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By City Clerks Office at 2:00 pm, Jul 23, 2025



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Retirement Board

MEETING DATE: July 30, 2025

TIME: 9:00 am

**MEETING LOCATION: Retirement Office, 1st Floor, City Hall
562 Main Street, Melrose, MA 02176**

REQUESTED BY: Michael Lyle - Chair of the Board

AGENDA

- Colin Egdar from Stone Consulting will discuss the actuarial valuation.
- Discussing and reviewing the regular minutes of June 25, 2025.
- Discuss issuing payment for Cash Disbursement Warrant #07-2025 and Retiree Payroll Warrant #07-2025 for the month of July.
- Review and approve refunds, rollovers, and transfers.
- Sign new retiree certificate.
- Discuss the cashbooks.
- Discuss the bank reconciliations.
- Review the monthly summaries of retirement board operations.
- Discuss and review Executive Director applicants.
- Review the PRIT statement for June.
- Discuss insurance policy for office for retirement board/city property.
- Review the PERAC Memo's #16-2025, #17-2025, #18-2025, #19-2025, #20-2025, #21-2025, #22-2025, #23-2025 & #24-2025.
- Review and discuss 2024 budget vs. actual expenditures and 2025 draft budget.
- Discuss and review the Retirement Boards Notice of Elections and Election Policy.
- Discuss and review retiree payroll mailing options.
- Discuss TRACKER information and any open items.
- Schedule of the upcoming Board Meetings.
- Any new business and other items not reasonably anticipated at the time of meeting posting.



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