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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Retirement Board

MEETING DATE: June 25, 2025

TIME: 9:00 am

MEETING LOCATION: Retirement Office, 1st Floor, City Hall
562 Main Street, Melrose, MA 02176

REQUESTED BY: Michael Lyle - Chair of the Board

AGENDA

- Discussing and reviewing the regular minutes of May 28, 2025.
- Discuss issuing payment for Cash Disbursement Warrant # 06-2025 and Retiree Payroll Warrant # 06-2025 for the month of June.
- Review and approve refunds, rollovers, and transfers.
- Sign new retiree certificates.
- Discuss the cashbooks.
- Discuss the bank reconciliations.
- Review the monthly summary of retirement board operations.
- Discuss and review Executive Director applicants.
- Review the PRIT statement for May and the PRIT fund FY26' automatic redemption and monthly maintenance election form.
- Discuss insurance policy for office for retirement board/city property.
- Review the PERAC Memo #15-2025.
- Discuss the draft of the GASB 67 and 68 report.
- Preliminary budget discussions.
- Discuss and review retirement office accruals and comp time.
- Discuss TRACKER information and any open items.
- Schedule of the upcoming Board Meetings.
- Any new business and other items not reasonably anticipated at the time of meeting posting.



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