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By City Clerks Office at 7:49 am, Apr 27, 2026

**MELROSE AFFORDABLE HOUSING TRUST FUND BOARD OF
TRUSTEES MEETING MINUTES**

Regular Meeting

Monday, March 9, 2026

6:30 PM

Cassidy Conference Room, 562 Main Street, Melrose

PRESENT: Amy Tierney, James Oosterman, Joe Viola, Helena Widtfeldt, & Lori Massa,
Director & City Planner (Mayor Grigoraitis designee)

ABSENT: None

STAFF PRESENT: Maya Noviski, Senior Planner

The meeting was called to order at 6:33 PM by Chair Amy Tierney.

APPROVAL OF MINUTES

Board of Trustees Regular Meeting, February 9, 2026

Mr. Oosterman made a motion to approve the meeting minutes. Ms. Massa seconded the motion. All voted in favor. None were opposed.

ELECTION OF OFFICERS

The Board voted to elect Amy Tierney as President; Jim Oosterman as Vice President; Joe Viola as Treasurer and Helena Widtfeldt as Clerk. Mr. Oosterman made a motion to approve the re-election of officers. Ms. Massa seconded the motion. All voted in favor. None were opposed.

2026 ANTICIPATED MEETING DATES

The Board reviewed anticipated 2026 meeting dates with meeting cadence occurring on the second Monday of every month at 6:30pm. Mr. Oosterman made a motion to approve the anticipated meeting schedule. Ms. Massa seconded the motion. All voted in favor. None were opposed.

TRUST ANNUAL REPORT & AUDIT

The Board reviewed the draft annual report. No edits were recommended.

MUNICIPAL SURPLUS LAND STUDY UPDATE

The Board discussed the two community workshops that have been scheduled as a part of the City's municipal surplus building study. Lori Massa, City Planner, explained that there are two municipally owned sites, the Ripley School and the Police Station, that will become vacant in the near future and the City is interested in hearing community members' thoughts on how these sites could be repurposed or redeveloped. Members agreed that it would be helpful to have some of the Board attend to voice support for using one of the sites for affordable housing.

**DISCUSS 1Q 2026 IMPLEMENTATION PLAN FOR EDUCATION & OUTREACH
GOAL**

The Board reviewed a draft slide deck for their presentation to the City Council. Members had various edits and suggestions, which will be incorporated into the final draft.

The next Board of Trustees meeting is scheduled for April 13, 2025, at 6:30pm.

The meeting adjourned at 7:29pm.