

Minutes of the Memorial Hall Board of Trustees meeting
Wednesday, March 18, 2020

REMOTE MEETING

The meeting was called to order by Chairman Mary Sexton

Board Members in attendance via roll call Chairman Mary Sexton, Trustees Eric DiNoto, Lou Izzi, Mike Margolis and Laura Paladino.

Additional Attendee: Rob Van Campen, City Solicitor, City of Melrose

Chairman Mary Sexton opened meeting at 6:01 pm.

Motion made by Trustee Izzi: To authorize the Executive Director, during any period of time that the Soldiers and Sailors Memorial Building (Memorial Hall) is closed due to the COVID-19 pandemic, to reschedule any and all events canceled immediately prior to and as a result of said closure, subject to availability of Memorial Hall;

AND

To authorize the Executive Director to honor the rental rates set forth in the original rental agreement for said previously canceled event and to apply any payments made by a renter toward the cost of the rescheduled event;

AND

In the event that there is an inability to reschedule a canceled event OR if the renter, for any reason, desires not to reschedule a canceled event and instead requests a refund of any amounts paid in connection with said canceled event, the Executive Director is authorized to take all necessary steps to cause a refund of any amounts paid by said renter, to issue in accordance with the requirements and procedures of the City of Melrose. The request for or issuance of a refund of any amount paid in connection with a rental agreement, shall render said agreement, void and without recourse as to either party.

Seconded by Trustee Margolis Roll call vote: Chair Sexton, Trustees Paladino, DiNoto, Izzi, and Margolis, All voted in the affirmative; none opposed; Motion carried

Motion made by Trustee Izzi: To authorize the Executive Director to apply motion just enacted to those events up to and including all those scheduled through May 31, 2020.

Seconded by Chair Sexton. Roll call vote: Chair Sexton, Trustees Paladino, DiNoto, Izzi, and Margolis, All voted in the affirmative; none opposed; Motion carried

Remote Meetings Procedure: Rob Van Campen, Melrose City Solicitor, informed the Trustees his office will be issuing guidelines to all the Boards and Commissions regarding remote meeting procedures and the forum the City has adopted. Kathy will be included on the distribution list who in turn will distribute to the Trustees. Additionally, he stated public participation is at the discretion of the Chair and it is well within the Chairs' rights to suspend public participation.

Public Participation: none

Next Monthly Trustees meeting: date to be determined.

Motion to Adjourn at 6:25 pm made by Trustee Izzi

Seconded by Chair Sexton. Roll call vote: Chair Sexton, Trustees Paladino, DiNoto, Izzi, and Margolis, All voted in the affirmative; none opposed; Motion carried.

Respectfully submitted,
Kathy Pigott-Brodeur, Memorial Hall Executive Director

Distribution: Chair Mary Sexton, Trustees Eric DiNoto, Lou Izzi, Mike Margolis, and Laura Paladino