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By City Clerks Office at 6:58 am, Mar 12, 2026

**MELROSE REDEVELOPMENT AUTHORITY
MEETING MINUTES
Regular Meeting**

Tuesday, February 3, 2026

3:00 PM

Cassidy Conference Room, City Hall, 562 Main Street, Melrose

PRESENT: Joan Cassidy, Philip Kukura, and James Oosterman

ABSENT: None

STAFF PRESENT: Lori Massa, City Planner & Maya Noviski, Senior Planner

The meeting was called to order at 3:18 PM.

DISCUSSION OF MILANO PARK PROJECT

Members reviewed the plans for the Milano Park project. Lori Massa, City Planner, explained that Milano Park is located within the Redevelopment Authority's original area of focus as outlined in the Urban Renewal Plan for the Friends Block in Downtown Melrose. Members agreed that it is logical to use the Authority's remaining funds towards the project. Ms. Massa explained that according to the City's Administrative Charter, the Authority's funds can be transferred directly to the Planning Department.

Mr. Oosterman made a motion to close out the Melrose Redevelopment Authority's funds and, in reference to the language in the City's Administrative Code, transfer the money to the Office of Planning and Community Development to be used for the beautification project at Milano Park. Ms. Cassidy seconded the motion. All voted in favor. None were opposed.

DISCUSSION OF REDEVELOPMENT AUTHORITY DISSOLUTION

Ms. Massa noted that with the Redevelopment Authority's remaining funds going towards the Milano Park project and no other funding sources available to support the Redevelopment Authority, Members could request that the City Council consider its dissolution. Ms. Massa reviewed a draft memorandum that the Members could send to City Council to take this vote. The memo included information on the history of the Redevelopment Authority and the reasoning behind the request to dissolve. She noted that if Council votes to approve the request, the vote is submitted to the State Secretary for certification, and then the Redevelopment Authority would be officially dissolved.

Members discussed if they must resign from the Redevelopment Authority and decided that if Council approves the dissolution, it implies their resignation.

Mr. Oosterman made a motion to submit the question of the Melrose Redevelopment Authority's dissolution to the City Council. Ms. Cassidy seconded the motion. All voted in favor. None were opposed.

OTHER

Meeting Minutes

Ms. Cassidy made a motion to approve the meeting minutes from January 6, 2026. Mr. Oosterman seconded the motion. All voted in favor. None were opposed.

The meeting adjourned at 3:45 pm.