

Soldiers and Sailors Memorial Building Board of Trustees
Minutes • March 9, 2022 • 6 PM, Melrose City Hall

Meeting was called to order by Chair Sexton at 6:10 pm

Board Members in attendance: Chair Mary Sexton, Trustee Eric DiNoto, Trustee Lou Izzi and Trustee Jason Webb

Motion to Open Public Participation

Maker: Trustee Izzi Seconded: Trustee Webb All voted in the affirmative; none opposed; Motion carried

No members of the public wishing to speak

Motion to Close Public Participation

Maker: Trustee DiNoto Seconded: Trustee DiNoto All voted in the affirmative; none opposed; Motion carried

Update on Memorial Hall Envelope Renovation Project: Trustee Izzi

Gale & Assoc. is updating their plan and getting together a set of bid plans for an RFQ to go out to the public while Denise Gaffey is simultaneously submitting the application for a waiver to the Architect Board.

Update on Order # 2022-27 Grant

City Council passed order # 2022-27: An Appropriation from Free Cash, account number 01-324001, in the amount of One Million Five Hundred Thousand (\$1,500,000.00) Dollars to the Memorial Hall Renovation Project, account number 33864-490000.

SSMB Board of Trustees Bylaws

Per the City Clerk, Boards and Commissions bylaws are not required to be filed with their office. Trustee Izzi and Kathy Pigott-Brodeur will continue to research.

Review of Officer positions for SSMB Board of Trustees

Per the Administrative Code, there are to be elections of Officers: Chair, Vice-Chair and Clerk, annually. Trustees request clarification on length of terms.

Motion to table the bylaws and election of officers until such time as a Trustee request it be placed on the agenda

Maker: Trustee Izzi Seconded: Chair Sexton

All voted in the affirmative; none opposed; Motion carried

Memorial Hall Update:

We received two more requests to rescheduled events. Good news is May and June are fully booked.

Motion to approve the minutes from the February 2, 2022, meeting with changes addressed at meeting

Maker: Trustee Izzi Seconded: Chair Sexton

All voted in the affirmative; none opposed; Motion carried

Motion to Adjourn at 6:35 pm

Maker: Trustee Izzi Seconded: Trustee DiNoto All voted in the affirmative; none opposed; Motion carried

Next Monthly Trustees meeting is scheduled for Wednesday, April 6, 2022, at 6 pm.

AGENDA ITEMS for upcoming meetings:

Vonnie Reis, City Engineer Memorial Hall Envelope Renovation Project

Respectfully submitted, Kathy Pigott-Brodeur, Memorial Hall Executive Director

Distribution: Chair Mary Sexton, Trustees Eric DiNoto, Lou Izzi, Mike Margolis and Jason Webb

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