

CITY OF MELROSE
PARK COMMISSION
MINUTES • MAY 11, 2026

RECEIVED
By City Clerks Office at 11:24 am, Jun 15, 2026

Mt. Hood Clubhouse
100 Slayton Road, MA, Melrose 02176

Regular Meeting

7:00 PM

I. CALL TO ORDER

Attendee Name	Title	Status	Arrived
Kelly Broderick		Absent	absent
Anne Ahern		Present	
Rob Kirsh		Present	
John Mercer		Present	
Jim Donohue	Chair	Present	

Also present: Rob Carrillo, Frank Olivieri, Richard Luff, Dean Scarito, Mike Ford

II. SIGNING OF WARRANTS

III. APPROVAL OF MINUTES

- 1. Minutes April 13, 2026

Motion: Approve the Minutes of April 13, 2026

RESULT:	PASSED [4 TO 0, 1 absent]
MOVER:	Rob Kirsh
SECONDER:	Anne Ahern
AYES:	Anne Ahern, John Mercer, Rob Kirsh, Jim Donohue
ABSENT:	Kelly Broderick

IV. PUBLIC PARTICIPATION(MT HOOD)

Motion: Open Mt Hood Public Participation
By: John Mercer, Second: Anne Ahern - motion carried.

No one

Motion: Close Mt Hood Public Participation
By: John Mercer, Second: Anne Ahern - motion carried.

V. MOUNT HOOD REPORT

- 1. Report on Season Passes/Contracts/Charity/No Shows

In April 65 passes were sold. Seasonal Pass revenue for April \$87,947.

RESULT: REVIEWED BY PARK COMMISSION

2. Monthly Revenues

Golf revenue was up \$53K for the month , still down for the year. This is very weather driven. Kitchen was up \$6K and rounds were up 250 for the month.

RESULT: REVIEWED BY PARK COMMISSION

3. Report on requests for rental of club house

8 Functions in April, Senior Day is tomorrow and 6 more functions are scheduled for May.

RESULT: REVIEWED BY PARK COMMISSION

4. Marketing Plan

Very active on Facebook

RESULT: REVIEWED BY PARK COMMISSION

5. Course Maintenance & Staffing Log, Certifications

Mike reported that they are still doing cleanup. There has been a lot of wind. They aerated and top-dressed the greens. They are now aerating and overseeding tee boxes. Waiting for warm weather, which looks like it is coming.

a. Capital Improvement Updates

The 5 willows have been planted on the 14th hole.

Mike is waiting for a 2nd contractor to quote on replacing the net on 14.

The starter's shack has been started by Cook Inc. It should be done by the end of the week.

Rob K asked what the timeline is for the net on the 14th. Mike said asap.

Dean reported that they have 2 quotes for the enlargement of the cart pen. They are looking forward to getting that done so they can fit all carts into the pen. Dean also said that the pace of play is looking like it may be picking up and Sagamore is hoping this trend is due to the new golf carts. Before they broadcast that they would like to get another month under their belt.

Rob C reported that he signed off on the pond water testing for the Audubon Certification project. Solitude Lake will be doing that. Will is speaking at the Senior Day event tomorrow. Bluebird boxes have been put up. Some wildflower beds have been planted for the butterflies on the 8th and 15th holes.

6. Building Maintenance Report

Nothing to report

RESULT: REVIEWED BY PARK COMMISSION

7. Report on General Operation of Golf Course

Nothing to report

RESULT: REVIEWED BY PARK COMMISSION

8. FY26 Mt Hood Budget

a. Mt Hood Free Cash into Reserve Fund Request – vote

Motion: The Park Commission is in favor of requesting to put \$200,000 into the Mt Hood Reserve Fund/Stabilization Fund from the Mt Hood Free Cash. This will go before the City Council.

RESULT: PASSED [4 TO 0, 1 absent]
MOVER: Rob Kirsh
SECONDER: Anne Ahern
AYES: Anne Ahern, John Mercer, Rob Kirsh, Jim Donohue
ABSENT: Kelly Broderick

b. Mt Hood Free Cash Request for Professional Services-vote

Motion: The Park Commission is in favor of requesting to appropriate \$150,000 from Mt Hood Free Cash to be used for Professional Services. This is needed to fulfill Sagamore’s contract.

RESULT:	PASSED [4 TO 0, 1 absent]
MOVER:	Rob Kirsh
SECONDER:	Anne Ahern
AYES:	Anne Ahern, John Mercer, Rob Kirsh, Jim Donohue
ABSENT:	Kelly Broderick

VI. PUBLIC PARTICIPATION (RECREAION & PARKS)

Motion: Open Mt Hood Public Participation
By: John Mercer, Second: Anne Ahern - motion carried.

Cecelia Sibley, Howie Street, said she left the Park Commission with a long list of questions on pickleball/tennis at the last meeting. She has yet to hear a response from anyone. She is disappointed about that and at the last meeting she got no feedback during public participation while some subjects did get feedback. She can't seem to get onto the agenda and needs to know what the proper method is to get on an agenda. Jim D apologized for her disappointment and he will get in touch with her to answer her questions.

Motion: Close Mt Hood Public Participation
By: John Mercer, Second: Kelly Broderick - motion carried.

VI. RECREATION DEPARTMENT REPORT

1. Program Updates

Spring is going well. There are 90 participants in track, volleyball has played 7 or 8 games already. A couple of events coming up - a fishing derby is coming up at Pine Banks on May 16. There is a tennis tournament coming up this weekend also.

The summer brochure went out, and registrations are coming in as expected.

RESULT:	REVIEWED BY PARK COMMISSION
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2. FY26 Recreation Budget

Good news, it looks like Recreation's general fund is going to be reinstated in FY27 if it is passed by the City Council. Frank said they would get around 84K.

RESULT:	REVIEWED BY PARK COMMISSION
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VII. PARK DEPARTMENT REPORT

1. General Park Dept. Report

Two weeks ago the Ell Pond Fountain was reinstalled and is up and running.

All fields are open as of last Thursday. They are not all in great shape. Conant was the worst, but, has had some work done to it. Rob’s followup to this is can these fields be ready earlier?

Since the override passed there has been conversations about several of the summer help to come under the Parks Dept. Rob is pushing for this.

Rob and Cindy met with the City Solicitor and Lauren Grymek about updating the adopt-a-site, the permit application and the user handbook. Rob has updated these and he would like to get these out to the residents once the city solicitor signs off on them.

RESULT: REVIEWED BY PARK COMMISSION

2. AEDs in the Parks – Update Kelly Vrooman

Kelly Vrooman gave an update on her AED project. She, along with a lot of help raised \$16,433 for 7 AED devices to be located within agreed upon parks. She understands this must go before the City Council for their approval of the donation. She would appreciate the Park Commission’s guidance on next steps. Rob C will let Kelly know when the Council Meeting will take place.

Nic Sarata asked how this would work so that the money donated will not be spent on other things. Rob C told him it will be in its own line item. They would have to follow procurement laws if the cost is over 10K.

Kelly has researched several companies and has a lot of information to share with the Park Dept. Some companies have service agreements. They will check on and service the units and cabinets. Kelly would like to get exactly what the Fire Department has, so that all will be familiar with the same AEDs.

Motion: To approve the acceptance of the donated funds(\$16,433) from Kelly Vrooman to be spent on AEDs .

RESULT: PASSED [4 TO 0, 1 absent]
MOVER: Rob Kirsh
SECONDER: Anne Ahern
AYES: Jim Donohue, Anne Ahern, John Mercer, Rob Kirsh
ABSENT: Kelly Broderick

3. Farmers’ Market Request for Beer Garden – Steph Zabel

Steph Zabel, executive director of the Melrose Farmers Market, thanks the Park Commission for all of their help throughout the years. Steph shared a bit of history and goings ons around the market. They are so much more than just a food market. She said that 1700 Melrose families rely on the SNAP program. The market doubles the purchasing power of the SNAP benefits. They are the only place in Melrose where some state benefits can be used.

The Farmers’ Market is requesting to host a pilot beer garden during a Thursday evening. It will operate during limited hours, a 3 or 4 hour timeframe, possibly 4:30-7:30pm. Steph handed out their proposal for a beer garden.

Motion: To approve the use of Bowden Park for a 1 day date, to be determined later, for the purpose of running a family friendly beer garden, with the understanding that the Farmers’ Market has to get approval from the Liquor Commission and follow their rules.

RESULT:	PASSED [4 TO 0, 1 absent]
MOVER:	Rob Kirsh
SECONDER:	Anne Ahern
AYES:	Jim Donohue, Anne Ahern, John Mercer, Rob Kirsh
ABSENT:	Kelly Broderick

4. Melrose Little League – Nic Sarata

Nic Sarata, Little League President, comes before the Park Commission to discuss the purchasing or donation of a scoreboard for the Conant Little League Field. Or, they may want to move the Lewis Monk scoreboard to Conant and purchase a new one for Lewis Monk. Nic has a sponsor that would like to purchase and donate a scoreboard. Outlets at Conant need to be fixed as well. Little League has been trying to replace the electric box at Lewis Monk for 2 years, so getting the outlets at Conant fixed will probably be very hard to get done. The PC discussed in length and made two motions.

Motion: To accept the donation from Little League of a scoreboard for Conant and the funds for installation, pending checking with the City Solicitor upon its legality.

RESULT:	PASSED [4 TO 0, 1 absent]
MOVER:	Rob Kirsh
SECONDER:	Anne Ahern
AYES:	Jim Donohue, Anne Ahern, John Mercer, Rob Kirsh
ABSENT:	Kelly Broderick

Motion: If the motion above is not allowed then the PC approves the acceptance of a donation of funds from Little League to purchase a scoreboard and installation of said scoreboard.

RESULT:	PASSED [4 TO 0, 1 absent]
MOVER:	Rob Kirsh
SECONDER:	Anne Ahern
AYES:	Jim Donohue, Anne Ahern, John Mercer, Rob Kirsh
ABSENT:	Kelly Broderick

5. Capital Improvement Park Projects - Updates

The irrigation contract was put out to bid. Waiting for update.

The playground structures for Common and Dunton were voted on last meeting. These have been given to the city solicitor for review. Rob is waiting for answers.

The Lewis Monk lights, Foss Park court redo, the Tremont St tennis court pickleball lines and Crystal Street tennis court resurfacing are being written up. Going out for bid in 2 weeks.

The improvements to the infields of Conant, Morelli and possibly the Common scopes of work have been written up and they are going out to vendors. Hopefully a signed contract will be signed by the end of the fiscal year.

Rob has been looking into if there is any money leftover on the playgrounds could it be put into something that is not on the scope?

RESULT:	REVIEWED BY PARK COMMISSION
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6. FY26 Park Budget

No update

RESULT: REVIEWED BY PARK COMMISSION

VIII. ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING

None

Motion: To adjourn

By: Rob Kirsh, Second: Anne Ahern - motion carried.

Proposal for a Pilot Beer Garden at the Melrose Farmers' Market in Bowden Park

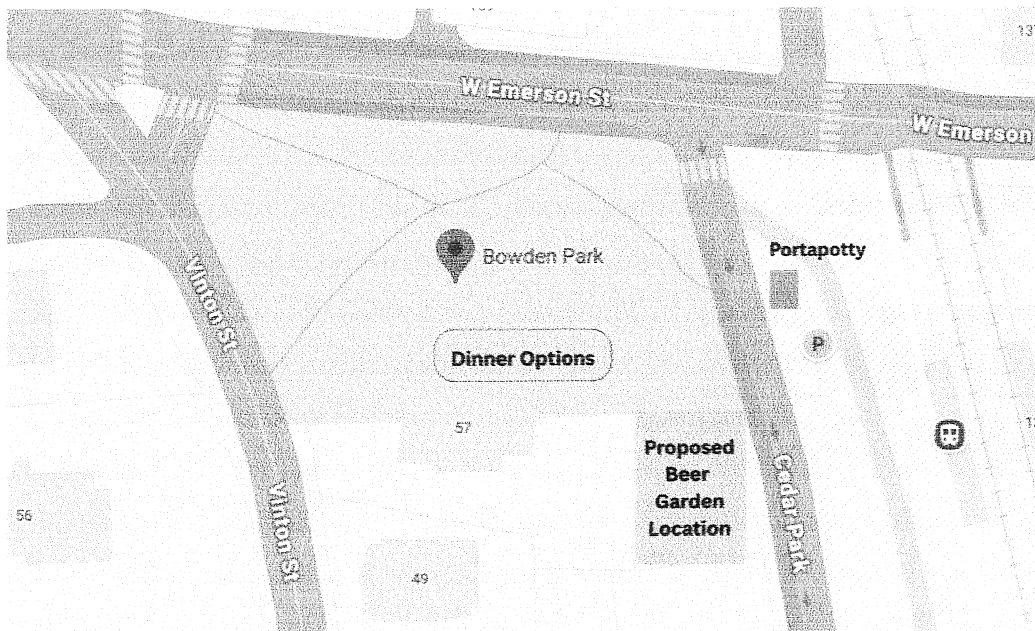
About the Melrose Farmers' Market:

- Nonprofit organization serving the Melrose community since 1994
- Welcomes approximately 800+ visitors each week
- Supports over 30 local farms, food businesses, artisans, and nonprofits
- Provides a \$15 SNAP Match program to increase food access for low-income residents
- Only Melrose location where residents can use Healthy Incentive Program (HIP) benefits
- Hosts free children's activities, cooking demos, public art, and live music each week
- Functions as an important community gathering place in Bowden Park

Pilot Beer Garden Proposal:

The Melrose Farmers' Market is requesting approval to host a limited pilot beer garden on a Thursday market day during the 2026 season. The proposed beer garden would:

- Operate during limited hours in a designated and monitored area
- Be family-friendly and community-oriented in atmosphere
- Complement the existing market environment
- Support local small businesses and prepared food vendors
- Generate fundraising revenue for the Market's SNAP Match food access program
- The proposed location for the pilot is the rectangular side lawn along Cedar Park Street:



Hours & Logistics:

- Proposed Beer Garden Hours: 4:30pm–7:30pm
- Clearly designated and monitored beer garden area
- No alcohol permitted outside designated boundaries
- Point of entry; ID checks and wristbands
- Partnership with a local, properly licensed and insured local brewery
- Coordination with the Liquor License Commission for a one-day permit
- Dedicated trash, recycling, and cleanup procedures
- Prepared food vendors open during beer garden hours to provide dinner options

Community & Economic Benefits:

- Encourage greater community engagement and activation of public space
- Create a welcoming, family-friendly gathering space; encourage visitors to stay longer
- Support local businesses and increase vendor sales
- Provide additional fundraising support for SNAP Match and food access initiatives
- Offer informal opportunities for community connection and civic engagement

Similar Community Models:

Community-oriented beer garden models connected to local food markets have operated successfully in nearby towns including: Medford, Malden, Somerville, Quincy, and Winchester.

Contact:

Steph Zabel, Executive Director
melrosefarmersmarket@gmail.com
www.melrosefarmersmarket.org

MELROSE
FARMERS' MARKET

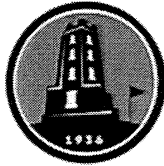
General Ledger B

GL Code	Description	Debit	Credit
For Dates	May 1 12:00 AM - May 31 11:59 PM		
1001	Credit	\$397256.97	
1002	Check	\$52992.28	
1003	Rain Check	\$799.54	
1026	Cash	\$71184.99	
3116	Gift Card	\$6206.31	
	Other		\$0.00
1004 - 1004	Fees		\$0.00
1029	Eastern Bank - MHGC - CC		\$10.81
2360	STATE SALES TAXES		\$12,395.42
3050	SEASON PASSES-M.H.		\$9,656.00
3060	FOOD-FUNCTIONS		\$20,552.35
3061	ROOM RENTAL/SERVICE FEES		\$1,525.00
3065	SIMULATOR SALES		\$565.00
3100	Greenfees		\$276,378.00
3101	Golf Balls		\$9,596.53
3102	Food (Taxable)		\$11,442.73
3103	Golf Car Rental		\$103,903.16
3104	Push Cart Rental		\$1,086.00
3106	Golf Clubs		\$478.12
3107	Golf Bags		\$431.06
3108	Miscellaneous Sales (Non Tax)		\$148.00
3109	MISC SALES - TAXABLE		\$252.90
3110	Apparel		\$2,264.25
3111	Golf Gloves		\$1,616.90
3112	Headwear		\$684.75
3113	Golf Shoes		\$303.06
3116	Gift Cards (Net)		\$5,120.00
3117	Club Rentals		\$260.00
3118	Food (Non-Taxable)		\$6,081.00
3120	Alcohol		\$51,911.02
5029	Tips		\$11,788.84
		\$528,440.09	\$528,450.90 (\$10.81)

FUNCTION	Date of Event	# of ppl	Final \$
2026			
April			
Sunrise Service	4/5/2026	40	\$385.00
Bar Mitzvah	4/11/2026	75	\$5,410.93
Baby Shower	4/12/2026	38	\$2,301.43
Birthday Party	4/18/2026	45	\$2,746.05
Shower	4/19/2026	50	\$3,600.00
Bereavement	4/25/2026	80	\$3,282.24
			\$0.00
May			
Melrose Girls Soccer Tournament	5/1/2026	95	\$3,652.56
Medford F.F. Tournament	5/8/2026	144	\$1,440.00
Senior Day at the Park	5/12/2026	85	
Green Jacket Tournament	5/15/2026	160	\$960.00
Bereavement	5/18/2026	33	\$2,062.32
Pull the Cork Tournament	5/22/2026	150	\$5,189.40
Graduation Party	5/23/2026	80	\$4,822.08
Bereavement	5/29/2026	100	\$3,075.84
Grad Party	5/30/2026	50	\$1,730.16
Baby Shower	5/31/2026	75	\$2,757.00
June			
Melrose Girls Softball Banquet	6/4/2026	100	\$2,430.00
Sagarino Tournament	6/5/2026	144	\$5,576.40
bridal shower	6/7/2026	40	
Saugus Girls Softball Banquet	6/11/2026	70	\$2,378.22
Celebration of Life	6/13/2026	40	
Graduation Party	6/14/2026	50	
Culotti Tournament	6/19/2026	120	
Chelsea Fire Tournament ?	6/26/2026	?	
bridal shower	6/28/2026	TBD	
Carino Tournament	6/29/2026	120	
July			
Bday Party	7/18/2025		
Grad Party	7/26/2026	75	

August			
Baby Shower	8/1/2026	50	
Defeo Tournament	8/3/26		
Wedding Recep	8/8/26	120	
September			
Melrose Reunion	9/12/2025	50	
Celebration of Life	9/19/2026	40	
October			
Bridal Shower	10/3/2026	75	
November			
December			

Golf Course Maintenance Log Book
Mount Hood Golf Club May 2026



MOUNT HOOD
GOLF COURSE

Prepared by Mike Ford, Staff Level 15

Maintenance Log May 2026

- Course setup daily
- Greens mowed daily
- Fairways mowed 3 times a week
- Tees, Aprons and Approaches mowed 3 times a week
- Bunkers Raked 3 times a week
- Irrigation repairs as needed
- Handwork done daily
- Tee boxes aerated and seeded
- Divot mix on Tees done as needed
- Equipment maintenance done daily
- Ropes and Posts fixed as needed
- Dog incidents – None to report

CITY OF MELROSE v2024.7 LIVE



YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ACCOUNTS FOR: 62000	MT HOOD ENTERPRISE FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
620000 MT HOOD ENTERPRISE FUND								
620000 435010	MT HOOD GREEN FEE	-2,397,769	0	-2,397,769	-1,722,143.28	.00	-675,625.72	71.8%*
620000 435030	MT HOOD GOLF CART	0	0	0	-528,379.75	.00	528,379.75	100.0%
620000 435040	ANTENNA LEASES AN	0	0	0	-27,638.13	.00	27,638.13	100.0%
620000 435050	FOOD & BEVERAGES	0	0	0	-48,288.17	.00	48,288.17	100.0%
620000 435090	MT HOOD MISC REVE	0	0	0	1,769.20	.00	-1,769.20	100.0%*
620000 511000	SALARY & WAGES	114,600	0	114,600	109,659.88	.00	4,940.12	95.7%
620000 523300	OUTSIDE CONTRACTO	20,000	215	20,215	6,219.67	215.32	13,780.33	31.8%
620000 527309	SECURITY	5,000	0	5,000	492.00	.00	4,508.00	9.8%
620000 528600	AUDITING SERVICES	6,360	0	6,360	.00	.00	6,360.00	.0%
620000 528800	PLOWING AND SANDI	6,000	0	6,000	12,847.50	.00	-6,847.50	214.1%*
620000 528900	LEGAL COUNSEL	15,000	0	15,000	.00	.00	15,000.00	.0%
620000 529000	PROFESSIONAL SERV	1,578,000	0	1,578,000	1,517,735.51	.00	60,264.49	96.2%
620000 529006	MT HOOD CAPITAL I	50,000	14,714	64,714	54,035.08	4,368.10	6,310.50	90.2%
620000 530500	OFFICE SUPPLIES	4,000	0	4,000	.00	.00	4,000.00	.0%
620000 530501	MISC SUPPLIES	12,000	500	12,500	9,961.82	500.00	2,038.18	83.7%
620000 548960	MT HOOD COMMUNITY	10,000	0	10,000	2,923.30	.00	7,076.70	29.2%
620000 590000	TRANSFERS OUT	0	0	0	509,176.15	.00	-509,176.15	100.0%*
	TOTAL MT HOOD ENTERPRISE FUND	-576,809	15,429	-561,380	-101,629.22	5,083.42	-464,834.20	17.2%
627112 MT HOOD MUNICIPAL DEBT								
627112 565000	MUNICIPAL DEBT	233,706	0	233,706	43,300.00	.00	190,406.00	18.5%
	TOTAL MT HOOD MUNICIPAL DEBT	233,706	0	233,706	43,300.00	.00	190,406.00	18.5%
627512 MT HOOD MUNICIPAL DEBT INTERES								
627512 549102	MUNICIPAL DEBT IN	164,893	0	164,893	24,332.50	.00	140,560.50	14.8%
	TOTAL MT HOOD MUNICIPAL DEBT INTERES	164,893	0	164,893	24,332.50	.00	140,560.50	14.8%
	TOTAL MT HOOD ENTERPRISE FUND	-178,210	15,429	-162,781	-33,996.72	5,083.42	-133,867.70	17.8%
	TOTAL REVENUES	-2,397,769	0	-2,397,769	-2,324,680.13	.00	-73,088.87	
	TOTAL EXPENSES	2,219,559	15,429	2,234,988	2,290,683.41	5,083.42	-60,778.83	

CITY OF MELROSE v2024.7 LIVE

YEAR-TO-DATE BUDGET REPORT



FOR 2026 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	-178,210	15,429	-162,781	-33,996.72	5,083.42	-133,867.70	17.8%

** END OF REPORT - Generated by Cindy Brickley **



CITY OF MELROSE v2024.7 LIVE

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Field #	Total	Page	Break
Sequence 1	Y	Y	
Sequence 2	Y	N	
Sequence 3	0	N	
Sequence 4	0	N	

Report title:

YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2026/ 1

To Yr/Per: 2026/13

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2026/13

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria Field Value

Field Name

Fund 6200

FUNCTION

UMAS/GRT YR

DEP/GRT LINE

LOCATION

PROGRAM

S.R. CODE

EXP. CAT/LEVL

Character Code

Org

Object

Project

Account type

CITY OF MELROSE v2024.7 LIVE



YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Account status
Rollup Code

CITY OF MELROSE v2024.7 LIVE



YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

ACCOUNTS FOR:	REVOLV CAP \$450,000	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2652 RECREATION								
26521 RECREATION - SAL								
26521 511000 SALARY & WAGES	0	0	0	0	173,265.12	.00	-173,265.12	100.0%*
26521 513000 OVERTIME	0	0	0	0	1,953.84	.00	-1,953.84	100.0%*
TOTAL RECREATION - SAL	0	0	0	0	175,218.96	.00	-175,218.96	100.0%
26522 RECREATION - EXP								
26522 538057 SUMMER PROGRAMS	0	0	0	0	185,782.34	.00	-185,782.34	100.0%*
26522 538058 FALL/WINTER PROGRA	0	0	0	0	124,717.28	862.99	-125,580.27	100.0%*
26522 538059 SPRING PROGRAMS	0	0	0	0	26,470.91	.00	-26,470.91	100.0%*
26522 538060 SALARY & MISC	0	0	0	0	43,221.15	90.00	-43,311.15	100.0%*
26522 548011 MEDICARE-RECREATIO	0	0	0	0	2,095.16	.00	-2,095.16	100.0%*
TOTAL RECREATION - EXP	0	0	0	0	382,286.84	952.99	-383,239.83	100.0%
26524 RECREATION - REV								
26524 486057 SUMMER PROGRAMS	0	0	0	0	-218,003.67	.00	218,003.67	100.0%
26524 486058 FALL/WINTER PROGRA	0	0	0	0	-213,263.56	.00	213,263.56	100.0%
26524 486059 SPRING PROGRAMS	0	0	0	0	-81,701.87	.00	81,701.87	100.0%
TOTAL RECREATION - REV	0	0	0	0	-512,969.10	.00	512,969.10	100.0%
TOTAL RECREATION REVOLV CAP \$450,000	0	0	0	0	44,536.70	952.99	-45,489.69	100.0%
TOTAL REVENUES	0	0	0	0	-512,969.10	.00	512,969.10	
TOTAL EXPENSES	0	0	0	0	557,505.80	952.99	-558,458.79	
PRIOR FUND BALANCE					602,725.49			
CHANGE IN FUND BALANCE - NET OF REVENUES/EXPENSES					-44,536.70			
REVISED FUND BALANCE					558,188.79			

CITY OF MELROSE v2024.7 LIVE

YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	TRANSFERS/ ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	0	0	0	44,536.70	952.99	-45,489.69	100.0%

** END OF REPORT - Generated by Cindy Brickley **



YEAR-TO-DATE BUDGET REPORT



REPORT OPTIONS

Field #	Total	Page	Break
Sequence 1	Y	Y	Y
Sequence 2	Y	Y	N
Sequence 3	0	N	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N
 Print Full or Short description: F
 Print full GL account: N
 Format type: 1
 Double space: N
 Suppress zero bal accts: Y
 Include requisition amount: N
 Print Revenues-Version headings: N
 Print revenue as credit: Y
 Print revenue budgets as zero: N
 Include Fund Balance: Y
 Print journal detail: N
 From Yr/Per: 2026/ 1
 To Yr/Per: 2026/13
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1
 Include additional JE comments: N
 Multiyear view: D
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2026/13
 Print MTD Version: N
 Roll projects to object: N
 Carry forward code: 1

Find Criteria Field Value

Fund 2652
 FUNCTION
 UMAS/GRT YR
 DEP/GRT LINE 631
 LOCATION
 PROGRAM
 S.R. CODE
 EXP CAT/LEVL
 Character Code
 Org
 Object
 Project
 Account type

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YEAR-TO-DATE BUDGET REPORT

Account status
Rollup Code

REPORT OPTIONS



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YEAR-TO-DATE BUDGET REPORT



FOR 2026_13

ACCOUNTS FOR: 0100 GENERAL FUND	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
014751 PW PARK & FORESTRY SALARIES							
014751 511000 SALARY & WAGES	641,092	-33,181	607,911	508,144.75	.00	99,766.25	83.6%
014751 512000 PART TIME SALARIE	0	24,000	24,000	5,340.00	.00	18,660.00	22.3%
014751 513000 OVERTIME	40,375	15,525	55,900	53,085.36	.00	2,814.64	95.0%
TOTAL PW PARK & FORESTRY SALARIES	681,467	6,344	687,811	566,570.11	.00	121,240.89	82.4%
014752 PW PARK & FORESTRY EXPENSE							
014752 524006 FORESTRY HIRED EQ	21,500	133,181	154,681	66,678.20	10,500.00	77,502.80	49.9%
014752 524007 PARKS HIRED EQUIP	30,000	1,230	31,230	12,331.76	319.63	18,578.81	40.5%
014752 527400 IRRIGATION SYSTEM	12,000	0	12,000	4,829.70	7,169.80	.50	100.0%
014752 527806 PLAYGROUND & EQUI	6,500	24,739	31,239	14,484.47	10,920.40	5,834.21	81.3%
014752 528805 MOWING & MAINTENA	50,000	20,690	70,690	22,784.00	34,550.00	13,356.00	81.1%
014752 531826 EQUIPMENT & FIELD	6,500	0	6,500	619.25	.00	5,880.75	9.5%
014752 533050 FIELDMARKING	7,500	0	7,500	2,748.62	.00	4,751.38	36.6%
014752 533505 LANDSCAPING EQUIP	6,500	1,770	8,270	2,578.91	2,000.00	3,690.89	55.4%
014752 535200 LANDSCAPING SUPPL	50,000	5,000	55,000	22,050.44	10,948.85	22,000.71	60.0%
014752 537300 FENCE MATERIALS	4,200	1,080	5,280	802.20	697.80	3,779.65	28.4%
014752 537610 BENCHES & BARRELS	4,200	3,988	8,188	5,183.12	.00	3,004.61	63.3%
014752 537640 ADOPT-A-SITE	0	5,000	5,000	.00	.00	5,000.00	.0%
014752 537641 FLOWERS AT VETERA	0	8,000	8,000	8,000.00	.00	.00	100.0%
014752 551182 PARKS - TREES	0	141,363	141,363	25,750.00	115,613.15	.00	100.0%
TOTAL PW PARK & FORESTRY EXPENSE	198,900	346,041	544,941	188,840.67	192,719.63	163,380.31	70.0%
014753 PARKS-CAPITAL PROJECTS							
014753 551168 PARK CAPITAL PROJ	0	819,792	819,792	282,533.00	1,258.55	536,000.00	34.6%
014753 551169 COURT UPGRADES	0	125,438	125,438	437.75	13,100.00	111,900.00	10.8%
014753 551177 FIELD PROJECTS	0	352,300	352,300	.00	33,000.00	319,300.00	9.4%
TOTAL PARKS-CAPITAL PROJECTS	0	1,297,529	1,297,529	282,970.75	47,358.55	967,200.00	25.5%
TOTAL GENERAL FUND	880,367	1,649,914	2,530,281	1,038,381.53	240,078.18	1,251,821.20	50.5%
TOTAL EXPENSES	880,367	1,649,914	2,530,281	1,038,381.53	240,078.18	1,251,821.20	

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YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

	ORIGINAL APPROP	TRANSFERS/ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	880,367	1,649,914	2,530,281	1,038,381.53	240,078.18	1,251,821.20	50.5%

** END OF REPORT - Generated by Cindy Brickley **

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Sequence	Field #	Total	Page Break
1	1	Y	Y
2	9	Y	N
3	0	N	N
4	0	N	N

Report title:

YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: N

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2026/ 1

To Yr/Per: 2026/13

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: D

Amounts/totals exceed 999 million dollars: N

Year/Period: 2026/13

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Field Name	Find Criteria	Field Value
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Fund		0100
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FUNCTION		
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UMAS/GRT YR		
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DEP/GRT LINE		475
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LOCATION		
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PROGRAM		
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S.R. CODE		
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EXP CAT/LEVL		
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Character Code		
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Org		
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Object		
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Project		
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Account type		
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CITY OF MELROSE v2024.7 LIVE

YEAR-TO-DATE BUDGET REPORT

Account status
Rollup Code

REPORT OPTIONS

