



City Council
Regular Meeting

Monday, March 16, 2026, 7:45 PM
City Council Chamber, 1st Floor
562 Main Street, Melrose, MA 02176

MINUTES

I. CALL TO ORDER

Jason Chen
Cal Finocchiaro
Maya Jamaledine
Manjula Karamcheti
Elizabeth Kowal
John Obremski
Christopher Park
Devin Romanul
Kimberly Vandiver
Ryan Williams
Brad Freeman, President

Pledge of Allegiance

Meeting was called to order by President Freeman at 7:47 PM.
Councilors Jamaladeddine and Romanul were in remote attendance

Attendee Name	Title	Status	Arrived
Jason Chen	At-Large	Present	
Cal Finocchiaro	Ward 6	Present	
Maya Jamaledine	At-Large	Present-Remote	
Manjula Karamcheti	Ward 1	Present	
Elizabeth Kowal	At-Large	Present	
John Obremski	Ward 2	Present	
Christopher Park	Ward 3	Present	
Devin Romanul	Ward 7	Present-Remote	
Kimberly Vandiver	Ward 5	Present	
Ryan Williams	At-Large	Absent	
William Bradley Feeman	President	Present	

II. MINUTES APPROVAL

A. City Council Regular Meeting March 2, 2026 7:45 PM

Motion to Approve the minutes without reading made by Councilor Karamcheti
Seconded by Councilor Finocchiaro
All were in favor and motion passed

RESULT:	APPROVED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

III. PUBLIC COMMENT

When: Mar 16, 2026 07:45 PM Eastern Time (US and Canada)
Topic: City Council Meeting, Public Hearings

Join from PC, Mac, iPad, or Android:
<https://cityofmelrose-org.zoom.us/j/94180533432?pwd=jHuJM8eEWA6srw5WvMI8veUguxcdVa.1>
Passcode:532241
Webinar ID: 941 8053 3432

Motion to Open public comment made by Councilor Finocchiaro at 7:49 PM
Seconded by Councilor Karamcheti
All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver

There were no comments on the floor or via Zoom.

Motion to Close public comment made by Councilor Finocchiaro at 7:50 PM
Seconded by Councilor Karamcheti
All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver

IV. COMMUNICATIONS FROM THE HONORABLE MAYOR & OTHER CITY OFFICIALS

V. NEW BUSINESS

A. Filings by the Honorable Mayor

i. Appropriations

1. **(ID # 2026-612):** An Appropriation from Free Cash (account 01-324001) in the amount of \$20,020 to the Elections Department (#162) for upgrades to Poll Pads and Printer.

Motion to Refer to Appropriations & Oversight Committee made by President Freeman

RESULT:	ASSIGN TO COMMITTEE
TO:	Appropriations & Oversight

2. **(ID # 2026-614):** An Appropriation from Free Cash (account 01-324001) in the amount of \$50,000 to the Melrose Cultural Council (#2543) for the purposes of grant funding for arts and cultural events and programs in Melrose.

Motion to Refer to Appropriations & Oversight Committee made by President Freeman

RESULT:	ASSIGN TO COMMITTEE
TO:	Appropriations & Oversight

3. **(ID # 2026-615):** An Appropriation from Free Cash (account 01-324001) in the amount of \$25,000 to the Mayor's Office (#121) to support Chamber and City events.

Motion to Refer to Appropriations & Oversight Committee made by President Freeman

RESULT:	ASSIGN TO COMMITTEE
TO:	Appropriations & Oversight

ii. Orders

1. **(ID # 2026-618):** Acceptance of donations totaling \$500,000 from the Friends of the Melrose Public Library and the Trustees of the Melrose Public Library.

Motion to Refer to Appropriations & Oversight Committee made by President Freeman

RESULT:	ASSIGN TO COMMITTEE
TO:	Appropriations & Oversight

2. **(ID # 2026-616):** An order to define the Veteran Volunteer Tax Work Off Program established by the Melrose Board of Alderman in 2012, including a description of the program, eligibility requirements and necessary application documents.

Motion to Refer to Appropriations & Oversight Committee made by President Freeman

RESULT:	ASSIGN TO COMMITTEE
TO:	Appropriations & Oversight

iii. Ordinances

1. **(ID # 2026-611):** That the City of Melrose accept the paragraph of Section 12 of M.G.L. chapter 138 that any common victualler, who also holds a license to sell wine and malt beverages may, upon written approval by the Melrose Liquor Licensing Commission, also be allowed to sell liqueurs and cordials.

Motion to Refer to Legal & Legislative Committee made by President Freeman

RESULT:	ASSIGN TO COMMITTEE
TO:	Legal & Legislative

2. **(ID # 2026-617):** Requesting an increase to the exemption amount of the Veterans Tax Work Off Program abatement from \$1,000 per year to \$1,500 per year, as authorized by Chapter 59, Section 5K of the Massachusetts General Laws.

Motion to Refer to Legal & Legislative Committee made by President Freeman

RESULT:	ASSIGN TO COMMITTEE
TO:	Legal & Legislative

B. Petitions

- i. **(ID # 2026-628):** NO# 31257578 National Grid to install a JO Pole on 357 Porter Street close to Orchard Lane and Porter St

Motion for Immediate Consideration made by Councilor Vandiver

Seconded by Councilor Karamcheti

All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

Motion to Set Public Hearing on Monday, April 6, at 8:00 PM made by Councilor Vandiver

Seconded by Councilor Karamcheti

All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

C. Licenses

- i. **(ID # 2026-629):** Annual renewal of Gasoline and Fuel Storage for 2026

Motion to Refer to Protection & License Committee made by President Freeman

RESULT:	ASSIGN TO COMMITTEE
TO:	Protection & License

- ii. **(ID # 2026-630):** Annual Renewal of Junk Dealer and Second Hand Dealer

Motion to Refer to Protection & License Committee made by President Freeman

RESULT:	ASSIGN TO COMMITTEE
TO:	Protection & License

D. Ordinances

- i. **(ID # 2026-632):** Amend the language of the Mobile Food Vendor Article III of Chapter 127 of City of Melrose Ordinance remove the requirement of public hearing prior to license issuance.

Motion to Refer to Legal & Legislative Committee made by President Freeman

RESULT:	ASSIGN TO COMMITTEE
TO:	Legal & Legislative

VI. PUBLIC HEARING-ORDINANCE

- A. **(ID # 2026-10):** Amending Chapter A, Article II, Section 210 of the Administrative Code of the City of Melrose to expand the authority of the Historical Commission to include regulatory authority as necessary for demolition review.

Motion to Open public hearing made by Councilor Finocchiaro at 8:02 PM

Seconded by Councilor Karamcheti

All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

There were no comments on the floor or via Zoom

Motion to Close public hearing made by Councilor Karamcheti at 8:06 PM

Seconded by Councilor Finocchiaro

All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
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AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

Motion to Recommend made by Councilor Finocchiaro
 Seconded by Councilor Karamcheti
 All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

Comments and Discussion:

The council discussed and approved an order from the Mayor to expand the Historical Commission's authority to serve as a regulatory body for demolition reviews, as required by the recently passed Demolition Review Ordinance. City Solicitor Phillips explained that the proposed changes would allow the Commission to conduct demolition reviews per city ordinance while limiting their regulatory authority to this specific function.

Motion for recess until 8:15 PM made by Councilor Karmcheti
 Seconded by Councilor Vandiver
 All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

VII. PUBLIC HEARING-PROTECTION & LICENSE

- A. **(ID # 2026-175):** Set a Public Hearing to discuss the Motor Vehicle Class I and II license for Cesar Cars Auto Sales Corp d/b/a Melrose Auto Gallery

Motion to Open public hearing made by Councilor Finocchiaro at 8:15 PM
 Seconded by Councilor Karamcheti
 All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
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AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

Comments on discussion:

- John Hucksam represented Mr. Serrano, presenting a revised site plan approved by the building commissioner that addresses concerns about vehicle count, parking, and noise to minimize the impact to the neighbors and surrounding community. Prior to this public hearing and in preparation for it, a positive meeting was held with Mr. Hucksam, Mr. Serrano, Councilor Kowal and Al Talarico, the building inspector, to discuss the property and to review this revised site plan to address the number of vehicles on the property and to prevent the parking of vehicles on the sidewalk. Mr. Hucksam explained that Mr. Serrano is committed to being compliant with the hours of operation and that he will take action to minimize noise by keeping the garage door closed during vehicle repair work. He has established a second location outside of Melrose which will reduce the amount of traffic at the Melrose site.
- Councilor Romanul expressed support for small businesses in general but raised concerns about past issues regarding hours of operation, number of cars, and noise. Mr. Hucksam assured the Council that the revised site plan would address these concerns and that the contractor was ready to implement the changes as soon as possible.
- Councilor Finocchiaro asked about the timeframe to install the barriers and enforcing the new site plan. The contractor will start now since the snow is gone and hopefully have it complete in the next few weeks.
- Councilor Jamaledine wants a clean and explicit timeline to make the physical changes before she can approve. They committed to having it complete by April 1. She asked if the neighbors approached him directly with their concerns, and not they have not. City representatives have informed him of the concerns and have had site visits.
- Councilor Finocchiaro asked if Mr Talarico's office will follow up with inspection of the site plan changes. He said the new plan works, it's doable, a lot of time has been focused on this issue. In good faith he wants to give him a chance to follow the rules and monitor with oversight.
- Councilor Park asked what are the complaints and it's mostly that too many cars are on the lot and parked on the curb, work is being done on Sundays, detailing is being done in the shop. Mr. Talarico never saw this personally but they were reported. The hours of operation are now posted.
- Councilor Chen said it's clear that it's contentious with the neighborhood and many chances were given to fix it. What is the plan if violations happen in the future? The council can request another hearing and Mr. Talarico could document it.
- Councilor Vandiver appreciates all the effort on everyone's part to make this work with significant steps being outlined.

Comments from public comment:

- John Findlay commented that this current business is a repair shop with too many vehicles and a high noise level and this is not the agreement for the neighborhood. He played a recording of loud noises coming from the shop at 6:30-7:15 PM that evening which is in violation of the policy. He explained that the worst part of the problem to the neighbors is loud noises, even during business hours, and that it's been pushed aside throughout the discussions of altered site plans and solutions. Nothing was discussed about the noise complaints.
- A female neighbor commented that she recently moved to the area in September and also hears constant loud noises coming from the business during normal and after business hours. She witnessed an employee plowing snow into the middle of Lebanon Street after a recent snow

storm. She is not convinced that he will change his ways and comply.

-David Griffin of Linwood Avenue has concerns about the additional traffic from this business to an already busy area and about the gas station in the vicinity.

-Councilor Kowal asked how often Mr. Serrano is on the property since he has another location. He will be in Melrose everyday. She is disheartened that a violation already occurred regarding the noise and hours of operation since their meeting. He said he will try to comply.

-Councilor Finocchiaro asked about the requirements of the class II license and it is a requirement to repair those specific vehicles.

-Councilor Vandiver commented on the Melrose noise ordinance, how it applies to the business and how to make them comply. They are committing to limit the noise on the property by keeping the door closed and adhere to the hours and days of operation.

-Councilor Chen asked if there is a class of license that doesn't allow repairing of heavy engines. Mr. Talarico is not familiar with the license details, he is focused more on the plan. Noise ordinances are followed up with the health and police department.

-Councilor Jamaleddine asked if they can hold off on the license renewal until the new plan is implemented. Mr. Talarico said this is not under his purview.

Motion to Close public hearing made by Councilor Karamcheti at 9:14 PM

Seconded by Councilor Kowal

All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaleddine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

Discussion among councilors:

-Councilor Kowal has issues with this now, she did not coming into the meeting. A lot of chances have been given with a lot of discussion over the years. We heard tonight about recent noise violations and she has concerns that it's not being taken seriously. We need to do a probationary period for a certain number of months.

-Councilor Jamaleddine agrees and made a motion to postpone a vote until the plan is implemented by the owner on April 1. Councilor Kowal seconds it. Discussion was had about if this can be a motion or if this is already set up as a probationary license. The existing license expired in 2025.

-Councilor Karamcheti is not ready to vote on postponing. She wants to see more discussion. Can the owner still show good faith moving forward now that it's very clear about the issues of parking and noise, without confusion. Is there a way to support the residents and business fairly.

-Councilor Finocchiaro said a lot of work has been put into this so we need to give that a chance to be put into action.

-Councilor Vandiver also wants more discussion.

-Councilor Jamaleddine withdrew her motion and Councilor Kowal withdrew her second. More discussion occurred.

-Councilor Vandiver asked if the Health Department can get involved to discuss the noise complaints.

-Councilor Finocchiaro likes the idea of involving the Health Department but has concerns about delaying this since the license is already expired.

-Councilor Park needs more time and more information and has serious reservations about providing a license to this business. The business recently disregarded the new agreement, and he asked

Councilor Romanul about the type of complaints coming from the residents. He is concerned that the noise has not been addressed.

-Councilor Romanul appreciates all the comments, feedback and suggestions. This particular renewal was delayed due to the new year and the recent snow storm. He has received pretty consistent complaints regarding the noise and parking violations. Based on these prior complaints and what he heard tonight, he would vote no on the underlying measure for the license. He would be opposed to granting a license.

Motion to Postpone vote until April 6 made by Councilor Jamaledine

Seconded by Councilor Kowal

-Councilor Karmacheti wants it made clear about the expectations of all parties involved before the next vote.

-Councilor Vandiver suggested installing a noise monitor at the property.

-Councilor Finocchiaro asked if noise ordinance compliance can be added to the site plan.

Motion passed

RESULT:	PASSED
AYES:	Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, Christopher Park, Kim Vandiver
NAYS:	Jason Chen, Devin Romanul
ABSENT:	Ryan Williams, John Obremski

VIII. UNFINISHED BUSINESS

A. Appointments/Reappointments

Motion to Conjoin ID's 2026-397, 2026-309, 2026-379, 2026-444, 2026-310, 2026-311, 2026-396 made by Councilor Vandiver

Seconded by Councilor Karamcheti

All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

Motion to Approve the 7 Conjoined Reappointees made by Councilor Vandiver

Seconded by Councilor Karamcheti

All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

- i. **(ID # 2026-397):** Reappointment of Robert Tullis, 8 Thurston Road, to the Historic District Commission (HDC), for a three-year term, said term to expire on the last day of February 2029.

Motion to Approve made by Councilor Vandiver
Seconded by Councilor Karamcheti
All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

- ii. **(ID # 2026-309):** Reappointment of George Bibilos, 264 Grove Street, Melrose to the Melrose Historical Commission, for a term of three years, said term to expire the last day of February 2029.

Motion to Approve made by Councilor Vandiver
Seconded by Councilor Karamcheti
All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

- iii. **(ID # 2026-379):** Reappointment of Darren Brown, 43 School Street, Melrose to the Historical Commission for a term of three years, said term to expire on the last February 2029.

Motion to Approve made by Councilor Vandiver
Seconded by Councilor Karamcheti
All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

- iv. **(ID # 2026-444):** Reappointment of Joseph Hunt, 132 Mount Vernon Avenue, to the Melrose Historical Commission for a three-year term set to expire on the last day of February 2029.

Motion to Approve made by Councilor Vandiver
Seconded by Councilor Karamcheti
All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

- v. **(ID # 2026-310):** Reappointment of William Butler, 102 Crescent Road, to the Beebe Estate Board of Trustees for a three-year term, said term set to expire on the last day of February 2029.

Motion to Approve made by Councilor Vandiver
Seconded by Councilor Karamcheti
All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

- vi. **(ID # 2026-311):** Reappointment of Jessica Rowcroft McKenna, 5 Marmion Road, Melrose to the Beebe Estate Board of Trustees for a three-year term, said term to expire on the last day of February 2029.

Motion to Approve made by Councilor Vandiver
Seconded by Councilor Karamcheti
All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

- vii. **(ID # 2026-396):** Reappointment of Bryan Thorp, 77 Wentworth Road, to a five-year term as a Regular Member on the Zoning Board of Appeals; said term to expire the last day of February 2031.

Motion to Approve made by Councilor Vandiver
Seconded by Councilor Karamcheti
All were in favor and motion passed

RESULT:	PASSED [UNANIMOUS]
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AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, John Obremski, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams

IX. REPORTS FROM COMMITTEES

X. EXPIRIES

XI. RULE 36 REPORTS

A. Councilor Christopher Park has an update from the Capital Improvement Plan Committee

Councilor Park provided an update on Capital Improvement Projects in the city. No discussion occurred and there were no motions or votes.

XII. ADJOURNMENT

Motion to Adjourn made by Councilor Finocchiaro at 9:37 PM
 Seconded by Councilor Kowal
 All were in favor and meeting was adjourned

RESULT:	PASSED [UNANIMOUS]
AYES:	Jason Chen, Cal Finocchiaro, Bradley Freeman, Maya Jamaledine, Manjula Karamcheti, Elizabeth Kowal, Christopher Park, Devin Romanul, Kim Vandiver
NAYS:	None
ABSENT:	Ryan Williams, John Obremski



CITY OF MELROSE

City Clerk's Department

Tanji Cifuni
City Clerk
tcifuni@cityofmelrose.org

City Hall, 562 Main Street
Melrose, MA 02176
Telephone: 781-979-4113

March 5, 2026

Our Vendor, LHS, that we partner with to help run our elections, has notified us that our Poll Pads, 6th Generation iPads, will need an upgrade.

LHS recommended the Poll Pads listed below will need to be upgraded by the end of 2026.

The estimated upgrade cost is \$750.00 per device, which includes:

- A new iPad and charger
- A protective iPad sled
- A protective travel case (required due to the larger iPad size)

This cost does not include a new printer. If we would like to plan to upgrade our printers at the same time, the additional cost would be \$450.00 per paper receipt printer, our swork just fine.

Upgrades become necessary when an iPad's operating system and the Poll Pad application are no longer compatible, or when the application can no longer be supported on that model. Based on current projections, this will occur by December 2026.

All our existing equipment is currently in good working order and LHS will take it back for us. This notice is simply to inform you of the projected end-of-shelf-life for the specific equipment listed below and the need to order upgraded equipment for the state elections beginning in August of 2026.

POLLPAD CITY OF MELROSE MA 001	17.7.1	3.6.0	iPad (6th Gen.)
POLLPAD CITY OF MELROSE MA 002	17.7.5	3.6.0	iPad (6th Gen.)
POLLPAD CITY OF MELROSE MA 003	17.7.1	3.6.0	iPad (6th Gen.)
POLLPAD CITY OF MELROSE MA 004	17.7.1	3.6.0	iPad (6th Gen.)
POLLPAD CITY OF MELROSE MA 005	17.7.1	3.6.0	iPad (6th Gen.)
POLLPAD CITY OF MELROSE MA 006	17.7.4	3.6.0	iPad (6th Gen.)
POLLPAD CITY OF MELROSE MA 007	17.7.1	3.6.0	iPad (6th Gen.)
POLLPAD CITY OF MELROSE MA 008	17.7.4	3.6.0	iPad (6th Gen.)
POLLPAD CITY OF MELROSE MA 009	17.7.1	3.6.0	iPad (6th Gen.)

POLLPAD CITY OF MELROSE MA 010	17.7.5	3.6.0	iPad (6th Gen.)
POLLPAD CITY OF MELROSE MA 011	17.7.4	3.6.0	iPad (6th Gen.)
POLLPAD CITY OF MELROSE MA 012	17.7.4	3.6.0	iPad (6th Gen.)
POLLPAD CITY OF MELROSE MA 013	17.7.4	3.6.0	iPad (6th Gen.)
POLLPAD CITY OF MELROSE MA 014	17.7.4	3.6.0	iPad (6th Gen.)

MC-3 Printers we currently use for 001 through 028 are perfectly fine and do not need to be upgraded at this time.

One of the three label printers we use for early voting stopped working last Fall. The replacement cost is \$550.00 each and we will need one for early voting this August.

I am attaching a copy of the quote from LHS to replace all 28 poll pads and replace the broken printer.

Our request is for a total of \$20,020 to upgrade the hardware, software and the printer.

There is a 6-week lead time to get them here and then they need to be programmed with the new software.

It is our hope to have the new poll pads ready to go for the state primaries that begin in August.

Sincerely,



Tanji Cifuni
City Clerk's Office



Company Address 8A Industrial Way
 Unit 100
 Salem, NH 03079
 US

Created Date 2/12/2026
 Expiration Date 5/13/2026
 Quote Number 00002906

Contact Information

Prepared By	Brenda L'Italien	Customer Name	Melrose
Title	Director of Poll Pad Sales and Support	Contact Name	Tanji Cifuni
Phone	(978) 651-2511	Title	City Clerk
Email	bcm@lhsassociates.com	Email	tcifuni@cityofmelrose.org

Address Information

Bill To Name Melrose
 Bill To 562 Main Street
 Melrose, MA 02176

Product Code	Product	Product Description	Sales Price	Quantity	Total Price
PP-01	I360 Sled	I360 Sled	\$50.00	28.00	\$1,400.00
PP-12	Poll Pad Application & Software Installation Fee	Poll Pad Application & Software Installation Fee	\$100.00	28.00	\$2,800.00
PP-07	Poll Pad Carry Case (920 Receipt)	Poll Pad Carry Case (920 Receipt)	\$200.00	28.00	\$5,600.00
PP-08	Poll Pad Tablet (Wi-Fi)	Upgrade or Replacement (Wi-Fi)	\$340.00	28.00	\$9,520.00
E99-99	Shipping/Handling/Delivery Charge	Shipping and Handling	\$150.00	1.00	\$150.00

Subtotal \$19,470.00
 Total Price \$19,470.00

Handwritten: + \$ 550.00 - new label printer
 \$ 20,020

Upgrade 001-028

All prices quoted are subject to change without prior notice. Pricing may be adjusted to reflect changes in market conditions, vendor costs, or other factors beyond our control.

Signature

By signing below, you are acknowledging that the above pricing is accurate and within budget, and that you are ready to move forward with the official purchase and contract initiation:

Customer Signature: _____

Printed Name & Title: _____

Date: _____

Anticipated First Use Date: _____



Company Address 8A Industrial Way
 Unit 100
 Salem, NH 03079
 US

Created Date 2/12/2026
 Expiration Date 5/13/2026
 Quote Number 00002906

Contact Information

Prepared By Brenda L'Italien
 Title Director of Poll Pad Sales and Support
 Phone (978) 651-2511
 Email bcm@lhsassociates.com

Customer Name Melrose
 Contact Name Tanji Cifuni
 Title City Clerk
 Email tcifuni@cityofmelrose.org

Address Information

Bill To Name Melrose
 Bill To 562 Main Street
 Melrose, MA 02176

Product Code	Product	Product Description	Sales Price	Quantity	Total Price
PP-01	I360 Sled	I360 Sled	\$50.00	28.00	\$1,400.00
PP-12	Poll Pad Application & Software Installation Fee	Poll Pad Application & Software Installation Fee	\$100.00	28.00	\$2,800.00
PP-07	Poll Pad Carry Case (920 Receipt)	Poll Pad Carry Case (920 Receipt)	\$200.00	28.00	\$5,600.00
PP-08	Poll Pad Tablet (Wi-Fi)	Upgrade or Replacement (Wi-Fi)	\$340.00	28.00	\$9,520.00
E99-99	Shipping/Handling/Delivery Charge	Shipping and Handling	\$150.00	1.00	\$150.00

Subtotal \$19,470.00
 Total Price \$19,470.00

Upgrade 001-028

All prices quoted are subject to change without prior notice. Pricing may be adjusted to reflect changes in market conditions, vendor costs, or other factors beyond our control.

Signature

By signing below, you are acknowledging that the above pricing is accurate and within budget, and that you are ready to move forward with the official purchase and contract initiation:

Customer Signature: _____

Printed Name & Title: _____

Date: _____

Anticipated First Use Date: _____



City Auditor

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4107

Free Cash Orders for Fiscal Year 2026

“Free cash” is a term used to describe any remaining, unrestricted funds from the previous fiscal years. After it is “certified” by the state, free cash use requires a recommendation from the Mayor and an appropriation from the City Council.

For more information on free cash, you can review this [fact sheet](#) published by the Department of Revenue – Division of Local Services.

Council Order ID #	Appropriation Request	Department	Description	Appropriation Approved	Balance of Free Cash
-	-	-	-	-	\$ 5,558,450
2026-612	\$20,020.00	Clerk/Elections	Poll Pad Laptops & Printers		\$ 5,538,430.00
2026-614	\$50,000.00	Mayor	Cultural Council Funding		\$ 5,488,430.00
2026-615	\$25,000.00	Mayor	Chamber & City Events Support		\$ 5,463,430.00

*The first three appropriation requests listed will appear on the 3/16/26 City Council Agenda. As requests are submitted by the administration and approved by the City Council, the table above will be updated accordingly and shared with subsequent orders.



CITY OF MELROSE

OFFICE OF THE MAYOR

JENNIFER GRIGORAITIS

Mayor

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4440

To: Melrose City Council
From: Mayor Jen Grigoraitis
Re: Requesting Free Cash Appropriation for the Melrose Cultural Council
CC: Kerri Golden, CFO; Lauren Grymek, Chief of Staff
Date: March 9, 2026

I respectfully request the City Council approve an appropriation of free cash in the amount of \$50,000 to the Melrose Cultural Council (MCC) for the purposes of grant funding for arts and cultural events and programs in Melrose. The MCC is a local cultural council under the state's program. This will supplement the annual Local Cultural Council Allocation grant of \$16,800 from the Massachusetts Cultural Council, accepted by the City Council earlier this calendar year.

The need for arts and culture funding in Melrose is growing. Last year, the MCC received 44 applications requesting \$80,650 in funding; they were able to approve 31 applications for a total of \$39,546 (5 partially funded, 26 fully funded). This funding was derived from three sources: \$20,000 from City of Melrose (free cash appropriation); \$16,800 from the Massachusetts Cultural Council (annual allocation from the state); and \$2,746 from MCC fundraising efforts.

Data from the MCC's July-August 2025 Community Survey, completed by 240 people, informed them that the community is looking to engage in free outdoor events, public art, and events that encourage community building, social connections and dialogue. Additionally, the MCC's survey found that 70% of those surveyed that attended an arts or cultural event in Melrose also ate in a local restaurant either before or after the performance, while over 50% visited a local merchant and over 40% stopped to have a drink. The City is grateful for the MCC's work in providing programming that also helps our local economy grow.

The City's investment in the Melrose Cultural Council ensures that these public funds can be granted equitably, transparently and consistently to great local grant applicants. Ultimately, this allocation of \$50,000 enables the MCC to provide more grants at a higher amount for local arts and culture initiatives.

Thank you for your consideration and your support.

History of Funding the Arts in Melrose:

This appropriation follows the prior two fiscal years' free cash requests of \$20,000 each.

In June 2024 my administration requested, and the City Council unanimously approved, a \$20,000 appropriation in free cash funds to support the Melrose Messina Fund for the Arts (MMFA), a City of Melrose-funded account administered by mayoral appointees, for Fiscal Year 2025. Later that summer, the volunteer administrators of the MMFA unanimously approved a plan to integrate MMFA funds and operations into the larger Melrose Cultural Council (MCC).

The integration of the Messina Fund into the Melrose Cultural Council reduced administrative burdens on local grant recipients by creating the opportunity for applicants to seek funding from one source. Further, the merger improved and streamlined the MCC's and MMFA's common mission of grantmaking for community arts and culture endeavors in the City of Melrose. The City's allocation for arts and cultural programming now falls solely under the Melrose Cultural Council



City Auditor

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Free Cash Orders for Fiscal Year 2026

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CITY OF MELROSE

OFFICE OF THE MAYOR

JENNIFER GRIGORAITIS

Mayor

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4440

To: Melrose City Council
From: Mayor Jen Grigoraitis
Re: Requesting Free Cash Appropriation for City Support of Chamber of Commerce Events
CC: Kerri Golden, CFO; Lauren Grymek, Chief of Staff
Date: March 11, 2026

For nearly forty years, the City of Melrose has supported the Melrose Chamber of Commerce community events – Summer Stroll, Victorian Fair and Home for the Holidays – by providing staff overtime from the Department of Public Works, Police Department and Fire Department. These staff costs were historically covered using funding in the department’s annual operating budget (overtime line items). In Fiscal Year 2026, due to city budget constraints and reductions to departments’ overtime, my administration committed a one-time allocation of American Rescue Plan Act (ARPA) funds to cover the costs of staffing these three community events.

My administration is committed to supporting the Melrose Chamber of Commerce during the City’s Fiscal Year 2027 (July 1, 2026 – December 31, 2027) and in a way that does not keep the financial burden of doing so in the annual operating budget. To that end, I respectfully request the City Council’s approval of a free cash appropriation of \$25,000 to cover City staff overtime that ensures these events, which are beloved community traditions which support our local business and arts and culture sectors, can take place.

The Melrose Chamber of Commerce will continue to plan and execute these three community events during Fiscal Year 2027. The City of Melrose will be named as an event partner in event related marketing, publicity and communications and provide staffing as deemed necessary by the City through its Department of Public Works, the Melrose Police Department and the Melrose Fire Department.

Thank you for your consideration.



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Free Cash Orders for Fiscal Year 2026

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CITY OF MELROSE

OFFICE OF VETERANS SERVICES

Melrose City Hall
562 Main Street
Melrose, Massachusetts 02176

To: City Council
CC: Mayor Jen Grigoraitis; Lauren Grymek, Chief of Staff
From: Veterans Services Department
Date: March 10, 2026
Re: Veterans Property Tax Work-Off Program

On November 1, 2012, the Melrose Board of Alderman passed Order 2013-54 to accept MGL Chapter 59, Section 5N¹, which allows municipalities to establish a Veterans Volunteer Work Tax Abatement Program that provides a veteran with a reduction of property tax obligation in exchange for volunteer services. (See attached order printout.)

Following acceptance of the statute, Order 2013-177 went before the Board of Alderman for consideration, to define the program with a description of the program, application time frames, eligibility requirements and necessary application documents. At the time, Order 2013-177 was placed on file, it was not passed by a vote of the then Board of Alderman. (See attached order printout.)

My administration is proposing that a defined program be approved by the City Council, and codified in City ordinance as the senior citizen property tax work-off abatement program is in Section 6.1 of the City code, to ensure continuity of the program as well as set parameters for the future operations of the program.

The attached application materials define the program and eligibility.

Thank you for your consideration.

¹ <https://malegislature.gov/Laws/GeneralLaws/PartI/TitleIX/Chapter59/Section5n>



CITY OF MELROSE

In City Council

November 1, 2012

AN ORDER

ORDER-2013-54

Acceptance of MGL Chapter 59, Section 5N, as amended by Chapter 108, Section 8A of the Acts of 2012 allowing for the establishment of a Veterans Volunteer Work Tax Abatement Program; and further accept the provisions in the last paragraph of Statute.

BE IT ORDERED

See attached communication from Alderman Wright.

HISTORY:

10/15/12	City Council	ASSIGNED TO COMMITTEE
10/18/12	Appropriations and Oversight	UGHT TO PASS

RESULT:	PASSED [10 TO 0]
MOVER:	Francis X. Wright Jr., Ward 3 Alderman
SECONDER:	Robert A. Boisselle, Ward 4 Alderman
AYES:	Bird, Boisselle, Conn Jr., Forbes Jr, McAteer-Margolis, Medeiros, Mortimer, Seaboyer, Wright Jr., Tramontozzi
ABSENT:	Gail Infurna



CITY OF MELROSE

In City Council

June 3, 2013

AN ORDER

ORDER-2013-177

Presentation of the Veterans Volunteer Tax Work Off Program

BE IT ORDERED

The purpose of this procedure is to define the Veteran Volunteer Tax Work Off Program (VVTWOP) established by the Melrose Board of Alderman in 2012. Included in this procedure is a description of the program, application time frames, eligibility requirements and necessary application documents. All questions should be directed to Melrose Veteran Services.

HISTORY:

05/20/13 City Council

ASSIGNED TO COMMITTEE

05/23/13 Appropriations and Oversight

RECOMMEND PLACE ON FILE

RESULT: PLACED ON FILE [UNANIMOUS]

MOVER: Mary Beth McAteer-Margolis, Alderman at Large

SECONDER: Robert A. Boisselle, Ward 4 Alderman

AYES: Bird, Boisselle, Conn Jr., Infurna, McAteer-Margolis, Medeiros, Mortimer, Seaboyer, Tramontozzi, Wright Jr., Forbes Jr

Melrose Veterans Department
Veterans Property Tax Work-Off Program
Application Materials



Thank you for your interest in the City of Melrose Veterans Property Tax Work-Off Program. Please review the attached documents and complete all required paperwork. All questions should be directed to the Melrose Director of Veteran Services.

Veterans Property Tax Work-Off Program

City of Melrose
Veterans Property Tax Work-Off Program

The City of Melrose Veterans Property Tax Work-Off Program (VPTWOP) is managed by the Veterans Department. VPTWOP is subject to federal income tax reporting as well as Medicare tax per the Internal Revenue Service but is exempt from Massachusetts State income tax. The City of Melrose will pay the full amount of the Medicare tax so that the total amount of credit the participants receive will remain the same.

To comply with IRS regulations, the City is required to issue a W-2 at the end of the year. As a participant in the VPTWOP program the IRS considers you an employee of the city and thereby requires your participation in the OBRA retirement plan. The OBRA retirement plan will retain 7.5% of your gross property tax credit, to be disbursed to you later.

As an employee of the City of Melrose, applicants are expected to comply with all city policies including the Standards of Conduct, the Employee Manual, and supervisor instructions. Participants in this program may not have any other paid position with the City of Melrose.

Description

Eligible veterans who provide volunteer services for the City of Melrose are entitled to up to **\$1500** off their property tax bill in any given tax year in accordance with M.G.L. Ch. 59, Sec.5N. Veterans who are placed in the program shall receive the credit as abatement against their real property taxes. The program is administered by the City of Melrose Veterans Department and veterans will be placed in assignments based on department need, preference and matched skills.

Timeframe and Process

Applications for the VPTWOP are available from the City of Melrose Veterans Department beginning **May 1, 2026**. Applications will be reviewed on a rolling basis.

- Applications can be found on the Veterans Department Webpage or at the Veterans Departments office (562 Main Street)
- Applications pulled from this lottery are not automatically granted placement in the program as placements are also determined based on an applicant's ability to meet a department's needs
- City departments have final approval of all placements.
- If an applicant declines an offered placement, the application will be moved to the bottom of a waitlist, if needed.

Eligibility

Melrose residents who meet the definition of a veteran as defined by M.G.L. Chapter 178 Section 48 and 56 as amended by the Acts of 2024 are eligible for the program. Proof of veteran status must be included in the application (DD214, Honorable Discharge). **Please Note: All participants must pass a Criminal Offender Record Information (CORI) check.**

Requirements

- **Must be homeowner or current spouse**
- **Must own and occupy the property for which abatement is being sought**
- **Only one abatement per household**

Qualification Process

- **Applicants are required to reapply each year**
- **Applicants are required to enroll in OBRA retirement plan**
- **Applicants are required to possess the appropriate skills required for the available position**
- **Applicants and Department Head need to both agree that it is an appropriate match**
- **Applicants are responsible for turning in their completed and approved time sheet by the specified deadline.**

Types of Jobs

Assignments may vary and can include both administrative and community-based responsibilities. Some positions require computer skills for typing and data entry; applicants are encouraged to list any software programs with which they are proficient in the application. Strong interpersonal and customer service skills are also essential, as volunteers may interact with the public both in person and by phone.

Other assignments may involve more physical or outdoor tasks, as well as basic administrative duties such as filing or shredding documents. Some positions may require lifting items weighing up to 30 pounds.

Positions vary year to year based on departmental needs. Placements are determined by matching an applicant's skills and prior experience with the current needs of the department.

Application Documents and Forms

Applicants are required to turn in the following documents: Incomplete applications will not be considered.

- 1) Veteran Status Proof (DD214 or Federal Document)
 - a. Honorable Discharge
- 2.) City of Melrose Application
- 3.) City of Melrose CORI Acknowledgement Form
- 4.) Driver's License or Government Issued Photo ID
- 5.) Completed W-4
- 6.) Resume (optional)
- 7.) Proof of Ownership of Home
- 8.) Proof of Residency in Home in Which Abatement is Requested

Name: _____

Tel. No: _____

Address: _____

Email: _____

Emergency Contact: _____

Phone Number: _____

City of Melrose
Veterans Property Tax Work-Off Program

Please describe any past job experience or skills that may be helpful in securing a position:

Do you have any physical or mental restrictions that should be considered in selecting your work? If yes, please explain:

If I qualify for the VPTWOP – Veteran, I acknowledge by signing below that I have read, understand, and agree to follow all program guidelines. I confirm that I have submitted all required documentation and understand that I may earn up to \$1,500, which will be credited to my property tax bill.

Signature _____ Date _____

FOR OFFICE USE ONLY Disposition of Application New Applicant _____ Repeat Applicant _____

CORI Submitted on: _____ CORI Approved on: _____

Placement location _____

Placement letter, time sheet and dress/fragrance policy provided on: _____

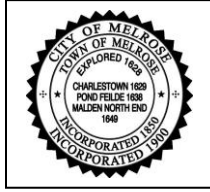
Is applicant a previous employee of the City of Melrose? _____

Bencor Form Requested on: _____ Bencor Form Received back: _____

Bencor form faxed to Bencor on: _____

APPLICATION RECEIVED: DATE _____ TIME _____

Please be sure to provide your email address, as all program correspondence will be sent to applicants via email.



City of Melrose Veteran Property Tax Work Program

Job Description

Department:	<u>Veterans Services</u>
Supervisor:	<u>Tamara Shovelton</u>
Classification:	Volunteer/VPTWOP
Purpose:	To fill a department's needs with a qualified applicant who is available to work an assigned volunteer shift

Responsibilities:

Listed below are various areas of support within the Veterans Department that may be encompassed by a Veteran Property Tax Work-Off individual.

Veterans Food Pantry Support

- Assist with lifting, carrying, organizing, and distributing food items
- Assist with pantry setup and breakdown
- Deliver groceries or food packages to veterans who are unable to leave their homes, using a personal vehicle only, when assigned and approved
- Interact with veterans and family members in a respectful and professional manner

Memorial Day Activities

- Assist with flag placement at veterans' graves, including walking on uneven terrain and inserting flags into the ground
- Assist with event preparation, including envelope stuffing, material organization, and program preparation
- Assist with stage setup, seating arrangements, food service areas, and logistical support
- Assist with Memorial Day food drives, including receiving, organizing, and distributing donated items

Veterans Day Activities

- Assist with event preparation, ceremonies, food drives, and logistical support
- Assist with setup and breakdown of event materials and equipment

Food Drives and Outreach Events

- Stand for extended periods to receive donated items
- Assist with sorting, organizing, and transporting donations
- Provide logistical and general support during public-facing events

Thanksgiving and Holiday Support

- Assist with preparation of meals for veterans attending in person
- Assist with preparation of to-go meals for distribution
- Deliver meals to veterans when assigned and approved

Office and Administrative Support

- Assist with filing, organizing, and shredding documents
- Support outreach initiatives and event preparation
- Handle records and materials that may contain confidential or sensitive information

All assignments are subject to supervision. The City retains sole discretion to assign, modify, or discontinue duties based on operational needs, safety considerations, or participant performance.

Qualifications:

- Must be an eligible veteran or dependent approved for participation in the Property Tax Work-Off Program
- Ability to follow instructions and comply with supervisory direction
- Demonstrated reliability, punctuality, and appropriate conduct
- Ability to work independently and collaboratively as required
- Ability to interact professionally with City staff, volunteers, and the public
- Ability to interact professionally and respectfully with members of the public, including veterans, family members, City staff, and volunteers
- Ability to perform basic computer-related tasks when assigned, such as data entry, filing, scanning, or use of standard office equipment

Dress Code:

- Participants must dress appropriately for assigned duties
- For outdoor or physical assignments:
 - Weather-appropriate clothing
 - Closed-toe shoes or work boots required
- For office or administrative assignments:
 - Clean, neat, and appropriate casual or business-casual attire
- Required safety equipment must be worn when directed
- Attire must be suitable for public-facing and ceremonial events

Additional Requirements:

- Participants must comply with all applicable City policies, procedures, and safety protocols
- Participants must maintain confidentiality when handling sensitive or personal information
- Assignments may require evenings, weekends, or holidays
- Participation may be limited, suspended, or terminated due to safety concerns, conduct issues, or failure to meet program requirements
- Hours worked will be credited toward property tax relief in accordance with program guidelines

Veterans property tax work-off abatement program.

A.

Individuals who meet the definition of a veteran as defined by M.G.L. Chapter 178 Section 48 and 56 as amended by the Acts of 2024 are eligible for the program. Proof of veteran status must be included in the application (DD214, Honorable Discharge). Individuals must be the homeowner and must own and occupy the residence for which property taxes are paid and for which credit is being sought. Only one tax abatement per property per year shall be allowed.

B.

City departments are required to identify their specific needs, and the Veterans Department will review each application to match an applicant's interest and skill set with a department's specific needs. Placement in the program cannot be guaranteed and is based on qualifications and availability of relevant work.

C.

The participants in the program shall perform volunteer work for the City and shall receive a rate that shall not exceed the commonwealth's minimum wage for said service. The maximum abatement which can be earned by any participant in the program is \$1,500 during any calendar year.

D.

Records of hours worked are kept and credited at the Massachusetts minimum wage rate. Upon completion of work by the participants, the Board of Assessors shall apply the credit to the owner's tax bill to abate their property taxes for an amount no greater than \$1,500.

E.

In each calendar year, individuals shall be allowed to participate in this program based on one's specific qualifications to perform the work and the available positions needed to perform said work Citywide. An approved representative shall be allowed to perform the volunteer work for the direct benefit of any participant who is physically unable to personally provide such services to the City of Melrose.

F.

In the event there are more qualified applicants than available positions, participants for the program may be selected from a lottery of equally qualified individuals.

G.

The Veterans Services Agent shall be responsible for determining eligibility for the program.



CITY OF MELROSE

OFFICE OF THE MAYOR

JENNIFER GRIGORAITIS

Mayor

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4440

MEMORANDUM

To: Melrose City Council

From: Jen Grigoraitis, Mayor

Re: Acceptance of specific paragraph of Section 12 of M.G.L. Chapter 138

Date: March 9, 2026

Cc: Lauren Grymek, Chief of Staff
Kerriann Golden, CFO
Shannon Phillips, City Solicitor
Joe Nevin, Chair, Liquor Licensing Commission

The Melrose Liquor Licensing Commission has recently received a request from one of its license holders, Table Four (*Lovergaag, LLC d/b/a Table 4*), to expand its offerings to customers to include the sale of cordials and liqueurs. Currently, their on-premises license is for wine and malt beverages only.

In certain cities and towns that vote to accept a specific state law, M.G.L. c. 138 section 12, businesses that hold a wine and malt beverages license and also a common victualler's license, may be given a permit to also sell cordials and liqueurs.

Given this, I am requesting that City Council City vote to accept this section of state law which will allow Table Four, and other on-premises wine and malt license holders to seek a permit to sell liqueurs and cordials. The relevant paragraph of this section of law states as follows:

M.G.L. c. 138 section 12:

In any city or town which votes to accept the provisions of this paragraph, a common victualler, who holds a license under this section to sell wines and malt beverages may, upon written approval, also sell liqueurs and cordials pursuant to said license, subject, however, to all other licensing provisions of this chapter.

If Council accepts this section, the Liquor Commission will then be able to consider permitting these additional sales for current licensees. Any such establishment would also then need to receive approval from the Massachusetts Alcoholic Beverage Control Commission (ABCC) to add sale of cordials and liqueurs to their license.

Thank you for your consideration.

ORDER: That the City of Melrose accept the paragraph of Section 12 of M.G.L. chapter 138 that any common victualler, who also holds a license to sell wine and malt beverages may, upon written approval by the Melrose Liquor Licensing Commission, also be allowed to sell liqueurs and cordials.

WHEREAS, Massachusetts General Law, chapter 138, section 12 includes the following paragraph stating, "In any city or town which votes to accept the provisions of this paragraph, a common victualler, who holds a license under this section to sell wines and malt beverages may, upon written approval, also sell liqueurs and cordials pursuant to said license, subject, however, to all other licensing provisions of this chapter"; and

WHEREAS, liqueurs and cordials are defined as flavored spirits product containing not less than 2½% by weight sugar, dextrose, levulose or a combination thereof made by mixing or redistilling any class or type of spirits with or over fruits, flowers, plants or pure juices therefrom or other natural flavoring materials or with extracts derived from infusions, percolation or maceration of such materials.; and

WHEREAS, the City of Melrose's acceptance of this provision will support local wine and malt license holders who wish to expand options for their customers while supporting the overall strength and vibrancy of our local economy; and

WHEREAS, upon acceptance of this provision any establishment seeking to serve liqueurs or cordials in Melrose would be required to obtain a permit from the License Commission and approval from the Massachusetts Alcoholic Beverages Control Commission (ABCC), and so

NOW, THEREFORE BE IT ORDERED:

That the City of Melrose accepts the paragraph of Section 12 of M.G.L. Chapter 138 allowing a common victualler, who holds a license under Section 12 to sell wines and malt beverages to, upon written approval by the Melrose Liquor Licensing Commission, also sell liqueurs and cordials pursuant to said license and all other licensing provisions of M.G.L. c. 138.

Part I ADMINISTRATION OF THE
GOVERNMENT

Title XX PUBLIC SAFETY AND GOOD
ORDER

Chapter ALCOHOLIC LIQUORS
138

Section LICENSES AUTHORIZING SALE OF
12 BEVERAGES TO BE DRUNK ON
PREMISES; VETERANS'
ORGANIZATIONS,
CORPORATIONS, ETC.;
SUSPENSION OR REVOCATION;
HOURS OF SALE; LIQUEURS AND
CORDIALS; LIQUOR LEGAL
LIABILITY INSURANCE
REQUIREMENT

Section 12. A common victualler duly licensed under chapter one hundred and forty to conduct a restaurant, an innholder duly licensed under said chapter to conduct a hotel, a pub brewer, a continuing care retirement

community and a keeper of a tavern as defined by this chapter, in any city or town wherein the granting of licenses under this section to sell all alcoholic beverages or only wines and malt beverages, as the case may be, is authorized by this chapter, subject however, in the case of a tavern, to the provisions of section eleven A, may be licensed by the local licensing authorities, subject to the prior approval of the commission, to sell to travelers, strangers and other patrons and customers not under twenty-one years of age, such beverages to be served and drunk, in case of a hotel or restaurant or continuing care retirement community licensee, only in the dining room or dining rooms and in such other public rooms or areas of a hotel as the local licensing authorities may deem reasonable and proper, and approve in writing; and provided further, that the limitations relative to service and consumption in a restaurant or hotel or continuing care retirement community only in the dining rooms and such other public rooms or areas deemed reasonable and proper by the local licensing authority shall not be deemed to preclude the restaurant or hotel from allowing a patron to retain and take off the premises only so much as may remain of a bottled wine purchased by the patron in conjunction with a meal and not totally consumed by the patron during such meal; provided further, that the limitations relative to service and consumption in a tavern, club or war veterans' organization licensed pursuant to this section shall

not be deemed to preclude the tavern, club or war veterans' organization from allowing a patron, member or guest, as the case may be, to retain and take off the premises only so much as may remain of a bottled wine purchased by the patron, member or guest in conjunction with a meal and not totally consumed by the patron, member or guest during such meal; provided further, that all such wine bottles shall be resealed in accordance with regulations promulgated by the commission and transported in a manner authorized in section 24I of chapter 90 when carried in a motor vehicle, as defined in section 1 of said chapter 90; provided, that no tavern license shall be granted to the holder of a hotel license hereunder. Such sales may also be made, by an innholder licensed hereunder, to registered guests occupying private rooms in his hotel, and in the dining room or dining rooms and in such other public rooms or areas of buildings on the same premises as the hotel and operated as appurtenant and contiguous to and in conjunction with such hotel, and to registered guests occupying private rooms in such buildings and in the case of condominium accommodations that are located appurtenant and contiguous to and also upon the same premises as a hotel, sales may be made by the hotel licensee as the local licensing authorities may deem reasonable and proper, and approve in writing. Such sales may also be made by a continuing care retirement community licensed hereunder, to residents or guests of

residents in rooms in a continuing care retirement community, and in the dining rooms and in such other public rooms or areas of buildings on the same premises as the continuing care retirement community and operated as appurtenant and contiguous to and in conjunction with such continuing care retirement community, and to guests of residents in such buildings; provided, however, that such sales may be made by the continuing care retirement community licensee as the local licensing authorities may deem reasonable and proper and approve in writing. Such sales may be made by a restaurant licensee at such stands or locations in a sports arena, stadium, ball park, race track, auditorium or in any one building at an airport as the local licensing authority may deem reasonable and proper, and approve in writing. A local licensing authority may grant a license for the sale of all alcoholic beverages or a license for the sale of wines and malt beverages at any location on the grounds of a golf course as it deems reasonable and proper. Upon an application for a restaurant license, the local licensing authorities may in their discretion grant such a license authorizing the sale of alcoholic beverages on all days of the week or one authorizing such sale on secular days only, and the decision of such authorities as to which of the two types may be granted upon any particular application shall be final. During such time as the sale of such alcoholic beverages is authorized in any city or town under this chapter, the authority to grant

innholders' and common victuallers' licenses therein under chapter one hundred and forty shall be vested in the local licensing authorities; provided, that if a person applies for the renewal of both a common victualler's license or an innholder's license under said chapter one hundred and forty and a hotel or a restaurant license, as the case may be, under this section and the local licensing authorities refuse to grant said common victualler's or innholder's license or fail to act on the applications therefor within a period of thirty days, such applicant may appeal therefrom to the commission in the same manner as provided in section sixty-seven and all the provisions of said section relative to licenses authorized to be issued by local licensing authorities under this chapter shall apply in the case of such common victualler's license or innholder's license.

If a license granted under this section to a person holding a license as an innholder or common victualler is suspended or revoked for any particular cause, no action shall be taken on account thereof by such authorities with respect to such innholder's or common victualler's license prior to the expiration of the period provided for an appeal under section sixty-seven in case no such appeal is taken, or prior to the disposition of any such appeal so taken, nor thereafter, except for further cause, in case such disposition is in favor of the appellant. Any club in any city or town

wherein the granting of licenses to sell alcoholic beverages, or only wines and malt beverages, as the case may be, is authorized under this chapter may be licensed by the local licensing authorities, subject to the approval of the commission, to sell such beverages to its members only, and also, subject to regulations made by the local licensing authorities, to guests introduced by members, and to no others. A member of a club licensed under this section may bring wine to be consumed on the premises with a meal purchased at the club, unless the club objects, which it may do at its sole discretion. At all times the club shall control the handling, serving and dispensing of wine in accordance with this chapter and may refuse to pour wine for any patron for any reason or for no reason, regardless of whether bottles are opened or unopened. Unopened bottles shall be returned to the patron who shall remove such bottles from the premises at the conclusion of the event, and open bottles shall be returned and resealed in accordance with regulations promulgated by the commission and transported in a manner authorized by section 24I of chapter 90 when carried in a motor vehicle, as defined in section 1 of said chapter 90. The club shall set and charge a reasonable corkage fee, which shall be added to the member's meal expense. Such fee shall be set at not less than \$30 and shall be applied to each bottle of wine that is opened.

The local licensing authorities of any city or town wherein the granting of licenses under this section to sell all alcoholic beverages or only wines and malt beverages, as the case may be, is authorized by this chapter, may, subject to the approval of the commission and irrespective of any limitation of number of licenses contained in section seventeen, issue a license to any corporation the members of which are war veterans and which owns, hires or leases in such city or town a building, or space in a building, for the use and accommodation of a post of any war veterans' organization incorporated by the Congress of the United States, to sell such beverages to the members of such post only, and also, subject to regulations made by the local licensing authorities, to guests introduced by such members and to no others.

The local licensing authorities may determine in the first instance, when originally issuing and upon each annual renewal of licenses under this section, the amount of the license fee, for a tavern license or for any other license under this section for the sale of all alcoholic beverages, or for any other license under this section for the sale of wines and malt beverages, and provided that nothing herein shall prevent such authorities from establishing license fees differing in amounts within the limitations aforesaid for restaurant licenses authorizing such sale on secular days only. If different license fees are so established the fee for licenses

authorizing the sale of alcoholic beverages on all days of the week shall not be more than twenty-five per cent higher than the fee for licensing such sale on secular days only. Before issuing a license to any applicant herefor under this section, or before a renewal of such license, the local licensing authority shall cause an examination to be made of the premises of the applicant to determine that such premises comply in all respects with the appropriate definition of section one and that the applicant is not less than twenty-one years of age and a person of good character in the city or town in which he seeks a license hereunder. No license shall be issued to any applicant who has been convicted of a violation of a federal or state narcotic drugs law.

The local licensing authorities may accept the surrender of a license issued under this section and may issue in place thereof to the same licensee any other form of license authorized under this section, and may allow as a credit on the fee for the new license the license fee paid for the license surrendered but no refund shall be authorized. Different licenses issued as aforesaid for any portion of the same license year to the same licensee shall count as one license for the purposes of section seventeen.

The hours during which sales of such alcoholic beverages may be made by any licensee as aforesaid shall be fixed by the local licensing authorities either generally or specially for each licensee; provided, however, that no

such sale shall be made on any secular day between the hours of two and eight o'clock antemeridian and that, except as provided in section thirty-three, no such licensee shall be barred from making such sales on any such day after eleven o'clock antemeridian and before eleven o'clock postmeridian, and no tavern shall be kept open on any such day between one o'clock antemeridian and eight o'clock antemeridian; provided, further, that any such licensee or his manager shall not be prohibited from being on the licensed premises at any time; provided, further, that the employees, contractors or subcontractors shall not be prohibited from being upon such premises at any time for the purpose of cleaning, making renovations, making emergency repairs to or providing security for, such premises or preparing food for the day's business or opening or closing the business in an orderly manner. The licensing authority shall not decrease the hours during which sales of such alcohol beverages may be made by a licensee until after a public hearing concerning the public need for such decrease; provided, however, that a licensee affected by any such change shall be given 2 weeks notice of the public hearing.

No license issued under this section shall be subject to any condition or requirement varying the occupancy of the licensed premises as certified by any person or state or local agency charged with the administration or enforcement of the state building code or any of its rules or regulations.

No person, firm, corporation, association or other combination of persons, directly or indirectly, or through any agent, employee, stockholder, officer or other person, or any subsidiary whatsoever, licensed under the provisions of sections eighteen or nineteen shall be granted a license under this section.

In cities and towns which vote to authorize under section eleven the granting of licenses for the sale of all alcoholic beverages, specific licenses may nevertheless be granted under this section for the sale of wines or malt beverages only, or both. The licensing authorities may refuse to grant licenses under this section in certain geographical areas of their respective cities or towns, where the character of the neighborhood may warrant such refusal.

All malt beverages sold by a licensee under this section containing not more than three and two tenths per cent of alcohol by weight shall be expressly sold as such.

No malt beverage shall be sold on draught from a tap, faucet or other draughting device, unless there shall plainly appear on or attached to such device, in legible letters, the brand or trade name of the malt beverage so sold therefrom.

In any city or town wherein the granting of licenses under this section to sell alcoholic beverages or wines and malt beverages is authorized, a person may be granted a general on-premise license by the local licensing authorities, subject to the prior approval of the commission, authorizing him to sell alcoholic beverages without food to patrons and customers subject to all other relevant provisions of this chapter, provided that such beverages shall be sold and drunk in such rooms as the licensing authorities may approve in writing. The annual license fee for such general on-premise license shall be determined by the local licensing authority. For the purposes of section eleven an affirmative vote on subdivision A or B shall be considered an authorization for the granting of general on-premise licenses in a city or town.

A common victualler who holds a license pursuant to this section may provide on premises sample wine or malt beverage tasting; provided however, that such licensee shall not solicit orders for wine or malt for off premises consumption; and provided further, that any such wine tasting shall be limited to one ounce per serving and any such malt beverage tasting shall be limited to two ounces per serving and food shall be served in conjunction with any such wine or malt beverage tasting.

In any city or town which votes to accept the provisions of this paragraph, a common victualler, who holds a license under this section to sell wines and malt beverages may, upon written approval, also sell liqueurs and cordials pursuant to said license, subject, however, to all other licensing provisions of this chapter.

A common victualler who holds a license for the sale of all alcoholic beverages or holds a license for the sale of wines and malt beverages and who also holds pursuant to this section written approval to sell liqueurs and cordials pursuant to his license may provide on-premises sample liqueurs and cordials tasting; provided however, that a licensee shall not solicit orders for liqueurs and cordials for off-premises consumption; and provided, further, that any such liqueurs and cordials tasting shall be limited to 1/4 of an ounce per serving and food shall be served in conjunction with any liqueurs and cordials tasting.

A common victualler who holds a license for the sale of all alcoholic beverages may provide on premises sample alcoholic beverages tasting; provided, however, that a licensee shall not solicit orders for alcoholic beverages for off-premises consumption; and provided further, that any tasting of alcoholic beverages, other than wines and malt beverages, shall be limited to 1/4 of an ounce per serving and food shall be served in conjunction with any alcoholic beverages tasting.

No license shall be issued or renewed under this section until the applicant or licensee provides proof of coverage under a liquor legal liability insurance policy for bodily injury or death for a minimum amount of \$250,000 on account of injury to or death of 1 person, and \$500,000 on account of any 1 accident resulting in injury to or death of more than 1 person. Proof of the insurance coverage required by this section shall be made by filing a certificate of insurance in a form acceptable to the local licensing authority. The insurance shall be subject to sections 5 and 6 of chapter 175A of the General Laws.

Part I ADMINISTRATION OF THE
GOVERNMENT

Title IX TAXATION

Chapter ASSESSMENT OF LOCAL TAXES
59

Section REDUCTION OF PROPERTY TAX
5N OBLIGATION OF VETERAN IN
EXCHANGE FOR VOLUNTEER
SERVICES

Section 5N. In any city or town which accepts this section, the board of selectmen of a town, or in a municipality having a town council form of government, the town council or the mayor, with the approval of the city council in a city, may establish a program to allow veterans, as defined in clause Forty-third of section 7 of chapter 4 or a spouse of a veteran in the case where the veteran is deceased or has a service-connected disability, to volunteer to provide services to that city or town. In exchange for such volunteer services, the city or town shall reduce the real property tax

obligations of that veteran on the veteran's tax bills and that reduction shall be in addition to any exemption or abatement to which that person is otherwise entitled; provided, however, that person shall not receive a rate of, or be credited with, more than the current minimum wage of the commonwealth per hour for the services provided pursuant to that reduction; and provided further, that the reduction of the real property tax bill shall not exceed \$1,500 in a given tax year. It shall be the responsibility of the city or town to maintain a record for each taxpayer including, but not limited to, the number of hours of service and the total amount by which the real property tax has been reduced and to provide a copy of that record to the assessor in order that the actual tax bill reflect the reduced rate. A copy of that record shall also be provided to the taxpayer prior to the issuance of the actual tax bill. The cities and towns shall have the power to create local rules and procedures for implementing this section in a way that is consistent with the intent of this section. Nothing in this section shall be construed to permit the reduction of workforce or otherwise replace existing staff.

The amount by which a person's property tax liability is reduced in exchange for the volunteer services shall not be considered income, wages or employment for purposes of taxation as provided in chapter 62, for the purposes of withholding taxes as provided in chapter 62B, for the purposes

of workers' compensation as provided in chapter 152 or any other applicable provisions of the General Laws. While providing such volunteer services, that person shall be considered a public employee for the purposes of chapter 258 and those services shall be deemed employment for the purposes of unemployment insurance as provided in chapter 151A.

A city or town, by vote of its legislative body, subject to its charter, may adjust the exemption in this clause by: (i) allowing an approved representative for persons physically unable to provide such services to the city or town; or (ii) allowing the maximum reduction of the real property tax bill to be based on 125 volunteer service hours in a given tax year, rather than \$1,500.

Questions contact - Rafa Kerguelen (781)-388-5101 or
rafael.kerguelenrestrepo@nationalgrid.com

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

To the Melrose City Council, Massachusetts

Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

357 Porter Street - National Grid to install 1 JO (joint owned) pole on 357 Porter Street beginning at a point approximately 162 feet East of the centerline of the intersection of Orchard Lane and Porter Street and continuing approximately 15 feet in a South direction. Work in the City right of way includes installing a new 40-ft class 2 pole on the Southern right of way at 375 Porter Street, About 55.4 feet East of the pole#361. This work is required to solve an aerial trespassing on 357 Porter St property of overhead wires that feed 375 & 365 Porter Street properties. Melrose, MA.

Location approximately as shown on plan attached.

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Porter Street - Melrose, Massachusetts.

No.# 31257578

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a
NATIONAL GRID *Nick Memmolo*

BY _____
Engineering Department

VERIZON NEW ENGLAND, INC.

BY *[Signature]* _____
Manager / Right of Way

January 27, 2026

Questions contact – Central Design, Rafa Kerguelen (781)-388-5101 or
rafael.kerguelenrestrepo@nationalgrid.com

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the Melrose City Council, Massachusetts

Notice having been given and public hearing held, as provided by law,
IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 24th day of December, 2025.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Porter Street - Melrose, Massachusetts.

No.# 31257578

Filed with this order:

There may be attached to said poles by Massachusetts Electric Company d/b/a NATIONAL GRID and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

at a point approximately 162 feet East of the centerline of the intersection of Orchard Lane and Porter Street and continuing approximately 15 feet in a South direction. Work in the City right of way includes installing a new 40-ft class 2 pole on the Southern right of way at 375 Porter Street, About 55.4 feet East of the pole#361. This work is required to solve an aerial trespassing on 357 Porter St property of overhead wires that feed 375 & 365 Porter Street properties. Melrose, MA.

Also, for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the
Of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 ____ .

City/Town Clerk.
Massachusetts 20 ____ .
Received and entered in the records of location orders of the City/Town of
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20 ____ , at _____ o'clock, M

At _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a NATIONAL GRID and VERIZON NEW ENGLAND,
INC. for permission to erect the poles, wires, and fixtures described in the order herewith recorded,
and that we mailed at least seven days before said hearing a written notice of the time and place of
said hearing to each of the owners of real estate (as determined by the last preceding assessment
for taxation) along the ways or parts of ways upon which the Company is permitted to erect
Poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

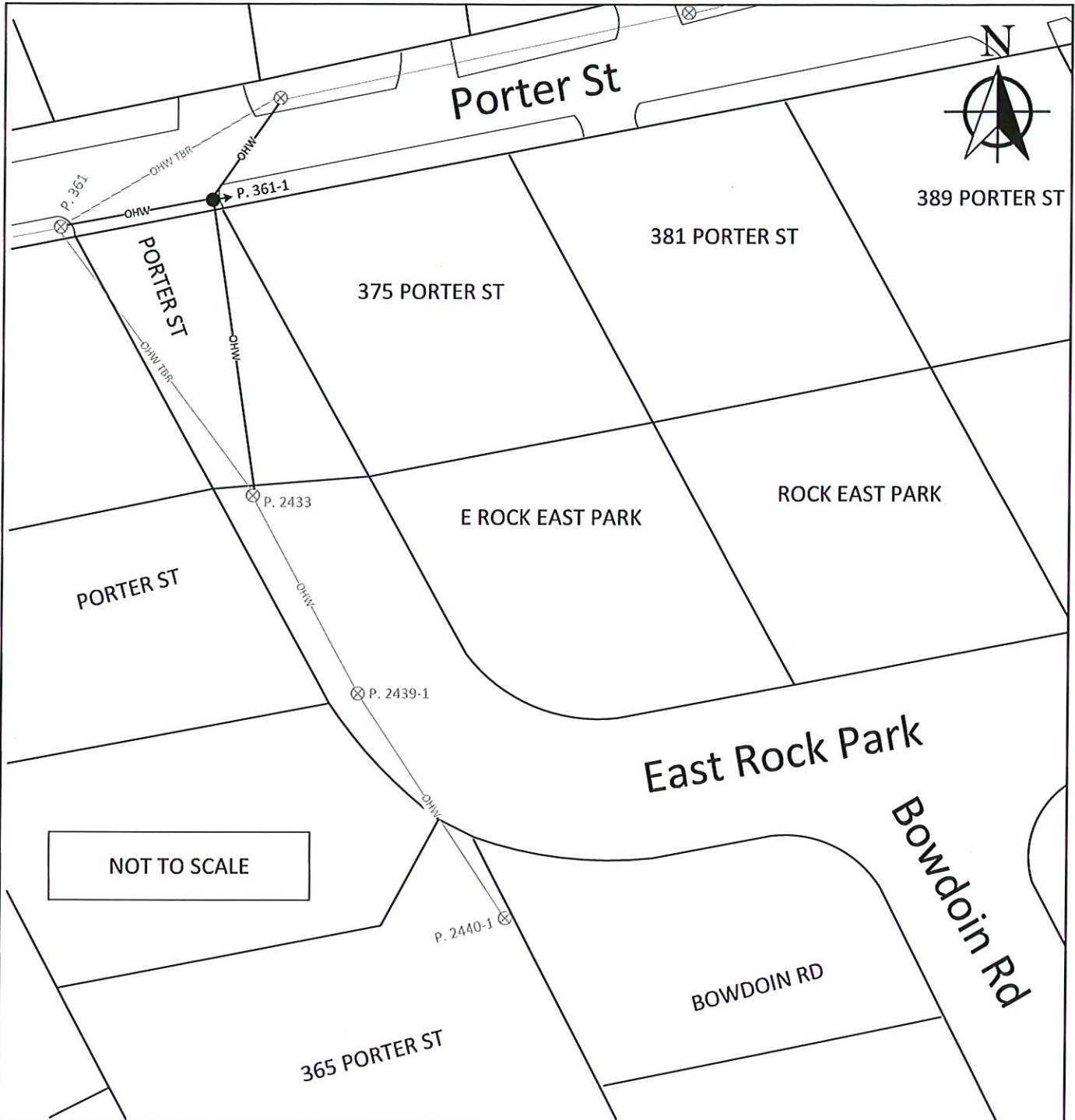
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Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of
Massachusetts, on the _____ day of 20 ____ and recorded with the records of location
orders of the said City, Book _____, and Page _____. This certified copy is made under
the provisions of Chapter 166 of General Laws and any additions thereto or amendments thereof.

Attest:
City/Town Clerk



OH PETITION

WR # 31257578 – 357 Porter St, Melrose

SKETCH TO ACCOMPANY PETITION:

Proposed 40-ft C2 JO Pole # 361-1 on southern right of way of Porter St in front of 375 Porter St to relocate overhead wires to eliminate aerial trespassing on 357 Porter St

ABBREVIATIONS

EDGE OF PAVEMENT	EOP
JOINT OWNERSHIP	JO
OVERHEAD WIRE	OHW
PROPERTY LINE	PL
POLYVINYL CHLORIDE PIPE	PVC
SIDEWALK	SW
TO BE REMOVED	TBR
UNDERGROUND ELECTRIC	UGE

LEGEND

	EXISTING	PROPOSED
PROPERTY LINE		
EDGE OF PAVEMENT		
UNDERGROUND ELECTRIC		
OVERHEAD WIRE		
POLE WITH RISER WITH POLE NO.		



CITY OF MELROSE
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION



DEC 2025

REV NO. 1

PLAN NO.
1.0

OH PETITION:

4. Work Description Header: New 40' C2 (Class 2) JO (Joint Owned) Pole # 361-1

5. Work Description: Proposed Installation 40 ft C2 (Class 2) JO (Jointly Owned) Pole # 361-1 in the southern right of way (sidewalk) of Porter St. This pole needs to be installed to eliminate an aerial trespassing on 357 Porter St

6. Proposed Work Photos:



7. Customer Support Letter: In this case we don't need it. The city is aware about customer's request.



CITY OF MELROSE

CONSERVATION COMMISSION

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4312
Fax - (781) 979-4290

February 5, 2026

Rafael Kerguelen
National Grid
170 Medford Street
Malden, MA 02176

Dear Mr. Kerguelen,

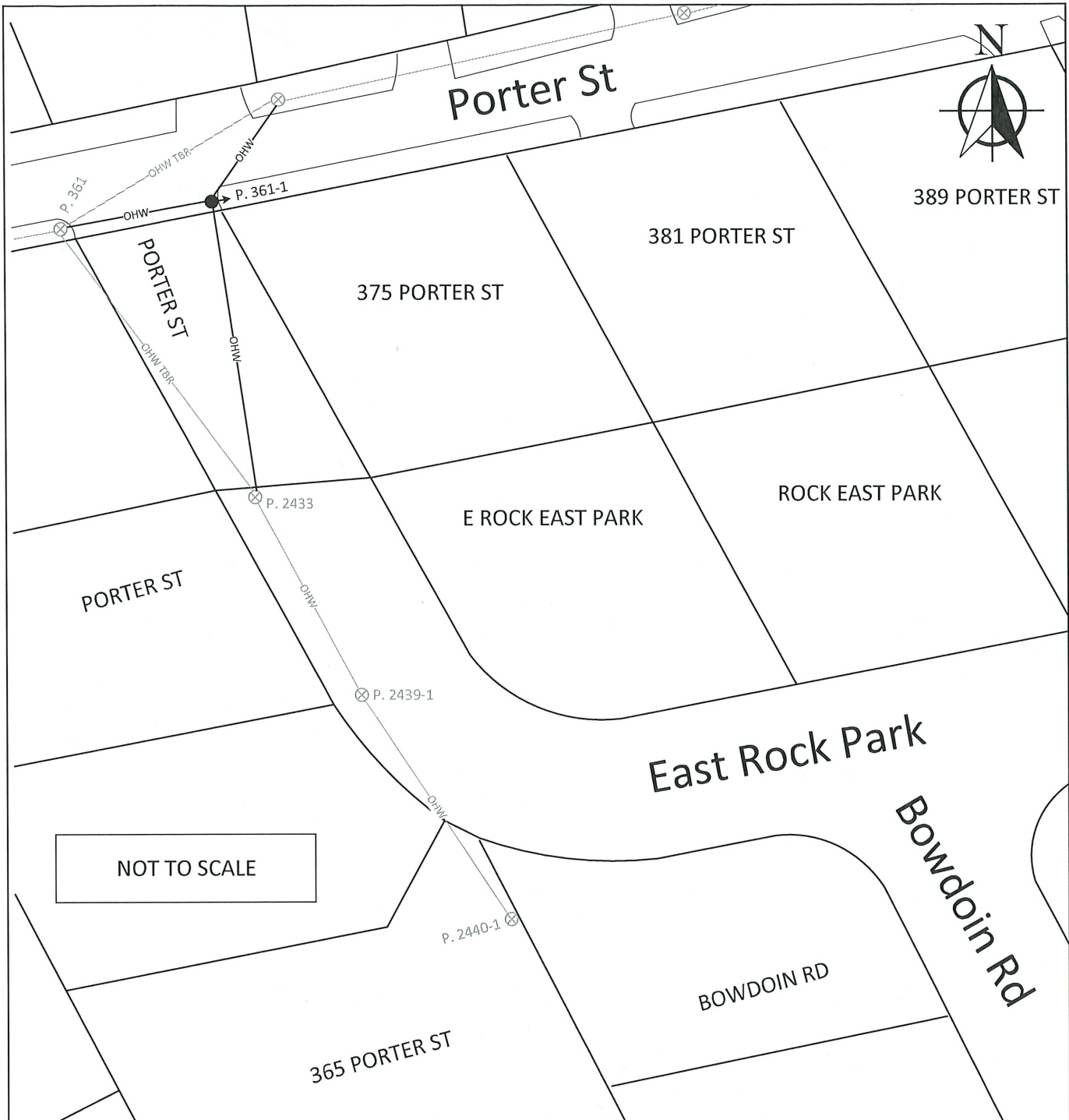
This letter shall serve as an Administrative Approval to deviate from the approved replacement of the utility pole at location P.361, authorized under the Determination of Applicability issued on July 18, 2025, to new location P.361-1, as shown on the attached Sketch to Accompany OH Petition WR # 31257578 – 357 Porter Street, Melrose.

Based on review of the information submitted in your e-mails dated January 28 and January 29, 2026, the proposed work qualifies as an exempt activity under the Massachusetts Wetlands Protection Act Regulations (310 CMR 10.02(2)(a)2), as the work involves the maintenance, repair, or replacement of an existing, lawfully located structure used in the service of the public and provided that best practical measures are utilized to avoid or minimize impacts to wetland resource areas.

Please contact the Conservation office at 781-979-4312 if you have any questions.

Sincerely,

Ingrid Winkler
Conservation Agent



NOT TO SCALE

OH PETITION

WR # 31257578 – 357 Porter St, Melrose

SKETCH TO ACCOMPANY PETITION:

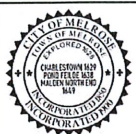
Proposed 40-ft C2 JO Pole # 361-1 on southern right of way of Porter St in front of 375 Porter St to relocate overhead wires to eliminate aerial trespassing on 357 Porter St

ABBREVIATIONS

EDGE OF PAVEMENT	EOP
JOINT OWNERSHIP	JO
OVERHEAD WIRE	OHW
PROPERTY LINE	PL
POLYVINYL CHLORIDE PIPE	PVC
SIDEWALK	SW
TO BE REMOVED	TBR
UNDERGROUND ELECTRIC	UGE

LEGEND

	EXISTING	PROPOSED
PROPERTY LINE	— PL —	
EDGE OF PAVEMENT	— EOP —	
UNDERGROUND ELECTRIC	--- UGE ---	--- UGE ---
OVERHEARD WIRE	— OHW —	— OHW —
POLE WITH RISER WITH POLE NO.	P.1943 ⊗	P.1943-1 ● P.1943 ⊗



CITY OF MELROSE
DEPARTMENT OF PUBLIC WORKS
ENGINEERING DIVISION

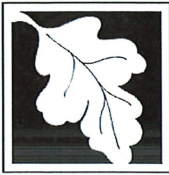


DEC 2025

REV NO. 1

PLAN NO.

1.0



Massachusetts Department of Environmental Protection

Bureau of Water Resources - Wetlands

WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Melrose
Municipality

A. General Information

Important:
When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.



[How to find Latitude and Longitude](#)

[and how to convert to decimal degrees](#)

From:

Melrose
Conservation Commission

To: Applicant

Massachusetts Electric Company
Name
170 Data Drive
Mailing Address
Waltham MA 02451
City/Town State Zip Code
603-702-8865
Phone Number
James.Rynes@nationalgrid.com
Email Address

Property Owner (if different from applicant):

City of Melrose, 562 Main Street
Name
David McLaughlin, 5 Indian Hill Lane
Mailing Address
Melrose MA 02176
City/Town State Zip Code
for City of Melrose: 781-979-4312
Phone Number
for David McLaughlin:
DMMKMM57@outlook.com

1. Project Location:

East Rock Park
Street Address
42.46284
Latitude (Decimal Degrees Format with 5 digits after decimal e.g. XX.XXXXX)
G10
Assessors Map/Plat Number

Melrose
City/Town
-71.04469
Longitude (Decimal Degrees Format with 5 digits after decimal e.g. -XX.XXXXX)
53, 56, 57, right-of way
Parcel/Lot Number

2. Date Request Filed:

July 3, 2025

B. Determination

Pursuant to the authority of M.G.L. c. 131, § 40, the Conservation Commission considered your Request for Determination of Applicability, with its supporting documentation, and made the following Determination.

Project Description (if applicable):

Removal of two poles, replacement of one pole, installation of two new poles, installation of new conductor between poles and associated tree trimming and removal of approximately nine trees, within the 100-foot buffer to an isolated wetland area and certified vernal pool

Title and Date (or Revised Date if applicable) of Final Plans and Other Documents:

Porter Street Pole Maintenance Environmental Resources Map	_____	_____
Title		Date
**WPA Form 1 - Supplemental Page 1A - Melrose RDA	_____	_____
Title		Date
_____	_____	_____
Title		Date



Massachusetts Department of Environmental Protection

Bureau of Water Resources - Wetlands

WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Melrose
Municipality

B. Determination (cont.)

The following Determination(s) is/are applicable to the proposed site and/or project relative to the Wetlands Protection Act and regulations:

Positive Determination

Note: No work within the jurisdiction of the Wetlands Protection Act may proceed until a final Order of Conditions (issued following submittal of a Notice of Intent or Abbreviated Notice of Intent) has been received from the issuing authority (i.e., Conservation Commission or the Department of Environmental Protection).

- 1. The area described on the referenced plan(s) is an area subject to jurisdiction under the Act. Removing, filling, dredging, or altering of the area requires the filing of a Notice of Intent.
- 2a. The boundary delineations of the following resource areas described on the referenced plan(s) are confirmed as accurate. Therefore, the resource area boundaries confirmed in this Determination are binding as to all decisions rendered pursuant to the Wetlands Protection Act and its regulations regarding such boundaries for as long as this Determination is valid.

- 2b. The boundaries of Wetlands Resource Area(s) and Buffer Zone(s) listed below are not confirmed by this Determination, regardless of whether such boundaries are contained on the plans attached to this Determination or to the Request for Determination.

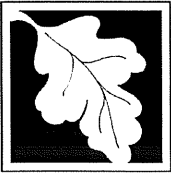
- 3. The work described on referenced plan(s) and document(s) is within an area subject to jurisdiction under the Act and will remove, fill, dredge, or alter that area. Therefore, said work requires the filing of a Notice of Intent.
- 4. The work described on referenced plan(s) and document(s) is within the Buffer Zone and will alter an Area subject to jurisdiction under the Act. Therefore, said work requires the filing of a Notice of Intent
- 5. The area and/or work described on referenced plan(s) and document(s) is subject to review and approval by:

Name of Municipality

Pursuant to the following municipal wetland ordinance or bylaw:

Name

Ordinance or Bylaw Citation



Massachusetts Department of Environmental Protection

Bureau of Water Resources - Wetlands

WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Melrose
Municipality

B. Determination (cont.)

6. The following area and/or work, if any, is subject to a municipal ordinance or bylaw but not subject to the Massachusetts Wetlands Protection Act:

7. If a Notice of Intent is filed for the work in the Riverfront Area described on referenced plan(s) and document(s), which includes all or part of the work described in the Request, the applicant must consider the following alternatives. (Refer to the wetland regulations at 10.58(4)(c) 2. for more information about the scope of alternatives requirements):

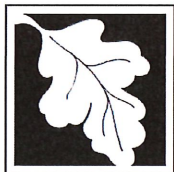
- Alternatives limited to the lot on which the project is located.
- Alternatives limited to the lot on which the project is located, the subdivided lots, and any adjacent lots formerly or presently owned by the same owner.
- Alternatives limited to the original parcel on which the project is located, the subdivided parcels, any adjacent parcels, and any other land which can reasonably be obtained within the municipality.
- Alternatives extend to any sites which can reasonably be obtained within the appropriate region of the state.

Negative Determination

Note: No further action under the Wetlands Protection Act is required by the applicant. However, if the Department is requested to issue a Superseding Determination of Applicability, work may not proceed on this project unless the Department fails to act on such request within 35 days of the date the request is post-marked for certified mail or hand delivered to the Department. Work may then proceed at the owner's risk only upon notice to the Department and to the Conservation Commission. Requirements for requests for Superseding Determinations are listed at the end of this document.

1. The area described in the Request is not an area subject to jurisdiction under the Act or the Buffer Zone.
2. The work described in the Request is within an area subject to jurisdiction under the Act, but will not remove, fill, dredge, or alter that area. Therefore, said work does not require the filing of a Notice of Intent.
3. The work described in the Request is within the Buffer Zone, as defined in the regulations, but will not alter an Area subject to jurisdiction under the Act. Therefore, said work does not require the filing of a Notice of Intent, subject to the following conditions (if any).

4. The work described in the Request is not within an Area subject to jurisdiction under the Act (including the Buffer Zone). Therefore, said work does not require the filing of a Notice of Intent, unless and until said work alters an Area subject to jurisdiction under the Act.



Massachusetts Department of Environmental Protection
 Bureau of Water Resources - Wetlands
WPA Form 2 – Determination of Applicability
 Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Melrose
 Municipality

B. Determination (cont.)

5. The area described in the Request is subject to jurisdiction under the Act. Since the work described therein meets the requirements for the following exemption, as specified in the Act and the regulations, no Notice of Intent is required:

Routine maintenance per 310 CMR 10.02(2)(a)(2).
Any trees removed from public land will be replaced in accordance with MGL c. 87 and following the Melrose Public Shade Tree Hearing Procedure.

Exempt Activity (site applicable statutory/regulatory provisions)

6. The area and/or work described in the Request is not subject to additional review and approval by:

Melrose Conservation Commission

Name of Municipality

Pursuant to a municipal wetlands' ordinance or bylaw.

Name

Ordinance or Bylaw Citation

C. Authorization

This Determination is issued to the applicant and delivered as follows:

- By hand delivery on By certified mail, return receipt request on

Date

July 18, 2025

Date

7022 0410 0001 0828 9806

Certified Mail Number

A copy of this Determination has been sent on the same date, considered the date of issuance, to the appropriate DEP Regional Office and the property owner (if not the applicant) in the manner as follows:

DEP

- By [eDEP DOA Submittal Platform](#) (Attach this form and supporting documents)

- By USPS mail

- By hand delivery

Date

Date

Property Owner (if not applicant)

- By mail

- By hand delivery

July 18, 2025

Date

Date



Massachusetts Department of Environmental Protection

Bureau of Water Resources - Wetlands

WPA Form 2 – Determination of Applicability

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

Melrose
Municipality

C. Authorization (cont.)


This Determination is valid for **three years** from the date of issuance (except Determinations for Vegetation Management Plans which are valid for the duration of the Plan). This Determination does not relieve the applicant from complying with all other applicable federal, state, or local statutes, ordinances, bylaws, or regulations.

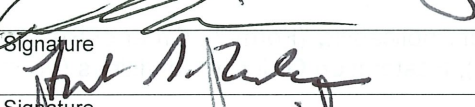
This Determination must be signed by a majority of the Conservation Commission. As noted above, a copy must be sent to the appropriate DEP Regional Office (see <https://www.mass.gov/service-details/massdep-regional-offices-by-community>) and the property owner (if different from the applicant) on the same date that the Applicant is issued this Determination.

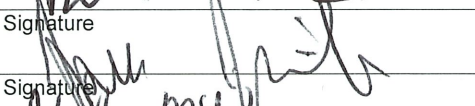
Melrose Conservation Commission

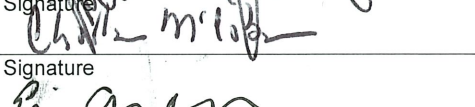
Issuing Authority


Signatures:


Signature 

Signature 

Signature 

Signature 

Signature 

Signature 

Michael Paiewonsky

Printed Name

Paul Moore

Printed Name

Forrest Tiedeman

Printed Name

Jason Jancaitis

Printed Name

Charles McCabe

Printed Name

Emily Anderson

Printed Name

Printed Name

D. Appeals

The applicant, owner, any person aggrieved by this Determination, any owner of land abutting the land upon which the proposed work is to be done, or any ten residents of the city or town in which such land is located, are hereby notified of their right to request the appropriate Department of Environmental Protection Regional Office (see <https://www.mass.gov/service-details/massdep-regional-offices-by-community>) to issue a Superseding Determination of Applicability. The request must be made by certified mail or hand delivery to the Department, with the appropriate filing fee and Fee Transmittal Form (see Request for Departmental Action Fee Transmittal Form) as provided in 310 CMR 10.03(7) within ten business days from the date of issuance of this Determination. A copy of the request shall at the same time be sent by certified mail or hand delivery to the Conservation Commission and to the applicant if he/she is not the appellant. The request shall state clearly and concisely the objections to the Determination which is being appealed. To the extent that the Determination is based on a municipal ordinance or bylaw and not on the Massachusetts Wetlands Protection Act or regulations, the Department of Environmental Protection has no appellate jurisdiction.



Massachusetts Department of Environmental Protection
 Bureau of Resource Protection - Wetlands
Request for Departmental Action Fee
Transmittal Form

DEP File Number:

Provided by DEP

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

A. Request Information

1. Location of Project

a. Street Address	b. City/Town, Zip
c. Check number	d. Fee amount

2. Person or party making request (if appropriate, name the citizen group's representative):

Name _____

Mailing Address _____

City/Town	State	Zip Code
Phone Number	Fax Number (if applicable)	

3. Applicant (as shown on Determination of Applicability (Form 2), Order of Resource Area Delineation (Form 4B), Order of Conditions (Form 5), Restoration Order of Conditions (Form 5A), or Notice of Non-Significance (Form 6)):

Name _____

Mailing Address _____

City/Town	State	Zip Code
Phone Number	Fax Number (if applicable)	

4. DEP File Number:

B. Instructions

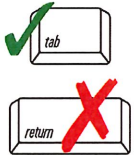
1. When the Departmental action request is for (check one):

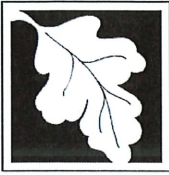
- Superseding Order of Conditions – Fee: \$120 (single family house projects) or \$245 (all other projects)
- Superseding Determination of Applicability – Fee: \$120
- Superseding Order of Resource Area Delineation – Fee: \$120

Send this form and check or money order, payable to the *Commonwealth of Massachusetts*, to:

Department of Environmental Protection
 Box 4062
 Boston, MA 02211

Important:
 When filling out forms on the computer, use only the tab key to move your cursor - do not use the return key.





Massachusetts Department of Environmental Protection

Bureau of Resource Protection - Wetlands

**Request for Departmental Action Fee
Transmittal Form**

Massachusetts Wetlands Protection Act M.G.L. c. 131, §40

DEP File Number:

Provided by DEP

B. Instructions (cont.)

2. On a separate sheet attached to this form, state clearly and concisely the objections to the Determination or Order which is being appealed. To the extent that the Determination or Order is based on a municipal bylaw, and not on the Massachusetts Wetlands Protection Act or regulations, the Department has no appellate jurisdiction.
3. Send a **copy** of this form and a **copy** of the check or money order with the Request for a Superseding Determination or Order by certified mail or hand delivery to the appropriate DEP Regional Office (see <https://www.mass.gov/service-details/massdep-regional-offices-by-community>).
4. A copy of the request shall at the same time be sent by certified mail or hand delivery to the Conservation Commission and to the applicant, if he/she is not the appellant.

CK 1455



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – fee based upon storage/volume

Year: 2026

CITY CLERK MELROSE-MA
2026 FEB 26 AM 9:54

GASOLINE & STORAGE APPLICATION

Annual License Period: May 1 through April 30

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with "wet signature") to the City Clerk's Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> o Melrose Fire o Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk's Office.

Business Name: 17 Uphams St Realty trust	Fee: \$ 150
Applicant Name: Alfred DiCarlo trustee	Business Phone Number:
Address of Storage: 17-19 Uphams St	Cell Phone Number: [REDACTED]



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION

Gasoline & Storage Renewal Application May 1 - April 30

Please print legibly

Applicant Name: 17 Upham st Realty trust	Business Phone Number:
Business Address: 17 Upham st	Cell Phone Number: [REDACTED]
Mailing Address: P.O. Box 5856 Salisbury MA 01952	Emergency Phone Number: [REDACTED]
Email Address of Owner (required): [REDACTED]	
24-hour Emergency Contact Name: Jaime DoVale	Emergency Phone Number: [REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best your knowledge and belief.

Signature of petitioner 1 [Signature] Trustee Date: 2-26-26

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: <u>2/27/26</u> G. B. Sir	\$50 Fee Paid <input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No
<u>[Signature]</u> Melrose Fire Captain Signature	Fire Captain Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: <u>2-26-26</u> Janean Shields	
<u>[Signature]</u> Treasurer Collector Signature	Treasurer Collector Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		




Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

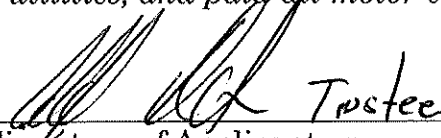
GASOLINE & STORAGE APPLICATION

State Tax ID Form

Annual License Period: May 1 through April 30

Licensee Name: 17 Upham St Realty Trust
Physical Address: 17- Upham St
Mailing Address: Po Box 5856 Salisbury Ma. 01952
Manager/Business Owner:  Trustee

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.

 Trustee
Signature of Applicant or
Corporate Name*

By: Corporate Office
(Mandatory, if applicable)

Social 
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$15
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filin Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

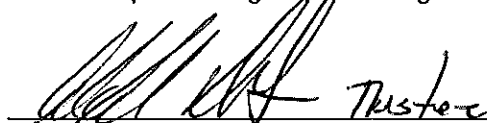
No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

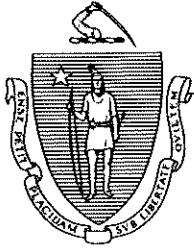
By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.



Applicant Signature

2-26-26

Date



The Commonwealth of Massachusetts
City of **Melrose, MA**

FP-005
(Rev. 1.2018)

Certificate of Registration
Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: 17 Upham St Realty trust
Name of License Holder
P.O. Box 5856 Salisbury Ma 01952
Business Address of License Holder

Is the holder of a license granted on _____, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
19 Upham St
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.
[Signature] Trustee 2-26-24 Alfred DiCavito
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official _____ Title _____ Date _____

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

CK #1455

- New Application
- Renewal Application – fee based upon storage/volume

Year: 2026

CITY CLERK MELROSE-MA
2026 FEB 26 AM 9:54

GASOLINE & STORAGE APPLICATION

Annual License Period: May 1 through April 30

- ✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none">○ Melrose Fire○ Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name: 17 Upham St Realty Trust	Fee: \$ 100
Applicant Name: Alfred D. Carlo trustee	Business Phone Number:
Address of Storage: 19- Upham St	Cell Phone Number: [REDACTED]



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION

Gasoline & Storage Renewal Application May 1 - April 30

Please print legibly

Applicant Name: 17 Upham St Realty Trust	Business Phone Number:
Business Address: 19 Upham St	Cell Phone Number: [REDACTED]
Mailing Address: 70 Box 3856 Salisbury Ma 01952	Emergency Phone Number: [REDACTED]
Email Address of Owner (required): [REDACTED]	
24 Jaime DoVale	Emergency Phone Number: [REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best of your knowledge and belief.

Signature of petitioner 1 [Signature] Trustee Date: 2-26-26

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: 2/26/26	\$50 Fee Paid Yes / No
<u>[Signature]</u> Melrose Fire Captain Signature	GIBSON Fire Captain Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: 2-26-26	
<u>[Signature]</u> Treasurer Collector Signature	Janean Shairs Treasurer Collector Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

GASOLINE & STORAGE APPLICATION

State Tax ID Form

Annual License Period: May 1 through April 30

Licensee Name: 17 Upham st Realty trust
Physical Address: 17 Upham st
Mailing Address: R.O. Box 5856 Salisbury Ma 01952
Manager/Business Owner: Alfred DiCarlo Trustee

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.

Alfred DiCarlo Trustee
Signature of Applicant or
Corporate Name*

By: Corporate Office
(Mandatory, if applicable)

So 
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$15
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filin Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

- A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.
- B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

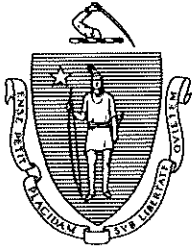
- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.


Applicant Signature


City Clerk


Date



The Commonwealth of Massachusetts
City of **Melrose, MA**

FP-005
(Rev. 1.2018)

Certificate of Registration
Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: 17 Upham St Realty Trust
Name of License Holder
P.O. Box 5856 Salisbury, MA 01952
Business Address of License Holder

Is the holder of a license granted on _____, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
17-19 Upham St Rear
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.
[Signature] Trustee 2-26-20 Alfred DiCarlo
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official Title Date

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.



Tanji Cifuni
City Clerk

CK # 944

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – fee based upon storage/volume

Year: 2026

GASOLINE & STORAGE APPLICATION

Annual License Period: May 1 through April 30

CITY CLERK MELROSE-MA
2026 MAR 5 AM 11:52

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> o Melrose Fire o Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name:	Fee: \$ 50
Applicant Name: Barbara A. Peterson	Business Phone Number:
Address of Storage: 58-60 Russell Street	Cell Phone Number: [REDACTED]



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION
Gasoline & Storage Renewal Application
May 1 - April 30

Please print legibly

Applicant Name: <i>Barbara A. Peterson</i>	Business Phone Number: <i>781-233-4424</i>
Business Address:	Cell Phone Number: [REDACTED]
Mailing Address: <i>58 Russell Street Melrose, MA 02176</i>	Emergency Phone Number: [REDACTED]
Email Address of Owner (required): [REDACTED]	
2 nd [REDACTED]	Emergency Phone Number: [REDACTED]
<i>Daniel R. Peterson</i>	[REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best of your knowledge and belief.

Signature of petitioner 1 *Barbara A. Peterson* Date: *March 5, 2026*

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: <i>3/6/26</i>	\$50 Fee <u>Paid</u> Yes/No
<i>[Signature]</i> Melrose Fire Captain Signature	<i>GIBSON</i> Fire Captain Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: <i>3-5-26</i>	
<i>[Signature]</i> Treasurer Collector Signature	<i>Janean Shais</i> Treasurer Collector Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

GASOLINE & STORAGE APPLICATION

State Tax ID Form

Annual License Period: May 1 through April 30

Licensee Name: Barbara A. Peterson
Physical Address: 58-60 Russell Street
Mailing Address: 58 Russell Street, Melrose, MA
Manager/Business Owner: Barbara A. Peterson 02176

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.

Barbara A. Peterson
Signature of Applicant or
Corporate Name*

By: Corporate Office
(Mandatory, if applicable)

Social Security # (voluntary) or
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$100.
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filin Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.

Barbara A. Peterson
Applicant Signature

March 5, 2026
Date



The Commonwealth of Massachusetts

City of **Melrose, MA**

Certificate of Registration

FP-005
(Rev. 1.2018)

Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: Barbara A. Peterson
Name of License Holder
58-60 Russell Street Melrose MA 02176
Business Address of License Holder

Is the holder of a license granted on _____, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
58-60 Russell Street, Melrose, MA 02176
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.

Barbara A. Peterson Barbara A. Peterson
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official Title Date

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

New Application

Renewal Application – fee based upon storage/volume \$100⁰⁰

Year: 2026

GASOLINE & STORAGE APPLICATION

CITY CLERK MELROSE-MA
2026 JAN 7 AM 10:44

Annual License Period: May 1 through April 30

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> o Melrose Fire o Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name: HARMONY REALTY GROUP LLC	Fee: \$ 100 ⁰⁰
Applicant Name: BARRY GREENWOOD	Business Phone Number: 781-665-1848
Address of Storage: 59 Grove St., MELROSE, MA	Cell Phone Number: [REDACTED]



Tanji Clfunt
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION

Gasoline & Storage Renewal Application May 1 - April 30

Please print legibly

Applicant Name: HARMONY REALTY GROUP LLC	Business Phone Number: 781-665-1848
Business Address: 59 Grove St., MELROSE, MA	Cell Phone Number: [REDACTED]
Mailing Address: 1 WASHINGTON ST., MELROSE, MA	Emergency Phone Number: 781-589-2202
Email Address of Owner (required): [REDACTED]	
24-hour Emergency Contact Name: BARRY GREENWOOD	Emergency Phone Number: 781-589-2202

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best your knowledge and belief.

Signature of petitioner 1 [Signature] Date: 1-6-2026

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: <u>1/6/26</u>	\$50 Fee Paid Yes/No <input checked="" type="checkbox"/> Yes
<u>[Signature]</u> Melrose Fire Captain Signature	<u>GIBSON</u> Fire Captain Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: <u>1/6/26</u>	
<u>[Signature]</u> Treasurer Collector Signature	<u>Rebecca Orosky</u> Treasurer Collector Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

GASOLINE & STORAGE APPLICATION

State Tax ID Form

Annual License Period: May 1 through April 30

Licensee Name: HARMONY REALTY GROUP LLC
Physical Address: 59 Grove Street, MELROSE, MA
Mailing Address: 1 WASHINGTON ST, MELROSE, MA
Manager/Business Owner: BARRY GREENWOOD

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.

Signature of Applicant or
Corporate Name*

By: Corporate Office
(Mandatory, if applicable)


Social Security # (voluntary) or
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code
Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$150.
 - (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
 - (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
 - (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.
- No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, fire Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.


[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.



Applicant Signature



Date



FP-005
(Rev. 1.2018)

The Commonwealth of Massachusetts
City of **Melrose, MA**

Certificate of Registration

Massachusetts General Law, Chapter 148 §13

GIS Coordinates
LAT.
LONG.
License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: HARMONY REALTY GROUP LLC
Name of License Holder
59 Grove Street, MELROSE, MA
Business Address of License Holder

Is the holder of a license granted on _____, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
59 GROVE STREET, MELROSE, MA
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.

[Signature] 1-6-2026 BARRY GREENWOOD
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official Title Date

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – *fee based upon storage/volume*

Year: 2026

CITY CLERK MELROSE-MA
2026 FEB 5 PM 1:59

GASOLINE & STORAGE APPLICATION

Annual License Period: May 1 through April 30

- ✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> ○ Melrose Fire ○ Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name: 184-190 Sylvan Street Condominium	Fee: \$50.00
Applicant Name: 184-190 Sylvan Street Condominium	Business Phone Number: (617)522-0099
Address of Storage: 184 Sylvan Street Melrose, MA 02176	Cell Phone Number:



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION

**Gasoline & Storage Renewal Application
May 1 – April 30**

Please print legibly

Applicant Name: 184-190 Sylvan Street Condominium	Business Phone Number: (617)522-0099
Business Address: 184 Sylvan Street Melrose, MA 02176	Cell Phone Number:
Mailing Address: 1570 Tremont St #1 Boston, MA 02120	Emergency Phone Number:
Email Address of Owner (required): support@rpboston.com	
24-hour Emergency Contact Name: Real Property Management Boston	Emergency Phone Number: [REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best your knowledge and belief.

Signature of petitioner 1 *[Signature]* Date: 2/5/26

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: <u>2/4/26</u>	\$50 Fee Paid Yes/No
<i>[Signature]</i> Melrose Fire Captain Signature	<u>6135</u> Fire Captain Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: <u>2/5/26</u>	
<i>[Signature]</i> Treasurer Collector Signature	<u>Renee Olesky</u> Treasurer Collector Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

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- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
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- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filin Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

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A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

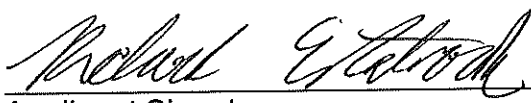
No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

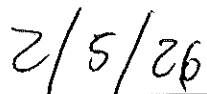
§ 137-4. Operative air pump a condition of fuel storage permit.

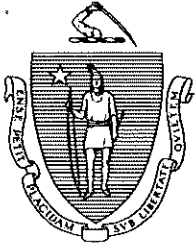
[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.


Applicant Signature


Date



FP-005
(Rev. 1.2018)

The Commonwealth of Massachusetts
City of **Melrose, MA**

Certificate of Registration

Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: 184-190 Sylvan Street Condo
Name of License Holder
184 Sylvan street Melrose, MA 02176
Business Address of License Holder

Is the holder of a license granted on _____, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:

184 Sylvan street Melrose, MA 02176
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.

Richard Estabrook 2/5/26 Richard Estabrook
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official _____ Title _____ Date _____

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – *fee based upon storage/volume*

Year: 2026

GASOLINE & STORAGE APPLICATION
Annual License Period: May 1 through April 30

CITY CLERK MELROSE-MA
2026 FEB 5 PM 1:59

- ✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> ○ Melrose Fire ○ Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name: 184-190 Sylvan Street Condominium	Fee: \$ 50.00
Applicant Name: 184-190 Sylvan Street Condominium	Business Phone Number: (617)522-0099
Address of Storage: 190 Sylvan Street Melrose, MA 02176	Cell Phone Number:



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION

**Gasoline & Storage Renewal Application
May 1 – April 30**

Please print legibly

Applicant Name: 184-190 Sylvan Street Condominium	Business Phone Number: (617)522-0099
Business Address: 190 Sylvan Street Melrose, MA 02176	Cell Phone Number:
Mailing Address: 1570 Tremont St #1 Boston, MA 02120	Emergency Phone Number:
Email Address of Owner (required): support@rpboston.com	
24-hour Emergency Contact Name: Real Property Management Boston	Emergency Phone Number: [REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best of your knowledge and belief.

Signature of petitioner 1 *Richard Estabrook* Date: 2/5/26

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: <u>2/5/26</u>	\$50 Fee Paid Yes / No
<i>[Signature]</i> Melrose Fire Captain Signature	<u>G. Ryan</u> Fire Captain Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: <u>2/5/26</u>	
<i>[Signature]</i> Treasurer Collector Signature	<u>Renele Oleksy</u> Treasurer Collector Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$15
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filin Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

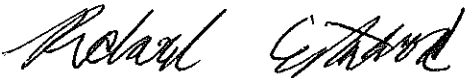
No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

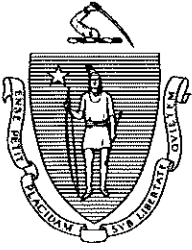
By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.



Applicant Signature

2/5/26

Date



The Commonwealth of Massachusetts
City of **Melrose, MA**

FP-005
(Rev. 1.2018)

Certificate of Registration
Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: 184-190 SIYUAN ST CONDOS
Name of License Holder
190 SIYUAN ST MELROSE MA 02176
Business Address of License Holder

Is the holder of a license granted on _____, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
190 SIYUAN ST MELROSE MA 02176
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.
Richard Estabrook 2/5/26 Richard Estabrook
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official _____ Title _____ Date _____

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.

CK 237



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – *fee based upon storage/volume*

Year: 2026

GASOLINE & STORAGE APPLICATION

Annual License Period: May 1 through April 30

CITY CLERK MELROSE-MA
2026 JAN 14 AM 11:51

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> o Melrose Fire o Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name: Brickstone Park Condominium Trust c/o Peacock Properties	Fee: \$ 100
Applicant Name: Brickstone Park Condominium Trust	Business Phone Number: 617-600-6355
Address of Storage: 509-515 Pleasant St, Melrose MA 02176	Cell Phone Number: N/A



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION
Gasoline & Storage Renewal Application
May 1 - April 30

Please print legibly

Applicant Name: Brickstone Park Condominium Trust c/o Peacock Properties	Business Phone Number: 617-600-6355
Business Address: 509-515 Pleasant St, Melrose MA 02176	Cell Phone Number: N/A
Mailing Address: 1 Thompson Sq., Ste. 405, Charlestown MA 02129	Emergency Phone Number: [REDACTED]
Email Address of Owner (required): support@peacockpropertiesmgmt.com	
24-hour Emergency Contact Name: Peacock Properties	Emergency Phone Number: [REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best your knowledge and belief.

Signature of petitioner 1 [Signature] Date: 1/6/26

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: <u>1/14/26</u> <u>[Signature]</u>	\$50 Fee Paid <input checked="" type="radio"/> Yes / <input type="radio"/> No
<i>Melrose Fire Captain Signature</i>	<i>Fire Captain Name Printed</i>	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: <u>1-14-2026</u> <u>[Signature]</u>	
<i>Treasurer Collector Signature</i>	<i>Treasurer Collector Name Printed</i>	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

GASOLINE & STORAGE APPLICATION

State Tax ID Form

Annual License Period: May 1 through April 30

Licensee Name: Brickstone Park Condominium Trust

Physical Address: 509-515 Pleasant St, Melrose MA 02176

Mailing Address: 1 Thompson Sq., Ste. 405, Charlestown MA 02129

Manager/Business Owner: Peacock Properties

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.

Signature of Applicant or
Corporate Name*

Peacock Properties, managing agent

By: Corporate Office
(Mandatory, if applicable)

Social Security # (voluntary) or
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$150.
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filin Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.

Applicant Signature

1/6/26

Date



The Commonwealth of Massachusetts
City of **Melrose, MA**

FP-005
(Rev. 1.2018)

Certificate of Registration
Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: Brickstone Park Condominium Trust c/o Peacock Properties
Name of License Holder
509-515 Pleasant St, Melrose MA 02176
Business Address of License Holder

Is the holder of a license granted on 2/27/2025, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
509-515 Pleasant Street | parcel IDs B6 0 75-1AB to B6 0 75-4C
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.

[Signature] 1/6/26 Peacock Properties
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official _____ Title _____ Date _____

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – *fee based upon storage/volume*

Year: 2026

CITY CLERK MELROSE-MA
2026 MAR 11 PM2:08

GASOLINE & STORAGE APPLICATION

Annual License Period: May 1 through April 30

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> o Melrose Fire o Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name: DFB Realty LLC	Fee: \$ 100.00
Applicant Name: David Adario	Business Phone Number: 781 665 5520
Address of Storage: 8 Eastman Pl.	Cell Phone Number: [REDACTED]



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION
Gasoline & Storage Renewal Application
May 1 - April 30

Please print legibly

Applicant Name: DFB Realty LLC	Business Phone Number: 781 665 5520
Business Address: 8 Eastman Place	Cell Phone Number: [REDACTED]
Mailing Address: 8 Eastman Place	Emergency Phone Number: [REDACTED]
Email Address of Owner (required): [REDACTED]	
24-hour Emergency Contact Name: David Adario	Emergency Phone Number: [REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best your knowledge and belief.

Signature of petitioner 1 David Adario Date: 3/9/2026

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: 3/11/26 GIBSON	\$50 Fee Paid Yes / No
Melrose Fire Captain Signature	Fire Captain Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: 3-9-26 Janean Shairts	
Treasurer Collector Signature	Treasurer Collector Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

GASOLINE & STORAGE APPLICATION
State Tax ID Form
Annual License Period: May 1 through April 30

Licensee Name: DFB Realty LLC.
Physical Address: 8 Eastman Place
Mailing Address: 8 Eastman Place
Manager/Business Owner: David Adario

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.

David Adario
Signature of Applicant or
Corporate Name*

By: Corporate Office
(Mandatory, if applicable)

Social Security # (voluntary) or
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$110.
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, fire Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

- A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.
- B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

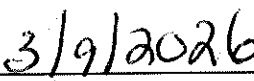
[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.



Applicant Signature



Date



The Commonwealth of Massachusetts
City of **Melrose, MA**

FP-005
(Rev. 1.2018)

Certificate of Registration
Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: DFB Realty LLC
Name of License Holder
8 Eastman Place
Business Address of License Holder

Is the holder of a license granted on _____, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at: 8 Eastman Place
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.
David Adario 3/9/2026 David Adario
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official Title Date

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.

4062



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – fee based upon storage/volume

Year: 2026

GASOLINE & STORAGE APPLICATION

Annual License Period: May 1 through April 30

CITY CLERK MELROSE-MA
2026 JAN 8 PM 3:08

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> o Melrose Fire o Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name: DTC Realty LLC	Fee: \$ 100
Applicant Name: Eric Baldi	Business Phone Number: [REDACTED] 978 265 3906
Address of Storage: 307 Main St Melrose	Cell Phone Number: [REDACTED]



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION

Gasoline & Storage Renewal Application May 1 - April 30

Please print legibly

Applicant Name: DTC Realty LLC	Business Phone Number: 978-265-3906
Business Address: 307 Main St Melrose MA	Cell Phone Number: [REDACTED]
Mailing Address: 16 Mill Road Wilmington MA, 01887	Emergency Phone Number: 978-265-3728
Email Address of Owner (required): ericbaldi@yahoo.com	
24-hour Emergency Contact Name: Eric Baldi	Emergency Phone Number: 978-265-3906

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best your knowledge and belief.

Signature of petitioner 1 E Baldi Date: 1/8/26

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: 1/8/26 GIBSON	\$50 Fee Paid Yes/No <input checked="" type="checkbox"/> Yes
<i>Melrose Fire Captain Signature</i>	<i>Fire Captain Name Printed</i>	
<input checked="" type="checkbox"/> Denied	<input type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: 1-8-26 Janean Shair	
<i>Treasurer Collector Signature</i>	<i>Treasurer Collector Name Printed</i>	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

GASOLINE & STORAGE APPLICATION

State Tax ID Form

Annual License Period: May 1 through April 30

Licensee Name: DTC Realty LLC
Physical Address: 307 Main St Melrose
Mailing Address: 16 Mill Road Wilmington MA 01887
Manager/Business Owner: ERIC BALDI

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.

C. Baldi
Signature of Applicant or
Corporate Name*

By: Corporate Office
(Mandatory, if applicable)

[REDACTED]
Social Security Number (if applicable) or
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code
Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$150.
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filin Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.

E.C.B.G.

Applicant Signature

1/8/26

Date



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – *fee based upon storage/volume*

Year: 2026

CITY CLERK MELROSE-MA
2026 FEB 9 PM 1:41

GASOLINE & STORAGE APPLICATION
Annual License Period: May 1 through April 30

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> o Melrose Fire o Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name: MELROSE Gas and Service	Fee: \$ 50 ⁰⁰
Applicant Name: George Saleh	Business Phone Number:
Address of Storage: 401 Upham St MELROSE, MA 02176	Cell Phone Number: 781 267-6689



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION
Gasoline & Storage Renewal Application
May 1 - April 30

Please print legibly

Applicant Name: George Saleh	Business Phone Number:
Business Address: 401 Upham St	Cell Phone Number: 781 267-6689
Mailing Address: 9 Vaidora Drive, Stoneham	Emergency Phone Number: [REDACTED]
Email Address of Owner (required): [REDACTED]	
24-hour Emergency Contact Name: Carol Saleh	Emergency Phone Number: [REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best of your knowledge and belief.

Signature of petitioner 1 [Signature] Date: Jan 8, 2026

Signature of petitioner 2 [Signature] Date: Jan 8, 2026

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: <u>2/5/26</u> <u>GIBSON</u>	\$50 Fee Paid <input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No
<u>[Signature]</u> Melrose Fire Captain Signature	<u>GIBSON</u> Fire Captain Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: <u>2/9/26</u> <u>Renee Oleny</u>	
<u>[Signature]</u> Treasurer Collector Signature	<u>Renee Oleny</u> Treasurer Collector Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

GASOLINE & STORAGE APPLICATION
State Tax ID Form
Annual License Period: May 1 through April 30

Licensee Name: George Saleh
Physical Address: 401 Upham St, Melrose Ma 02176
Mailing Address: 9 VALDORA DRIVE, STONEHAM, MA
Manager/Business Owner: George Saleh

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.

Signature of Applicant or
Corporate Name*

By: Corporate Office
(Mandatory, if applicable)

Social Security # (voluntary) or
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$15
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filin Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.

B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.


Applicant Signature

1-8-26
Date



The Commonwealth of Massachusetts
City of **Melrose, MA**

FP-005
(Rev. 1.2018)

Certificate of Registration
Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: George Saleh
Name of License Holder
401 Upham St, MELROSE, MA 02176
Business Address of License Holder

Is the holder of a license granted on _____, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
401 Upham St, MELROSE, MA 02176
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.

[Signature] 1-8-26 George Saleh
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

[Signature] owner 1-8-26
Signature of Official Title Date

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – *fee based upon storage/volume*

Year: 2026

CITY CLERK MELROSE-MA
2026 FEB 5 AM 11:24

GASOLINE & STORAGE APPLICATION

Annual License Period: May 1 through April 30

- ✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> ○ Melrose Fire ○ Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name: Melrose Towers Condominium Trust	Fee: \$ \$150.00
Applicant Name: Noel Tillman (Property Manager)	Business Phone Number: 781-662-8263
Address of Storage: 49-51-53 Melrose Street	Cell Phone Number:



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION
Gasoline & Storage Renewal Application
May 1 - April 30

Please print legibly

Applicant Name: Melrose Towers Condominium Trust	Business Phone Number: 781-662-8263
Business Address: 49-51-53 Melrose Street, Melrose MA 02176	Cell Phone Number:
Mailing Address: 51 Melrose Street Office, Melrose MA 02176	Emergency Phone Number: [REDACTED]
Email Address of Owner (required): ntillman@firstrealtymgt.com	
24-hour Emergency Contact Name: Washington Almeida	Emergency Phone Number: [REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best of your knowledge and belief.

Signature of petitioner 1 *W. Almeida* Date: 1/6/2026

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: <u>2/5/26</u>	\$50 Fee Paid <u>Yes/No</u>
<u><i>[Signature]</i></u> Melrose Fire Captain Signature	<u>GIBSON</u> Fire Captain Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: <u>02/05/06</u>	
<u><i>[Signature]</i></u> Treasurer Collector Signature	<u>Rehee Oleksy</u> Treasurer Collector Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

GASOLINE & STORAGE APPLICATION
State Tax ID Form
Annual License Period: May 1 through April 30

Licensee Name: Melrose Towers Condominium Trust

Physical Address: 49-51-53 Melrose Street, Melrose MA 02176

Mailing Address: 151 Tremont Street , Boston MA 02111

Manager/Business Owner: c/o First Realty Management

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.

Melrose Towers Condominium Trust

Signature of Applicant or
Corporate Name*

(as agent of Melrose Towers Condominium Trust)

By: Corporate Office
(Mandatory, if applicable)



Social Security # (voluntary) or
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

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[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$1
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filin Marshal, MGL c. 148, § 13; explosives, MGL 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

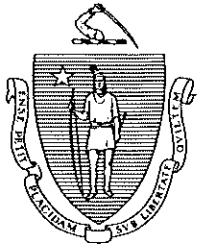
- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.


Applicant Signature

1/06/2026

Date



The Commonwealth of Massachusetts
City of **Melrose, MA**

FP-005
(Rev. 1.2018)

Certificate of Registration
Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: Melrose Towers Condominium Trust/First Realty Management
Name of License Holder
151 Tremont Street , Boston MA 02111
Business Address of License Holder

Is the holder of a license granted on May 1, 2026, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
49-51-53 Melrose Street, Melrose MA 02176
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.

W. Almeida
Signature of License Holder or Agent

01/06/2026
Date

Noel Tillman
Printed Name
Washington Almeida

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official

Title

Date

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.

CK 365



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – *fee based upon storage/volume*

Year: 2026

GASOLINE & STORAGE APPLICATION
Annual License Period: May 1 through April 30

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

CITY CLERK
MELROSE-MA
2026
JAN 14 AM 11:52

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> o Melrose Fire o Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name: The Mount Vernon Condominium Trust c/o Peacock Properties	Fee: \$ 150
Applicant Name: The Mount Vernon Condominium Trust	Business Phone Number: 617-600-6355
Address of Storage: 12 Mount Vernon St, Melrose MA 02176	Cell Phone Number:



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION
Gasoline & Storage Renewal Application
May 1 - April 30

Please print legibly

Applicant Name: The Mount Vernon Condominium Trust c/o Peacock Properties	Business Phone Number: 617-600-6355
Business Address: 12 Mount Vernon St, Melrose MA 02176	Cell Phone Number: N/A
Mailing Address: 1 Thompson Sq., Ste. 405, Charlestown MA 02129	Phone Number: [REDACTED]
Email Address of Owner (required): support@peacockpropertiesmgmt.com	
24-hour Emergency Contact Name: Peacock Properties	Emergency Phone Number: [REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best your knowledge and belief.

Signature of petitioner 1 [Signature] Date: 1/6/26

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: <u>1/14/20</u>	\$50 Fee Paid <input checked="" type="checkbox"/> Yes / <input type="checkbox"/> No
<i>Melrose Fire Captain Signature</i> [Signature]	<i>Fire Captain Name Printed</i> G. B. [Signature]	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: <u>1-14-20</u>	
<i>Treasurer Collector Signature</i> [Signature]	<i>Treasurer Collector Name Printed</i> ANDREA NICHOLS	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

GASOLINE & STORAGE APPLICATION

State Tax ID Form

Annual License Period: May 1 through April 30

Licensee Name: The Mount Vernon Condominium Trust

Physical Address: 12 Mount Vernon St, Melrose MA 02176

Mailing Address: 1 Thompson Sq., Ste. 405, Charlestown MA 02129

Manager/Business Owner: Peacock Properties

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.

Signature of Applicant or
Corporate Name*

Peacock Properties, managing agent

By: Corporate Office
(Mandatory, if applicable)



Social Security # (voluntary) or
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code
Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$150.
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, fire Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.

Applicant Signature

1/6/26

Date



The Commonwealth of Massachusetts
City of **Melrose, MA**

FP-005
(Rev. 1.2018)

Certificate of Registration

Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: The Mount Vernon Condominium Trust c/o Peacock Properties

Name of License Holder

12 Mount Vernon St, Melrose MA 02176

Business Address of License Holder

Is the holder of a license granted on 2/27/2025, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:

12 Mount Vernon Street | parcel IDs C5 0 39-11 to C5 0 39-48

Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.

[Signature]
Signature of License Holder or Agent

1/6/26
Date

Peacock Properties
Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official

Title

Date

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.

CK 319



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – fee based upon storage/volume

Year: 2026

GASOLINE & STORAGE APPLICATION

Annual License Period: May 1 through April 30

CITY CLERK MELROSE-MA
2026 JAN 14 AM 11:51

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> o Melrose Fire o Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name: Webster Willows Condominium Trust c/o Peacock Properties	Fee: \$ 100
Applicant Name: Webster Willows Condominium Trust	Business Phone Number: 617-600-6355
Address of Storage: 391 Pleasant St, Melrose MA 02176	Cell Phone Number: N/A



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION
Gasoline & Storage Renewal Application
May 1 - April 30

Please print legibly

Applicant Name: Webster Willows Condominium Trust c/o Peacock Properties	Business Phone Number: 617-600-6355
Business Address: 391 Pleasant St, Melrose MA 02176	Cell Phone Number: N/A
Mailing Address: 1 Thompson Sq., Ste. 405, Charlestown MA 02129	Emergency Phone Number: [REDACTED]
Email Address of Owner (required): support@peacockpropertiesmgmt.com	
24-hour Emergency Contact Name: Peacock Properties	Emergency Phone Number: [REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best your knowledge and belief.

Signature of petitioner 1 *[Signature]* Date: 1/6/26

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: <u>1/14/26</u>	\$50 Fee Paid Yes/No
<i>[Signature]</i> Melrose Fire Captain Signature	<u>G. B. [Signature]</u> Fire Captain Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: <u>1-14-26</u>	
<i>[Signature]</i> Treasurer Collector Signature	<u>ANDREA NICHOLS</u> Treasurer Collector Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

GASOLINE & STORAGE APPLICATION

State Tax ID Form

Annual License Period: May 1 through April 30

Licensee Name: Webster Willows Condominium Trust

Physical Address: 391 Pleasant St, Melrose MA 02176

Mailing Address: 1 Thompson Sq., Ste. 405, Charlestown MA 02129


Manager/Business Owner: Peacock Properties

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.



Signature of Applicant or
Corporate Name*

Peacock Properties, managing agent
By: Corporate Office
(Mandatory, if applicable)



Social Security # (voluntary) or
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$150.
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filin Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.

Applicant Signature

1/6/26
Date



The Commonwealth of Massachusetts
City of **Melrose, MA**

FP-005
(Rev. 1.2018)

Certificate of Registration
Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: Webster Willows Condominium Trust c/o Peacock Properties
Name of License Holder
391 Pleasant St, Melrose MA 02176
Business Address of License Holder

Is the holder of a license granted on 2/27/2025, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
391 Pleasant Street | parcel IDs B5 0 121101 to B5 0 121309
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.

[Signature] 1/6/26 Peacock Properties
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official Title Date

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.

CK 430



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – *fee based upon storage/volume*

Year: 2026

GASOLINE & STORAGE APPLICATION

Annual License Period: May 1 through April 30

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

CITY CLERK MELROSE-MA
2026 JAN 14 AM 11:52

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> o Melrose Fire o Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name: Melrose Place Condominium Trust c/o Peacock Properties	Fee: \$ 100
Applicant Name: Melrose Place Condominium Trust	Business Phone Number: 617-600-6355
Address of Storage: 340 Main Street, Melrose MA 02176	Cell Phone Number: N/A



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

GASOLINE & STORAGE APPLICATION

State Tax ID Form

Annual License Period: May 1 through April 30

Licensee Name: Melrose Place Condominium Trust

Physical Address: 340 Main Street, Melrose MA 02176

Mailing Address: 1 Thompson Sq., Ste. 405, Charlestown MA 02129


Manager/Business Owner: Peacock Properties

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.



Signature of Applicant or
Corporate Name*

Peacock Properties, managing agent
By: Corporate Office
(Mandatory, if applicable)



Social Security # (voluntary) or
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$150.
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, fire Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

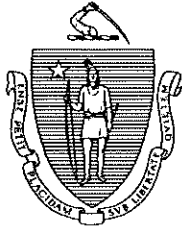
By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.



Applicant Signature

1/6/26

Date



The Commonwealth of Massachusetts
City of **Melrose, MA**

FP-005
(Rev. 1.2018)

Certificate of Registration
Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: Melrose Place Condominium Trust c/o Peacock Properties
Name of License Holder
340 Main Street, Melrose MA 02176
Business Address of License Holder

Is the holder of a license granted on 2/27/2025, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
340 Main Street | parcel IDs C6 0 58-1 to C6 0 58-72
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.

[Signature] 1/6/26 Peacock Properties
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official Title Date

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.

C1KTH
6412



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – *fee based upon storage/volume*

Year: 2026

GASOLINE & STORAGE APPLICATION

Annual License Period: May 1 through April 30

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> ○ Melrose Fire ○ Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name:	Fee: \$ 50.00
Applicant Name: Dant & Susan Smith	Business Phone Number:
Address of Storage: 51 First St	Cell Phone Number: [REDACTED]



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION

Gasoline & Storage Renewal Application May 1 - April 30

Please print legibly

Applicant Name: Dan + Susan Smith	Business Phone Number:
Business Address: 51 First St Melrose	Cell Phone Number: [REDACTED]
Mailing Address: 51 First St Melrose	Emergency Phone Number: [REDACTED]
Email Address of Owner (required): [REDACTED]	[REDACTED]
24 Hour Emergency Contact Name: Dan Smith	Emergency Phone Number: [REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best your knowledge and belief.

Signature of petitioner 1 [Signature] Date: 3-9-26

Signature of petitioner 2 [Signature] Date: 3-9-26

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: 3/12/26 Gibson	\$50 Fee Paid <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<u>[Signature]</u> Melrose Fire Captain Signature	Fire Captain Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: 3-13-26 Pat Dean	
<u>[Signature]</u> Treasurer Collector Signature	Treasurer Collector Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

GASOLINE & STORAGE APPLICATION

State Tax ID Form

Annual License Period: May 1 through April 30

Licensee Name: Dan + Susan Smith
Physical Address: 51 First St Melrose
Mailing Address: 51 First St Melrose
Manager/Business Owner: Dan + Susan Smith

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.

Dan Smith

Signature of Applicant or
Corporate Name*

By: Corporate Office
(Mandatory, if applicable)

Social Security # (voluntary) or
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

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[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$150
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filin Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. ^[1]*Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.

Applicant Signature

Date



The Commonwealth of Massachusetts

City of **Melrose, MA**

Certificate of Registration

Massachusetts General Law, Chapter 148 §13

FP-005
(Rev. 1.2018)

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: Dan + Susan Smith
Name of License Holder
51 First St Melrose
Business Address of License Holder

Is the holder of a license granted on _____, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
51 First St Melrose
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.

Dan Smith 3-9-26 Dan Smith
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official Title Date

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

New Application

Year: 2026

Renewal Application – fee based upon storage/volume

CITY CLERK MELROSE-MA
2026 MAR 13 AM 11:12

GASOLINE & STORAGE APPLICATION

Annual License Period: May 1 through April 30

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none">○ Melrose Fire○ Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk’s Office.

Business Name: The Washingtons (Greystar)	Fee: \$ 150.00
Applicant Name: Christopher Carney	Business Phone Number: 339-217-7546
Address of Storage: 2 Washington Street Melrose, MA 02176	Cell Phone Number: [REDACTED]



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION

Gasoline & Storage Renewal Application May 1 - April 30

Please print legibly

Applicant Name: Christopher Carney	Business Phone Number: 339-217-7546
Business Address: 2 WASHINGTON ST Melrose MA 02176	Cell Phone Number: [REDACTED]
Mailing Address: 2 Washington St Melrose MA 02176	Emergency Phone Number: 339-217-7546
Email Address of Owner (required): [REDACTED]	
24-hour Emergency Contact Name: Maick Yoya	Emergency Phone Number: 617-306-2747

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best your knowledge and belief.

Signature of petitioner 1 [Signature] Date: 3/13/2026

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: 3/12/26 [Signature]	\$50 Fee Paid Yes/No <input checked="" type="radio"/> Yes / <input type="radio"/> No
<i>Melrose Fire Captain Signature</i>	<i>Fire Captain Name Printed</i>	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: 3-13-26 [Signature]	
<i>Treasurer Collector Signature</i>	<i>Treasurer Collector Name Printed</i>	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
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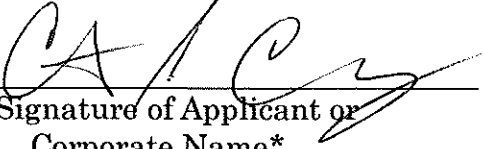
GASOLINE & STORAGE APPLICATION

State Tax ID Form

Annual License Period: May 1 through April 30

Licensee Name: The Washingtons
Physical Address: 2 Washington St. Melrose MA 02176
Mailing Address: 2 Washington St. Melrose MA 02176
Manager/Business Owner: GreyStar

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.


Signature of Applicant or
Corporate Name*

By: Corporate Office
(Mandatory, if applicable)

Social Security # (voluntary) or
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
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City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

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B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

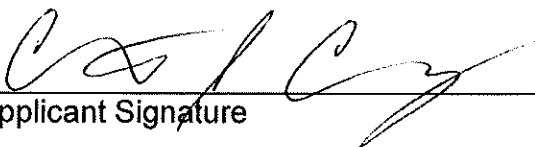
No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

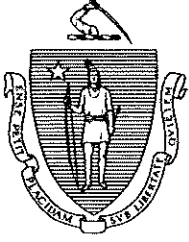
[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.


Applicant Signature

3/13/2026
Date



The Commonwealth of Massachusetts
City of **Melrose, MA**

FP-005
(Rev. 1.2018)

Certificate of Registration
Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: The Washingtons
Name of License Holder
2 Washington Street Melrose, MA 02176
Business Address of License Holder

Is the holder of a license granted on _____, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
2/37/47 Washington Street Melrose, MA 02176
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.
[Signature] 3/13/2026 Christopher Carney
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official Title Date

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – fee based upon storage/volume

Year: 2026

GASOLINE & STORAGE APPLICATION
Annual License Period: May 1 through April 30

CITY CLERK MELROSE-MA
2026 MAR 18 AM 9:47

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

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Page 2	Report of Investigation <ul style="list-style-type: none"> ○ Melrose Fire ○ Treasurer Collectors Office
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Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the <u>City of Melrose</u> along with completed application packet to the City Clerk’s Office.

Business Name: <i>N/A</i>	Fee: \$ <i>50</i>
Applicant Name: <i>JUNE W. SHENIDAN</i>	Business Phone Number: <i>/</i>
Address of Storage: <i>196 Sylvan St. MELROSE, MA. 02176</i>	Cell Phone Number: <i>[REDACTED]</i>



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION

Gasoline & Storage Renewal Application May 1 - April 30

Please print legibly

Applicant Name: <i>JUNE W. SHERIDAN</i>	Business Phone Number: /
Business Address: <i>196 SYLVAN ST., MELROSE 02176</i>	Cell Phone Number: [REDACTED]
Mailing Address: <i>22B GATES LN., WAKEFIELD 01880</i>	Emergency Phone Number: [REDACTED]
Email Address of Owner (required): [REDACTED]	
24-hour Emergency Contact Name: <i>THOMAS HARVEY - SON</i>	Emergency Phone Number: [REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best of your knowledge and belief.

Signature of petitioner 1 *June W. Sheridan* Date: *3/17/26*

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: <i>3/17/26</i>	\$50 Fee Paid Yes / No
<i>[Signature]</i> Melrose Fire Captain Signature	<i>Gibson</i> Fire Captain Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: <i>3-9-26</i>	
<i>[Signature]</i> Treasurer Collector Signature	<i>Pat Dean</i> Treasurer Collector Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

GASOLINE & STORAGE APPLICATION

State Tax ID Form

Annual License Period: May 1 through April 30

Licensee Name: JUNE W. SHERIDAN

Physical Address: 196 SYLVAN ST, MELROSE 02176

Mailing Address: 22 B GATES LN, WAREFIELD 01880

Manager/Business Owner: JUNE W. SHERIDAN

By signing below I hereby certify under the penalties of perjury that I have, to the best of my knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law.

June W. Sheridan
Signature of Applicant or
Corporate Name*

By: Corporate Office
(Mandatory, if applicable)

Social Security # (voluntary) or
Federal Identification Number**

**This license will not be used or renewed unless this certification clause is signed by the applicant.*

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

§ 137-1. Licenses for keeping, storage or sale required; fees; approval of application.

[Amended 4-6-1987 by Ord. No. 1655; 11-15-2004 by Ord. No. 05-084^[1]; 5-16-2005 by Ord. No. 05-213] A. The City Council may grant licenses, in accordance with the provisions of MGL c. 148, § 13, to suitable persons to use land for the construction or maintenance thereon of buildings or other structures for the keeping, storage or sale of any of the articles named in § 9 of such chapter, except fireworks, firecrackers or torpedoes, and for the keeping of vehicles with gasoline or other volatile inflammable fluid, as defined in § 14 of such chapter, in the same. The fee for any license granted under this section shall be in accordance with the following schedule:

- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$1;
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filin Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.


Applicant Signature


Date



The Commonwealth of Massachusetts
City of **Melrose, MA**

FP-005
(Rev. 1.2018)

Certificate of Registration

Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: JUNE W. SHERIDAN
Name of License Holder
22B GATES LN., WAKEFIELD, MA. 01880
Business Address of License Holder

Is the holder of a license granted on _____, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
196 Sylvan St. MELROSE 02176
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.

June W. Sheridan Date 3/17/26 Printed Name JUNE W. SHERIDAN
Signature of License Holder or Agent

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official _____ Title _____ Date _____

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

- New Application
- Renewal Application – fee based upon storage/volume

Year: 2026


CITY CLERK MELROSE-MA
2026 MAR 18 AM 9:47

GASOLINE & STORAGE APPLICATION

Annual License Period: May 1 through April 30

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application (with “wet signature”) to the City Clerk’s Office by the due date listed below:

Page 1	Instructions and contact information
Page 2	Report of Investigation <ul style="list-style-type: none"> ○ Melrose Fire ○ Treasurer Collectors Office
Page 3	Completed State Tax ID Form
Page 4	Acknowledgement of receipt of City Administrative Code Section
Page 5	State required Form FP-005 Certificate of Registration
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the <u>City of Melrose</u> along with completed application packet to the City Clerk’s Office.

Business Name: <i>N/A</i>	Fee: \$ <i>50-</i>
Applicant Name: <i>JUNE W. SHERIDAN</i>	Business Phone Number: <i>/</i>
Address of Storage: <i>202 Sylvan St. MELROSE, MA. 02176</i>	Cell Phone Number: 



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

REPORT OF INVESTIGATION

**Gasoline & Storage Renewal Application
May 1 - April 30**

Please print legibly

Applicant Name: <i>JUNE W. SHERIDAN</i>	Business Phone Number: /
Business Address: <i>202 SYMON ST, MELROSE 02176</i>	Cell Phone Number: [REDACTED]
Mailing Address: <i>2213 GATES LN, WILMFIELD 01890</i>	Emergency Phone Number: [REDACTED]
Email Address of Owner (required): [REDACTED]	
24-hour Emergency Contact Name: <i>THOMAS HARVEY - SON</i>	Emergency Phone Number: [REDACTED]

By signing below you are requesting to be granted a renewal of your existing Gasoline & Storage License. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best of your knowledge and belief.

Signature of petitioner 1 *June W. Sheridan* Date: *3/17/26*

Signature of petitioner 2 _____ Date: _____

Attention City Officials: Please review the information submitted by the applicant above to ensure all fields are complete prior to providing your signature.

MELROSE FIRE DEPARTMENT Call to schedule an appointment: 781-979-4405	Date Signed: <i>3/17/26</i> <i>GIBSON</i>	\$50 Fee Paid Yes/No <input checked="" type="checkbox"/> Yes
<i>[Signature]</i> Melrose Fire Captain Signature	Fire Captain Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours	Date Signed: <i>3-9-26</i> <i>Pat Dean</i>	
<i>[Signature]</i> Treasurer Collector Signature	Treasurer Collector Name Printed	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code Chapter 137. Inflammables and Explosives

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- (1) For a license for keeping in a designated building or structure one to five cars, inclusive: \$50; six to 25 cars, inclusive: \$100; and 25 cars and up: \$150.
- (2) For a license or licenses to keep and store crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$20 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (3) For a license or licenses to keep, store and sell crude petroleum, or any of its products, or other inflammable fluids: for the first 10,000 gallons at the rate of \$15 for each 1,000 gallons or fraction thereof; and for all over 10,000 gallons at the rate of \$1 for each 1,000 gallons or fraction thereof.
- (4) For licenses for keeping, storing and selling ammunition in a designated building or structure: \$2. B.

No license shall be granted under this section unless the application therefor is approved by the Chief of the Fire Department, nor shall any license be granted for the keeping for sale at any retail filling station of more than 40,000 gallons of gasoline or more than 500 gallons of other inflammable fluids.

State law references — Granting of licenses, after notice and hearing, for storage of petroleum and its products, filin Marshal, MGL c. 148, § 13; explosives, MGL c. 148, § 9 et seq. [1] *Editor's Note: This order provided an effective date of 1-1-2005.*

§ 137-2. Annual registration of license; notice to Council of failure to file.

A. Licenses granted under § 137-1 shall be subject to the provisions of MGL c. 148, § 13, requiring the filing of a certificate of registration therefor annually, and the fee for the filing of such certificate shall be 1/2 the amount of the fee for the license.

B. The City Clerk shall, on the first day of May in each year, notify the City Council of all owners or occupants of land used under licenses hereinbefore referred to who have failed to file a certificate of registration as herein required, and, upon receipt of such notification, the City Council may, in the manner provided by law, revoke such license.

§ 137-3. Storage of barrels, cans, tires and motor vehicles at filling stations.

No owner or occupant of premises licensed for the keeping, storing and selling of gasoline shall place, keep or store, or permit to be placed, kept or stored, in the open on the licensed premises any empty barrels, cans or other containers or tires, new or used, except in racks or other display devices, or any motor vehicles, except those belonging to such owner or occupant or to his/her employees or to his/her actual customers whose vehicles are on the licensed premises incident to the servicing of such vehicles, provided that so much of this section as relates to motor vehicles shall not apply to premises occupied by a licensed motor vehicle dealer or by a licensed operator of an open-air parking space. Failure to comply with the requirements of this section shall be deemed to be cause for revocation of the license.

§ 137-4. Operative air pump a condition of fuel storage permit.

[Added 12-3-1979 by Ord. No. 20282]

- A. The approval of any license or permit to store fuel for the purposes of retail sale to the public, or the approval of any application for the renewal or reissuance of any license or permit to store fuel for the purpose of retail sale to the public, shall be conditioned upon the installation and continuing maintenance and operation on the licensed premises of an air pump for the use of the general public without a fee or charge for the use thereof.
- B. The failure to keep the air pump operative and available to the general public for more than 72 consecutive business hours shall constitute a violation of the condition of the license or permit sufficient to result in the revocation of the license or permit.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §12 pertaining to Gasoline & Storage and understand all that is required as a licensee.


Applicant Signature


Date



The Commonwealth of Massachusetts
City of **Melrose, MA**

FP-005
(Rev. 1.2018)

Certificate of Registration
Massachusetts General Law, Chapter 148 §13

GIS Coordinates

LAT.

LONG.

License Number

In accordance with the provisions of Massachusetts General Law, Chapter 148 § 13, the undersigned hereby certifies that:

Person, partnership, corporation or other entity: JUNE W. SHERIDAN
Name of License Holder
22B GATES LN., WAKEFIELD, MA. 01880
Business Address of License Holder

Is the holder of a license granted on _____, and subsequently amended on _____

For the lawful use of buildings and structures located or to be located at:
202 SYLVAN ST., MELROSE, MA. 02176
Number, Street and Assessor's Map and Parcel ID

As relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives.

June W. Sheridan 3/17/26 JUNE W. SHERIDAN
Signature of License Holder or Agent Date Printed Name

All materials must be stored in accordance with the provisions of Massachusetts General Law, Chapter 148, the Massachusetts Fire Code (527 CMR), and all other applicable laws and regulations, including the terms and conditions of the subject license. Quantities stored may not exceed the maximum quantity specified by the license.

REGISTRATION

This is to certify that the within named license holder has in accordance with the provisions of Massachusetts General Law, Chapter 148 §13 filed with me, a certificate of registration setting forth that the above-named entity is the holder of license as relates to the keeping, storage, manufacture, or sale of flammables, combustibles, or explosives at the above described location.

Signature of Official Title Date

THIS REGISTRATION AND THE LICENSE MUST BE CONSPICUOUSLY POSTED ON THE LAND FOR WHICH IT IS GRANTED.



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4114

- New Application
- Renewal Application - \$150 annual fee

Licensing Year: 2026

CITY CLERK MELROSE-MA
2026 JAN 15 AM 10:22

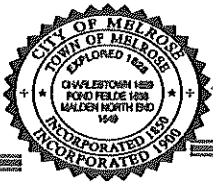
SECOND HAND DEALER APPLICATION
Annual License Period: May 1 through April 30

Second Hand Dealer Licenses are valid beginning on May 1 and expire the following year on April 30 and are required to be renewed annually. To avoid delays in processing your application, please do not leave any applicable sections blank. *All incomplete applications will be returned.*

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application to the City Clerk's Office:

Page 1-2	Completed application with "wet signature"
	Inspection and approval from the following Departments: <ul style="list-style-type: none"> ○ Melrose Fire ○ Melrose Police ○ Inspectional Services ○ Treasurer Collectors Office
Page 3	Completed State Tax Certification ID Form
Pages 4-6	Completed Worker's Compensation Insurance Affidavit
Page 7	Receipt of City Administrative Code section pertaining to Junk, Secondhand and Precious Metal Dealers
	Copy of Declarations page of Workers' Compensation Policy
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk's Office.

Business Name: Pre-loved Consignment Boutique	Tax ID Number: [REDACTED]
Business Address: 666 Main St. Melrose MA 02176	Business Phone Number: 781-665-7701
Applicant Name: Eleanora (Nora) Minichiello	Cell Phone Number: [REDACTED]
Residential Address of Owner: 6 West Emerson St Melrose MA 02176	Number of Employees: 0 me a n e r



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4114

SECOND HAND DEALER APPLICATION

Annual License Period: May 1 through April 30

Business Name: <i>Pre-loved Consignment Boutique</i>	Tax ID Number: [REDACTED]
Business Address: <i>666 Main St Melrose ma 02176</i>	Business Phone Number: <i>781 665-7701</i>
Applicant Name: <i>Eleanora Minichiello</i>	Cell Phone Number: [REDACTED]
Residential Address of Owner: [REDACTED]	Number of Employees: <i>4 me owner</i>
Email Address of Owner (required): [REDACTED]	
24-hour Emergency Contact Name: <i>Eleanora Minichiello</i>	Emergency Phone Number: <i>781 665-7701</i>

Please List Daily Hours of Operation						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>12-4</i>	<i>11-4</i>	<i>11-4</i>	<i>11-4</i>	<i>11-6</i>	<i>11-4</i>	<i>10-3</i>

winter hrs.

By signing below, you are requesting to be granted a Second-Hand Dealer License from the City of Melrose. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best of your knowledge and belief.

Signature of applicant 1 *Eleanora Minichiello* Date *1/13/2026*

Signature of applicant 2 _____ Date / /



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4114

SECOND HAND DEALER APPLICATION

Annual License Period: May 1 through April 30

TAX CERTIFICATION FORM

(Do not leave anything blank)

Licensee Name: Eleanora Minichiello

Manager/Business Owner: Eleanora Minichiello

Physical Address: 666 Main St. Melrose, Ma 02176

Mailing Address: 666 Main St. Melrose Ma 02176

City, State, Zip: Melrose, Ma 02176

Additionally, you hereby certify under the penalties of perjury that you have, to the best of your knowledge and belief, filed all state tax returns, paid all state taxes, local taxes, all water, sewer and solid waste disposal bills, all tax titles, utilities, and all motor vehicle excise taxes to the City of Melrose required by law.

Eleanora Minichiello 1/13/2026 8/20/1967
 Signature of Petitioner 1 Date of Signature Date of Birth

 Signature of Petitioner 1 Date of Signature Date of Birth

*This license will not be used or renewed unless this certification clause is signed by the applicant.

**Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4114

The Commonwealth of Massachusetts Department of Industrial Accidents Office of Investigations
600 Washington Street, Boston, MA 02111

Workers' Compensation Insurance Affidavit:
General Business Applicant Information

Business/Organization Name: Pre-loved Consignment Boutique
Address: 666 Main St.
City/State/Zip: Melrose ma 02176 Phone # 781 665-7701

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expirations date).

Are you an employer? Check the appropriate box:
1. I am an employer with ___ employees (full and/or part-time).*
2. I am a sole proprietor or partnership and have no employees working for me in any capacity. (No workers' comp. insurance required)
3. We are a corporation and its officers have exercised their right of exemption per c. 152, § 1(4), and we have no employees. (No workers' comp. insurance required)**

Business Type (required):
5. Retail
6. Restaurant/Bar/Eating Establishment
7. Office and/or Sales (incl. real estate, auto, etc.)
8. Non-profit
9. Entertainment
10. Manufacturing
11. Health Care
12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their worker's compensation policy information.
** If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: Vermont Mutual Insurance.
Insurer's Address: 89 State Street.
City/State/Zip: P.O. Box 188 Montpelier Vermont 05601-0188
Policy # or Self-ins. Lic. #: [REDACTED] Expiration Date 1-03-2027

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,5000.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP Work Order and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: Eleanora Menele Date: 1/13/2026
Phone #: 781 665-7701




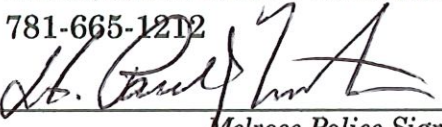
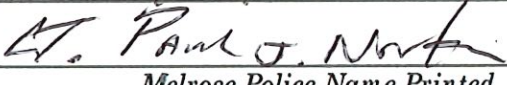

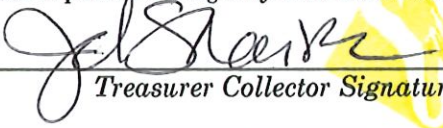
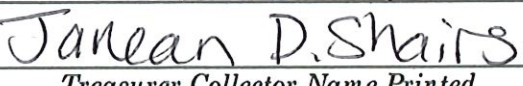
Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4114

SECOND HAND DEALER APPLICATION

Annual License Period: May 1 through April 30

Attention City Officials: Please review the information submitted by the applicant prior to researching your records and signing off.

MELROSE FIRE DEPARTMENT 781-979-4405		Date Signed: 1/15/26	
		Gilbert	
<i>Melrose Fire Captain Signature</i>		<i>Fire Captain Name Printed</i>	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other	
Comments:			
MELROSE POLICE DEPARTMENT 781-665-1212		Date Signed: 01/13/2026	
			
<i>Melrose Police Signature</i>		<i>Melrose Police Name Printed</i>	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other	
Comments:			
INSPECTIONAL SERVICES DEPARTMENT 781-979-4135		Date Signed: 1/13/26	
			
<i>Building Commissioner Signature</i>		<i>Building Commissioner Name Printed</i>	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other	
Comments:			
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours		Date Signed: 1-13-26	
			
<i>Treasurer Collector Signature</i>		<i>Treasurer Collector Name Printed</i>	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other	
Comments:			



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4114

City of Melrose Administrative Code

Chapter 143. Junk, Secondhand and Precious Metals Dealers

Article I. Junk and Secondhand Dealers

§ 143-1. Issuance of licenses; fees.

[Amended 5-20-2002 by Ord. No. 02-303]

A. The City Council may, upon petition, license suitable persons to be dealers in or keepers of shops for the purchase, sale and barter of junk, old metals or secondhand articles, at such places as may be designated in such licenses, and also junk collectors to collect by purchase or otherwise from place to place in the City junk, old metals and secondhand articles under the rules, regulations and restrictions hereinafter prescribed, which shall be expressed in every such license, provided that no such license shall be issued or in force unless all scales, weights and measures which are to be used by the applicant in his/her business under the license shall have been inspected, tested and sealed by the Sealer of Weights and Measures immediately before the issuance of the license.

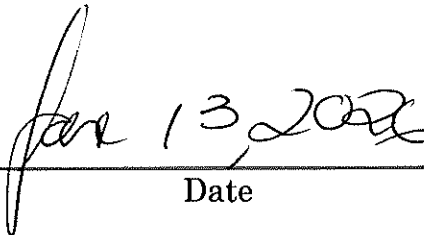
B. Such licenses may be granted during the month of April to take effect on the first day in May next following. The fee for a license to be a dealer in, or keeper of a shop for, the purchase, sale and barter of junk, old metals or secondhand articles shall be \$125, and the fee for a license to be a junk collector shall be \$150.

State law references — Junk and junk dealers, MGL c. 140, §§ 54 to 56; license fees, MGL c. 140, § 202; effective date of licenses, MGL c. 140, § 203.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 143 §12 pertaining to Junk, Secondhand and Precious Metals Dealers and understand all that is required as a licensee.



Applicant Signature



Date



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4114

- New Application
- Renewal Application - \$150 annual fee

Licensing Year: 21

CITY CLERK MELROSE-MA
2026 MAR 12 PM 12:53

SECOND HAND DEALER APPLICATION
Annual License Period: May 1 through April 30

Second Hand Dealer Licenses are valid beginning on May 1 and expire the following year on April 30 and are required to be renewed annually. To avoid delays in processing your application, please do not leave any applicable sections blank. *All incomplete applications will be returned.*

✓ Please refer to the check list below to ensure all steps are completed prior to submitting the original application to the City Clerk's Office:

Page 1-2	Completed application with "wet signature"
	Inspection and approval from the following Departments: <ul style="list-style-type: none"> ○ Melrose Fire ○ Melrose Police ○ Inspectional Services ○ Treasurer Collectors Office
Page 3	Completed State Tax Certification ID Form
Pages 4-6	Completed Worker's Compensation Insurance Affidavit
Page 7	Receipt of City Administrative Code section pertaining to Junk, Secondhand and Precious Metal Dealers
	Copy of Declarations page of Workers' Compensation Policy
	Completed Business Certificate Application, if applicable
	Submit application fee payable by cash, credit card or check payable to the City of Melrose along with completed application packet to the City Clerk's Office.

Business Name: <u>The Music Shop LLC</u>	Tax ID Number: [REDACTED]
Business Address: <u>128 W. Emerson St</u>	Business Phone Number: <u>781 979-7600</u>
Applicant Name: <u>STEVEN PNA</u>	Cell Phone Number: [REDACTED]
Residential Address of Owner: <u>340 MAIN ST UNIT 400 Melrose 02176</u>	Number of Employees: <u>0</u>



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4114

SECOND HAND DEALER APPLICATION

Annual License Period: May 1 through April 30

Business Name: <u>The Music Shop LLC</u>	Tax ID Number: [REDACTED]
Business Address: <u>128 W. Emerald St</u>	Business Phone Number: <u>781 979-7600</u>
Applicant Name: <u>Steven Pina</u>	Cell Phone Number: [REDACTED]
Residential Address of Owner: [REDACTED]	Number of Employees: <u>0</u>
Email Address of Owner (required): [REDACTED]	
24-hour Emergency Contact Name: <u>Steve Pina</u>	Emergency Phone Number: [REDACTED]

<i>Please List Daily Hours of Operation</i>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<u>10-8</u>	<u>10-8</u>	<u>10-8</u>	<u>10-8</u>	<u>3-8</u>	<u>10-3</u>

By signing below, you are requesting to be granted a Second-Hand Dealer License from the City of Melrose. In addition, you swear and affirm that the contents of the document are truthful and accurate to the best of your knowledge and belief.

Signature of applicant 1 [Signature] Date 3/10/26

Signature of applicant 2 _____ Date / /



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4114

SECOND HAND DEALER APPLICATION

Annual License Period: May 1 through April 30

TAX CERTIFICATION FORM

(Do not leave anything blank)

Licensee Name: Steven Pina The Music Shop llc
Manager/Business Owner: Steven Pina
Physical Address: 128 W. Emerson St
Mailing Address: 128 W. Emerson St
City, State, Zip: Melrose, Ma. 02176

Additionally, you hereby certify under the penalties of perjury that you have, to the best of your knowledge and belief, filed all state tax returns, paid all state taxes, local taxes, all water, sewer and solid waste disposal bills, all tax titles, utilities, and all motor vehicle excise taxes to the City of Melrose required by law.

Signature of Petitioner 1

3/10/20

Date of Signature

11/12/69

Date of Birth

Signature of Petitioner 1

Date of Signature

Date of Birth

*This license will not be used or renewed unless this certification clause is signed by the applicant.

**Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4114

The Commonwealth of Massachusetts Department of Industrial Accidents Office of Investigations
600 Washington Street, Boston, MA 02111

Workers' Compensation Insurance Affidavit:
General Business Applicant Information

Business/Organization Name: The Music Shop LLC
Address: 128 W. Emerson St
City/State/Zip: Melrose, Ma. 02176 Phone #: 781-979-7600

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expirations date).

Are you an employer? Check the appropriate box:
1. I am a employer with ___ employees (full and/or part-time).*
2. I am a sole proprietor or partnership and have no employees working for me in any capacity. (No workers' comp. insurance required)
3. We are a corporation and its officers have exercised their right of exemption per c. 152, § 1(4), and we have no employees. (No workers' comp. insurance required)**

Business Type (required):
5. Retail
6. Restaurant/Bar/Eating Establishment
7. Office and/or Sales (incl. real estate, auto, etc.)
8. Non-profit
9. Entertainment
10. Manufacturing
11. Health Care
12. Other lessons

*Any applicant that checks box #1 must also fill out the section below showing their worker's compensation policy information.
** If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name: _____
Insurer's Address: _____
City/State/Zip: _____
Policy # or Self-ins. Lic. #: _____ Expiration Date _____

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP Work Order and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury that the information provided above is true and correct.

Signature: [Signature] Date: 3/10/26
Phone #: 781-979-7600



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

INFORMATION AND INSTRUCTIONS

Massachusetts General Laws chapter 152 requires all employers to provide workers' compensation for their employees. Pursuant to this statute, and *employee* is defined as "...every person in the service of another under any contract of hire, express or implied, oral or written."

An employer is defined as "an individual, partnership, association, corporation or other legal entity, or any two or more of the foregoing engaged in a joint enterprise, and including the legal representatives of a deceased employer, or the receiver or trustee of an individual, partnership, association or other legal entity, employing employees. However, the owner of a dwelling house having not more than three apartments and who resides therein, or the occupant of the dwelling house of another who employs persons to do maintenance, construction or repair work on such dwelling house or on the grounds or building appurtenant thereto shall not because of such employment be deemed to be an employer."

MGL chapter 152, §25C(6) also states that "every state or local licensing agency shall withhold the issuance or renewal of a license or permit to operate a business or to construct buildings in the commonwealth for any applicant who has not produced acceptable evidence of compliance with the insurance coverage required."

Additionally, MGL chapter 152, §25C(7) states "Neither the commonwealth nor any of its political subdivisions shall enter into any contract for the performance of public work until acceptable evidence of compliance with the insurance requirements of this chapter have been presented to the contracting authority."

Applicants

Please fill out the workers' compensation affidavit completely, by checking the boxes that apply to your situation and, if necessary, supply your insurance company's name, address, and phone number along with a certificate of insurance.

Limited Liability Companies (LLC) or Limited Liability Partnerships (LLP) with no employees other than the members or partners, are not required to carry workers' compensation insurance. If an LLC or LLP does have employees, a policy is required. Be advised that this affidavit may be submitted to the Department of Industrial Accidents for confirmation of insurance coverage.

Sign and date the affidavit

The affidavit should be returned to the city or town that the application for the permit or license is being requested, not the Department of Industrial Accidents. Should you have any questions regarding the law of if you are required to obtain a workers' compensation policy, please call the Department at the number listed below. Self-insured companies should enter their self-insurance license number on the appropriate line.

City or Town Officials

Please be sure that the affidavit is complete and printed legibly. The Department has provided a space at the bottom of the affidavit for you to fill out in the event the Office of Investigation has to contact you regarding the applicant. Please be sure to fill in the permit/license number which will be used as a reference number. In addition, an applicant that must submit multiple permit/license applications in any given year, need only submit one affidavit indicating current policy information (if necessary). A copy of the affidavit that has been officially stamped or marked by the city or town may be provided to the applicant as proof that a valid affidavit is on file for future permits or licenses. A new affidavit must be filled out each year. Where a homeowner or citizen is obtaining a license or permit not related to any business or commercial venture (i.e. a dog license or permit to burn leaves etc.) said person is NOT required to complete this affidavit.

The Office of Investigation would like to thank you in advance for your cooperation and should you have any questions please do not hesitate to give us a call. The Department's address, telephone and fax number:

Tel. # 617-727-4900 ext. 406 or 1-877-MASSAFE
Fax # 617-727-7749




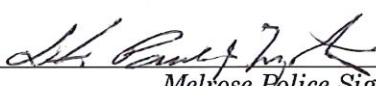
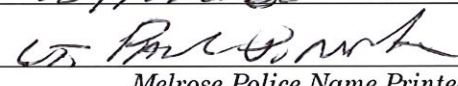


Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4114

SECOND HAND DEALER APPLICATION

Annual License Period: May 1 through April 30

Attention City Officials: Please review the information submitted by the applicant prior to researching your records and signing off.

MELROSE FIRE DEPARTMENT 781-979-4405		Date Signed: 3/12/26	
		GIBSON	
<i>Melrose Fire Captain Signature</i>		<i>Fire Captain Name Printed</i>	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other	
Comments:			
MELROSE POLICE DEPARTMENT 781-665-1212		Date Signed: 03/10/2026	
			
<i>Melrose Police Signature</i>		<i>Melrose Police Name Printed</i>	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other	
Comments:			
INSPECTIONAL SERVICES DEPARTMENT 781-979-4135		Date Signed: 3/10/24	
		ALBERT TALARCO	
<i>Building Commissioner Signature</i>		<i>Building Commissioner Name Printed</i>	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other	
Comments:			
TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours		Date Signed: 3/10/26	
		Pence Olets-1	
<i>Treasurer Collector Signature</i>		<i>Treasurer Collector Name Printed</i>	
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other	
Comments:			



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4114

City of Melrose Administrative Code
Chapter 143. Junk, Secondhand and Precious Metals Dealers

Article I. Junk and Secondhand Dealers

§ 143-1. Issuance of licenses; fees.

[Amended 5-20-2002 by Ord. No. 02-303]

A. The City Council may, upon petition, license suitable persons to be dealers in or keepers of shops for the purchase, sale and barter of junk, old metals or secondhand articles, at such places as may be designated in such licenses, and also junk collectors to collect by purchase or otherwise from place to place in the City junk, old metals and secondhand articles under the rules, regulations and restrictions hereinafter prescribed, which shall be expressed in every such license, provided that no such license shall be issued or in force unless all scales, weights and measures which are to be used by the applicant in his/her business under the license shall have been inspected, tested and sealed by the Sealer of Weights and Measures immediately before the issuance of the license.

B. Such licenses may be granted during the month of April to take effect on the first day in May next following. The fee for a license to be a dealer in, or keeper of a shop for, the purchase, sale and barter of junk, old metals or secondhand articles shall be \$125, and the fee for a license to be a junk collector shall be \$150.

State law references — Junk and junk dealers, MGL c. 140, §§ 54 to 56; license fees, MGL c. 140, § 202; effective date of licenses, MGL c. 140, § 203.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 143 §12 pertaining to Junk, Secondhand and Precious Metals Dealers and understand all that is required as a licensee.

Applicant Signature

Date

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MELROSE AS FOLLOWS:

That current §152-15 Lunch carts, be deleted.

That Chapter 127 Hawkers, Peddlers and Transient Vendors be amended to reflect a new title — **Hawkers, Peddlers, Transient Vendors, and Mobile Food Vendors** — and a new **Article III Mobile Food Vendors** be added as follows:

Article III – Mobile Food Vendors

§127-13 License Required; Applicability

No person or business entity, including a religious or charitable organization shall operate as a mobile food vendor, , without first obtaining a license from the City Council.

A “Mobile Food Vendor” means any mobile operation that stores, prepares, packages, serves, sells, or otherwise provides any prepared or packaged food or beverages for human consumption to the general public from a truck or cart, excluding ice cream trucks.

The purpose of this section is to allow for food trucks or “mobile food vendors” to be licensed to operate in certain designated locations in the City of Melrose and to streamline the process for their operation on a recurring basis within City limits.

A mobile food vendor license is not required with respect to the following mobile food vendors: a) vendors associated with the Melrose Farmers’ Market; b) vendors selling food and beverages on a one-day basis or for special events (up to three calendar days per year per vendor), including charitable and non-profit fundraisers; c) beverage or snack cart services provided at Mt. Hood Golf Course of Bellevue Golf Course; and d) to private events not open to the general public held on private or public property. All such vendors shall continue to follow necessary permitting through the Melrose Board of Health and any other required City approvals.

§127-14 Issuance of License; Fee; Term

- A. Every mobile food vendor wishing to conduct business in the City of Melrose, except those as indicated above, shall apply for and obtain an annual license. An application on a form prescribed by the City Clerk shall be completed on an annual basis and filed with the City Clerk. Each licensee shall pay an annual fee of \$500 for the mobile food vendor license.
- B. Along with any additional required documentation listed on the application, applicants shall submit all of the following with the application for a mobile food vendor license:
 - 1. Proof of Annual Food Service Permit issued by the Melrose Board of Health;

2. Hawkers and Peddlers License issued by the Commonwealth of Massachusetts;
 3. Approvals from the Health Department, Parks Department, Public Works Department, Police Department, Fire Department;
 4. .If requested location is on public property, a copy of the permission granted by the necessary City board, commission, agency, or department having jurisdiction over the public property (e.g. Parks Commission, Beebe Board of Trustees, School Department, etc.);
 5. If requested location is on private property, a copy of the lease or agreement from the property owner authorizing the intended use;
 6. Occupancy permit issued by the Engineering Department if parking will be along a public way;
 7. Unless operating on private property, the existence of a general liability policy in effect during the days and times for which the license is sought with coverages as required by the City; and
 8. Unless operating on private property, an agreement absolving the City, its officials, officers and employees from all liability in connection with the proposed use of City property, and indemnifying the City for any damage or expenses as required by the City;
- C. After application materials are reviewed for completeness, the applicant will then be required to obtain a license from City Council.
- D. In reviewing an application, the City Council shall consider the public good and general welfare and convenience of the community and shall take into account factors such as the following:
1. Traffic and pedestrian safety,
 2. Impact on nearby parking, residences, and businesses;
 3. Application completeness and departmental approvals;
 4. Existing number of mobile food vendors;
 5. History of compliance;
 6. Other public safety or community concerns.
- E. Approved Locations of Operation:
1. No applicant shall be approved to park within 50 feet of an entrance of a restaurant unless they have received written consent from the owner(s) of any restaurant(s) within 50 feet of the proposed location.
 2. Licensees shall operate only in designated locations approved for the days and times on the License as approved by Council.
- F. The issuance of a mobile food vendor license does not grant to, or entitle, the licensee the exclusive use of any service route or location, in whole or in part, other than the time and place specified in the license or permit for the term of the license or permit.

- G. Annual licenses issued shall begin on May 1st and expire on April 30th the following year. All renewal applications shall be submitted to the City Clerk's office by April 1st.
- H. Mobile food vendor licenses may be renewed by the City Clerk on an annual basis upon submission of updated application materials, new departmental approvals, and payment of required fees.

§127-15 Conditions of Operation

- A. Mobile food vendors may only operate at specifically approved public or private locations at specifically approved times.
- B. Mobile food vendor may not operate for more than eight (8) hours at any one location per calendar day.
- C. Mobile food vendors may only operate between the hours of 8:00 AM and 9:00 PM on public property.
- D. Mobile food vendors must maintain a clean site and provide trash/recycling receptacles, and remove all trash and recycling generated by their operation upon departing the site each day. Additionally:
 - 1. All vendors are encouraged to provide consumers with compostable single-service articles, such as compostable forks, and paper plates.
 - 2. No single-use plastic bags are permitted. All bags must follow requirements established in Chapter 198 Article V of the Melrose City Code.
 - 3. Single-use plastic straws are only to be provided upon request as established in Chapter 198 Article VI Melrose City Code.
 - 4. No styrofoam or polystyrene products are permitted as established in Chapter 198 Article VII Melrose City Code..
 - 5. All mobile food vendors shall inspect adjacent streets, sidewalks and alleys within 50 feet regularly for purposes of removing any litter found.
- E. Mobile food vendors must follow all posted traffic and parking regulations and park only in legal parking spaces, and may not for any reason park:
 - 1. Blocking any fire department connection or fire lane, fire hydrant, crosswalk, loading zone, or within 20 feet of an intersection or blocking any driveway;
 - 2. Within any bike lane, bus stop, or upon any sidewalk.
- F. Mobile food vendors may not conduct business with people in vehicles nor shall they serve customers who stop or park vehicles in a vehicle or bicycle travel lane near the mobile food vendor.
- G. Mobile food vendors may not provide or allow any dining area, including but not limited to tables, chairs, booths, bar stools, benches, and standup counters.
- H. Mobile food vendors shall comply with all applicable federal, state, and local laws, regulations and ordinances, and any conditions on the License. Mobile food vendors shall maintain for the term of their License all necessary underlying licenses such as the food establishment permit, state hawker and peddlers' license, and all necessary approvals and insurance coverages for use of the designated location.

I. Licenses are non-transferable and must be clearly displayed.

§127-16 Enforcement; Modifications; Fines

- A. City Council may modify a mobile food vendor license after the issuance of such license,,i) for cause, after reasonable notice to the licensee of the grounds for the proposed modification and the time and place of the hearing regarding such proposed modification, or ii) at the request of the Licensee, subject to Council approval.
- B. In regards to trucks or carts on public property or along the public way, the City reserves the right to temporarily move a truck or cart to a nearby location if there is a need by the City to use the approved location for emergency purposes, snow removal, construction, or other public benefit.
- C. The City Council may suspend, revoke, or decline to renew a mobile food vendor license for cause, after reasonable notice to the licensee of the grounds for the proposed action and the time and place of the hearing regarding such action.
- D. The Police Department, Public Works Department, Fire Department, and Health and Human Services Director are all authorized to enforce this ordinance.
- E. In cases involving an immediate public safety or health hazard, the local health director or other enforcing authority may order an immediate, temporary suspension of the license for 14 days without a prior hearing. A public hearing will be held within that timeframe to review the action.
- F. In addition, this ordinance may be enforced by non-criminal disposition under M.G.L. c. 40 § 21D. Any mobile food vendor who refuses, neglects, or fails to comply with any laws, regulations, ordinances, or codes applicable to the license shall be subject to a fine of \$100 per day. Failure to comply with any provision of this Ordinance, or retain the required licenses, permits, and approvals necessary for operation will constitute grounds for violation. Each day of non-compliance shall constitute a separate offense.



CITY OF MELROSE

Legal Department

Shannon T. Phillips
City Solicitor
sphillips@cityofmelrose.org

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone (781) 979-4184

To: Mayor Jennifer Grigoraitis
From: Shannon T. Phillips
Subject: Amending Chapter A, Article II, Section 210 of the Administrative Code (Historical Commission)
Date: January 6, 2026

Amending Chapter A, Article II, Section 210 of the Administrative Code of the City of Melrose as follows:

§ A-210. Historical Commission

State law reference: MGL c. 40, § 8D.

A. Established. There shall be a Historical Commission consisting of seven members.

B. Authorities and responsibilities. The Historical Commission preserves, protects, and develops the historical and archaeological assets of the City. The Commission may conduct research for places of historic and archaeological value. The Commission may, subject to appropriation and approval by the Mayor, advertise, prepare, print and distribute books, maps, charts, plans and pamphlets which it deems necessary for its work. The Commission, for the purpose of protecting and preserving such places, may make such recommendations as it deems necessary to the Mayor and, subject to the approval of the City Council, to the Massachusetts Historical Commission that any such place be certified as a historical or archaeological landmark. The Commission surveys and compiles a listing of all historical sites and buildings within the City, public and private; determines the functions and structures of all historical organizations within the City; and holds correlative seminars with historical organizations. It further determines the requirements for repair, reconstruction, and protection of historical landmarks, **is responsible for conducting demolition review as set forth by City ordinance**, and assists and cooperates with public commissions in the conduct of public historical events. The Commission has all of the other powers, duties and responsibilities that are given to historical commissions by the General Laws.

C. The Historical Commission is an advisory multiple-member body of the City, and a regulatory multiple-member body only insofar as is necessary to conduct demolition review per City ordinance.



CITY OF MELROSE

OFFICE OF THE MAYOR

JENNIFER GRIGORAITIS

Mayor

City Hall, 562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4440

To: Melrose City Council
From: Mayor Jen Grigoraitis
Re: Amending Chapter A, Article II, Section 210 of the City's Administrative Code
Date: January 7, 2026

Please accept this memo in line with Section 5-1¹ of the City Charter regarding Order 2026-10 Amending Chapter A, Article II, Section 210 of the City's Administrative Code

As a result of the recent passage of a Demolition Review Ordinance (Order 2025-571) as adopted by a vote of the City Council on December 1, 2025 an amendment to the City's Administrative Code needs to be made, allowing the Historical Commission to have the regulatory authority over the demolition delay process as contemplated by the ordinance. The changes to the administrative code are outlined via the memo from the City Solicitor attached to Order 2026-10.

Please note as part of the process outlined in Section 5-1 of the City Charter, the City Council shall hold at least one public hearing on the proposal and does not have the authority to Amend this Order.

Thank you for your consideration.

¹ <https://ecode360.com/35250804#35250805>



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

**SECOND HAND (Class II) AUTO LICENSE
USED CAR DEALER'S LICENSE APPLICATION**

To buy and sell Second-Hand Motor Vehicles

Licenses Expire annually on December 31

Annual Fee - \$150

10/29/25
rec'd

New Application

Year: 2026

Requires applicants' attendance at a City Council Protection and License Committee meeting and approval from the City Council.

Renewal Application

Second Hand Licenses are valid from January through December and are required to be renewed annually. To avoid delays in processing your application, please do not leave any applicable sections blank. *All incomplete applications will be returned.*

✓ **Please refer to the check list below to ensure all steps are completed prior to submitting the original application to the City Clerk's Office:**

Page 1	Instructions and Business Contact Information
Page 2	Application
Page 3	State Tax Certification Form
Page 4	Signed acknowledgement of receipt of City Administrative Code Section §152-17
Pages 5-6	Inspection and approval from the following Departments: ○ Melrose Fire ○ Melrose Police ○ Inspectional Services ○ Treasurer Collectors Office
Pages 7-8	Completed Worker's Compensation Insurance Affidavit, include a copy of Declarations page of Workers' Compensation Policy.
4	Copy of your \$25,000 surety bond
	If you are filing as a corporation/partnership, you will need to provide a vote of the Board of Directors of the Corporation or Partnership appointing a manager.
	\$150 Application Fee payable by cash, credit card or check payable to the City of Melrose.

Business Name:	Tax ID Number:
Business Address:	Business Phone Number:
Applicant Name:	Cell Phone Number:

Cesar Cars Auto Sales Corp.
d/b/a Melrose Auto Gallery.
303 Lebanon St. Melrose, MA 02176

272 5489 [redacted]
781-620-0937
Cristian B. Serrano
617-792- [redacted]



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

**SECOND HAND (Class II) AUTO LICENSE
USED CAR DEALER'S LICENSE APPLICATION**

To buy and sell Second-Hand Motor Vehicles

Licenses Expire annually on December 31

Annual Fee - \$150

A Second Hand (Class I & II) Motor Vehicle License is needed to buy, sell, exchange, or assemble second hand motor vehicles or parts thereof.

Business Name: Cesar Cars Auto Sales Corp. d/b/a Melrose Auto Gallery.	Tax ID Number: 272 548 [REDACTED]
Business Address: 303 Lebanon St. Melrose, MA 02176	Business Phone Number: 781-620-0937
Owner's Name: Cristian B. Serrano	Owner's Cell Phone Number: 617-792-75 [REDACTED]
Residential Address of Owner: 47 Harvard St. Everett MA, 02149	Number of Employees: 1
Email Address of Owner (required): Cris2546@yahoo.com	
24-hour Emergency Contact Name: Executel Communications	Emergency Phone Number: 1-800-270-2662
Select Type of Business:	Individual Partnership Association DBA <u>Corporation</u>



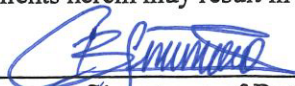
Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

STATE TAX CERTIFICATION FORM

Business Name:	
Business Address:	Cesar Cars Auto Sales Corp. d/b/a Melrose Auto Gallery. 303 Lebanon St. Melrose, MA 02176
DBA (if applicable):	
Owner's Name:	Cristian B. Serrano

By signing below, you are requesting to be granted a Class II Motor Vehicle License from the City of Melrose. Additionally, you swear and affirm that the contents of the document are truthful and accurate to the best your knowledge and belief. You also hereby certify under the penalties of perjury that you have, to the best of your knowledge and belief, filed all state tax returns, paid all state taxes, paid all local taxes, paid all water, sewer, and solid waste disposal bills, paid all tax titles, paid all utilities, and paid all motor vehicle excise taxes to the City of Melrose required by law. You acknowledge that any false statements herein may result in the rejection of your application or the subsequent revocation of your license if issued.



Signature of Petitioner 1

10-25-2025

Date of

03-25- 

Date of Birth

Signature

Signature of Petitioner 2

Date of
Signature

Date of Birth

***Your Social Security number or Federal Identification number will be furnished to the Massachusetts Department of Revenue (DOR) to determine whether you have met tax filing or tax payment obligations. Licensees failing to correct their non-filing or delinquency will be subject to license suspension or revocation. This request is made under the authority of Massachusetts General Laws, Chapter 62C, Section 49A.*



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

City of Melrose Administrative Code General Legislation
ACKNOWLEDGEMENT OF RECEIPT OF MELROSE ORDINANCES

§ 152-17 Dealers in secondhand vehicles.

[Amended 10-2-1989 by Ord. No. 90-13]

A. Licenses to buy and sell secondhand motor vehicles shall be granted to suitable persons by the City Council under the provisions of MGL c. 140, §§ 57 to 69.

B. All such licenses shall be expressed to be under the provisions of MGL c. 140 and acts in amendment thereof and in addition thereto and shall specify all the premises to be occupied by the licensee for the purpose of carrying on the licensed business.

C. The fees for such licenses shall be as follows:

- (1) For licenses of the first class: \$150.
- (2) For licenses of the second class: \$150.
- (3) For licenses of the third class: \$150.

By signing below, you are acknowledging that you have read the City of Melrose Charter and Administrative Charter Chapter 152 §17 pertaining to Dealers in secondhand vehicles and understand all that is required as a Secondhand Class II Motor Vehicle licensee.

Applicant Signature

10-25-2025

Date



Tanji Cifuni
City Clerk

CITY OF MELROSE
OFFICE OF THE CITY CLERK

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

**SECOND HAND AUTO LICENSE
USED CAR DEALER'S LICENSE APPLICATION
LICENSING PERIOD JANUARY 1 - DECEMBER 31**

Instructions for applicant:

Please complete the section below before obtaining approval from each of the City Departments listed on the back of this page. Departments will not review and approve if there are any fields left blank.

REPORT OF INVESTIGATION - RELATIVE TO APPLICATION FOR

Business Name: Cesar Cars Auto Sales Corp. db/a Melrose Auto Gallery.

Owner Name: Cristian B. Sarano Owner DOB: 03-25- [REDACTED]

Business Address: 303 Lebanon St. Melrose MA. 02176

Please List Daily Hours of Operation

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<u>Closed</u>	<u>9AM to 6PM</u>	<u>9AM to 6PM</u>	<u>9AM to 6PM</u>	<u>9AM to 6PM</u>	<u>9AM to 6PM</u>	<u>9AM to 6PM.</u>

Approved Total Number of Vehicles Allowed on Lot:

13.

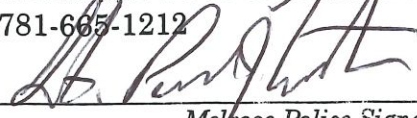


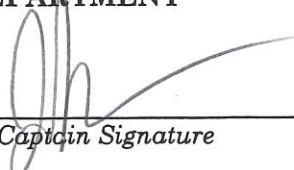
CITY OF MELROSE
OFFICE OF THE CITY CLERK


Tanji Cifuni
City Clerk


562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

Attention City Officials: Please review the information submitted by the applicant on the reverse side to ensure all fields are complete prior to researching your records and providing your signature.

MELROSE POLICE DEPARTMENT 781-665-1212		Date Signed: 10/27/2020
		CT. PAUL J. WATSON
Melrose Police Signature		Melrose Police Name Printed
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		

MELROSE FIRE DEPARTMENT 781-979-4405		Date Signed: 10/26/20
		GIBSON
Melrose Fire Captain Signature		Melrose Fire Captain Name Printed
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		

INSPECTIONAL SERVICES DEPARTMENT 781-979-4135		Date Signed: 10/29/25
		
Building Commissioner Signature		Building Commissioner Name Printed
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments: The layout conforms to requirement, but without barriers cars will be able to park anywhere - and will be able to add cars.		

TREASURER COLLECTORS' OFFICE Available in person during City Hall business hours		Date Signed: 10-29-25
		JANEAN SHAIRS
Treasurer Collector Signature		Treasurer Collector Name Printed
<input type="checkbox"/> Denied	<input checked="" type="checkbox"/> Approved	<input type="checkbox"/> Other
Comments:		



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

The Commonwealth of Massachusetts Department of Industrial Accidents Office of Investigations
600 Washington Street, Boston, MA 02111
Workers' Compensation Insurance Affidavit:
General Business Applicant Information

Business/Organization Name: Cesar Cars Auto Sales Corp.
Address: d/b/a Melrose Auto Gallery
303 Lebanon St. Melrose, MA 02176
City/State/Zip: _____ Phone # 617-792-7583

Attach a copy of the workers' compensation policy declaration page (showing the policy number and expirations date).

Are you an employer? Check the appropriate box:
1. I am an employer with 1 employees (full and/or part-time).*
2. I am a sole proprietor or partnership and have no employees working for me in any capacity. (No workers' comp. insurance required)
3. We are a corporation and its officers have exercised their right of exemption per c. 152, § 1(4), and we have no employees. (No workers' comp. insurance required)**
4. We are a non-profit organization, staffed by volunteers, with no employees. (No workers' comp. insurance req.)

Business Type (required):
5. Retail
6. Restaurant/Bar/Eating Establishment
7. Office and/or Sales (incl. real estate, auto, etc.)
8. Non-profit
9. Entertainment
10. Manufacturing
11. Health Care
12. Other _____

*Any applicant that checks box #1 must also fill out the section below showing their worker's compensation policy information.
** If the corporate officers have exempted themselves, but the corporation has other employees, a workers' compensation policy is required and such an organization should check box #1

I am an employer that is providing workers' compensation insurance for my employees. Below is the policy information.

Insurance Company Name Travelers
Insurer's Address: One Tower Square
City/State/Zip: Hartford, CT. 06183
Policy # or Self-ins. Lic. #: UB-03880389 Expiration Date 02-05-2026

Failure to secure coverage as required under Section 25A of MGL c. 152 can lead to the imposition of criminal penalties of a fine up to \$1,500.00 and/or one-year imprisonment, as well as civil penalties in the form of a STOP Work Order and a fine of up to \$250.00 a day against the violator. Be advised that a copy of this statement may be forwarded to the Office of Investigations of the DIA for insurance coverage verification.

I do hereby certify, under the pains and penalties of perjury, that the information provided above is true and correct.

Signature: [Signature] Date: 10-25-2025
Phone #: 617-792-7583



Tanji Cifuni
City Clerk

562 Main Street
Melrose, Massachusetts 02176
Telephone - (781) 979-4115

INFORMATION AND INSTRUCTIONS

Massachusetts General Laws chapter 152 requires all employers to provide workers' compensation for their employees. Pursuant to this statute, and *employee* is defined as "...every person in the service of another under any contract of hire, express or implied, oral or written."

An employer is defined as "an individual, partnership, association, corporation or other legal entity, or any two or more of the foregoing engaged in a joint enterprise, and including the legal representatives of a deceased employer, or the receiver or trustee of an individual, partnership, association or other legal entity, employing employees. However, the owner of a dwelling house having not more than three apartments and who resides therein, or the occupant of the dwelling house of another who employs persons to do maintenance, construction or repair work on such dwelling house or on the grounds or building appurtenant thereto shall not because of such employment be deemed to be an employer."

MGL chapter 152, §25C(6) also states that "every state or local licensing agency shall withhold the issuance or renewal of a license or permit to operate a business or to construct buildings in the commonwealth for any applicant who has not produced acceptable evidence of compliance with the insurance coverage required."

Additionally, MGL chapter 152, §25C(7) states "Neither the commonwealth nor any of its political subdivisions shall enter into any contract for the performance of public work until acceptable evidence of compliance with the insurance requirements of this chapter have been presented to the contracting authority."

Applicants

Please fill out the workers' compensation affidavit completely, by checking the boxes that apply to your situation and, if necessary, supply your insurance company's name, address, and phone number along with a certificate of insurance.

Limited Liability Companies (LLC) or Limited Liability Partnerships (LLP) with no employees other than the members or partners, are not required to carry workers' compensation insurance. If an LLC or LLP does have employees, a policy is required. Be advised that this affidavit may be submitted to the Department of Industrial Accidents for confirmation of insurance coverage.

Sign and date the affidavit

The affidavit should be returned to the city or town that the application for the permit or license is being requested, not the Department of Industrial Accidents. Should you have any questions regarding the law of if you are required to obtain a workers' compensation policy, please call the Department at the number listed below. Self-insured companies should enter their self- insurance license number on the appropriate line.

City or Town Officials

Please be sure that the affidavit is complete and printed legibly. The Department has provided a space at the bottom of the affidavit for you to fill out in the event the Office of Investigation has to contact you regarding the applicant. Please be sure to fill in the permit/license number which will be used as a reference number. In addition, an applicant that must submit multiple permit/license applications in any given year, need only submit one affidavit indicating current policy information (if necessary). A copy of the affidavit that has been officially stamped or marked by the city or town may be provided to the applicant as proof that a valid affidavit is on file for future permits or licenses. A new affidavit must be filled out each year. Where a homeowner or citizen is obtaining a license or permit not related to any business or commercial venture (i.e. a dog license or permit to burn leaves etc.) said person is NOT required to complete this affidavit.

The Office of Investigation would like to thank you in advance for your cooperation and should you have any questions please do not hesitate to give us a call. The Department's address, telephone and fax number:

Tel. # 617-727-4900 ext. 406 or 1-877-
MASSAFE Fax # 617-727-7749

The Commonwealth of Massachusetts
Department of Industrial Accidents Office of Investigations
600 Washington Street, Boston, MA 02111
www.mass.gov/dia

110 WINN STREET ~ SUITE 210 ~ WOBURN, MA.
 PROFESSIONAL LAND SURVEYOR
 (781)-933-9012

EDWARD J. FARRELL
 Prepared By
 SCALE: 1" = 20' SEPT. 13, 2011
 MELROSE, MASS.
 301 LEBANON STREET

REVISID: JULY 25, 2016
 REVISID: OCTOBER 20, 2025

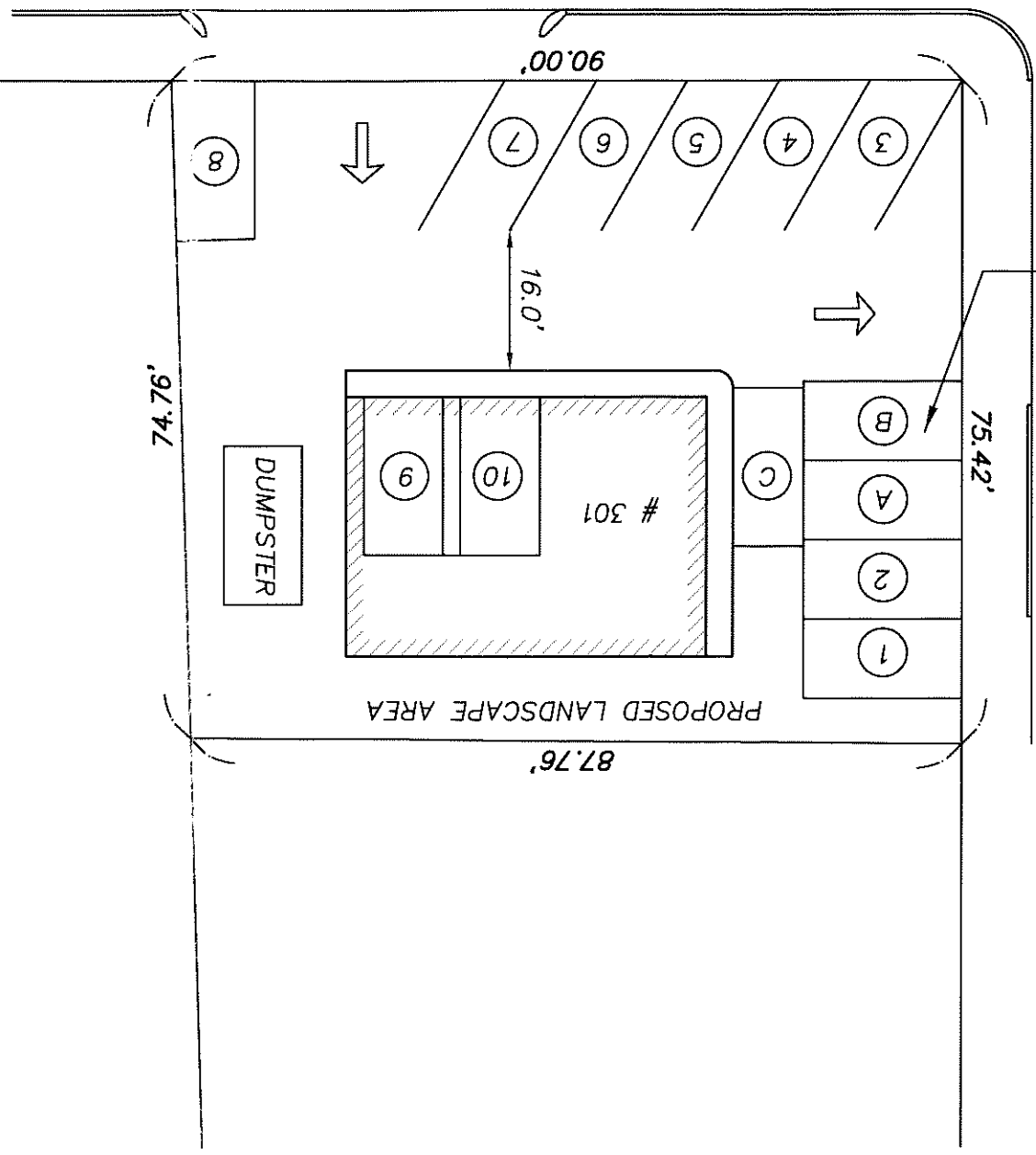
PLOT PLAN

ALL PARKING SPACES TO BE 9' X 18'
 13 TOTAL SPACES ON LOT (A,B,C & 1-10)

NOTE:

LEBANON STREET

APPLETON STREET



SPACES A, B, & C TO BE
 CUSTOMER PARKING SPOTS

I HEREBY CERTIFY THAT THIS PLAN IS BASED ON AN ACTUAL FIELD SURVEY.
 EDWARD J. FARRELL P.L.S.
 DATE 10-24-25



OWNER OF RECORD
 STEPHEN LONGMUIR
 BOOK 47274 PAGE 243 M.S.R.D.
 ZONING DISTRICT
 TAX MAP D5 PARCEL 123
 ZONING DISTRICT - URA
 PLAN REFERENCES
 PLAN BOOK 81 PLAN 25



Melrose, MA



kmailhack

Payment Completed - October 29, 2025 at 9:53 am

Year: 2025
 Number: 1
 Description: CESAR CARS AUTO SALES CORP
 CHECK 1059

Items:
 SECOND HAND DEALER
 1 x \$150.00 \$ 150.00
Amount: \$ 150.00

Service FEE: \$ 0.00

TOTAL AMOUNT PAID - CHECK \$150.00

These charges will appear as "Melrose, MA / Heartland" and "CITY HALL SYSTEMS / HEARTLAND".

Transaction Code: HTL-MELROSE-MA-US-14979478

City Hall Systems Secure Payment Portal

© 2025 Copyright: City Hall Systems, Inc.

We're Online!
 How may I help you toda...



CONSENT TO ACTION WITHOUT MEETING OF THE SOLE DIRECTOR

Written consent to action without meeting of the sole director of CESAR CARS AUTO SALES CORP. (the "Corporation") dated this 7th day of October, 2023.


BACKGROUND:

- A. The Corporation is a corporation organized and operating under the laws of the Commonwealth of Massachusetts.

IT WAS RESOLVED THAT:

1. Resolution to appoint the Corporation President Cristian B. Serrano as General Manager .
2. Any one director or officer of the Corporation is authorized to sign all documents and perform such acts as may be necessary or desirable to give effect to the above resolution.
3. The Secretary of the Corporation is directed to update the minute book of the Corporation, as appropriate.

Dated in the Commonwealth of Massachusetts on the 7th day of October, 2023.



Cristian B Serrano (Signature)



Western Surety Company

RIDER

To be attached to and form part of Bond No. 63185131

It is hereby mutually agreed and understood by and between Western Surety Company and CESAR CARS AUTO SALES CORP.

that instead of as originally written; the bond is changed or revised in the particulars checked below:

- Principal Name changed to:
CESAR CARS AUTO SALES CORP. DBA MELROSE AUTO GALLERY
- Principal Address changed to:
- Vehicle/Vessel/Hull Information changed to:
- Lost Instrument Information changed to:
- Identification Number changed to:
- Penalty Amount changed to:
- Additional or Event Location:
- Effective Date changed to:
- Expiration Date changed to:
- The following bond information changed:

But in no event shall Western Surety Company's total liability for all locations exceed the aggregate amount set forth in the bond, regardless of the number of years this bond remains in force, the number of claims made, or the number of renewal premiums payable or paid. It is further understood and agreed that all other terms and conditions of this bond shall remain unchanged.

This Rider becomes effective on the 15th day of October, 2019.

Signed this 15th day of October, 2019.

WESTERN SURETY COMPANY
By: Paul T. Bruflat
Paul T. Bruflat, Vice President



Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruflat of Sioux Falls State of South Dakota, its regularly elected Vice President as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One Second Hand Motor Vehicle Dealer bond with bond number 63185131 for Cesar Cars Auto Sales Corp. as Principal in the penalty amount not to exceed: \$ 25,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7 All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President with the corporate seal affixed this 3rd day of May, 2017

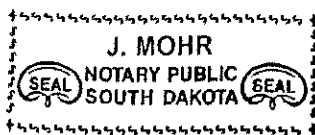
ATTEST

J. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruflat
Paul T. Bruflat, Vice President

STATE OF SOUTH DAKOTA)
) ss
COUNTY OF MINNEHAHA)

On this 3rd day of May, 2017, before me, a Notary Public, personally appeared Paul T. Bruflat and L. Nelson who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires June 23, 2021

J. Mohr
Notary Public

To validate bond authenticity, go to www.enasurety.com > Owner/Obligee Services > Validate Bond Coverage.

Massachusetts



Western Surety Company

SECOND HAND MOTOR VEHICLE DEALER BOND

(Mass. Gen. Laws Ann. 140, § 58(e))

Bond No. 63185131

KNOW ALL PERSONS BY THESE PRESENTS:

Effective Date: June 10th, 2017

That we, Cesar Cars Auto Sales Corp., as Principal, and WESTERN SURETY COMPANY, a corporation authorized to do surety business in the Commonwealth of Massachusetts, as Surety, are held and firmly bound unto persons who purchase a vehicle from the Principal and who suffer loss on account of a breach of the condition of this bond described below, in the sum of not to exceed TWENTY-FIVE THOUSAND AND NO/100 DOLLARS (\$25,000.00), for the payment of which well and truly to be made, we bind ourselves and our legal representatives, firmly by these presents.

WHEREAS, the Principal is a second hand motor vehicle dealer and is required to furnish a bond or equivalent proof of financial responsibility pursuant to Mass. Gen. Laws Ann. 140, § 58(e)(1).

NOW, THEREFORE, the condition of this obligation is such that if the Principal shall pay the amount of actual damages, not to exceed the amount of this bond, to any person who purchases a vehicle from the Principal and who suffers loss on account of (a) the Principal's default or nonpayment of valid bank drafts, including checks drawn by the Principal for the purchase of motor vehicles; (b) the Principal's failure to deliver, in conjunction with the sale of a motor vehicle, a valid motor vehicle title certificate free and clear of any prior owner's interests and all liens, except a lien created by or expressly assumed in writing by the buyer of the vehicle; (c) the fact that the motor vehicle purchased from the Principal was a stolen vehicle; (d) the Principal's failure to disclose the vehicle's actual mileage at the time of sale; (e) the Principal's unfair and deceptive acts or practices, misrepresentations, failure to disclose material facts or failure to honor a warranty claim or arbitration order in a retail transaction; or (f) the Principal's failure to pay off a lien on a vehicle traded in as part of a transaction to purchase a vehicle when the Principal had assumed the obligation to pay off the lien, then this obligation to be void; otherwise to remain in full force and effect.

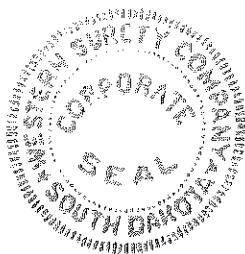
PROVIDED, that recovery against this bond may be made only by a person who obtains a final judgment in a court of competent jurisdiction against the Principal for an act or omission on which this bond is conditioned, if the act or omission occurred during the term of this bond. No suit may be maintained to enforce any liability on this bond unless brought within one (1) year after the event giving rise to the cause of action. This bond shall cover only those acts and omissions described above. The Surety shall not be liable for total claims in excess of the bond amount, regardless of the number of claims made against this bond or the number of years this bond remains in force.

This bond shall be continuous and may be cancelled by the Surety by giving thirty (30) days' written notice of cancellation to the municipal licensing authority at Commonwealth of Mass., Boston, MA 02111

by First Class U.S. Mail.

Address

Dated this 3rd day of May, 2017.



Cesar Cars Auto Sales Corp., Principal

By:

WESTERN SURETY COMPANY, Surety

By:
Paul T. Bruffat, Senior Vice President

Form F6333-7-2003

Western Surety Company

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS:

That WESTERN SURETY COMPANY, a corporation organized and existing under the laws of the State of South Dakota, and authorized and licensed to do business in the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, District of Columbia, Florida, Georgia, Hawaii, Idaho, Illinois, Indiana, Iowa, Kansas, Kentucky, Louisiana, Maine, Maryland, Massachusetts, Michigan, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New Hampshire, New Jersey, New Mexico, New York, North Carolina, North Dakota, Ohio, Oklahoma, Oregon, Pennsylvania, Rhode Island, South Carolina, South Dakota, Tennessee, Texas, Utah, Vermont, Virginia, Washington, West Virginia, Wisconsin, Wyoming, and the United States of America, does hereby make, constitute and appoint

Paul T. Bruffat of Sioux Falls,
State of South Dakota, its regularly elected Vice President,

as Attorney-in-Fact, with full power and authority hereby conferred upon him to sign, execute, acknowledge and deliver for and on its behalf as Surety and as its act and deed, the following bond:

One SECOND HAND MOTOR VEHICLE DEALER

bond with bond number 63185131

for CESAR CARS AUTO SALES CORP. DBA MELROSE AUTO GALLERY
as Principal in the penalty amount not to exceed: \$25,000.00

Western Surety Company further certifies that the following is a true and exact copy of Section 7 of the by-laws of Western Surety Company duly adopted and now in force, to-wit:

Section 7 All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys-in-Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

In Witness Whereof, the said WESTERN SURETY COMPANY has caused these presents to be executed by its Vice President Paul T. Bruffat with the corporate seal affixed this 15th day of October, 2019

ATTEST

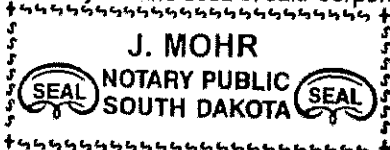
L. Nelson
L. Nelson, Assistant Secretary

WESTERN SURETY COMPANY
By Paul T. Bruffat
Paul T. Bruffat, Vice President

STATE OF SOUTH DAKOTA }
COUNTY OF MINNEHAHA } ss

On this 15th day of October, 2019, before me, a Notary Public, personally appeared Paul T. Bruffat and L. Nelson

who, being by me duly sworn, acknowledged that they signed the above Power of Attorney as Vice President and Assistant Secretary, respectively, of the said WESTERN SURETY COMPANY, and acknowledged said instrument to be the voluntary act and deed of said Corporation.



My Commission Expires June 23, 2021

To validate bond authenticity, go to www.cnasurety.com > Owner/Obligee Services > Validate Coverage.

TRAVELERS

ONE TOWER SQUARE
HARTFORD CT 06183

**WORKERS COMPENSATION
AND
EMPLOYERS LIABILITY POLICY**

TYPE V INFORMATION PAGE WC 00 00 01 (A)

POLICY NUMBER: UB-08880389-26-42-G

RENEWAL OF (UB-08880389-25-42-G)

INSURER: THE TRAVELERS INDEMNITY COMPANY OF CONNECTICUT
A Stock Company

NCCI CO CODE: 12637

1.

INSURED:
CESAR CARS AUTO SALES CORP
303 LEBENON ST
MELROSE, MA 02176

PRODUCER:
AUTOMATIC DATA PROC INS
1 ADP BLVD
ROSELAND, NJ 070681728

Insured is A CORPORATION

Other work places and identification numbers are shown in the schedule(s) attached.

2. The policy period is from 02-05-26 to 02-05-27 12:01 A.M. at the insured's mailing address.

3. A. **WORKERS COMPENSATION INSURANCE:** Part One of the policy applies to the Workers Compensation Law of the state(s) listed here:
MA

B. **EMPLOYERS LIABILITY INSURANCE:** Part Two of the policy applies to work in each state listed in item 3.A. The limits of our liability under Part Two are:

Bodily Injury by Accident:	\$	100,000	Each Accident
Bodily Injury by Disease:	\$	500,000	Policy Limit
Bodily Injury by Disease:	\$	100,000	Each Employee

C. **OTHER STATES INSURANCE:** Part Three of the policy applies to the states, if any, listed here:

AL AR AZ CA CO CT DC DE FL GA HI IA ID IL IN KS KY LA MD ME MI MN
MO MS MT NC NE NH NJ NM NV NY OR PA RI SC SD TN TX UT VA VT WI
WV

D. This policy includes these endorsements and schedules:

SEE LISTING OF ENDORSEMENTS - EXTENSION OF INFO PAGE

4. The premium for this policy will be determined by our Manuals of Rules, Classifications, Rates and Rating Plans. All required information is subject to verification and change by audit to be made ANNUALLY

DATE OF ISSUE: 12-26-25 HA

OFFICE: PAYROLL 70A

PRODUCER: AUTOMATIC DATA PROC INS XV770



2 Atlantic Avenue, 6th Floor
Boston, MA 02110
(857) 259-5200
(857) 259-5212 (fax)

74 West Central Street
Natick, MA 01760
(508) 655-1960
(508) 653-8853 (fax)

John Richard Hucksam, Jr., Esq.
jrhucksam@bdboston.com

February 17, 2026

BY ELECTRONIC MAIL
(CITYCOUNCIL@CITYOFMELROSE.ORG)
AND FIRST CLASS MAIL

City Council
City of Melrose
562 Main Street
City Clerk's Office
Melrose, MA 02176

Re: Class II License
Melrose Auto Gallery

Honorable Members of the City Council,

This law firm represents Cristian B. Serrano, who does business as Melrose Auto Gallery located at 303 Lebanon Street, Melrose, Massachusetts (the "Property"), regarding the renewal of his Class II license (the "License") to sell second hand automobiles at the Property. The renewal of the License is scheduled for a public hearing before the City Council on February 23, 2026.

Mr. Serrano has owned and operated the Melrose Auto Gallery at the Property for 13 years. On December 10, 2013, the City of Melrose issued a Certificate of Occupancy Permit granting Mr. Serrano permission to perform the following work at the Property: "Certificate Of Occupancy For Auto Sales; 12 Vehicles For Sale And 1 Vehicle For Employee Parking For A Total Of 13 Cars."

In September of 2025, the City's Building Commissioner/ISD Director and Mr. Serrano discussed the number of vehicles parked and the configuration of parking spaces at the Property. Mr. Serrano

TO: City Council
Date: February 17, 2026
Page 2

cooperated with the Building Commissioner/ISD Director to address his concerns, including meeting with him to discuss his concerns. As a result of their discussions, the Building Commissioner/ISD Director and Mr. Serrano agreed on a site plan showing a total of 13 parking spaces at the Property, with 12 spaces for cars for sale and 1 space for employee parking.

The Building Commissioner/ISD Director also requested that bollards be installed to prevent parking of cars behind and beside the building at the Property and that a fence be installed to prevent parking along the property line adjacent to Appleton Street. Mr. Serrano had initial concerns that the bollards and fence would block access to snow removal equipment and snow placement during the winter. However, Mr. Serrano has identified bollards that could be installed permanently at the side and rear of the building but that could be moved temporarily only when snow was being removed. Mr. Serrano has also identified fencing that could be installed permanently along the property line adjacent to Appleton Street but which could be moved temporarily only when snow was being removed.

Mr. Serrano is also committed to strict compliance with the operation of the business only on Monday through Saturday between the hours of 9:00 a.m. and 6:00 p.m., with no activity at the Property on Sundays. Mr. Serrano will also take action to minimize noise, including by keeping the garage door closed while repair work is occurring.

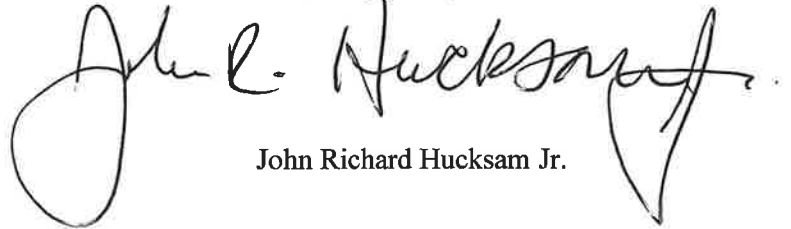
Mr. Serrano has established a second location outside of Melrose, which will reduce the traffic flow at the Melrose location.

Mr. Serrano is committed to being a good neighbor and minimizing impact on neighbors as much as possible. To that end, Mr. Serrano agrees to condition the renewal of the Class II license on compliance with the measures described above.

TO: City Council
Date: February 17, 2026
Page 3

We respectfully request that the City Council renew the Class II license for the Property. Thank you for your consideration of this matter.

Very truly yours,



John Richard Hucksam Jr.

Enclosure

CITY OF MELROSE

CITY COUNCIL

AFFIDAVIT OF CRISTIAN B. SERRANO IN SUPPORT OF RENEWAL OF CLASS II
LICENSE

I, Cristian B. Serrano, depose and state:

1. My name is Cristian B. Serrano. I am competent to give this affidavit and have personal knowledge of all facts contained herein, except for any facts stated upon information and belief which facts I am informed and believe are true and accurate.
2. I am the President of Cesar Cars Auto Sales Corporation doing business as Melrose Auto Gallery located at 303 Lebanon Street, Melrose, Massachusetts (the "Property").
3. I have owned and operated the Melrose Auto Gallery at the Property for 13 years.
4. On December 10, 2013, the City of Melrose issued a Certificate of Occupancy Permit granting me permission to perform the following work: "Certificate Of Occupancy For Auto Sales; 12 Vehicles For Sale And 1 Vehicle For Employee Parking For A Total Of 13 Cars"; a true copy of the Certificate Of Occupancy Permit is attached hereto as Exhibit 1.
5. In September of 2025, the City's Building Commissioner/ISD Director and I discussed the number of vehicles parked and the configuration of parking spaces at the Property.
6. I cooperated with the Building Commissioner/ISD Director to address his concerns, including meeting with him to discuss his concerns.
7. As a result of our discussions, I reached agreement with the Building Commissioner/ISD Director on a site plan showing a total of 13 parking spaces at the Property, with 12 spaces for cars for sale and 1 space for employee parking; a true copy of the site plan is attached hereto as Exhibit 2.
8. The Building Commissioner/ISD Director also requested that bollards be installed to prevent parking of cars behind and beside the building at the Property and that a fence be installed to prevent parking along the property line adjacent to Appleton Street.

9. I had initial concerns that the bollards and fence would block access to snow removal equipment and snow placement during the winter.
10. However, I have researched this issue and have identified bollards that could be installed permanently at the side and rear of the building but which could be moved temporarily only when snow was being removed.
11. I have also identified fencing that could be installed permanently along the property line adjacent to Appleton Street but which could be moved temporarily only when snow was being removed.
12. I am also committed to strict compliance with the operation of the business only on Monday through Saturday between the hours of 9:00 a.m. and 6:00 p.m., with no activity at the Property on Sundays.
13. I will also take action to minimize noise, including by keeping the garage door closed while repair work is occurring.
14. I have established a second location outside of Melrose, which will reduce the traffic volume at the Melrose location.
15. I am committed to being a good neighbor and minimizing impact on our neighbors as much as possible.

SIGNED UNDER THE PENALTIES OF PERJURY THIS 17th DAY OF FEBRUARY, 2026.


Cristian B. Serrano

EXHIBIT
tabbles
1

COMMONWEALTH OF MASSACHUSETTS
CITY OF MELROSE

51,124

GIS #:	2693
Map:	0D5
Block:	
Lot:	000123-
Permit:	CERTIFICATE OF OCCU
Category:	Cert of Occupancy
Permit #	51,124
Project #	JS-2014-000950
Est. Cost:	
Fee Charged:	\$115.00
Balance Due	\$0.00
# of Fixtures	
DigSafe #	
UseGroup	
ConstClass	



CERTIFICATE OF OCCUPANCY PERMIT

PERMISSION IS HEREBY GRANTED TO:

Contractor:	License:	Expires:
CRISTIAN SERRANO		
Owner:	LONGMUTR STEPHEN A.	
Applicant:	CRISTIAN SERRANO	
AT:	301 LEBANON ST (@303)	

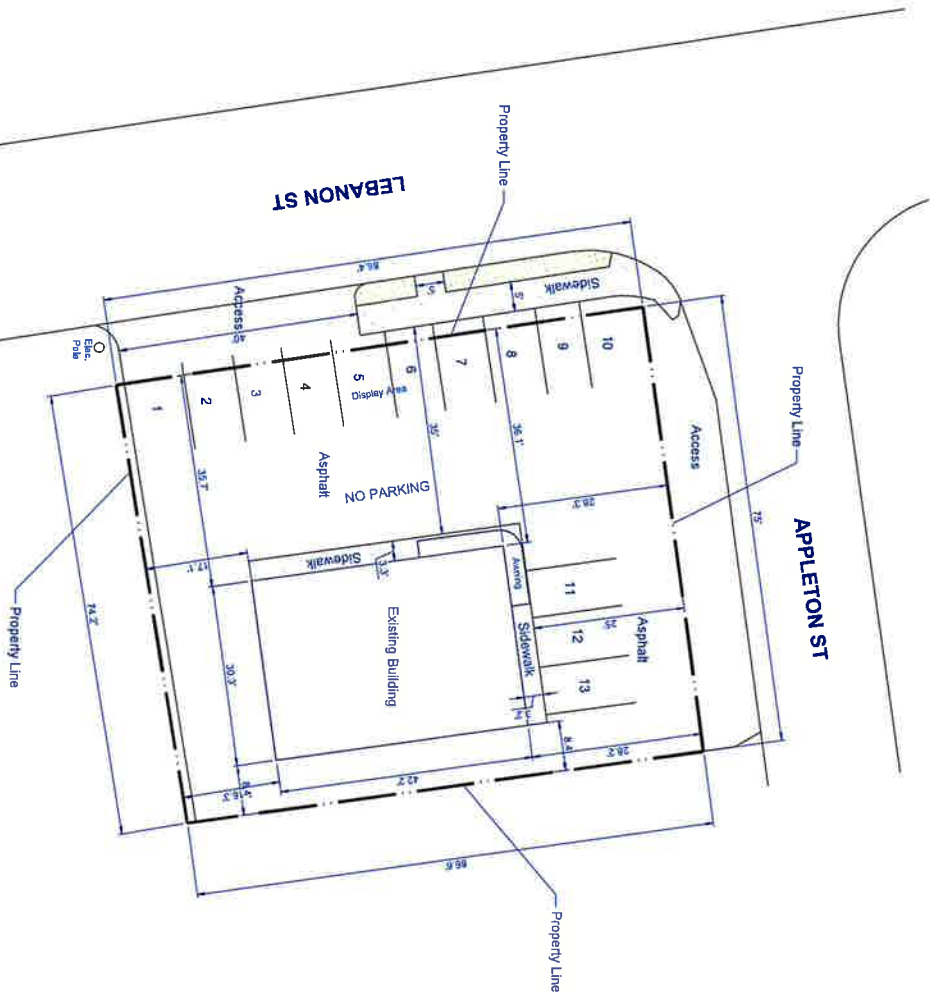
ISSUED ON: 10-Dec-2013 **AMENDED ON:** **EXPIRES ON:**

TO PERFORM THE FOLLOWING WORK:

CERTIFICATE OF OCCUPANCY FOR AUTO SALES; 12 VEHICLES FOR SALE AND 1 VEHICLE FOR EMPLOYEE PARKING FOR A TOTAL OF 13 CARS

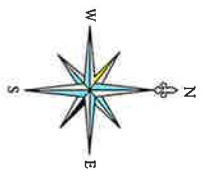
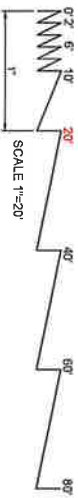
THIS PERMIT MAY BE REVOKED BY THE CITY OF MELROSE UPON VIOLATION OF ANY OF ITS RULES AND REGULATIONS.

Signature:



Parcel No. (APN)	MELB14005 P.000123
Land Use	COMMERCIAL
Building	AUTO SALES SERVICES
Building Area	1 Building
Lot Area	1,290 SF (1 Units)
Zoning Code	6,673 SF (0.15 ACRES) UR-A

301 LEBANON ST MELROSE, MA 02176		
Scale: 1"=20'	Date: 09-24-2025	Sheet 1 of 1
<p>THIS IS NOT A LEGAL SURVEY, NOR IS IT INTENDED TO BE OR REPLACE ONE. This work product represents only generalized locations of features, objects or boundaries and should not be relied upon as being legally authoritative for the precise location of any feature, object or boundary.</p>		





City of
Melrose
MASSACHUSETTS

Albert Talarico
Building Commissioner
Director of Inspection Services

February 20, 2026

Dear Members of the Licensing Board,

I am writing regarding the property located at 303 Lebanon Street, Melrose Auto Gallery (Cesar Cars Auto Sales Corp.), owned by Mr. Cristian Serrano.

The current occupancy permit allows for the display of thirteen (13) vehicles on the property. Concerns had been raised regarding the number of vehicles on site, site layout, and the overall impact on the surrounding neighborhood.

To address these issues, a meeting was held with Mr. Serrano, his attorney, John Richard Hucksam Jr., Licensing Board representative Elizabeth Kowall, and myself to review and resolve all technical issues prior to the public meeting. During this meeting, we reviewed a revised site plan developed to address concerns about excess vehicles on the lot and parking on the sidewalk.

The revised plan limits the number of vehicles to the permitted thirteen (13), eliminates excess vehicle storage, and provides clearly defined parking spaces, including customer parking and no parking signs. The plan also includes installing bollards to prevent vehicle storage in restricted areas and installing vehicle barriers. In addition, the layout improves the overall organization and appearance of the site. Based on my review, the plan addresses concerns related to vehicle count, site organization, and compliance with the occupancy permit.

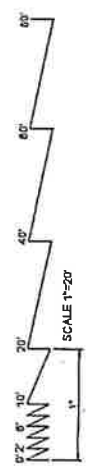
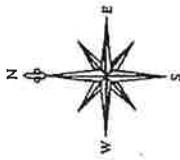
Once the Licensing Board approves the conditions associated with this plan, I will issue a new Certificate of Occupancy reflecting these changes.

Please feel free to contact me if you have any questions.

Respectfully submitted,

Albert Talarico

Albert Talarico, CBO
Building Commissioner / ISD Director
City of Melrose



- CUSTOMER PARKING
- NO CARS FOR SALE
- BARRIERS and BARRIERS

301 LEBANON ST MELROSE, MA 02176		Date: 08-18-2025	Sheet 1 of 1
Scale: 1"=20'		Size: 11'x17'	
<p><small>THIS IS NOT A LEGAL SURVEY, NOR IS IT INTENDED TO BE OR REPLACE ONE</small> <small>This work product represents only generalized locations of features, objects or boundaries and should not be relied upon as being legally authoritative for the precise location of any feature, object or boundary.</small></p>			
Parcel No. (APN)	MELR M 005 P 000123		
Land Use	COMMERCIAL		
Building	AUTO SALES, SERVICES		
Building Area	1 Building		
Lot Area	0.230 SF (1 Units)		
Zoning Code	M 1.2 SR (0.15 ACRES)		

Robert S. Tullis
8 Thurston Road
Melrose MA 02176

Diane MacDonald
Office of the Mayor
Melrose City Hall
Melrose MA 02176

Dear Ms. MacDonald

I understand that the Mayor is going to submit my reappointment to the Melrose Historic District Commission. In order to facilitate my reappointment, here is a list of my accomplishments while on the Commission during the period of my initial appointment.

- Since joining the HDC in May 2023 I have attended all but one (maybe two) of our meetings, missing only because I was unavoidably out of town.
- Since May 2023 there have been 18 cases in total brought before the HDC for review; I heard all cases and participated in discussion of them and voting on them.
- In 2025, the HDC issued nine Certificates of Appropriateness. A few continuances were authorized to allow non-compliant applications to be revised prior to re-hearing and eventual authorization. One continuance is still pending a re-hearing.
- I volunteered to work with two applicants on their revisions. For the Big Fin Poke sign I made recommendations that allowed the applicant to re-present a worthy application. For The Coolidge HVAC installation, I worked with the applicant and his contractor to propose acceptable condenser locations and visually unobtrusive coolant line locations, jacketing, and detailing.
- I was the primary author of the HDC's Preliminary Study Report for the establishment of a Benjamin Lynde House Local Historic District at 244 Main Street. In conjunction with this work, I coordinated with Mr. Shane Egan and Ms. Rebecca Blumenthal of the Melrose Historical Commission.
- Along with Shane Egan, I attended a meeting at City Hall in which Szecon Development initially presented their plans for 244 Main Street. I stand ready to be a primary participant in negotiations with them concerning details of this project.
- I have begun research on other possible Local Historic Districts which could be enacted to protect Melrose's historically and architecturally significant buildings.

Sincerely,
Robert Tullis

Cc: Lori Massa Office of Planning and Community Development
Adam Forrester Office of Planning and Community Development

January 13, 2026

Office of the Mayor
Melrose City Hall
Melrose, MA 02176

Attn: Diane MacDonald

Dear Ms. MacDonald,

I am writing to you to express my interest in being reappointed to the Melrose Historical Commission. I have enjoyed almost 4 years of service and look forward to more productive work on behalf of the Commission. During my time on the Commission, I was very active in helping to develop and roll out the Mary Stetson Clarke Historical Recognition Award a couple of years ago. I think this award has helped raise awareness about celebrating and preserving the history of our wonderful city.

Additionally, it is always a pleasure to work at our booth at the Melrose Victorian Fair and engage with our fellow Melrosians and enjoy their almost palpable excitement about the history and the wonderful homes of our community. I have also enjoyed working at a number of "Research Your Home Nights" where we make resources available to our residents so they can learn more about the history of their homes.

I am also excited at the prospect of working with the Commission as we transition from an Advisory Commission to a Regulatory Commission working in partnership with the Planning Board. I look forward to helping to implementing the recent move to give the Commission "demo-delay" oversight of proposed projects. I am hopeful this can be done thoughtfully and add value to the process and not simply being viewed as obstructionist.

As someone who has lived in this city 55+ years and having seen the many changes that have occurred, I feel I have a lot to offer my fellow Commissioners. I think we have a tremendous mix of backgrounds and experience on the Commission and it is my hope that I can continue to work with these wonderfully talented people.

Thank you for your consideration.

Very truly yours,

George J. Bibilos

264 Grove Street, Melrose, MA 02176
781.888.4144

City of Melrose
Office of the Mayor
Attention: Diane MacDonald
562 Main Street
Melrose, MA 02176

Darren J. Brown
djbrown219@gmail.com
43 School Street
Melrose, MA 02176
781-724-6912

14 January 2026

To Whom It May Concern,

I wanted to express my interest in reappointment to the Melrose Historical Commission. During my two years on the Commission, I currently serve as the treasurer and have assisted with all events including the Research Your Home Nights, the Melrose 175th celebration and the Victorian Fair. These events have given me the opportunity to assist residents with learning more about their home and the community along with how to use the available resources for future research as well as the role of the Commission in the community. I am currently reaching out to contacts in the archaeology and historical preservation fields and awaiting word back from the Mass Historical Commission on a proposed housing development.

The Commission's mission statement is something that I strongly support and believe in. I have long been an advocate of the preservation, protection and promotion of all aspects of the region's rich history and through education and usage can raise awareness for both present day and future generations.

I have been interested in history for as long as I can remember and had pursued a career in the field serving as a museum curator for over fifteen years. I have provided advocacy for the region's historical resources both professionally and in volunteer positions through my affiliation with area historical societies, organizations and house museums. I have an extensive history in education and collaboration with different organizations and communities. I served nine years as a member of the Town of Saugus' Historical Commission and six years as the elected president of the Saugus Historical Society along with the two years on the Melrose Historical Commission.

I strongly believe that I have the necessary interest, passion and skill set to continue in my role for another term as a valuable member of the Melrose Historical Commission. I look forward to hearing from you. Thanks in advance for your time and consideration.

Sincerely,

Darren J. Brown

Office of the Mayor

c/o Diane MacDonald –

Hello Diane –

My name is Joseph Hunt, and nothing would give me more pleasure than to be reappointed for another term on the Melrose Historical Commission. I have been a member of this commission for about 15 years. I have previously served as secretary and presently serve as the commission's vice-chair. I am honored to be a member of this current commission which is the most talented and active that I've been associated with.

During my current term, in addition to actively participating in monthly meeting discussions and planning, I initiated and presently manage a decorative historic home plaque program. These plaques are intended to not only publicly identify specific historical Melrose structures and sites, but their inherent visibility will help raise awareness of Melrose's history.

Since the historical commission's existence is not well known, I submitted an idea to help raise its public awareness. The idea was to have participating downtown stores display a large commission supplied photograph showing their building or storefront appearance from about 50 years ago when the commission was established. This idea was successfully implemented by other commission members.

Along with commission members, I participate in our twice-yearly "Research Your Own Home Nights" where Melrose homeowners are provided with internet and physical resources. Then they are coached in how to best use them when researching their own home. I also help man our table at the Chamber of Commerce's yearly Victorian Fair.

If I am reappointed, I intend to continue the above activities while being mindful that the assumption of Demolition Delay regulatory obligations will require some current manpower and schedule adjustments. As always, my focus will be on balancing the preservation of Melrose Historical assets while avoiding Melrose becoming a dull, uneconomic "time capsule"

I hope the above information is adequate for submission to the City Council. If not, or if you have questions, please contact me.

-Joseph Hunt, Vice Chair

Melrose Historical Commission

Beebe Estate Board of Trustees
Reappointment Accomplishments
Co-Chair Bill Butler; Treasurer Jessica Rowcroft McKenna

List of Accomplishments for 2025

- Hosted a series of six beer garden events in 2025
- Rekeyed entire building
- Decorated property for the holidays
- Refurbished Council on Aging plaster walls and painted
- Painted rear exterior of property
- Extensive brush removal and landscaping
- Continued garden maintenance and improvements
- Partnered with the Creative Alliance on a new website
- Hosted 67 events consisting of private parties, non-profit meetings and community educational classes
- Trustees met 11 times over the past year
- Added two new Trustees including a Building Manager
- Finalized the Beebe Estate MOU
- Added a portable air conditioner to increase Summer rental opportunities

Beebe Estate Board of Trustees
Reappointment Accomplishments
Co-Chair Bill Butler; Treasurer Jessica Rowcroft McKenna

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Bryan E. Thorp

77 Wentworth Rd.
Melrose, MA 02176

9 February 2026

Jennifer Grigoraitis

Mayor, City of Melrose
City Hall, 562 Main St
Melrose, MA 01276

Dear Jennifer,

Per your office's request, I am sending a brief list of my work during my time on the Zoning Board of Appeals. I would like to note that I am a recently retired architect, with more than 40 years of experience with a wide variety of project types from residential housing to major institutional projects. I have been a Melrose resident since 1992 and raised my 3 children (all MHS graduates) here. I have served on the ZBA since 2008.

Since my last appointment to the Board in 2022:

- I participated in 116 cases, including five Comprehensive Permit Applications
- I was the Board's representative in the unsuccessful arbitration for 28 Greenwood St..
- I was elected Chair of Board of Appeals in April 2025
- I participated in the Board's adoption of Rules and Regulations for the first time
- I attended a training given by a land use attorney to review zoning laws, permits, and the re-codified zoning ordinance.

I hope you find this information useful. Thank you for the opportunity to serve the residents of our community and represent Melrose as we continue to grow smartly and work to improve the lives of our neighbors. Thank you.

Sincerely,

Bryan Thorp

Update on The FY27-31 Capital Improvement Program (CIP)

- A Capital Project is defined as:
 - A major, non-recurring expenditure that typically costs \$25,000 or more
 - Have a useful life of five or more years.
- Began in December 2025 with a request to all City department heads to submit capital needs for the next five years.
- 100 CIP project proposals were submitted by six departments for ~ \$62M
- The CIP Committee met over January and February to review the CIP process, timeline, and funding approach, interview department heads and evaluate projects.
- The CIP Committee has concluded its work and the administration is finalizing the CIP Report at this time.

FY2022 RECOMMENDED CAPITAL IMPROVEMENT PROGRAM PROJECTS

Rank	Priority Group A Projects	Estimated Cost
1	Salt Shed Replacement	\$1,700,000
2	High School Elevator Rehabilitation	\$350,000
3	Fire Dept. SCBA Packs and Cylinders	\$71,850
4	Memorial Hall Building Envelope Restorations 2	\$1,500,000
5	Lead Water Service Inventory	\$50,000
6	Fred Green Athletic Field Turf Fabric Replacement	\$600,000
7	Public Safety Building Upgrades	\$32,558,000
8	High School Bathroom Upgrades	\$1,350,000
9	Fiber Optic Network Upgrade	\$360,000
10	Sewer Pump Station Emergency Backup Generators	\$400,000
11	Fire Station HVAC Upgrade	\$35,000
12	School Facilities Master Plan Study	\$125,000
13	Fire Dept. Pumper Apparatus Replacement	\$720,000
14	IT Network Switch Refresh	\$414,000
15	Ashland Street Water Main Replacement	\$40,000

Total \$40,273,850

- ← Funded by Debt Exclusion
- ← Funded by Budget from '25 Override
- ← Placed on FY2027-2031 CIP List