



RECEIVED

By City Clerks Office at 3:33 pm, Feb 18, 2026

NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Retirement Board

MEETING DATE: February 25, 2026

TIME: 8:30 AM

**MEETING LOCATION: Retirement Office, 1st Floor, City Hall
562 Main Street, Melrose, MA 02176**

REQUESTED BY: Michael L. Lyle - Chair of the Board

AGENDA

- Francesco Daniele from PRIM will provide an annual review of our investments.
- Approve the Regular Board Meeting minutes from January 28, 2026.
- Discuss payments for the Cash Disbursements Warrant #02-2026 and Retiree Payroll Warrant #02-2026 for the month of February.
- Discuss refunds, rollovers, and transfers.
- Discuss the cash books for January.
- Discuss the bank reconciliations for January.
- Review the PRIT statement for January.
- Follow up discussion on Assistant Administrator position, title and job description.
- Discuss Retirement office staff accruals and COLA.
- Discuss Executive Session requirements.
- Discuss legal invoices for December 2025 and January 2026.
- Review the PERAC Memo's #9-2026.
- Executive Director update.
- Schedule of the upcoming Board Meetings.
- Any new business and other items not reasonably anticipated at the time of meeting posting.



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS