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## NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

**ORGANIZATION: Melrose Housing Authority**

**MEETING DATE: Tuesday, February 10, 2026**

**TIME: 7:30 PM**

**MEETING LOCATION: 910 Main Street  
Melrose, MA 02176**

**REQUESTED BY: Martin Corona, Executive Director**

### **AGENDA**

1. **Roll Call**
  - Declaration of a Quorum
2. **Minutes Pending Adoption:**
  - Minutes from January 15, 2026, MHA Regular Board Meeting
3. **Tenant Association and Public Comments:**
4. **MHA Program Management/Operations Report (Executive Director Report):**
  - a. CHAMP Admission/Intake/Screening:
    - Update on Applicant Processing
  - b. State-Aided Elderly/Handicapped Programs (667-1)- Elderly/Family Housing:
    - Rent Collection Report (January 2026)
    - Vacancy Report (January 2026)
    - Recertification Report (January 2026)
  - c. Maintenance Department:
    - January 2026 Work Order Report
    - Capital Improvement Projects Update-Electric Panel
    - EOHLC, MHA and Steele LTO Community Meeting-1/22/2026
    - Electrical Engineer Letter
  - d. Rental Assistance (Section 8/MRVP/AHVP/DMH):
    - January 2026 Report
    - Recertification Report (January 2026)
  - e. Financial Administrator's report:
    - Fee Accountant Report- December 2025 Comparatives
    - Approval of Disbursements-December 2025
    - Review of Disbursements-January 2026
5. **New Business**
  - Charge-Offs (*Resolution Needed*)
  - Approval of CFC and CSC for Fish #178143-Steele Door Lower Level
6. **Late/Unfinished/Other Business**
  - EOHLC Quarterly Certifications
  - Steele Elevator State Inspections Conducted on 1/23/2026
  - Fish #178153-Steele Breezeway-Architect Site Visit on 1/28/2026
  - Update on Swiftlane Installation
  - Personnel/Hiring Update
  - 2026 MHA Goals-Draft



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### 7. Adjournment

*\*The next MHA Regular Public Board meeting is scheduled for Thursday, February 26, 2026, at 7:30 p.m. at 1 Nason Drive, Melrose, MA. 02176*