



CITY OF MELROSE
MELROSE SCHOOL COMMITTEE
AGENDA • JUNE 13, 2023

Council Chamber, First Floor, Melrose City Hall Regular Meeting
562 Main Street, Melrose, MA 02176

7:00 PM

1. NOTE:

The Melrose School Committee continues to meet in person in the City Council Chamber of City Hall, pending any changes to the evolving public health situation. The public is allowed to attend in-person or watch the meeting live on local cable station MMTV (Channels 3, 15, and 22 on Comcast or Channels 37, 38, and 39 on Verizon) or online at <https://mmtv3.org/>.

2. CALL TO ORDER/PLEDGE

Dorie Withey	Member
Edward O'Connell	Vice Chair
Jennifer McAndrew	Member
Jennifer Razi-Thomas	Member
Lizbeth DeSelm	Member
Margaret Driscoll	Chair
Paul Brodeur	Mayor
Julie Kukenberger	Superintendent

3. EXECUTIVE SESSION

1. To discuss strategy with respect to collective bargaining with the MEA-Unit B Secretaries as an open discussion may have a detrimental effect on the negotiating position of the School Committee
2. Approval of Executive Session Minutes of May 9, 2023

4. RETURN TO PUBLIC SESSION

5. PUBLIC COMMENT

6. ANNOUNCEMENTS - SUPERINTENDENT OF SCHOOLS

1. Update from The Bridge (5 minutes)
2. Enrollments (5 minutes)

7. CONSENT AGENDA

1. School Committee - Regular Meeting - May 23, 2023 7:00 PM
2. MHS Field Trip Request - Belgium and France

3. MHS Field Trip Request - Disney
4. Donations
5. Cafeteria Report
6. Personnel Report

8. SUBCOMMITTEES (COMMITTEE OF THE WHOLE)

A. Policy and Planning - Lizbeth DeSelm/Dorie Withey

1. Branding: Images, Guidelines, and Policy (30 minutes) vote required
2. Strategy Overview Update (10 minutes)
3. Enrollment Expectations: Fall 2023 (10 minutes)
4. Policy FA: Facilities Development Goals (5 minutes)
5. Policy FB: Facilities Planning (5 minutes)
6. Policy FCB: Retirement of Facilities (5 minutes)
7. Policy FF: Naming (5 minutes)
8. Policy KF: Community Use of Facilities

B. Finance and Facilities - Jennifer Razi-Thomas/Jennifer McAndrew

1. School Buildings Update (15 minutes)
2. Summer Maintenance and Capital Improvements: Update and Plan (10 minutes)
3. FY22 End of Year Audit (10 minutes) vote required
4. Monthly Budget Summary/Grants/Revolving Accounts (5 minutes) vote required
5. Warrants (5 minutes) vote required

FY23 School - S23068 - \$792,650.27

FY23 HS Student Activity International Wire - S23069 - \$1,661.82

FY23 Athletic Officials & Refunds - S23070 - \$7,491.26

FY23 Course Reimbursements - S23071 - \$12,367.45

FY23 May Meals Tax - S23072 - \$48.62

FY23 May Debit Card - S23073 - \$5.85

FY23 May High School Student Activity Wire - S23074 - \$67,390.16

FY23 June Postage Wire - S23075 - \$3,500.00

FY23 May MVMMS Wire Transfer - S23076 - \$4,350.00

C. Educational Programs and Personnel - Jennifer McAndrew/Dorie Withey

9. ANNOUNCEMENTS - SCHOOL COMMITTEE CHAIR

1. Superintendent End of Cycle Rubric and Evaluation (10 minutes) vote required
2. Outreach Reports (5 minutes)

10. ADJOURN

Note: The listed agenda items are those that are reasonably anticipated by the Chair to be discussed at the meeting. Not all items, in fact, may be discussed, and other items not listed also may be brought up for discussion to the extent permitted by law.