



**CITY OF MELROSE**

**PARK COMMISSION**

**MINUTES • JANUARY 12, 2026**

Mt. Hood Clubhouse  
100 Slayton Road, MA, Melrose 02176

Regular Meeting

7:00 PM

**I. CALL TO ORDER**

| <b>Attendee Name</b> | <b>Title</b> | <b>Status</b> | <b>Arrived</b> |
|----------------------|--------------|---------------|----------------|
| Kelly Broderick      |              | Absent        |                |
| Anne Ahern           |              | Present       |                |
| James Donohue        | Chair        | Present       |                |
| John Mercer          |              | Present       |                |
|                      |              |               |                |

Also present: Rob Carrillo, Richard Luff, Dean Scarito

**II. SIGNING OF WARRANTS**

**III. APPROVAL OF MINUTES**

- Minutes December 8, 2025

Motion: Approve the Minutes of December 8, 2025

|                  |   |
|------------------|---|
| <b>RESULT:</b>   | <b>PASSED [3 TO 0]</b>                  |
| <b>MOVER:</b>    | John Mercer                             |
| <b>SECONDER:</b> | Anne Ahern                              |
| <b>AYES:</b>     | Anne Ahern, John Mercer, James Donohue, |

**IV. PUBLIC PARTICIPATION**

The chair would like to take the Pickleball Lines on the agenda out of order.

Motion: Open Public Participation

By: John Mercer, Second: Anne Ahern - motion carried.

Myron Dittmer, 93 Altamont Ave., spoke as President of the Mt Hood Park Association. He spoke to the 3 events that he would like to once again run in 2026. He thanked all that helped make the events so successful. The Senior Event in May was great, they have speakers, a lunch and then anyone that wants to go to the Tower can go. On July 4<sup>th</sup> they had probably the most people ever for their 4<sup>th</sup> of July concert. Finally they had the Christmas event on the last Sunday of Home for the Holidays. It was again very well attended. Sagamore and the Park Dept were very supportive. This year they would like to

again run these 3 events and Myron is here to request the dates: May 12, July 4 and Dec 6.

Sagamore is on board with these events and has them reserved on their calendar. The PC thanks Myron for his continued efforts.

Nancy Clover, from Melrose, wants to bring up the need for a sign at the Mary Livermore Park. She has been to the Historical Commission and they have no budget for something like this. Nancy is requesting that the Park Dept find funding for a sign.

John M asked if the Historical Commission could design it. Nancy said they probably would not want to design it. John M asked Nancy if she would like to design it. Nancy said she would really like to. John asked what about a rock with a sign? John said he will talk to Ward Hamilton, and ask him for some ideas. John took Nancy's contact info.

Nancy has been helping on an adopt-a-site map project. She wants to know if there are any other pictures that are needed. Rob will check with the senior tax worker who is designing it.

Motion: Close Public Participation  
By: John Mercer, Second: Anne Ahern - motion carried.

**V. MOUNT HOOD REPORT**

- 1. Report on Season Passes/Contracts/Charity/No Shows

No changes

**RESULT: REVIEWED BY PARK COMMISSION**

- 2. Monthly Revenues

As of January, Sagamore has moved over to a whole new POS System called TenFore. They are still learning the system and will give the Park Dept access to the reports shortly.

December revenues were dictated by weather and the course was not open much. Sagamore was still up for the year.

**RESULT: REVIEWED BY PARK COMMISSION**

3. Report on requests for rental of club house

Functions are being booked as we speak.

**RESULT: REVIEWED BY PARK COMMISSION**

4. Marketing Plan

Sagamore is working on social media marketing a lot.

**RESULT: REVIEWED BY PARK COMMISSION**

5. Course Maintenance & Staffing Log, Certifications

Reports submitted and on hand.

There is a picture in the packet of the MT Hood Welcome sign that was restored. It looks very nice.

The contractor that Sagamore had coming to check out 18 and 9 tee boxes has not made it out yet. He was also going to go over cart paths.

**RESULT: REVIEWED BY PARK COMMISSION**

6. Building Maintenance Report

Nothing to report

**RESULT: REVIEWED BY PARK COMMISSION**

7. Report on General Operation of Golf Course

a. Mesh Radio Transmitter Proposal

Paul Moore, 35 Laurel St., is coming before the PC to request to put a repeater type of antennae on the Mt hood Tower. There is a volunteer community driven group that use a device similar to a walkie. It is only capable of text messaging. The network reaches from Cohasset to Nashua to Worcester. It gets fuzzy up on the North Shore and having a repeater on the Tower would really be ideal for this group. It runs on a cordless phone frequency, it uses ISM bands and is solar powered.

John M recommends that this gets tabled until the Superintendent of Parks checks with IT and Legal to make sure this is something the city might want.

|   |
|---|
| <b>RESULT:</b> <b>REVIEWED BY PARK COMMISSION</b> |
|---|

8. 2026 Season Pass and Rates Discussion

Richard L commented that the 2 bottom lines(footnotes) on the rates spreadsheet are in error. Please cross them out. Richard continued, when they got to Mt Hood the rates and pass prices seemed to have no rhyme or reason. They have worked very hard to base the non resident rates on the market prices in the area. And from there they are shooting for a 15% discount off of the non resident rates to be the resident rates to carry throughout the rate structure. Last year the rates that don't make a lot of sense were the Sr Ind Weekday and Sr Family pass rates. The PC chose to charge \$1200 for the Sr Ind Weekday. This did not align with what Sagamore was trying to do, but, the PC preferred to go at a slower pace to bring up the Sr rates. Richard explained that it compounds the issue because this year to get to a 15% discount the cost would have to go up 30%. This is the reason why Sagamore has proposed a large increase for Sr Residents. Also, Sagamore does not feel that Non Resident Sr rate should be 15% discount off of the standard rate, so they lowered it to 7% off of the standard rate.

John M asked why there is any discount for a non resident? Richard responded that across the industry there are a lot of changes to how discounts are being offered. Richard does not disagree with John, but, it is up to the PC of course.

Anne A mentioned the recent override that passed and how she felt most seniors were not in favor of it and have financial challenges because of it. She would like this kept in mind. She reported that last year Gannon charged \$1400 for Resident Seniors for a weekday pass. She is fine with raising the non resident rates.

John M sees that they are creeping to where Sagamore wants to be and that eliminating Non Resident Senior rates helps that. Anne would suggest that the Resident Sr rate for a pass only increase to \$1400. That would be a \$200 increase and not a \$371 one.

Richard asked if it would mean they are getting rid of the Senior Non Resident daily rates too? The PC said yes.

Tammy Shovelton, Department Head of Veteran Affairs, has requested to give resident veterans some sort of discount. The PC and Sagamore agreed to give any resident veteran(regardless of age) the discount that a resident senior gets. This applies to a weekday pass or to the 9/18 hole daily rates.

Motion: To approve the daily rates, season pass rates and cart rates as proposed and amended pending Sagamore sending the PC a clean copy of all the rates. Amendments include eliminating Senior Non Resident Pass discounts and eliminating Senior Non Resident daily rate discounts. Also, the Resident Senior pass rate will be increased to \$1400, not the proposed \$1571. Senior Non Resident daily rate discounts will be eliminated. Any resident veteran, regardless of age, will pay the same rates as a Senior Resident.

**RESULT: PASSED [3 TO 0]**  
**MOVER:** John Mercer  
**SECONDER:** Anne Ahern  
**AYES:** Anne Ahern, John Mercer, James Donohue

9. FY26 Mt Hood Budget

No updates

**RESULT: REVIEWED BY PARK COMMISSION**

**VI. RECREATION DEPARTMENT REPORT**

1. Program Updates

Rec started basketball yesterday. There are close to 600 kids playing. They are down 100 from last year and down 100 kids from the year before that. It has affected every single grade. Travel basketball takes about 80 kids away from Recreation basketball. However, many kids have done both historically. There has always been travel basketball. For whatever the reason is there is a drop and Frank wants the PC to know. Some of the summer programs were also down.

**RESULT: REVIEWED BY PARK COMMISSION**

2. FY26 Recreation Budget

The decrease in participation of course does not help the budget.

John M asked Frank to explain about the loss of his general fund budget. Frank recapped what he has seen happen. Recreation expanded for years and so did the revolving fund. The city felt like Recreation could support themselves so took away the general fund money that they were funding Recreation. Recreation can stay afloat for some years, but, not forever. Frank is not sure of what the city plans to do once the revolving account is low.

The mayor wants Frank to do a survey of the residents. They haven't done one in 10 years. Frank feels this is not a bad idea.

Frank is having a meeting with the mayor next week. John asked Frank to get a clearer understanding of the city’s intentions. He (John) would be happy to meet with Jim and the mayor to try and find some answers.

**RESULT:            REVIEWED BY PARK COMMISSION**

**VII. PARK DEPARTMENT REPORT**

1. General Park Dept. Report

Rob is waiting on a lot of quotes for the CIP projects that he now has money for. He does not have a lot to report on right now.

**RESULT:            REVIEWED BY PARK COMMISSION**

2. Tremont St. Pickleball Permanent Lines Vote

The Park Superintendent and the Recreation Director described what the project entails and has entailed in the past. There were several residents that did the back breaking work of keeping pickleball lines on the Tremont St. courts. The Recreation pilot program went very well. There have been no complaints, and they would like to overlay permanent pickleball lines for 4 courts on 2 of the tennis courts.

Mary Corridian, 436 Lebanon St., spoke to the huge success that the fall program was. She is hoping the Park Commission is in favor of making the lines permanent.

Jane Weisen, Malvern St., echoed Mary and had one other request: to figure out a way to have availability to others being able to play outside of the Recreation programs, meaning to have nets available.

Frank responded that he and Rob have researched this a bit and feel they can work through this to make nets available.

Rob thinks that the project may have to go out to bid and that it could possibly get done by summer.

Motion:        To approve the painting of permanent pickleball lines on 2 of the Tremont St. tennis courts.

|                  |  |
|------------------|--|
| <b>RESULT:</b>   | <b>PASSED [3 TO 0]</b>                 |
| <b>MOVER:</b>    | John Mercer                            |
| <b>SECONDER:</b> | Anne Ahern                             |
| <b>AYES:</b>     | Anne Ahern, John Mercer, James Donohue |

3. FY26 Park Budget

No update

|                |                                    |
|----------------|------------------------------------|
| <b>RESULT:</b> | <b>REVIEWED BY PARK COMMISSION</b> |
|----------------|------------------------------------|

**VIII. ITEMS NOT REASONABLY ANTICIPATED AT TIME OF POSTING**

None

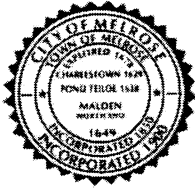
Motion: To adjourn

By: Anne Ahern, Second: John Mercer - motion carried.

# CITY OF MELROSE

Melrose Park Commission  
100 Slayton Road  
Melrose, MA 02176

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January 15, 2026

Dear Golfer:

The Melrose Park Commission has established the following rates & policies for the 2026 season.

## **2026 Season Rate Adjustments**

For the 2026 season, pricing adjustments have been implemented to better align with current market conditions and remain competitive with comparable municipal golf courses in the surrounding area. The proposed rate adjustments were presented and discussed at the January 2026 Park Commission meeting and subsequently approved by the Commission following a motion and vote.

- Daily green fees have been adjusted by approximately 2%–5%. Senior Resident daily rates reflect a higher adjustment of 7%, while Senior Non-Resident daily rates have been discontinued.
- Season pass rates have increased by approximately 3%. Senior Individual Resident and Senior Family Resident passes reflect larger adjustments of 14% and 11%, respectively. Senior Non-Resident season passes have been discontinued.
- New Resident Veteran daily and season pass rates have been introduced and are aligned with existing Resident Senior rates.
- Cart rental fees have increased by 12%, reflecting the acquisition of a new fleet of golf carts to enhance the overall customer experience.
- **A PHOTO ID MUST ACCOMPANY ANY RESIDENT, SENIOR OR VETERAN PURCHASE**

The Park Commission and the current Management Company, Sagamore Golf Inc., have completed and are working on the following projects during 2025-26:

- Repairing cart paths
- Replacing 14<sup>th</sup> hole net and planting trees
- Moving forward with National Audubon Certification Process
- Installing the memorial plaque on the rock face by the wishing well where people can purchase a plate to remember a loved one.

Included in this packet are.

- 2026 Season Pass Rates and Fees
- Golf Course Policies and Procedures
- Season Pass Application

Sagamore Golf Inc. is in the fourth year of a five-year contract with the City of Melrose which started January 1, 2023 and runs until December 31, 2027

A complete list of all the policies related to Mount Hood Golf Course is attached for your review.

**Please note all season pass applications and payments including junior season pass applications, are due by Friday, April 10, 2026. Late applications will be handled on a first come first served basis up to 300 passes.**

#### **PRIVILEGES AND RESTRICTIONS**

1. **An individual applying for a resident or veteran season pass** will be required to provide proof to Sagamore Golf Inc. and /or the City prior to receiving their season pass.
2. **Season Pass fees** cover greens fees only; cart fees are not included.
3. **Weekday only Season Passes** are valid Monday thru Friday. They are not valid on holidays or during times blocked out for tournaments.
4. **Junior weekday only Season Passes** are valid Monday thru Friday. Junior Season Pass holders may reserve starting times 24 hours in advance of play. Junior Season Passes are not valid on holidays or during times blocked out for tournaments. Parents/guardians are required to check course availability prior to dropping off Junior Season Pass holder.
5. **Full Season Passes** are valid Monday thru Sunday and holidays. They are not valid during times blocked out for tournaments.
6. **Family Season Passes** are open to two family members, living in the same household, who are age 18 or older.
7. **Tee times** are recommended, especially for weekend play. With the exception of Junior Season Pass holders, Season Pass holders are permitted to reserve starting times up to six days in advance. All Season Pass holders must check-in with the Pro Shop prior to their round(s).
8. **Alcohol:** Alcoholic beverages not sold on the premises are NOT permitted on the golf course. Alcoholic beverages are NOT permitted in the park or in the parking areas. Violation of this policy may lead to revocation of season pass and/or expulsion from the course.
9. **Golf carts** are not allowed on public roads or in parking lots with the exception of the following crossing areas: Clubhouse to the 1<sup>st</sup> tee, 5<sup>th</sup> green to the 6<sup>th</sup> tee, and 17<sup>th</sup> green to the 18<sup>th</sup> tee.
10. The Park Commission reserves the right to suspend or terminate the Season Pass of any individual who violates these privileges and restrictions as well as any other policy.
11. **Mt Hood Golf Course will enforce a Tee-Time No-Show Policy.** It's important that our customers understand just how much of an impact 'No-Shows' have on a business that relies on timely reservations and patron 'flow'. Every single tee-time at Mt Hood translates directly to revenue, and when we continually see wasted (empty) tee-times due to 'No-Shows', that becomes lost revenue.

#### **Here's How the No-Show Policy will Work.**

- ❖ A valid credit card will be required for all tee time reservations (credit card information will be stored safely & securely within our POS system)

- ❖ **Important!** Please understand that player green fees will NOT be charged to the required credit card, and each player will be able to pay for their own green fees individually when they check-in at the course --- The required credit card will only be charged in the event there are 'No-Shows' for that reservation ('No-Show Fees' are outlined below)
- ❖ All groups will need to finalize all changes or cancellations **no later than 24-hours before their tee time**
  - a. Tee-time changes/cancellations can easily be made either by logging in to your Mt Hood Tee-Time Account OR by calling the course between 8 am - 5 pm
- ❖ Once the cancellation deadline has passed, the required credit card will be charged the appropriate number of 'No-Show Fees' based on how many players 'No-Show' that reservation

### **No-Show Fees**

- **What constitutes a 'No-Show'?** A 'No-Show' occurs when a group 1) fails to honor our 24-hour cancellation deadline AND 2) shows up to play with fewer players than they had reserved
- 'Weekday' or 'Weekend/Holiday' No-Show Fee = \$10 per player that 'no-shows'
- No-Show Fees will be charged to the required credit card of the individual who booked the reservation

### **Your Mt Hood Tee-Time Account & Assigning a Credit Card**

- When booking a Mt Hood tee-time online for the very first time OR when creating your Mt Hood Tee-Time Account for the very first time, you will be required to assign a valid credit card to your Mt Hood account (our system will safely and securely store your card information so that all future reservations can be made quickly and easily)
- Please remember that you can easily cancel or adjust your tee-time (from any PC, tablet or smart-phone) by logging into your Mt Hood Tee-Time Account, as long as the 24-hour cancellation deadline has not passed!

Official link to the website: [www.mounthoodgolfcourse.com](http://www.mounthoodgolfcourse.com)

### **HOW TO SIGN UP FOR YOUR SEASON PASS**

To apply for your Season Pass for the 2026 season, including Junior Season Passes, please return the enclosed application and payment **by Friday, April 10, 2026**. Late applications will be handled on a first come first served basis up to 300 Season Passes.

Applications can be mailed to the Mt Hood Golf Course, Attention: 2026 Season Passes, 100 Slayton Road, Melrose, MA 02176.

Sincerely,

The Melrose Park Commission

Cc: The Mayor's Office, City Council, City Solicitor



# CITY OF MELROSE

Melrose Park Commission  
 100 Slayton Road  
 Melrose, MA 02176

## Mount Hood Golf Course

### 2026 Season Pass Rates, Greens Fees and Cart Fees

| <b>2026 Season Passes (Weekday Season Passes include M-F)</b> |              |                        |              |
|---|--------------|------------------------|--------------|
| Classification  | Age Group    | 2026 Season Pass Rates |              |
|   |              | Melrose Resident       | Non-Resident |
| Individual weekday only                                       | 18 to 64     | \$1,690                | \$1,988      |
| Individual full (7-day)                                       | 18 and older | \$2,364                | \$2,781      |
| Family weekday only   | 18 to 64     | \$2,469                | \$2,905      |
| Family full (7-day)   | 18 and older | \$3,458                | \$4,069      |
| Sr. Individual/Vet weekday only                               | 65 and older | \$1,400                | N/A          |
| Sr. family weekday only                                       | 65 and older | \$2,296                | N/A          |
| Jr. individual weekday only                                   | 17 and under | \$464                  | \$620        |
| Weekend contract tee times                                    |              | \$425                  | \$425        |

| <b>2026 Greens Fees</b>          |                             |              |
|----------------------------------|-----------------------------|--------------|
| Type of Round                    | Melrose Resident            | Non-Resident |
|                                  | Weekday (Mon – Thurs)       |              |
| 9 holes                          | \$29                        | \$34         |
| 18 holes                         | \$46                        | \$54         |
| Senior/Vet 9 holes               | \$27                        | N/A          |
| Senior/Vet 18 holes              | \$43                        | N/A          |
| Junior 9 holes                   | \$18                        | \$18         |
| Junior 18 holes                  | \$34                        | \$34         |
| Added 9 holes                    | \$17                        | \$20         |
| Add Sr/Vet 9 holes               | \$16                        | \$20         |
|                                  | Weekend (Fri-Sun, Holidays) |              |
| 9 holes                          | \$33                        | \$38         |
| 18 holes**                       | \$55                        | \$64         |
| Added 9 holes                    | \$22                        | \$26         |
| <b>2026 Cart Fees Per Person</b> |                             |              |
| 9 holes                          | \$17.00                     |              |
| 18 holes                         | \$26.00                     |              |

\*\* Weekend-18 Holes are required before 1:00pm

# CITY OF MELROSE

Melrose Park Commission  
100 Slayton Road  
Melrose, MA 02176



## MELROSE PARK COMMISSION

### 2026 MOUNT HOOD GOLF COURSE AND MEMORIAL PARK POLICIES & PROCEDURES

#### Season Passes

Please see the enclosed 2026 Fee and Rate schedule. The Park Commission will accept up to 300 season passes for the 2026 golf season. Of these, a maximum of 115 will be available for Juniors. Season Passes will be accepted on a first come, first serve basis. Family Season Passes are counted as one pass. There will be a waiting list established for all applications in excess of 300. No waiting list will be established for Juniors. **All applications and payments, including junior season pass applications, are due by Friday, April 10, 2026. Late applications will be received on a first come first served basis up to 300 passes.**

All requests for refunds must be submitted in writing to the Melrose Park Commission by June 30, 2026. **Refund requests after June 30, 2026 will not be considered. Refunds will be granted due to death, serious illness or injury, or military service.** All requests must be documented by medical opinion or written military orders. **No cash refunds will be granted.** Any member granted a refund will receive a **50% credit** applicable to the following year's season pass or a gift certificate for greens fees and/or cart rentals. Season Passes which have been terminated by the Park Commission are not entitled to refunds.

#### Starting Times

Sagamore Golf Inc. is authorized to make an equal number of starting times available each hour to pass holders and non-pass holders.

The Inner Club will be given priority for starting times between 7:30 AM – 9:30 AM on Saturdays and 7:00 AM – 9:30 AM on Sundays.

Fridays - Sundays and holidays, 18 holes are required before 1:00PM.

Pass holders and players who arrive late for their starting time may have to forfeit their time.

#### Golf Carts

Golf carts are permitted only in designated areas within the course of play. All players must obey posted signs on the golf course. Golf carts are not permitted on public roadways or in the parking lots with the exception of the following crossing areas: Clubhouse to the 1<sup>st</sup> tee, 5<sup>th</sup> green to the 6<sup>th</sup> tee, and 17<sup>th</sup> green to the 18<sup>th</sup> tee. Cart privileges can be revoked at any time.

#### Tournaments and Golf Outings

Tournaments will be limited to weekdays. The Middlesex League is allowed to hold their annual Fall Middlesex League Shootout at Mt Hood on a date agreed upon with the Management Company.

## **Junior Pass Holders, Players and Minors**

Junior pass holders, players, and other individuals under the age of 18 are not permitted to sit at the bar top where alcohol is served inside the clubhouse snack bar (19th Hole). However, they are welcome to sit at the window ledge area of the snack bar.

The Melrose Park Commission and Sagamore Golf Inc. require all parents and guardians to check course availability prior to dropping off junior pass holders, or players. Mount Hood Golf Course and Memorial Park is an excellent resource for our City's youth however Sagamore Golf Inc. is not responsible for the supervision of junior pass holders, players or minors while using the park unless they are enrolled in a clinic or other organized activity. The Melrose Park Commission wants to continue the tradition of Mount Hood being a "junior friendly" facility without jeopardizing the safety of our City's youth. Your cooperation is appreciated.

## **Alcoholic Beverages**

Alcoholic beverages not sold on the premises are NOT permitted on the golf course. Alcoholic beverages are NOT permitted in the park or in the parking areas. Violation of this policy may lead to revocation of season pass and/or expulsion from the course.

Rangers and staff will follow this procedure when encountering infractions on the property:

1. Individuals found drinking or in possession of alcoholic beverages not sold on the premises will be politely reminded of the alcoholic beverage policy. The individual's identity will be noted and a written warning will be issued.
2. The second time an individual is encountered violating this policy, whether it is the same day or on a later day, the individual will be given a copy of this policy, issued a written warning and be asked to sign a duplicate copy. The individual will be informed that on the next infraction, he or she will be required to leave the course immediately.
3. The third time an individual is encountered violating this policy, whether it is the same day or on a later day, he or she will be required to leave the course immediately. Police will be called if necessary. Anyone required to leave the course for this reason will not be allowed back in the future.

## **Pace of Play and Etiquette**

In order to make your golfing experience more enjoyable, please add the following habits to your repertoire:

- Be on time for your starting time.
- Watch your fellow golfer's strokes and help look for errant golf balls.
- Be quiet while another player makes a stroke; study your putt while others are putting.
- Always keep pace with the group in front of you and limit your search for lost golf balls to five minutes.
- The player who is ready should hit when the group ahead is clear.
- Carry an extra golf ball in your pocket.
- If sharing a cart, drop your partner at his ball then continue to yours.
- Always replace divots, rake bunkers, and repair ball marks.



# CITY OF MELROSE

Melrose Park Commission  
100 Slayton Road  
Melrose, MA 02176

**MOUNT HOOD GOLF COURSE SEASON PASS HOLDER APPLICATION FORM FOR THE 2026 GOLF SEASON.**

**PLEASE NOTE ALL APPLICATIONS AND PAYMENTS, INCLUDING JUNIOR SEASON PASS APPLICATIONS, MUST BE RECEIVED OR POST MARKED BY FRIDAY, APRIL 10, 2026. Late applications will be handled on a first come first serve basis for up to 300 Season Pass holders.**

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

HOME PHONE # \_\_\_\_\_

SECONDARY PHONE # \_\_\_\_\_

E-MAIL ADDRESS \_\_\_\_\_

RESIDENT OR SENIOR OR VETERAN ID (type & number) \_\_\_\_\_

JUNIOR: DATE OF BIRTH \_\_\_\_\_

**PLEASE CIRCLE THE FEE(S) FOR THE SEASON PASS CATEGORY YOU ARE SELECTING BELOW:**

| Classification                     | Age Group    | 2026 Season Pass Fees |              |
|------------------------------------|--------------|-----------------------|--------------|
|                                    |              | Melrose Resident      | Non-Resident |
| Individual weekday only            | 18 to 64     | \$1,690               | \$1,988      |
| Individual full (7-day)            | 18 and older | \$2,364               | \$2,781      |
| Family weekday only                | 18 to 64     | \$2,469               | \$2,905      |
| Family full (7-day)                | 18 and older | \$3,458               | \$4,069      |
| Senior individual/Vet weekday only | 65 and older | \$1,400               | N/A          |
| Senior family weekday only         | 65 and older | \$2,296               | N/A          |
| Junior individual weekday only     | 17 and under | \$464                 | \$620        |
| Weekend contract tee times         |              | \$425                 | \$425        |

TOTAL: \$ \_\_\_\_\_

Check this box if you would prefer to receive your Season Pass packet by e-mail in the future.

**I HAVE READ AND AGREE TO THE ATTACHED SEASON PASS CLASSIFICATIONS, PRIVILEGES, RESTRICTIONS AND POLICIES, INCLUDING THE REFUND POLICY.**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

Accepted forms of payment are CASH, CHECK, MONEY ORDER, VISA, MASTER CARD, DISCOVER AND AMERICAN EXPRESS. Please make checks payable to the Mt. Hood Golf Course. All applications must be mailed to: Mt. Hood Golf Course, ATTENTION: 2026 SEASON PASSES, 100 SLAYTON ROAD, MELROSE, MA 02176. Applications may also be hand delivered to the Mt. Hood Golf Course Pro Shop or the Parks Department office at the Mount Hood Clubhouse. Please do not mail cash.

NAME ON CREDIT CARD: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

CREDIT CARD NUMBER: \_\_\_\_\_ EXP: \_\_\_\_/\_\_\_\_/\_\_\_\_ CVV: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

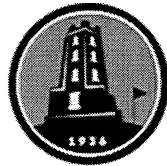
If you have any questions, please contact Rob Carrillo at [rcarrillo@cityofmelrose.org](mailto:rcarrillo@cityofmelrose.org) or (781) 979-4169. Thank you.

## General Ledger B

| GL Code  | Description              | Debit              | Credit                    |
|--|--------------------------|--------------------|---------------------------|
| For Dates January 1 12:00 AM - January 31 11:59 PM |                          |                    |                           |
| 1001   | Credit                   | \$25079.22         |                           |
| 1002   | Check                    | \$600.00           |                           |
| 1026   | Cash                     | \$3046.96          |                           |
| 3116   | Gift Card                | \$206.81           |                           |
|  | Other                    |                    | \$0.00                    |
|  | Other                    |                    | \$0.00                    |
| 2360   | STATE SALES TAXES        |                    | \$279.44                  |
| 3050   | SEASON PASSES-M.H.       |                    | \$2,364.00                |
| 3061   | ROOM RENTAL/SERVICE FEES |                    | \$2,400.00                |
| 3065   | SIMULATOR SALES          |                    | \$18,773.50               |
| 3102   | Food (Taxable)           |                    | \$737.74                  |
| 3111   | Golf Gloves              |                    | \$30.88                   |
| 3116   | Gift Cards (Net)         |                    | \$250.00                  |
| 3118   | Food (Non-Taxable)       |                    | \$258.00                  |
| 3120   | Alcohol                  |                    | \$3,244.93                |
| 5029   | Tips                     |                    | \$594.50                  |
|  |                          | <b>\$28,932.99</b> | <b>\$28,932.99 \$0.00</b> |



**Golf Course Maintenance Log Book**  
**Mount Hood Golf Club January 2026**



**MOUNT HOOD**  
**GOLF COURSE**

**Prepared by Mike Ford, Staff Level 3**

## Maintenance Log January 202

- Equipment Maintenance ongoing
- Grinding of Reels ongoing
- Snow removal as needed in parking lots and walkways. Ice melt applied as needed.
- No dog incidents

# CITY OF MELROSE V2024.3 LIVE

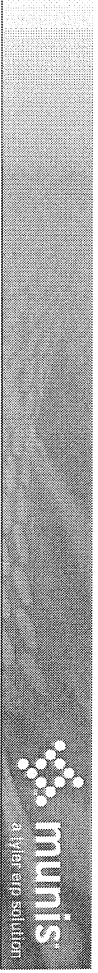


## YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

| ACCOUNTS FOR:                                | ORIGINAL APPROP   | TRANSFRS/ADJUSTMTS | REVISED BUDGET | YTD ACTUAL    | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|--|-------------------|--------------------|----------------|---------------|--------------|------------------|-------------|
| <b>620000 MT HOOD ENTERPRISE FUND</b>        |                   |                    |                |               |              |                  |             |
| 620000 435010                                | MT HOOD GREEN FEE | 0                  | -2,397,769     | -1,325,693.28 | .00          | -1,072,075.72    | 55.3%*      |
| 620000 435030                                | MT HOOD GOLF CART | 0                  | 0              | -478,825.59   | .00          | 478,825.59       | 100.0%      |
| 620000 435040                                | ANTENNA LEASES AN | 0                  | 0              | -7,500.00     | .00          | 7,500.00         | 100.0%      |
| 620000 435050                                | FOOD & BEVERAGES  | 0                  | 0              | -39,148.85    | .00          | 39,148.85        | 100.0%      |
| 620000 435090                                | MT HOOD MISC REVE | 0                  | 0              | 1,769.20      | .00          | -1,769.20        | 100.0%*     |
| 620000 511000                                | SALARY & WAGES    | 0                  | 0              | 70,165.32     | .00          | 44,434.68        | 61.2%       |
| 620000 523300                                | OUTSIDE CONTRACTO | 215                | 114,600        | 4,048.31      | .00          | 14,866.01        | 26.5%       |
| 620000 527309                                | SECURITY          | 0                  | 5,000          | 492.00        | .00          | 4,508.00         | 9.8%        |
| 620000 528600                                | AUDITING SERVICES | 0                  | 6,360          | .00           | .00          | 6,360.00         | .0%         |
| 620000 528800                                | PLOWING AND SANDI | 0                  | 6,000          | 2,125.00      | .00          | 2,600.00         | 56.7%       |
| 620000 528900                                | LEGAL COUNSEL     | 0                  | 15,000         | .00           | .00          | 15,000.00        | .0%         |
| 620000 529000                                | PROFESSIONAL SERV | 0                  | 1,578,000      | 1,177,832.26  | .00          | 400,167.74       | 74.6%       |
| 620000 529006                                | MT HOOD CAPITAL I | 14,714             | 64,714         | 44,095.58     | .00          | 16,250.00        | 74.9%       |
| 620000 530500                                | OFFICE SUPPLIES   | 0                  | 4,000          | .00           | .00          | 4,000.00         | .0%         |
| 620000 530501                                | MISC SUPPLIES     | 500                | 12,500         | 7,990.33      | .00          | 3,009.67         | 75.9%       |
| 620000 548960                                | MT HOOD COMMUNITY | 0                  | 10,000         | 1,317.36      | .00          | 8,682.64         | 13.2%       |
| TOTAL MT HOOD ENTERPRISE FUND                |                   | 15,429             | -561,380       | -541,332.36   | 8,444.10     | -28,491.74       | 94.9%       |
| <b>627112 MT HOOD MUNICIPAL DEBT</b>         |                   |                    |                |               |              |                  |             |
| 627112 565000                                | MUNICIPAL DEBT    | 0                  | 233,706        | 43,300.00     | .00          | 190,406.00       | 18.5%       |
| TOTAL MT HOOD MUNICIPAL DEBT                 |                   | 0                  | 233,706        | 43,300.00     | .00          | 190,406.00       | 18.5%       |
| <b>627512 MT HOOD MUNICIPAL DEBT INTERES</b> |                   |                    |                |               |              |                  |             |
| 627512 549102                                | MUNICIPAL DEBT IN | 0                  | 164,893        | 24,332.50     | .00          | 140,560.50       | 14.8%       |
| TOTAL MT HOOD MUNICIPAL DEBT INTERES         |                   | 0                  | 164,893        | 24,332.50     | .00          | 140,560.50       | 14.8%       |
| TOTAL MT HOOD ENTERPRISE FUND                |                   | 15,429             | -162,781       | -473,699.86   | 8,444.10     | 302,474.76       | 285.8%      |
| TOTAL REVENUES                               |                   | 0                  | -2,397,769     | -1,849,398.52 | .00          | -548,370.48      |             |
| TOTAL EXPENSES                               |                   | 15,429             | 2,234,988      | 1,375,698.66  | 8,444.10     | 850,845.24       |             |

# CITY OF MELROSE v2024.3 LIVE



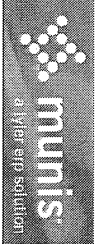
## YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

|   | ORIGINAL APPROP | TRANERS/ ADJUSTMTS | REVISED BUDGET | YTD ACTUAL  | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|---|-----------------|--------------------|----------------|-------------|--------------|------------------|-------------|
| GRAND TOTAL                                       | -178,210        | 15,429             | -162,781       | -473,699.86 | 8,444.10     | 302,474.76       | 285.8%      |
| ** END OF REPORT - Generated by Cindy Brickley ** |                 |                    |                |             |              |                  |             |

# CITY OF MELROSE V2024.3 LIVE

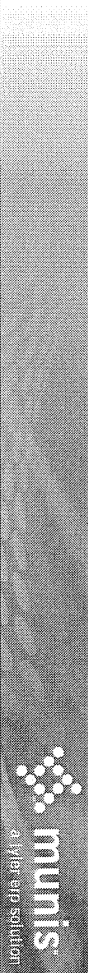
## YEAR-TO-DATE BUDGET REPORT



FOR 2026 13

| ACCOUNTS FOR:                         | RECREATION REVOLV CAP \$450,000 | ORIGINAL APPROP | TRANSFRS/ADJUSTMTS | REVISED BUDGET | YTD ACTUAL  | ENCUMBRANCES | AVAILABLE BUDGET | PCT USE/COL |
|---------------------------------------|---------------------------------|-----------------|--------------------|----------------|-------------|--------------|------------------|-------------|
| <b>26521 RECREATION - SAL</b>         |                                 |                 |                    |                |             |              |                  |             |
| 26521 511000 SALARY & WAGES           |                                 | 0               | 0                  | 0              | 110,860.56  | .00          | -110,860.56      | 100.0%**    |
| 26521 513000 OVERTIME                 |                                 | 0               | 0                  | 0              | 1,053.98    | .00          | -1,053.98        | 100.0%**    |
| TOTAL RECREATION - SAL                |                                 | 0               | 0                  | 0              | 111,914.54  | .00          | -111,914.54      | 100.0%      |
| <b>26522 RECREATION - EXP</b>         |                                 |                 |                    |                |             |              |                  |             |
| 26522 538057 SUMMER PROGRAMS          |                                 | 0               | 0                  | 0              | 183,813.90  | .00          | -183,813.90      | 100.0%**    |
| 26522 538058 FALL/WINTER PROGRA       |                                 | 0               | 0                  | 0              | 71,342.75   | .00          | -71,342.75       | 100.0%**    |
| 26522 538059 SPRING PROGRAMS          |                                 | 0               | 0                  | 0              | 7,128.00    | .00          | -7,128.00        | 100.0%**    |
| 26522 538060 SALARY & MISC            |                                 | 0               | 0                  | 0              | 21,922.59   | .00          | -21,922.59       | 100.0%**    |
| 26522 548011 MEDICARE-RECREATIO       |                                 | 0               | 0                  | 0              | 737.88      | .00          | -737.88          | 100.0%**    |
| TOTAL RECREATION - EXP                |                                 | 0               | 0                  | 0              | 284,945.12  | .00          | -284,945.12      | 100.0%      |
| <b>26524 RECREATION - REV</b>         |                                 |                 |                    |                |             |              |                  |             |
| 26524 486057 SUMMER PROGRAMS          |                                 | 0               | 0                  | 0              | -19,703.01  | .00          | 19,703.01        | 100.0%      |
| 26524 486058 FALL/WINTER PROGRA       |                                 | 0               | 0                  | 0              | -188,816.88 | .00          | 188,816.88       | 100.0%      |
| 26524 486059 SPRING PROGRAMS          |                                 | 0               | 0                  | 0              | -280.00     | .00          | 280.00           | 100.0%      |
| TOTAL RECREATION - REV                |                                 | 0               | 0                  | 0              | -208,799.89 | .00          | 208,799.89       | 100.0%      |
| TOTAL RECREATION REVOLV CAP \$450,000 |                                 | 0               | 0                  | 0              | 188,059.77  | .00          | -188,059.77      | 100.0%      |
| TOTAL REVENUES                        |                                 | 0               | 0                  | 0              | -208,799.89 | .00          | 208,799.89       |             |
| TOTAL EXPENSES                        |                                 | 0               | 0                  | 0              | 396,859.66  | .00          | -396,859.66      |             |
| PRIOR FUND BALANCE                    |                                 |                 |                    |                | 602,725.49  |              |                  |             |
| CHANGE IN FUND BALANCE                |                                 |                 |                    |                | -188,059.77 |              |                  |             |
| REVISED FUND BALANCE                  |                                 |                 |                    |                | 414,665.72  |              |                  |             |
| NET OF REVENUES/EXPENSES              |                                 |                 |                    |                |             |              |                  |             |

# CITY OF MELROSE v2024.3 LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

|   | ORIGINAL<br>APPROP | TRANSERS/<br>ADJUSTMS | REVISED<br>BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USE/COL |
|---|--------------------|-----------------------|-------------------|------------|--------------|---------------------|----------------|
| GRAND TOTAL                                       | 0                  | 0                     | 0                 | 188,059.77 | .00          | -188,059.77         | 100.0%         |
| ** END OF REPORT - generated by Cindy Brickley ** |                    |                       |                   |            |              |                     |                |

# CITY OF MELROSE V2024.3 LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

| ACCOUNTS FOR:<br>GENERAL FUND                 | ORIGINAL<br>APPROP | TRANSFERS/<br>ADJUSTMENTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|---|--------------------|---------------------------|-------------------|--------------|--------------|---------------------|-------------|
| <b>014751 PW PARK &amp; FORESTRY SALARIES</b> |                    |                           |                   |              |              |                     |             |
| 014751 511000 SALARY & WAGES                  | 641,092            | -33,181                   | 607,911           | 342,488.14   | .00          | 265,422.86          | 56.3%       |
| 014751 512000 PART TIME SALARIE               | 0                  | 24,000                    | 24,000            | .00          | .00          | 24,000.00           | .0%         |
| 014751 513000 OVERTIME                        | 40,375             | 15,525                    | 55,900            | 30,557.92    | .00          | 25,342.08           | 54.7%       |
| TOTAL PW PARK & FORESTRY SALARIES             | 681,467            | 6,344                     | 687,811           | 373,046.06   | .00          | 314,764.94          | 54.2%       |
| <b>014752 PW PARK &amp; FORESTRY EXPENSE</b>  |                    |                           |                   |              |              |                     |             |
| 014752 524006 FORESTRY HIRED EQ               | 21,500             | 133,181                   | 154,681           | 36,770.00    | 2,930.00     | 114,981.00          | 25.7%       |
| 014752 524007 PARKS HIRED EQUIP               | 30,000             | 1,230                     | 31,230            | 10,972.50    | 3,899.00     | 16,358.70           | 47.6%       |
| 014752 527400 IRRIGATION SYSTEM               | 12,000             | 0                         | 12,000            | 3,104.20     | 4,895.80     | 4,000.00            | 66.7%       |
| 014752 527805 PLAYGROUND & EQUI               | 6,500              | 24,739                    | 31,239            | 9,230.42     | .00          | 22,008.66           | 29.5%       |
| 014752 528805 MOWING & MAINTENA               | 50,000             | 20,690                    | 70,690            | 22,784.00    | 34,637.00    | 13,269.00           | 81.2%       |
| 014752 531826 EQUIPMENT & FIELD               | 6,500              | 0                         | 6,500             | 619.25       | 2,380.75     | 3,500.00            | 46.2%       |
| 014752 533050 FIELDMARKING                    | 7,500              | 0                         | 7,500             | 2,748.62     | 4,014.53     | 736.85              | 90.2%       |
| 014752 533505 LANDSCAPING EQUIP               | 6,500              | 1,770                     | 8,270             | 2,051.56     | 510.94       | 5,707.30            | 31.0%       |
| 014752 535200 LANDSCAPING SUPPL               | 50,000             | 5,000                     | 55,000            | 18,000.58    | 14,188.24    | 22,811.18           | 58.5%       |
| 014752 537300 FENCE MATERIALS                 | 4,200              | 1,080                     | 5,280             | 802.20       | 697.80       | 3,779.65            | 28.4%       |
| 014752 537610 BENCHES & BARRELS               | 4,200              | 3,988                     | 8,188             | 3,987.73     | .00          | 4,200.00            | 48.7%       |
| 014752 537640 ADOPT-A-SITE                    | 0                  | 5,000                     | 5,000             | .00          | .00          | 5,000.00            | .0%         |
| 014752 537641 FLOWERS AT VETERA               | 0                  | 8,000                     | 8,000             | .00          | 8,000.00     | 100,000.00          | 100.0%      |
| 014752 551182 PARKS - TREES                   | 0                  | 141,363                   | 141,363           | 25,750.00    | 15,613.15    | 100,000.00          | 29.3%       |
| TOTAL PW PARK & FORESTRY EXPENSE              | 198,900            | 346,041                   | 544,941           | 136,821.06   | 91,767.21    | 316,352.34          | 41.9%       |
| <b>014753 PARKS-CAPITAL PROJECTS</b>          |                    |                           |                   |              |              |                     |             |
| 014753 551168 PARK CAPITAL PROJ               | 0                  | 819,792                   | 819,792           | 282,533.00   | 1,258.55     | 536,000.00          | 34.6%       |
| 014753 551169 COURT UPGRADES                  | 0                  | 125,438                   | 125,438           | 437.75       | .00          | 125,000.00          | .3%         |
| 014753 551177 TURF REPLACEMENT                | 0                  | 352,300                   | 352,300           | .00          | .00          | 352,300.00          | .0%         |
| TOTAL PARKS-CAPITAL PROJECTS                  | 0                  | 1,297,529                 | 1,297,529         | 282,970.75   | 1,258.55     | 1,013,300.00        | 21.9%       |
| TOTAL GENERAL FUND                            | 880,367            | 1,649,914                 | 2,530,281         | 792,837.87   | 93,025.76    | 1,644,417.28        | 35.0%       |
| TOTAL EXPENSES                                | 880,367            | 1,649,914                 | 2,530,281         | 792,837.87   | 93,025.76    | 1,644,417.28        |             |

# CITY OF MELROSE V2024.3 LIVE



## YEAR-TO-DATE BUDGET REPORT

FOR 2026 13

|             | ORIGINAL<br>APPROP | TRANSFERS/<br>ADJUSTMENTS | REVISED<br>BUDGET | YTD EXPENDED | ENCUMBRANCES | AVAILABLE<br>BUDGET | PCT<br>USED |
|-------------|--------------------|---------------------------|-------------------|--------------|--------------|---------------------|-------------|
| GRAND TOTAL | 880,367            | 1,649,914                 | 2,530,281         | 792,837.87   | 93,025.76    | 1,644,417.28        | 35.0%       |

\*\* END OF REPORT - Generated by Cindy Brickley \*\*