

Minutes of the Memorial Hall Board of Trustees meeting Wednesday, May 1, 2019

The meeting was called to order by Chair Mary Sexton

In attendance: Chair Mary Sexton, Trustees Lou Izzi, Mike Margolis and Laura Paladino

Chair Mary Sexton opened meeting at 6:02 pm.

Motion: Trustee Paladino motioned to approve the minutes from the April 3, 2019 SSMB Board of Trustees meeting. Seconded by Trustee Margolis. All voted in the affirmative. Motion carried

New Employee: Robert Lyons has been hired as one of the Operations Assistant for Memorial Hall effective April 8, 2019

Friends of Melrose Memorial Hall: Kathy Pigott-Brodeur reported the FMMH raised \$995 at the Kickoff event on April 25, 2019. Chairman Sexton requested the Trustees send thank you notes to the FMMH committee members, (Joan Ford Mongeau, President), Donna Fox for all her hard work in decorating the GAR Room and Mayor Gail Infurna. Trustees agreed and Kathy will work with Mary to send them on the Trustees letterhead.

On Line Calendar: Kathy has transitioned to the City of Melrose website online calendar for the Memorial Hall online "Calendar of Events and Available Rental Dates".

Building Study: Denise Gaffey hired an engineer to complete a study of the water issues at Memorial Hall. Denise will forward report when it is finalized.

FY20 Rental Application: Trustees reviewed FY20 Rental application and agreement.

Motion: Trustee Margolis motioned to accept the changes to the FY20 Rental Application and Agreement, as proposed by Kathy Pigott-Brodeur, effective July 1, 2019.
Seconded by Chair Sexton All voted in the affirmative. Motion carried

Motion: Trustee Paladino motioned to increase the rehearsal rental rate for Melrose Youth Ballet by \$30 and grant a 10% discount for event rental fees effective July 1, 2019. All other current rates apply.
Seconded by Trustee Izzi All voted in the affirmative. Motion carried

Motion: Trustee Paladino motioned to grant a 10% discount to the Melrose Symphony Orchestra for rehearsals and rental fees effective July 1, 2019.
Seconded by Trustee Izzi All voted in the affirmative. Motion carried

FY20 MH Budget: Memorial Hall Budget hearing is on Thursday, May 9, 2019, 7:30 pm. Kathy and Mary will present.

Public Participation: There were no members of the public present.

Next Trustees meeting is scheduled for Wednesday, June 5, 2019 at 6 pm.

Adjournment: The meeting was adjourned at 8:35 pm.

Respectfully submitted,

Kathy Pigott-Brodeur, Memorial Hall Executive Director

Distribution: Chair Mary Sexton, Trustees Eric DiNoto, Lou Izzi, Mike Margolis, and Laura Paladino