
Jacqueline Caraballo	142 Whitman Ave	7-2	Y			
Lenny Caraballo	142 Whitman Ave	7-2	Y			
Jan Lamey	24 13th Street	6-2	Y			
Sarah Martorano	21 Pilgrim Rd	3-1	Y			
Stephen Martorano	21 Pilgrim Rd	3-1	Y			
Alexandra Dew Silva	16 Clifton Park	1-2	Y			
Kerri Jensen	34 Poplar Street	3-1	Y			
Katie Skarzynski	45 Laurel Street	6-1				

Judith Silverstone	241 Vinton Street	1-1	Y				
Lisa Lewis	18 Pine St	3-1	Y				
David Cole	24 Wentworth Rd	3-1	Y				
Alexandra Majors	61 Baxter St.	3-1	Y				
Kate Hartke	52 Mooreland Road	4-2	Y				
Ellie Fesq Hulse	297 Melrose St	1-1	Y				
Dan Fesq Hulse	297 Melrose St	1-1	Y				
Ilana Bortinger	54 Goss Ave	7-2	Y				
Jonathan Bortinger	54 Goss Ave	7-2	Y				
Jeff Doody	4 Bellevue Ave	4-1	Y				
Beth Doody	4 Bellevue Ave	4-1	Y				
Erin Hurley	27 Brunswick Park	1-1	Y				
Rebecca Taplin	219 Beech Ave	7-2	Y				
Clio McClatchey	35 Maple Rd	1-1	Y				
Mason McClatchey	35 Maple Rd	1-1	Y				
Daniel Sigward	219 Beech Ave	7-2	Y				
Erin Hobin-Audet	80 Park Street	7-1	Y				
Rebekah Hartwell	51 Apple Hill Rd	4-2	Y				

Ghobrial, Andrew

From: Sarah Jeune [REDACTED]
Sent: Monday, March 13, 2023 10:00 PM
To: City Council
Subject: Melrose public school shortfall

City Councilors,

My name is Sarah Jeune and as a Melrose Public Schools parent, I'm asking that you vote unanimously to fund the \$2.5 million dollar shortfall to support the schools using the free cash available from the city.

Thank you

Sent from my iPhone

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Attachment: Jeune_Redacted (APPRO-2023-15 : An Appropriation from Free Cash for Special Education Transportation and Medicaid Costs)