

Minutes of the Memorial Hall Board of Trustees meeting

Wednesday, April 5, 2017

The meeting was called to order by Trustee Margolis. In attendance Trustees: Lou Izzi, Eric DiNoto Mike Margolis, and Memorial Hall Operations Manager Kathy Pigott-Brodeur.

Trustee Margolis opened meeting at 7:02 pm. Chairman Sexton joined the meeting at 7:10 pm

Motion: Trustee Izzi motioned to approve the minutes from the March 10, 2017 Board Meeting. Trustee DiNoto Seconded, All voted in the affirmative. Motion carried

Motion: Trustee Margolis motioned to approve rental application as it stands today for FY18 events. Chairman Sexton Seconded All voted in the affirmative. Motion carried

Memorial Hall Update:

Melrose Symphony addendum as approved by the Board of Trustees has been sent to the MSO for signature along with the most recent rental application.

All Memorial Hall keys from non-City of Melrose employees have been returned. Kathy is changing all the locks in Memorial Hall and setting up a true master system with subs. As per Board of Trustees, the master key will be kept in a separate lock box from the sub system keys.

Motion: Trustee Izzi motioned to spend funds from the Restoration Fund to purchase interior camera system for Memorial Hall. Trustee DiNoto Seconded, All voted in the affirmative. Motion carried

Next Trustees meeting is scheduled for Wednesday, May 3, 2017 at 7 pm.

Public Participation: There were no members of the public present.

Adjournment: The meeting was adjourned at 7:45 pm.

Respectfully submitted,

Kathy Pigott-Brodeur, Memorial Hall Operations Manager

Distribution: Chairman Mary Sexton, Trustees Eric DiNoto, Lou Izzi, Mike Margolis, and Laura Paladino