

Minutes of the Memorial Hall Board of Trustees meeting Wednesday, April 7, 2021

REMOTE MEETING was called to order by Chair Sexton, Trustee Mike Margolis at 6 pm
Board Members in attendance via roll call vote: Chair Mary Sexton, Trustees Lou Izzi, Mike Margolis and Jason Webb.

Invited guests Vonnie Reis, City Engineer, Engineering Department, Karen Burke, Director of Melrose Veterans Office and Ward Hamilton, Chair Melrose Historical Commission.

Remote Meeting Information: Pursuant to Governor Baker's March 12, 2020 Order Suspending Certain Provisions of the Open Meeting Law, G.L. c. 30A, 18, and the Governor's March 15, 2020 Order imposing strict limitation on the number of people that may gather in one place, this meeting of the Soldiers and Sailors Memorial Building Board of Trustees will be conducted via remote participation to the greatest extent possible. We will post a comprehensive record of these proceedings as soon as possible after the meeting on the City of Melrose website.

Motion to Open Public Participation

Mover: Trustee Izzi Seconded: Trustees Margolis

Roll call vote: Chair Sexton, Trustees DiNoto, Margolis and Webb

All voted in the affirmative; none opposed; Motion carried

No one from public requested to speak.

Motion to Close Public Participation

Mover: Trustee Izzi Seconded: Trustee Margolis

Roll call vote: Chair Sexton, Trustees DiNoto, Margolis and Webb

All voted in the affirmative; none opposed; Motion carried

Memorial Hall Envelope Renovation Project Update by Vonnie Reis:

- Sent out RFP for designers and received 8 proposals. They are in the process of reviewing proposals and rate them.
- Selection committee to meet next week to hopefully and decide. They may or may not need to do interviews to make the final decision.
- Timeline: Design process will though early summer and bidding starting early September. They do not see a contractor coming on board prior to October. They will determine with contractor what can be done over winter. Some of the work cannot be done over the winter, example: masonry.
- Vonnie will update Board of Trustees once a month.

SHRB Application Grant: Karen Burke, Melrose Veterans Services and Ward Hamilton, MHC

- Karen Burke, Melrose Veterans Services: She is very much in support of this project as it is a great way to preserve the Veterans historical items that are in Memorial Hall. Her hope is the City of Melrose could have a dedicated Melrose Veterans Museum to showcase the veteran's history and artifacts
- Mayor Brodeur: Wanted to stress his support and thanks to the Board of Trustees, Ward Hamilton and others who worked on this grant application. He feels Melrose does have Veteran's museum i.e. Memorial Hall. Very excited since Mem Hall is a high traffic venue that would expose people who normally would not see this items.
- Trustees feel strongly applicant identified in the application be the City of Melrose or more particularly be the Soldiers and Sailors Memorial Building Board of Trustees as they are the body charged with the care of the building. Additionally, the City of Melrose would be receiving funds and the Trustees have the ability to receive the funds whereas not sure if MHC is setup to receive funds.

SHRB Application Grant (cont.):

- Melrose Historical Commission feels it needs to be the MHC as it will more likely be approved if it is the MHC and not the Board of Trustees. Ward stated the project managers will be Kathy Pigott-Brodeur and Denise Gaffey with input from the Board of Trustees and limited involvement of the Melrose Historical Commission.
- Mayor Brodeur will follow up with State Agency to determine if having submitted under the SSMB Board of Trustees will impact the ability for approval. The main focus is the viability of the project and getting the work done.
- SSMB Board of Trustees will submit with application the commitment of the matching funds as per motion from the March 24, 2021 meeting.

Motion to approve fee waiver for the Council on Aging events, Hip Hop Dance Lesson and Delvena Theater Show, they cannot host at the Milano Center due to COVID-19 restrictions.

Mover: Trustee Izzi Seconded: Chair Sexton

Roll call vote: Chair Sexton, Margolis, Trustees DiNoto, Izzi, Margolis and Webb.

All voted in the affirmative; none opposed; Motion carried

Memorial Hall Update: We expanded cement pad by dumpster to include an area for the recycling barrels. This is needed as the recycling has greatly increased over the years and we no longer have storage for the full barrels inside the building.

Motion to Adjourn at 7:02 pm

Mover: Trustee DiNoto Seconded: Chair Sexton

Roll call vote: Presiding Chair Margolis, Trustees DiNoto, Izzi and Webb.

All voted in the affirmative; none opposed; Motion carried

Next Monthly Trustees meeting is scheduled for Wednesday, May 5, 2021 at 7:02 pm.

Respectfully submitted,

Kathy Pigott-Brodeur, Memorial Hall Executive Director

Distribution: Chair Mary Sexton, Trustees Eric DiNoto, Lou Izzi, Mike Margolis and Jason Webb