

Minutes of the Memorial Hall Board of Trustees meeting

Wednesday, December 6, 2017

The meeting was called to order by Chairman Mary Sexton.

In attendance: Chairman Mary Sexton, Trustees Eric DiNoto, Lou Izzi, Mike Margolis, Laura Paladino and Memorial Hall Operations Manager Kathy Pigott-Brodeur.

Guests: Carol Rosseland, Melrose Highlands Congregational Church

Chairman Mary Sexton opened meeting at 6:01 pm.

Motion: Trustee Izzi motioned to approve the minutes from the November 1, 2017 Board Meeting. Trustee Paladino Seconded. All voted in the affirmative. Motion carried

MHCC Puerto Rico Fundraiser Fee Waiver request:

Carol Rosseland presented overview of fundraiser concert they will be holding at Memorial Hall on January 13, 2018 and requested fee be waived. They are researching exact nonprofit in Puerto Rico funds will go to so it will have the largest impact. They do have a hall at the church but would like to use Memorial Hall as it is more centrally located. Trustees did not see a difference in this event from the other nonprofit fundraisers held at the hall that pay the rental fee and per rental contact receive a 20% nonprofit rental fee discount, (which the MHCC would get for this event). Trustees understand every cause is significant but to be fair and consistent, they could not waive the rental fee. Kathy requested they be allowed to come in earlier than the 5 hours to allow for the 2 bands to setup as she feels the tech setup will be longer than one hour.

Motion: Trustee Margolis motioned to allow MHCC Puerto Rico January 13, 2018 fundraiser concert allow to rent for 8 hours at 5 hour fee in order to allow the two bands technical setup time. Trustee Izzi Seconded. All voted in the affirmative. Motion carried

Mayor Dolan Iftar dinner event Fee Waiver request:

Mayor Dolan is hosting his annual Iftar Dinner usually held at Middle school at Memorial Hall. Kathy Harlow, Human Rights Commission sent request to waive fee. It is a city wide event, open to the public.

Motion: Trustee Paladino motioned to waive 5 hour rental fee for the Melrose Human Rights Commission and Mayor Dolan's Iftar dinner on June 8, 2018. Trustee Margolis Seconded. Four voted in the affirmative, Trustee Izzi abstained. Motion carried

Memorial Hall Building Update:

- Organ need emergency repairs before MSO Dec. Concerts – console was getting hot due to wire shortage. Repairs paid out of Slayton Organ Fund
- Trustees requested information from Treasurer to determine if interest from Slayton Organ fund can be invested.
- Kathy is meeting with City Solicitor regarding next step to recover funds from bounced rental check from the producers of DAVID held at Memorial Hall on October 19-21, 2017
- MSO sold out both Holiday Concert so decided to sell tickets to dress rehearsal on Thursday evening (approx. 200 sold so far).
- Received Super Soccer Stars rental deposit, program will start in January 2018

Next Trustees meeting is scheduled for Wednesday, January 3, 2018 at 6 pm.

Public Participation: There were no members of the public present.

Adjournment: The meeting was adjourned at 6:54 pm.

Respectfully submitted,

Kathy Pigott-Brodeur, Memorial Hall Operations Manager

Distribution: Chairman Mary Sexton, Trustees Eric DiNoto, Lou Izzi, Mike Margolis, and Laura Paladino