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## NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

**ORGANIZATION: Melrose Housing Authority**

**MEETING DATE: Tuesday, March 31, 2026**

**TIME: 7:30 PM**

**MEETING LOCATION: 910 Main Street  
Melrose, MA 02176**

**REQUESTED BY: Martin Corona, Executive Director**

### **AGENDA**

1. **Roll Call**
  - Declaration of a Quorum
2. **Minutes Pending Adoption:**
  - Minutes from February 10, 2026, MHA Regular Board Meeting
3. **Tenant Association and Public Comments:**
4. **MHA Program Management/Operations Report (Executive Director Report):**
  - a. CHAMP Admission/Intake/Screening:
    - Update on Applicant Processing
  - b. State-Aided Elderly/Handicapped Programs (667-1)- Elderly/Family Housing:
    - Rent Collection Report (February 2026)
    - Vacancy Report (February 2026)
    - Recertification Report (February 2026)
  - c. Maintenance Department:
    - February 2026 Work Order Report
    - Capital Improvement Projects Update
    - Painting of Common Areas at McCarthy
  - d. Rental Assistance (Section 8/MRVP/AHVP/DMH):
    - February 2026 Report
    - Recertification Report (February 2026)
  - e. Financial Administrator's report:
    - Fee Accountant Report- 2026 Comparatives
    - Approval of Disbursements-January 2026
    - Review of Disbursements-February 2026
5. **New Business**
  - Approval of Contract for Fish #1781470-Vacancy Renovation
  - Approval of Change Order for Fish #178136: Melrose Fed Pac Panel
  - Approval of Write-offs (1<sup>st</sup> Quarter)
  - Approval of Anti-Fraud Policy
6. **Late/Unfinished/Other Business**
  - MBI Range Grant: Resident Digital Workshop and Distribution of Laptops
  - Update on SwiftLane
7. **Adjournment**

*\*The next MHA Regular Public Board meeting is scheduled for Thursday, April 14, 2026, at 7:30 p.m. at 1 Nason Drive, Melrose, MA. 02176*



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