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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Housing Authority

MEETING DATE: Thursday, January 15, 2026

TIME: 7:30 PM

**MEETING LOCATION: 910 Main Street
Melrose, MA 02176**

REQUESTED BY: Martin Corona, Executive Director

AGENDA

1. **Roll Call**
 - Declaration of a Quorum
2. **Minutes Pending Adoption:**
 - Minutes from December 9, 2025, MHA Regular Board Meeting
3. **Tenant Association and Public Comments:**
4. **MHA Program Management/Operations Report (Executive Director Report):**
 - a. CHAMP Admission/Intake/Screening:
 - Update on Applicant Processing
 - b. State-Aided Elderly/Handicapped Programs (667-1)- Elderly/Family Housing:
 - Rent Collection Report (December 2025)
 - Vacancy Report (December 2025)
 - Recertification Report (December 2025)
 - c. Maintenance Department:
 - December 2025 Work Order Report
 - Capital Improvement Projects Update
(*Electric Panel and McCarthy Window Project*)
 - d. Rental Assistance (Section 8/MRVP/AHVP/DMH):
 - December 2025 Report
 - Recertification Report (December 2025)
 - FSS Funding Award
 - e. Financial Administrator's report:
 - Fee Accountant Report- November 2025 Comparatives
 - Approval of Disbursements-November 2025
 - Review of Disbursements-December 2025
5. **New Business**
 - Charge-Offs (*Resolution Needed*)
6. **Late/Unfinished/Other Business**
 - Update on Swiftlane
 - MVES Supportive Housing Program
 - Personnel/Hiring Update
 - MBI Grants- (Retrofit, Range and Connected On-Line)
7. **Executive Session**
8. **Adjournment**



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**The next MHA Regular Public Board meeting is scheduled for Thursday, February 26, 2026, at 7:30 p.m. at 1 Nason Drive, Melrose, MA. 02176*