

Minutes of the Memorial Hall Board of Trustees meeting

Wednesday, February 12, 2020

The meeting was called to order by Chairman Mary Sexton

In attendance: Chairman Mary Sexton, Trustees Eric DiNoto, Laura Paladino and Mike Margolis

Chairman Mary Sexton opened meeting at 6:01 pm.

Motion: Chairman Sexton motioned to suspend the rules to allow Melrose Symphony to address the Board of Trustees. Seconded by Trustee Margolis. All voted in the affirmative. Motion carried.

Melrose Symphony Board Members in attendance: Kathy Radley (MSO President), Jessie Eisdorfer, Joan Cassidy, Myron Dittmer, Denise Gaffey, Sean Going, Richard Ioscone, Eileen Lyle, Mary and Richard Weeks

- MSO does not understand need for chair racks for their non-folding chairs. Kathy explained when she arrived, the non-folding MSO chairs were stacked (4-6 chairs) and Memorial Hall staff was manually hosting the stack of chairs up onto a wooden shelf in the storage area. To address this urgent safety concern, Kathy repurposed (2) of the Memorial Hall chair racks to use temporarily for the non-folding MSO chairs so the staff would no longer have to manually hoist stacks of chairs. MSO agreed to purchase racks.
- MSO agreed to pay for the (2) chair carts needed for their non-folding MSO chairs. Kathy P-B will research and let them know costs.
- SSMB Board of Trustees will send MSO the updated addendum reflecting the decision on the chair carts and MSO will return signed rental agreement and addendum
- SSMB Board of Trustees reiterated the restoration fund is paid for by the paying public, not the individually organizations. The MSO added an additional \$1/ticket to their ticket price increase in the 2010-2011 season. The purpose of the Restoration Fee Form is to determine accurately how many tickets are sold vs. how many people attend the events at all Memorial Hall events with no ticket (s) purchased i.e. complimentary tickets, sponsorship packages, no tickets sold.

Motion: Trustee Margolis motioned to approve the minutes from the January ,8 2020 SSMB Board of Trustees meeting. Seconded by Trustee Paladino. All voted in the affirmative. Motion carried.

Memorial Hall Update:

- Melrose Police and Fire have increased their detail rates. As of January 1, 2020. All Memorial Hall customers have been notified
- 2020 SSMB Board of Trustees Meeting schedule distributed
- SSMB Board of Trustees will review and update Restoration Fund Form

Restoration Funds:

- Received \$3,074 from Melrose Youth Ballet for 3074 tickets sold for the Nutcracker Dec. 2019 season. MYB donated an additional \$750 to the restoration fund.
- Received \$250 from Stand Up 8 Dance, December 2019 show: 250 tickets sold, 10 comp tickets distributed
- Received \$1,414 from Melrose Symphony for two Dec 2019 Concerts: 1414 tickets sold, 14 comp tickets distributed
- Received \$207 from Boston Wrestling for December 2019 event: 207 tickets sold
- Received \$164 from Premiere Dance, Dec 2019 show: 164 tickets sold, 20 comp tickets distributed

Next Monthly Trustees meeting is scheduled for Wednesday, March 4, 2020 at 6 pm.

Adjournment: The meeting was adjourned at 7:20 pm.

Respectfully submitted,

Kathy Pigott-Brodeur, Memorial Hall Executive Director

Distribution: Chair Mary Sexton, Trustees Eric DiNoto, Lou Izzi, Mike Margolis, and Laura Paladino