



CITY OF MELROSE
APPROPRIATIONS & OVERSIGHT COMMITTEE
AGENDA • SEPTEMBER 22, 2022

Council Chamber, First Floor, Melrose City Hall Committee Meeting
562 Main Street, Melrose, MA 02176

7:45 PM

I. CALL TO ORDER

Jen Grigoraitis	Chair
Leila Migliorelli	Vice Chair
Shawn M. MacMaster	
Jack Eccles	
Mark Garipay	
Maya Jamaledine	
Robb Stewart	
Manjula Karamcheti	
John Obremski	
Ryan Williams	
Christopher Cinella	President, ex officio

II. PUBLIC COMMENT

Remote Meeting Access:

<https://cityofmelrose-org.zoom.us/j/99081483447?pwd=Nm1hT3R1Z3l2cWJ3bTZkdVBzbW1Kdz09>

III. ORDERS

1. **ORDER-2023-14** : Acceptance of Massachusetts Executive Office of Energy and Environmental Affairs 2023 Coastal Habitat and Water Quality Grant in the Amount of \$100,868.00

Offered by: Mayor Paul Brodeur

From: City Council

ASSIGNED TO COMMITTEE

2. **ORDER-2023-15** : Acceptance of Two Grants from the Commonwealth of Massachusetts Community Compact Best Practices Program in the amounts of \$35,000 and \$25,000

Offered by: Mayor Paul Brodeur

From: City Council

ASSIGNED TO COMMITTEE

3. **ORDER-2023-16** : Authorizing a Bond for the purchase of landscaping equipment necessary to run Mt Hood Golf Course

Offered by: Mayor Paul Brodeur

From: City Council

ASSIGNED TO COMMITTEE

4. **ORDER-2023-17** : Appointment of Michael Barry, 910 Main St., to the Melrose Housing Authority, for a one-year term, said term to expire on the first Monday of March 2023.

Offered by: Mayor Paul Brodeur

From: City Council

ASSIGNED TO COMMITTEE

IV. ADJOURNMENT

COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM



3.1.a

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the [Standard Contract Form Instructions and Contractor Certifications](#), the [Commonwealth Terms and Conditions for Human and Social Services](#) or the [Commonwealth IT Terms and Conditions](#) which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

CONTRACTOR LEGAL NAME: CITY OF MELROSE		COMMONWEALTH DEPARTMENT NAME: EXECUTIVE OFFICE OF ENVIRONMENTAL AFFAIRS/CZM	
		MMARS Department Code: ENV	
Legal Address: (W-9, W-4): 562 MAIN STREET, MELROSE, MA 02176		Business Mailing Address: 251 CAUSEWAY STREET, 8TH FLOOR, BOSTON, MA 02114	
Contract Manager: JAY COY, P.E..	Phone: 781-979-4172	Billing Address (if different):	
E-Mail: JCOY@CITYOFMELROSE.ORG	Fax:	Contract Manager: Sean Duffey	Phone: 617-626-1232
Contractor Vendor Code: VC6000192115		E-Mail: Sean.Duffey@mass.gov	Fax:
Vendor Code Address ID (e.g. "AD001"): AD001 (Note: The Address ID must be set up for EFT payments.)		MMARS Doc ID(s): CT ENV 4300	
		RFR/Procurement or Other ID Number: BD-22-1042-CZM-ENV40-74257	
☒ NEW CONTRACT PROCUREMENT OR EXCEPTION TYPE: (Check one option only) ☐ Statewide Contract (OSD or an OSD-designated Department) ☐ Collective Purchase (Attach OSD approval, scope, budget) ☒ Department Procurement (includes all Grants - 815 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) ☐ Emergency Contract (Attach justification for emergency, scope, budget) ☐ Contract Employee (Attach Employment Status Form, scope, budget) ☐ Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget)		☐ CONTRACT AMENDMENT Enter Current Contract End Date <u>Prior</u> to Amendment: _____, 20____. Enter Amendment Amount: \$ _____ (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.) ☐ Amendment to Date, Scope or Budget (Attach updated scope and budget) ☐ Interim Contract (Attach justification for Interim Contract and updated scope/budget) ☐ Contract Employee (Attach any updates to scope or budget) ☐ Other Procurement Exception (Attach authorizing language/justification and updated scope and budget)	
The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): ☒ Commonwealth Terms and Conditions ☐ Commonwealth Terms and Conditions For Human and Social Services ☐ Commonwealth IT Terms and Conditions			
COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under 815 CMR 9.00 . ☐ Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) ☒ Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or new total if Contract is being amended). \$100,868.00			
PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___ % PPD; Payment issued within 15 days ___ % PPD; Payment issued within 20 days ___ % PPD; Payment issued within 30 days ___ % PPD. If PPD percentages are left blank, identify reason: ☒ agree to standard 45 day cycle ___ statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); ___ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.)			
BRIEF DESCRIPTION OF CONTRACT PERFORMANCE OR REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) FY23 grant CONTRACT WITH CITY OF MELROSE FOR IMPLEMENTATION OF MULTIPLE, COST-EFFICIENT INFILTRATION TRENCHES TO ADDRESS NUTRIENT IMPAIRMENT NEGATIVELY IMPACTING ANADROMOUS FISH.			
ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: ☒ 1. may be incurred as of the Effective Date (latest signature date below) and no obligations have been incurred prior to the Effective Date. ☐ 2. may be incurred as of _____, 20____, a date LATER than the Effective Date below and no obligations have been incurred prior to the Effective Date. ☐ 3. were incurred as of _____, 20____, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations.			
CONTRACT END DATE: Contract performance shall terminate as of <u>06/30/</u> , 2023, with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments.			
CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in 801 CMR 21.07 , incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract.			
AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: _____ Date: _____ (Signature and Date Must Be Captured At Time of Signature) Print Name: _____ Print Title: _____		AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: _____ Date: _____ (Signature and Date Must Be Captured At Time of Signature) Print Name: <u>WILLIAM NICHOLS</u> Print Title: <u>FINANCE DIRECTOR, EEA</u>	

ATTACHMENT B
Project Budget

The City of Melrose shall be paid an amount of \$100,868 as a grant per an award under Blanket Bid BD-22-1042-CZM-ENV40-74257 (FY23 Coastal Habitat and Water Quality Grant Program). Payment will be made in accordance with the following schedule:

FY 2023	\$100,868	Upon request from the municipality, after partial and/or final completion of work.
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**City of Melrose Scope of Services
Coastal Habitat and Water Quality Grant Program FY23**

Contact

Jay Coy, P.E.
Department of Public Works
562 Main Street
Melrose, MA 02176
781-979-4172
jcoy@cityofmelrose.org

Project Title

Implementation of multiple, cost-efficient infiltration trenches to address nutrient impairment negatively impacting anadromous fish

Project Summary

The City of Melrose, in partnership with the Mystic River Watershed Association (MyRWA), will construct 15 stormwater street trenches to treat stormwater runoff entering the Malden River. The Malden River is a tributary to the Mystic River, which provides habitat for one of the largest migratory river herring runs in Massachusetts. This project builds off previous efforts by municipalities in this region working with MyRWA to reduce phosphorous pollution entering the Mystic River.

Project Scope

The following tasks will be performed under this contract. Please note that it is highly preferable to receive deliverables according to the due dates below rather than at the end of the grant period. Please allow two weeks for CZM review.

Task	Description	Deliverable(s)	Due Date
1 Conduct project kickoff meeting	CZM, the City of Melrose, and MyRWA will meet to discuss the project tasks, deliverables, and due dates. During the meeting, the role of the Town, CZM, and project partners will be clearly identified.	- Kickoff meeting (virtual) - Revised scope (as appropriate) - Signed contract agreements	September 2022
2 Final Designs and Site Selection	The project team will select approximately 15 sites for BMP installation, based on previous site selection and initial design efforts. MyRWA will advance the initial designs to final designs, including plans, specifications, and cost estimates. The draft final designs will be reviewed by the City and CZM prior to finalization (please allow ten business days for CZM review).	- Electronic copy of final designs including cost estimates - List of selected sites	February 2023

3	Construction bidding and award	The City will develop the construction bid package and bid specification documents for public notice and distribution, advertise as appropriate, receive construction bids, review contractor qualifications, select the preferred contractor, and prepare and execute a contract with the selected vendor. The project team will prepare for and participate in one pre-bid meeting.	- Fully executed construction contract between the Consultant and the subcontractor - Anticipated construction schedule	February 2023
4	Infiltration Trench BMP Construction	The City, with support from MyRWA, will manage and oversee construction of up to 15 infiltration trenches. The City will provide frequent inspections of system installation, and upon substantial completion of each BMP will prepare a punch-list of remaining items.	- Notify CZM of construction start and end - Construction inspection reports - Photos of construction activities and constructed BMPs - Punchlist of remaining items	May 2023
5	Construction As-Builts and Operation and Maintenance Plan	Upon completion the City and MyRWA will conduct a final site walk to verify construction completion and prepare red-lined as-built plans showing any alterations, notes, etc. In addition, the Consultant, the Town, and project partners will develop final O&M plans with CZM review.	- Report on compliance with specifications - Electronic copy of "As-Built" plans stamped by a professional engineer - Final O&M Plan - Final punch list and inspection report(s)	June 2023
6	Public Outreach and Engagement	MyRWA will provide outreach services, including door-knocking in neighborhood, meetings with municipal committees, presentations at events and public meetings, etc. to inform the public and interested stakeholders of the project.	- Presentation materials - Video that records site selection and construction process - Meeting minutes	June 2023

7	Grant administration and reporting	The applicant will provide administrative services, including review of contractor invoices, contractor payment, compilation of staff time and match contribution, submission of all deliverables including submission of a brief project summary (see below) , and submission of reimbursement package.	- Project summary - Paperwork and record necessary to enable CZM reimbursement to the grantee Deliverables: Jun 30, 2023 Reimbursement: July 31, 2023
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Project Summary Requirement for CPR Grantees

General Information

- Project Title
- Municipality
- Project Contact
- Partners and Other Funding (if applicable)
- Links to project webpage or information (if applicable)

Completed Tasks & Lessons Learned

- Provide a *brief* summary for each task, describe any measures of success, any changes to the project or timeline, and any issues that came up and how they were resolved
- Please provide any lessons learned or comments on project tasks or project management that may be informative for CZM staff or other municipalities

Provide the following information for constructed stormwater infrastructure (implementation projects only)

- Brief description of BMP(s) including estimated design life
- Location(s) (street address and latitude/longitude in decimal degrees)
- Pictures of construction and completed BMP(s)
- Total drainage area and % impervious area treated
- Water quality volume and design storm that BMP is sized for
- Pollutant removal estimates for pollutant(s) of concern when applicable (SIMPLE or other common method), please include method used/references for pollutant removal calculations
- Construction cost for each BMP or system of BMPs
- Total Cost to assess, design and construct (can be a combined total cost for multiple BMPs that are part of one project)
- Cost per unit pollutant(s) of concern when applicable (e.g. cost per pound of Total Nitrogen removed)

Submission of Reimbursement Package

In order to receive the grant reimbursement, the applicant must have agreed to the fiscal requirements of the program by providing a statement from the authorized signatory of the organization acknowledging and accepting the following:

- The organization commits to match (cash or in-kind) as detailed in the grant application and acknowledges that funding is provided on a reimbursement basis.
- Advanced payments shall not be made. No payments will be made for Massachusetts sales tax. CZM will retain a minimum of ten percent (10%) of the total maximum obligation of funds until all contract provisions are satisfied and final reports and other products are delivered and accepted.

Reimbursement will be issued for costs incurred for the project during the contractual period only. Work done prior to the project start date: the date issued and signed by the Commonwealth's Department Authorized Signatory; shall NOT be reimbursed, (unless the work is approved as match by CZM's Project Manager prior to its commencement). The applicant can submit multiple reimbursement requests for each task during the grant period, or submit one request at the end of the grant period.

The contractor must submit a reimbursement package containing the following items (**electronic submission is preferred**):

1. A letter (on city or town letterhead) from the contractor's authorized signatory requesting reimbursement. The letter should include the amount requested, the amount of match provided and the request invoice number in the convention used by the municipality or if no invoice system is in place the MMARS Doc ID number found in the contract with -01, -02, -03 etc. to indicate multiple reimbursement requests.
2. All invoices requesting payment, including those from subcontractors. Invoices must itemize costs consistent with the original proposal or any subsequent amendments. Invoices must demonstrate sufficient information for CZM to determine that the services were performed and/or products were received, and that the invoiced items meet all contractual performance requirements.
3. A detailed breakdown of the required match for the project. For in-kind services, include sufficient details to demonstrate the total amounts of match contributed, and as appropriate, a list of personnel, hours worked, hourly rate, etc.

Following approval of the reimbursement package by the project manager, the Commonwealth will reimburse the City of Melrose for an amount not to exceed the maximum obligation of **\$100,868**. Reimbursement is generally made within 45 days subsequent to a grantee submitting an approved reimbursement package.

All work must be completed by June 30, 2023 and all invoicing must be submitted by July 31, 2023.



CITY OF MELROSE

DEPARTMENT OF PUBLIC WORKS
Administration & Engineering–Water–Sewer–Facilities
Park & Forestry–Highway–Sanitation–Cemetery–Fleet

3.1.c

Elena Proakis Ellis, P.E., BCEE
Director of Public Works

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone – (781) 979-4172
E-mail: eproakis@cityofmelrose.org

MEMORANDUM

To: Mayor Paul Brodeur
Melrose City Council

From: Elena Proakis Ellis, P.E., Director of Public Works

cc: Patrick Dello Russo, CFO/Auditor
Kerriann Golden, Assistant Auditor
Margot Fleishman, Director of Strategic Initiatives
James Troup, Assistant DPW Director – Administration & Finance
Vonnie Reis, City Engineer
Jay Coy, Deputy City Engineer

Date: August 30, 2022

Re: Coastal Habitat and Water Quality Grant

As a result of our application to the Executive Office of Energy & Environmental Affairs, the City of Melrose Department of Public Works Engineering Division is proud to report that we have qualified for and received an award of \$100,868.

The City will be partnered with the Mystic River Watershed Association and the project will consist of 15 constructed stormwater street trenches located throughout the Mystic River Watershed (MyRW) in Melrose. These cost-effective retrofit designs take advantage of existing infrastructure to create small-scale distributed phosphorus control measures, as called for by EPA's 2020 Alternative TMDL Report for the MyRW. This project is an extension of a larger effort to create hundreds of distributed small-scale green infrastructure installations across the watershed, taking advantage of cost-effect opportunities in an urbanized landscape to restore a measure of natural hydrology and to reduce nutrient pollution.

This award goes a long way to support the City's efforts to reduce stormwater runoff pollutants and increase water quality to Ell Pond and to the Mystic River.

We formally request acceptance of this grant award of \$100,868 from the EEEA Office. This is a reimbursement grant that will be initially funded using an account assigned by the finance department. Reimbursement requests will be made on a quarterly basis to replenish the fund(s) noted above.

Attachment: 2022-8-25_10149_FINAL (ORDER-2023-14 : Acceptance of Massachusetts EEA Coastal Habitat and Water Quality Grant)



PAUL BRODEUR
Mayor

CITY OF MELROSE

OFFICE OF THE MAYOR

City Hall, 562 Main Street
Melrose, Massachusetts 0217
Telephone - (781) 979-444

MEMORANDUM

To: Melrose City Council
From: Margot Fleischman, Director of Strategic Initiatives and Communications;
Patrick Dello Russo, City Auditor/CFO;
Denise Gaffey, Director of Planning and Community Development
Re: Community Compact Best Practices Grant for Capital Planning (\$35,000)
Date: September 6, 2022

Through the Mayor's Office, the City of Melrose recently applied for and has received two grants (\$35,000 for capital planning and \$25,000 for fleet management) from the Commonwealth of Massachusetts Community Compact Best Practices Program. The full amount of each grant will be paid within 45 days of the execution of the contract, and we have until two years from the signing date to complete the project. **There is no match required for these grants.**

The Community Compact is a voluntary, mutual agreement entered into between the Executive Office for Administration and Finance and individual cities and towns of the Commonwealth. In a Community Compact, a community will agree to implement at least one best practice selected from across a variety of areas. The community's chosen best practice(s) are reviewed between the Commonwealth and the municipality to ensure that the best practice(s) chosen are applicable to the municipality and reflect needed areas of improvement.

Eligible communities could apply for up to two best practice areas for the FY23 Community Compact grant program. The two best practice areas Melrose applied for were:

1. **Financial Management Best Practice:** Prepare a Capital Improvement Plan that reflects a community's needs, is reviewed and updated annually, and fits within a financing plan that reflects the community's ability to pay;
2. **Asset and Infrastructure Management Best Practice:** Develop a Multi-Year Vehicle Maintenance and Replacement Plan for their municipal vehicle fleet.

In our application for a **Financial Management Best Practice**, we articulated the need to build upon and improve our capital planning (CIP) process in order to develop a multi-year capital plan for the City that matches anticipated capital needs with available resources, with the goal of effective and fiscally responsible management of the City's capital assets and infrastructure.

We will use the grant funding to engage the assistance of a qualified consultant tasked with developing a comprehensive, five-year capital improvement plan that will not only address current needs, but also

serve as the foundation of an annual process of reassessing capital assets and available financial resources. In collaboration with the City Auditor/CFO, the consultant will develop a proposed capital investment strategy and budget for each year of the five-year plan. As necessary, the project team will work the City's financial advisor and bond counsel to review current and future year budget and debt projections, history of new growth, stabilization fund balances, free cash, etc. to determine what resources might be made available over the five years for investment in capital projects.

We look forward to working together to take our capital planning to the next level by developing a comprehensive CIP document that outlines the City's capital investment strategy and proposed five-year project plan and budget, and we respectfully request Council acceptance of this \$35,000 grant award.



CITY OF MELROSE

PAUL BRODEUR
Mayor

OFFICE OF THE MAYOR

City Hall, 562 Main Street
Melrose, Massachusetts 0217
Telephone - (781) 979-444

MEMORANDUM

To: Melrose City Council
From: Margot Fleischman, Director of Strategic Initiatives and Communications
Elena Proakis Ellis, DPW Director
Re: Community Compact Best Practices Grant – Fleet Management (\$25,000)
Date: September 6, 2022

Through the Mayor's Office, the City of Melrose recently applied for and has received two grants (\$35,000 for capital planning and \$25,000 for fleet management) from the Commonwealth of Massachusetts Community Compact Best Practices Program. The full amount of each grant will be paid within 45 days of the execution of the contract, and we have until two years from the signing date to complete the project. **There is no match required for these grants.**

The Community Compact is a voluntary, mutual agreement entered into between the Executive Office for Administration and Finance and individual cities and towns of the Commonwealth. In a Community Compact, a community will agree to implement at least one best practice selected from across a variety of areas. The community's chosen best practice(s) are reviewed between the Commonwealth and the municipality to ensure that the best practice(s) chosen are applicable to the municipality and reflect needed areas of improvement.

Eligible communities could apply for up to two best practice areas for the FY23 Community Compact grant program. The two best practice areas Melrose applied for were:

1. **Financial Management Best Practice:** Prepare a Capital Improvement Plan that reflects a community's needs, is reviewed and updated annually, and fits within a financing plan that reflects the community's ability to pay;
2. **Asset and Infrastructure Management Best Practice:** Develop a Multi-Year Vehicle Maintenance and Replacement Plan for their municipal vehicle fleet.

In our application for our **Asset and Infrastructure Management Best Practice**, we articulated the need for the Department of Public Works to improve its fleet management operations in order to create a multi-year vehicle replacement plan that allows the City to meet both industry recommendations for vehicle life span and the City's goals for fleet electrification.

Melrose has an aging fleet, exceeding the expected life both in miles and age on the majority of vehicles in service. While DPW works on an annual basis to identify specific vehicles and equipment that should be targeted for replacement, the lack of a comprehensive multi-year vehicle replacement plan has the potential to both jeopardize the levels of services that residents have come to expect and create safety

hazards for DPW staff. Furthermore, the City has recently adopted electric vehicle (EV) replacement policies and invested time in planning for fleet electrification in partnership with National Grid Fleet Advisory Services Program. National Grid assessed the economic feasibility of electrification of the Melrose fleet and identified 119 on-road vehicles, 99 that have EV options available, and 24 of those that would be beneficial to convert over the next 15 years.

We will use the grant funding to engage the assistance of a consultant who will be tasked with removing operational impediments to the implementation of a comprehensive fleet management plan, assist in optimizing the in-place software system (Mitchell1), and identify training opportunities and materials and other operational changes that are needed to successfully operationalize modern fleet management in the Department of Public Works.

We anticipate that the Community Compact Best Practices grant for fleet management will complement the City's other Best Practice area by developing a robust, data-driven fleet replacement schedule that will be integrated into our long-range capital planning (for more details on the CIP project, please see the corresponding memo for that grant acceptance).

We look forward to working together on this timely initiative and we respectfully request Council acceptance of this \$25,000 grant award.



CITY OF MELROSE

Office of Treasurer-Collector

Kathryn J Armata
Treasurer-Collector

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Treasurer - (781) 979-4162
Collector - (781) 979-4120
Fax - (781) 665-6877

MEMORANDUM

To: Melrose City Council
Mayor Brodeur

From: Kathryn Armata

Date: September 1, 2022

Re: Loan Order – Golf Course Equipment Bonds

BE IT ORDERED

That the City appropriates \$563,000 to pay costs of purchasing equipment for the Mt. Hood Golf Course, including all costs incidental and related thereto; that to meet this appropriation, the Treasurer, with the approval of the Mayor, is authorized to borrow said amount pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the City therefor; and that the Mayor is authorized to take any other action necessary to carry out this project.

Pursuant to Section 56-14 of the City Ordinances, attached is a projection of the principal and interest costs on the bonds proposed to be authorized by the following loan order under consideration by the City Council. The payment schedule attached assumes a 10-year borrowing term, an interest rate assumption of 3.5% over the life of the borrowing, and a level debt service payment schedule. The debt service on these bonds will be paid from the Mt. Hood Enterprise Fund and will have no impact on the enterprise fund rates."

FINANCIAL IMPACT: See attached

Attachment: Mt Hood Order (ORDER-2023-16 : Mt Hood Golf Landscaping Equipment)

City of Melrose, Massachusetts

\$563,000 General Obligation Golf Equipment Bonds Dated September 15, 2023

Level Debt

10 years - Tax Exempt

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
06/30/2024	-	-	9,852.50	9,852.50
06/30/2025	48,000.00	3.500%	18,865.00	66,865.00
06/30/2026	50,000.00	3.500%	17,150.00	67,150.00
06/30/2027	50,000.00	3.500%	15,400.00	65,400.00
06/30/2028	55,000.00	3.500%	13,562.50	68,562.50
06/30/2029	55,000.00	3.500%	11,637.50	66,637.50
06/30/2030	55,000.00	3.500%	9,712.50	64,712.50
06/30/2031	60,000.00	3.500%	7,700.00	67,700.00
06/30/2032	60,000.00	3.500%	5,600.00	65,600.00
06/30/2033	65,000.00	3.500%	3,412.50	68,412.50
06/30/2034	65,000.00	3.500%	1,137.50	66,137.50
Total	\$563,000.00	-	\$114,030.00	\$677,030.00

Yield Statistics

23-9-15 Golf Equip \$500 T | SINGLE PURPOSE | 8/30/2022 | 4:49 PM

Hilltop Securities, Inc.
Public Finance

Attachment: Mt Hood Order (ORDER-2023-16 : Mt Hood Golf Landscaping Equipment)

From: [Joe Pelrine via Melrose MA](#)
To: [City Council](#)
Subject: Form submission from: Contact Us
Date: Monday, September 19, 2022 11:11:43 AM

Submitted on Monday, September 19, 2022 - 11:11am

Submitted values are:

Message:

Happy Monday All! I am looking at tonight's meeting agenda. It looks like the city wants to float a bond for landscape equipment for the Mt. Hood golf course. 563.000 thousand. Doesn't the city have a contract with a management company to maintain the course? Not sure why equipment is being purchased when there is a contract in place. Can you ask about this? Also, there is no list posted of what they want to purchase. Can you ask about this? 563.000.00 is a lot of lawnmowers! I look forward to viewing the meeting later this week.

Thanks

Joe

==Please provide the following information==

Your Name: J Pelrine

Your E-mail Address:

Organization:

Phone Number:

==Address==

Street: 70 Howard Street

City: Melrose

State: Massachusetts

Zipcode: 02176

The results of this submission may be viewed at:

<https://www.cityofmelrose.org/node/15943/submission/44976>

****CITY OF MELROSE PUBLIC RECORDS NOTICE: Please be advised that the Massachusetts Attorney General has determined that email is a public record unless the content of the email falls within one of the stated exemptions under the Massachusetts Public Records Laws.****

Attachment: 22.09.19 Pelrine 2023-16 : Mt Hood Golf Landscaping Equipment)

Quote Summary

Prepared For:

Mount Hood Golf Course / Melrose Parks
MA

Prepared By:

Mark Casey
Finch Turf, Inc.
238 Bodwell Street
Avon, MA 02322
Phone: 800-560-3373
mcasey@finchturf.com

MT HOOD- OFF LEASE & NEW EQUIPMENT BLENDED
PACKAGE> For Purchass OR 1 YEAR RENTAL
ORDERED TODAY: This Equipment List Will be Deliverable March /
April 2023
FINCHTURF - OFF LEASE Refurbished Equipment will be fully
cleaned, repaired, serviced, sharpened, Shined & Delivered
prepared to mow; and includes 90 Day Warranty on parts & labor.
NOTE Greens Mower Availability may not be electric (TBD
Availability)

Quote Id: 27152340
Created On: 28 July 2022
Last Modified On: 29 July 2022
Expiration Date: 31 August 2022

MACHINE LIST PROVIDED-
2 triplex greens mowers-
2 triplex tee, aprons approach mowers
1 walking greens mower
2 rough units
1 lite rough unit
2 fairway units
1 Spray tank 300 gallon
1 Aerator
6 utility carts
1 medium utility vehicle(pro gator)

Q#2340 OFF Lease Purchase : Cost \$411,050

3 - Year / 3 Annual Payments of \$146,005.33

OR * ONE YEAR RENTAL - \$199,732.01 Fee

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 2500 E Triplex - GREENS MOWER Machines	\$ 25,000.00	\$ 22,500.00 X	2 =	\$ 45,000.00
JOHN DEERE 2500 Triplex TEES	\$ 25,000.00	\$ 22,500.00 X	2 =	\$ 45,000.00
JOHN DEERE 220AE - WALK GREENS	\$ 5,500.00	\$ 4,950.00 X	1 =	\$ 4,950.00
JOHN DEERE JD 9009A ROUGH Large Mower - 9 foot	\$ 48,000.00	\$ 43,200.00 X	1 =	\$ 43,200.00
JOHN DEERE JD 8800A ROUGH Medium Mower - 7.5 foot Cut	\$ 42,500.00	\$ 38,250.00 X	1 =	\$ 38,250.00
JOHN DEERE JD 7400A - ROUGH 3-Deck Mower - 72" Cut / Trim & Surrounds	\$ 32,500.00	\$ 29,250.00 X	1 =	\$ 29,250.00

Salesperson : X _____

Accepted By : X _____

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Confidential

Attachment: FINCH Turf - JOHN DEERE OFF LEASE EQUIPMENT AVAILABLE For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping



JOHN DEERE 7500A FAIRWAY MOWER	\$ 42,000.00	\$ 37,800.00	X	2	=	\$ 75,600.00
JOHN DEERE 2020A PROGATOR W/ SPRAYER, Foamers	\$ 35,000.00	\$ 35,000.00	X	1	=	\$ 35,000.00
JOHN DEERE 1500 Aerator - PTO Drive	\$ 22,000.00	\$ 19,800.00	X	1	=	\$ 19,800.00
JOHN DEERE GATOR TX - utv cart	\$ 8,500.00	\$ 8,000.00	X	6	=	\$ 48,000.00
JOHN DEERE 2020A PROGATOR (Heavy Duty Utility Vehicle)	\$ 30,000.00	\$ 27,000.00	X	1	=	\$ 27,000.00
Equipment Total						\$ 411,050.00

Quote Summary

Equipment Total	\$ 411,050.00
SubTotal	\$ 411,050.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 411,050.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 411,050.00

Attachment: FINCH Turf - JOHN DEERE OFF LEASE EQUIPMENT AVAILABLE For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 27152340

JOHN DEERE 2500 E Triplex - GREENS MOWER Machines				
Hours:	0			Suggested List
Stock Number:				\$ 25,000.00
				Selling Price
				\$ 22,500.00
Code	Description	Qty	Unit	Extended
JD2500E	Greens Triplex- 11 blade reels, baskets	2	\$ 25,000.00	\$ 50,000.00
Suggested Price				\$ 50,000.00
Customer Discounts				
Customer Discounts Total			\$ -2,500.00	\$ -5,000.00
Total Selling Price				\$ 45,000.00

JOHN DEERE 2500 Triplex TEES				
Hours:	0			Suggested List
Stock Number:				\$ 25,000.00
				Selling Price
				\$ 22,500.00
Code	Description	Qty	Unit	Extended
JD2500E	Greens Triplex- 11 blade reels, baskets	2	\$ 25,000.00	\$ 50,000.00
Suggested Price				\$ 50,000.00
Customer Discounts				
Customer Discounts Total			\$ -2,500.00	\$ -5,000.00
Total Selling Price				\$ 45,000.00

JOHN DEERE 220AE - WALK GREENS				
Hours:	0			Suggested List
Stock Number:				\$ 5,500.00
				Selling Price
				\$ 4,950.00
Code	Description	Qty	Unit	Extended
JD220AE	John Deere Walk Greens Mower	1	\$ 5,500.00	\$ 5,500.00
Suggested Price				\$ 5,500.00
Customer Discounts				

Attachment: FINCH Turf - JOHN DEERE OFF LEASE EQUIPMENT AVAILABLE For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping

Selling Equipment

Quote Id: 27152340

Customer Discounts Total	\$ -550.00	\$ -550.00
Total Selling Price		\$ 4,950.00

JOHN DEERE JD 9009A ROUGH Large Mower - 9 foot

Hours:	0			Suggested List
Stock Number:				\$ 48,000.00
				Selling Price
				\$ 43,200.00
Code	Description	Qty	Unit	Extended
JD9009A	JD 9009A - ROugh Mower	1	\$ 48,000.00	\$ 48,000.00
Suggested Price				\$ 48,000.00
Customer Discounts				
Customer Discounts Total			\$ -4,800.00	\$ -4,800.00
Total Selling Price				\$ 43,200.00

JOHN DEERE JD 8800A ROUGH Medium Mower - 7.5 foot Cut

Hours:	0			Suggested List
Stock Number:				\$ 42,500.00
				Selling Price
				\$ 38,250.00
Code	Description	Qty	Unit	Extended
JD9009A	JD 9009A - ROugh Mower	1	\$ 42,500.00	\$ 42,500.00
Suggested Price				\$ 42,500.00
Customer Discounts				
Customer Discounts Total			\$ -4,250.00	\$ -4,250.00
Total Selling Price				\$ 38,250.00

JOHN DEERE JD 7400A - ROUGH 3-Deck Mower - 72" Cut / Trim & Surrounds

Hours:	0			Suggested List
Stock Number:				\$ 32,500.00
				Selling Price
				\$ 29,250.00

Attachment: FINCH Turf - JOHN DEERE OFF LEASE EQUIPMENT AVAILABLE For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping

Selling Equipment

Quote Id: 27152340

Code	Description	Qty	Unit	Extended
JD9009A	JD 9009A - ROugh Mower	1	\$ 32,500.00	\$ 32,500.00
Suggested Price				\$ 32,500.00
Customer Discounts				
Customer Discounts Total			\$ -3,250.00	\$ -3,250.00
Total Selling Price				\$ 29,250.00

JOHN DEERE 7500A FAIRWAY MOWER

Hours:		0	Suggested List	
Stock Number:			\$ 42,000.00	
			Selling Price	
			\$ 37,800.00	
Code	Description	Qty	Unit	Extended
JD7500FWY	John Deere 7500A Fairway Mower	2	\$ 42,000.00	\$ 84,000.00
Suggested Price				\$ 84,000.00
Customer Discounts				
Customer Discounts Total			\$ -4,200.00	\$ -8,400.00
Total Selling Price				\$ 75,600.00

JOHN DEERE 2020A PROGATOR W/ SPRAYER, Foamers

Hours:		0	Suggested List	
Stock Number:			\$ 35,000.00	
			Selling Price	
			\$ 35,000.00	
Code	Description	Qty	Unit	Extended
JDSPRAYER	John Deere Sprayer, Computer controller, Foamer	1	\$ 35,000.00	\$ 35,000.00
Suggested Price				\$ 35,000.00
Customer Discounts				
Customer Discounts Total			\$ 0.00	\$ 0.00
Total Selling Price				\$ 35,000.00

Attachment: FINCH Turf - JOHN DEERE OFF LEASE EQUIPMENT AVAILABLE For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping

Selling Equipment

Quote Id: 27152340

JOHN DEERE 1500 Aerator - PTO Drive				
Hours:	0			Suggested List
Stock Number:				\$ 22,000.00
				Selling Price
				\$ 19,800.00
Code	Description	Qty	Unit	Extended
JD1500AER	John Deere 1500 Aerator	1	\$ 22,000.00	\$ 22,000.00
Suggested Price				\$ 22,000.00
Customer Discounts				
Customer Discounts Total			\$ -2,200.00	\$ -2,200.00
Total Selling Price				\$ 19,800.00

JOHN DEERE GATOR TX - utv cart				
Hours:	0			Suggested List
Stock Number:				\$ 8,500.00
				Selling Price
				\$ 8,000.00
Code	Description	Qty	Unit	Extended
JDGATORTX	John Deere Gatot TX Refurbished	6	\$ 8,500.00	\$ 51,000.00
Suggested Price				\$ 51,000.00
Customer Discounts				
Customer Discounts Total			\$ -500.00	\$ -3,000.00
Total Selling Price				\$ 48,000.00

JOHN DEERE 2020A PROGATOR (Heavy Duty Utility Vehicle)				
Hours:	0			Suggested List
Stock Number:				\$ 30,000.00
				Selling Price
				\$ 27,000.00
Code	Description	Qty	Unit	Extended
JD2020A	JOHN Deere ProGator 2020A HD Utility Vehicle	1	\$ 30,000.00	\$ 30,000.00
Suggested Price				\$ 30,000.00

Attachment: FINCH Turf - JOHN DEERE OFF LEASE EQUIPMENT AVAILABLE For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping



Selling Equipment

Quote Id: 27152340

Customer Discounts		
Customer Discounts Total	\$ -3,000.00	\$ -3,000.00
Total Selling Price		\$ 27,000.00

Attachment: FINCH Turf - JOHN DEERE OFF LEASE EQUIPMENT AVAILABLE For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping

Quote Summary

Prepared For:

Mount Hood Golf Course / Melrose Parks
MA

Prepared By:

Mark Casey
Finch Turf, Inc.
238 Bodwell Street
Avon, MA 02322
Phone: 800-560-3373
mcasey@finchturf.com

MT HOOD- NEW EQUIPMENT ITEMS > Supplementing OFF
LEase Package- Municipal Discount Applied
ORDERED TODAY: This Equipment List Deliverable Winter before
March 2023

Items On List that are (NEW) are marked as such (NEW) for clarity

Tractor W/loader 44HP

Top dresser

3 utility trailers

3 pt hitch blower

3 pt hitch spreader

1 Buffalo blower

Reel grinder

Bed knife grinder

3 back pack blowers

4 rotary mowers 22"

4 weedwackers

2 chainsaws

1 pole saw

Quote Id: 27152378
Created On: 28 July 2022
Last Modified On: 29 July 2022
Expiration Date: 31 August 2022

Equipment Summary	Suggested List	Selling Price	Qty	Extended
JOHN DEERE 4044R Compact Utility Tractor 45hp/33 PTO - (NEW)	\$ 45,677.70	\$ 41,264.90 X	1 =	\$ 41,264.90
TURFCO 1550 Wide Spin Top Dresser (NEW)	\$ 19,407.00	\$ 18,436.65 X	1 =	\$ 18,436.65
BROYHILL Silhouette II Eq. TRAILER - (NEW)	\$ 1,875.00	\$ 1,781.25 X	3 =	\$ 5,343.75
AGRIMETAL 35 Blower -3 Pt. Mount - (NEW)	\$ 6,500.00	\$ 6,175.00 X	1 =	\$ 6,175.00
LELY HR SPREADER- 3 Point Mount - PTO Drive (NEW)	\$ 6,800.00	\$ 6,460.00 X	1 =	\$ 6,460.00
BUFFALO TURBINE KB6 Turbine Blower (NEW)	\$ 9,690.00	\$ 9,205.50 X	1 =	\$ 9,205.50
BENHARD BedKnife GRINDER - ANGLE Master 3000 (NEW)	\$ 17,894.00	\$ 16,999.30 X	1 =	\$ 16,999.30
BERNHARD 3000 MC Reel Grinder - (NEW)	\$ 41,880.00	\$ 39,786.00 X	1 =	\$ 39,786.00

Salesperson : X _____

Accepted By : X _____

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Confidential

Attachment: Finch Turf - New Equipment Items - Available For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping Equipment)

RED MAX EBZ8500 (NEW)	\$ 759.00	\$ 721.05	X	3	=	\$ 2,163.15
SEAGO M800 Rotary- (NEW)	\$ 810.00	\$ 810.00	X	4	=	\$ 3,240.00
RED MAX TRZ230S LINE TRIMMER - (NEW)	\$ 310.00	\$ 294.50	X	4	=	\$ 1,178.00
REDMAX GZ550-18 Chainsaw 18" (NEW)	\$ 520.00	\$ 494.00	X	2	=	\$ 988.00
REDMAX PSTZ260S POLE SAW - (NEW)	\$ 695.00	\$ 660.25	X	1	=	\$ 660.25

Equipment Total						\$ 151,900.50
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Quote Summary

Equipment Total	\$ 151,900.50
SubTotal	\$ 151,900.50
Est. Service Agreement Tax	\$ 0.00
Total	\$ 151,900.50
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 151,900.50

Attachment: Finch Turf - New Equipment Items - Available For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping Equipment)

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 27152378

JOHN DEERE 4044R Compact Utility Tractor 45hp/33 PTO - (NEW)				
Hours:		Suggested List		
Stock Number:		\$ 45,677.70		
		Selling Price		
		\$ 41,264.90		
Code	Description	Qty	Unit	Extended
0329LV	4044R Compact Utility Tractor (33 PTO hp)	1	\$ 35,645.00	\$ 35,645.00
Standard Options - Per Unit				
0202	United States	1	\$ 0.00	\$ 0.00
0409	English Operator's Manual and Decal Kit	1	\$ 0.00	\$ 0.00
1381	12F/12R PowrReverser	1	\$ -1,269.00	\$ -1,269.00
1701	Factory Installed Loader with Bucket	1	\$ 7,886.00	\$ 7,886.00
2005	Open Station with Deluxe Seat	1	\$ 0.00	\$ 0.00
2650	Less Radio	1	\$ 0.00	\$ 0.00
4061	Less iMatch™ Quick Hitch Category 1	1	\$ 0.00	\$ 0.00
5090	Less Wheel Spacer	1	\$ 0.00	\$ 0.00
5253	22.50LLx16.1 (6PR, R3 Turf Special, 1 Position)	1	\$ 615.00	\$ 615.00
6253	27x12LL-15 (6PR, R3 Turf Special, 2 Position)	1	\$ 87.00	\$ 87.00
Standard Options Total				\$ 7,319.00
Dealer Attachments				
BW15073	Ballast Box	1	\$ 383.90	\$ 383.90
BLV10050	4th and 5th Selective Control Valve Kit (OOS Only)	1	\$ 1,020.80	\$ 1,020.80
LVA19248	Oil Line Rear Hydraulics	1	\$ 145.00	\$ 145.00
Dealer Attachments Total				\$ 1,549.70
Value Added Services Total				\$ 0.00
Other Charges				
	Freight	1	\$ 1,164.00	\$ 1,164.00
Other Charges Total				\$ 1,164.00
Suggested Price				\$ 45,677.70
Customer Discounts				
Customer Discounts Total			\$ -4,412.80	\$ -4,412.80
Total Selling Price				\$ 41,264.90

Attachment: Finch Turf - New Equipment Items - Available For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping Equipment)

Selling Equipment

Quote Id: 27152378

TURFCO 1550 Wide Spin Top Dresser (NEW)				
Hours:	0			Suggested List
Stock Number:				\$ 19,407.00
				Selling Price
				\$ 18,436.65
Code	Description	Qty	Unit	Extended
85831	WideSpin 1550 Tow Behind Standard Cont Top Dresser	1	\$ 18,612.00	\$ 18,612.00
Other Charges				
	Freight	1	\$ 795.00	\$ 795.00
	Other Charges Total			\$ 795.00
	Suggested Price			\$ 19,407.00
Customer Discounts				
	Customer Discounts Total		\$ -970.35	\$ -970.35
Total Selling Price				\$ 18,436.65

BROYHILL Silouhette II Eq. TRAILER - (NEW)				
Hours:	0			Suggested List
Stock Number:				\$ 1,875.00
				Selling Price
				\$ 1,781.25
Code	Description	Qty	Unit	Extended
BROYIITR	BROYHILL Silouhette II Trailer HEAVY DUTY OFF ROAD TRAILER	3	\$ 1,750.00	\$ 5,250.00
Other Charges				
	Freight	3	\$ 125.00	\$ 375.00
	Other Charges Total			\$ 375.00
	Suggested Price			\$ 5,625.00
Customer Discounts				
	Customer Discounts Total		\$ -93.75	\$ -281.25
Total Selling Price				\$ 5,343.75

AGRIMETAL 35 Blower -3 Pt. Mount - (NEW)				
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Attachment: Finch Turf - New Equipment Items - Available For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping Equipment)

Selling Equipment

Quote Id: 27152378

Hours:		0	Suggested List	
Stock Number:			\$ 6,500.00	
			Selling Price	
			\$ 6,175.00	
Code	Description	Qty	Unit	Extended
AG35PTO	AGRIMETAL 35 PTO Blower, (35PTO Required)	1	\$ 6,275.00	\$ 6,275.00
Other Charges				
	Freight	1	\$ 225.00	\$ 225.00
Other Charges Total				\$ 225.00
Suggested Price				\$ 6,500.00
Customer Discounts				
Customer Discounts Total			\$ -325.00	\$ -325.00
Total Selling Price				\$ 6,175.00

LELY HR SPREADER- 3 Point Mount - PTO Drive (NEW)

Hours:		0	Suggested List	
Stock Number:			\$ 6,800.00	
			Selling Price	
			\$ 6,460.00	
Code	Description	Qty	Unit	Extended
LELYHR	LELY HR SPREADER , 3 Point Mount-PTO Drive	1	\$ 6,800.00	\$ 6,800.00
Suggested Price				\$ 6,800.00
Customer Discounts				
Customer Discounts Total			\$ -340.00	\$ -340.00
Total Selling Price				\$ 6,460.00

BUFFALO TURBINE KB6 Turbine Blower (NEW)

Hours:		0	Suggested List	
Stock Number:			\$ 9,690.00	
			Selling Price	
			\$ 9,205.50	
Code	Description	Qty	Unit	Extended
BT-CKB6	Buffalo Turbine Blower 27hp Gas, remote control & Trailer	1	\$ 9,295.00	\$ 9,295.00

Attachment: Finch Turf - New Equipment Items - Available For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping Equipment)

Selling Equipment

Quote Id: 27152378

Other Charges			
Freight	1	\$ 395.00	\$ 395.00
Other Charges Total			\$ 395.00
Suggested Price			\$ 9,690.00
Customer Discounts			
Customer Discounts Total			\$ -484.50
Total Selling Price			\$ 9,205.50

BENHARD BedKnife GRINDER - ANGLE Master 3000 (NEW)

Hours: 0

Suggested List

Stock Number:

\$ 17,894.00

Selling Price

\$ 16,999.30

Code	Description	Qty	Unit	Extended
A01113	BERNHARD - ANGLEMASTER 3000 MC Bedknife Grinder	1	\$ 16,709.00	\$ 16,709.00

Other Charges			
Freight	1	\$ 1,185.00	\$ 1,185.00
Other Charges Total			\$ 1,185.00
Suggested Price			\$ 17,894.00
Customer Discounts			
Customer Discounts Total			\$ -894.70
Total Selling Price			\$ 16,999.30

BERNHARD 3000 MC Reel Grinder - (NEW)

Hours: 0

Suggested List

Stock Number:

\$ 41,880.00

Selling Price

\$ 39,786.00

Code	Description	Qty	Unit	Extended
BERN3000	BERNHARD - 3000 REEL GRINDER - (New)	1	\$ 39,895.00	\$ 39,895.00

Other Charges			
Freight	1	\$ 1,985.00	\$ 1,985.00
Other Charges Total			\$ 1,985.00

Attachment: Finch Turf - New Equipment Items - Available For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping Equipment)

Selling Equipment

Quote Id: 27152378

Suggested Price		\$ 41,880.00
Customer Discounts		
Customer Discounts Total	\$ -2,094.00	\$ -2,094.00
Total Selling Price		\$ 39,786.00

RED MAX EBZ8500 (NEW)

Hours:	0	Suggested List		
Stock Number:		\$ 759.00		
		Selling Price		
		\$ 721.05		
Code	Description	Qty	Unit	Extended
EBZ8500	REDMAX 8500 Back Pack Blower	3	\$ 759.00	\$ 2,277.00
Suggested Price				\$ 2,277.00
Customer Discounts				
Customer Discounts Total			\$ -37.95	\$ -113.85
Total Selling Price				\$ 2,163.15

SEAGO M800 Rotary- (NEW)

Hours:		0	Suggested List	
Stock Number:			\$ 810.00	
			Selling Price	
			\$ 810.00	
Code	Description	Qty	Unit	Extended
SEAM800	SEAGO Rotary Mowers, Steel Deck Self Propelled Gas, Variable	4	\$ 810.00	\$ 3,240.00
Suggested Price				\$ 3,240.00
Customer Discounts				
Customer Discounts Total			\$ 0.00	\$ 0.00
Total Selling Price				\$ 3,240.00

RED MAX TRZ230S LINE TRIMMER - (NEW)

Attachment: Finch Turf - New Equipment Items - Available For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping Equipment)

Selling Equipment

Quote Id: 27152378

Hours:		0	Suggested List	
Stock Number:			\$ 310.00	
			Selling Price	
			\$ 294.50	
Code	Description	Qty	Unit	Extended
TRZ230S	RED MAX LINE TRIMMERS TRZ230S	4	\$ 310.00	\$ 1,240.00
Suggested Price				\$ 1,240.00
Customer Discounts				
Customer Discounts Total			\$ -15.50	\$ -62.00
Total Selling Price				\$ 1,178.00

REDMAX GZ550-18 Chainsaw 18" (NEW)				
Hours:		0	Suggested List	
Stock Number:			\$ 520.00	
			Selling Price	
			\$ 494.00	
Code	Description	Qty	Unit	Extended
GZ550-18	REDMAX 18" 3.5hp CHainsaw	2	\$ 520.00	\$ 1,040.00
Suggested Price				\$ 1,040.00
Customer Discounts				
Customer Discounts Total			\$ -26.00	\$ -52.00
Total Selling Price				\$ 988.00

REDMAX PSTZ260S POLE SAW - (NEW)				
Hours:		0	Suggested List	
Stock Number:			\$ 695.00	
			Selling Price	
			\$ 660.25	
Code	Description	Qty	Unit	Extended
PSTZ260S	RED MAX Pole SAW/ Power chain Saw	1	\$ 695.00	\$ 695.00
Suggested Price				\$ 695.00
Customer Discounts				
Customer Discounts Total			\$ -34.75	\$ -34.75
Total Selling Price				\$ 660.25

Attachment: Finch Turf - New Equipment Items - Available For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping Equipment)



Selling Equipment

Quote Id: 27152378

Attachment: Finch Turf - New Equipment Items - Available For Spring 2023 (ORDER-2023-16 : Mt Hood Golf Landscaping Equipment)

Michael P. Barry
910 Main St. Apt. 316
Melrose MA 02176

Lily Wall
Office of the Mayor
Melrose City Hall
562 Main St
Melrose MA 02176

Dear Lily,

Thank you for providing this opportunity for me to enter my name as a person of interest to be considered for appointment to the Melrose Housing Authority Board. I believe my professional background would allow me to be a contributing member of the Melrose Housing Authority Board.

Sincerely,

Michael P. Barry

Attachment: Michael_Barry_LOI (ORDER-2023-17 : Appointment of Michael Barry, 910 Main St., to the Melrose Housing Authority)

Michael P. Barry
910 Main St. Apt 316
Melrose MA 02176

Born and raised Malden.

1977 Moved to Wakefield

Town of Wakefield

- Dept head of town's computer department
- Served on Town Employees Credit Union board of directors
- Tabulation Commissioner responsible for election results tabulation.

Medford-Malden Lodge of Elks

- Member 48 years
- Board of Trustees 20 years
- Served as: Esquire Lecturing, Loyal and Leading Knight; Chairman of Flag Day ritual multiple years. Awards: Elk of the year, Officer of the year,

Honorary Life Member and special citation for years of service leading the Flag Day Ritual.

Professional History

- Town of Wakefield
- AZREX a software development company of query package
- AIM a mutual fund software vendor
- AT and T a transfer agency established to track Ma Bell diversification.
- Kemper Financial mutual fund transfer agency
- DST the largest mutual fund processor
- USAA special assignment to transition software for mutual fund and brokerage systems into Y2K.





PAUL BRODEUR
Mayor

CITY OF MELROSE

OFFICE OF THE MAYOR

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4440
Fax - (781) 662-2182

MEMORANDUM

To: Melrose City Council
From: Mayor Paul Brodeur
Re: Melrose Housing Authority
Date: September 6, 2022

I respectfully request the Honorable City Council confirm the appointment of Michael Barry, 910 Main St., to the Melrose Housing Authority for a one-year term; said term to expire on the first Monday of March 2023. Mr. Barry's term would replace Francis Paglia's, who has resigned from the Housing Authority.

Mr. Barry's professional experience, contributions to our neighboring communities, such as the town of Wakefield, and 20 years of service as a Trustee for the Medford-Malden Lodge of Elks qualify him to replace MR. Paglia's role on the Melrose Housing Authority.

I'm thrilled that such a civically engaged individual has joined the Melrose community, and I am honored to submit his appointment for the Housing Authority.

I thank you in advance for your consideration.

Attachment: 9_6_22_Memo (ORDER-2023-17 : Appointment of Michael Barry, 910 Main St., to the Melrose Housing Authority)