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By City Clerks Office at 2:18 pm, Aug 26, 2025

Michael Lyle ML Kerriann Golden KG Jill Irvin Ji 838
Scott Colborne SC John McLaughlin, Jr. JM

**Melrose Retirement Board Meeting
May 5, 2025**

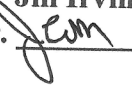
The Special Meeting of the Melrose Retirement Board duly posted to be held in the Retirement Office, City Hall, Melrose, MA on the above date was called to order at 9:05 AM by Chair Lyle with Board Members Golden, and Irvin present and Board Member Colborne present by ZOOM Meeting. Also in attendance was Assistant Administrator, Kristine Rizzo. The audio version of the meeting is available upon request.

New Business:

1. On a motion made by Board Member Golden and seconded by Board Member Irvin, it was unanimously **VOTED** by the Board to discuss and interview the candidates for 5th Board Member.

Board Member Colborne	Yes
Board Member Golden	Yes
Board Member Irvin	Yes
Chair Lyle	Yes

The Board conducted 3 interviews with qualified candidates. Both Board Members Golden and Irvin stated that they would prefer the 5th member to be a Melrose resident. They feel their interest and obligation are different when it's your own community while Chair Lyle and Board Member Colborne didn't share that same concern for residency. Board Member Irvin discussed that with the potential override coming over the next couple of years, a business professional, who is also a Melrose resident, would be better candidate because of their vested interest in the city. Board Member Colborne explained that his #1 choice is Michael Pasquariello. Mr. Pasquariello has all of the qualifications as an Executive Director of Somerville and prior Melrose Executive Director. Board Member Colborne feels it makes him the most qualified candidate in his eyes. Chair Lyle agreed but stated Michael Pasquariello is not a Melrose resident. Board Member Colborne expressed concern about Michael Lucas's overall commitment to the Board. He was concerned that Michael Lucas did not express his commitment to serving the retirees first and foremost. Board Member Colborne was also concerned about Michael Lucas's time commitment to the Board due to raising a young family and having obligations to his children's activities. Board Member Golden stated that Stephen Curry was also very qualified (all 3 candidates are CPA's) and has done some work with other post-retirement work and could get some Chapter 32 training. Board Member Irvin agreed Stephen Curry was very capable and has had many great career accomplishments. Board Member Colborne expressed concern regarding Stephen Curry's pre-retirement commitment to the Board and lack of Chapter 32 knowledge.

Michael Lyle  Kerriann Golden  Jill Irvin  839
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After an open discussion and careful consideration for the new 5th Board Member appointee, it was decided to appoint Michael Lucas, a Melrose resident, to join the Retirement Board as the 5th Board Member. Chair Lyle, Board Member Golden and Board Member Irvin were all in favor of Michael Lucas while Board Member Colborne was not. Chair Lyle stated he would call the 3 candidates and announce the Board's decision and will advise Michael Lucas of the expectations and level of commitment the Board expects from him.

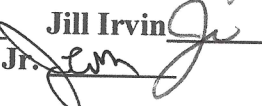
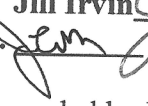
2. On a motion made by Board Member Golden and seconded by Board Member Irvin, it was unanimously **VOTED** by the Board to review and discuss and accept the part-time agreement between the Board and former Executive Director, Adam Travinski.

Board Member Colborne	Yes
Board Member Golden	Yes
Board Member Irvin	Yes
Chair Lyle	Yes

The Board discussed the terms and conditions of the part-time agreement between the Board and former Executive Director, Adam Travinski. Board Member Golden explained some of her concerns regarding certain language in the body of the agreement. It was agreed that the language would be changed to reflect a minimum of 1 hour per week and not to exceed 10 hours per week. Also changed was the language to 15-minute increments from half hour increments for billing purposes. Chair Lyle also suggested that Assistant Administrator, Kristine Rizzo, is to notify the Board if she feels the 10-hour maximum usage of hours is going to exceed that maximum cap. Lastly, added to the agreement is, there is to be no shared usage of resources between the Beverly or Melrose Retirement Systems. The Board agreed.

Board Member Golden explained that the annual audit from the firm, CBiz, will be coming out to conduct the annual audit for City and the Retirement Board. The contact from the audit firm, Mike Pelleriti, noticed the job posting and called Board Member Golden. They discussed holding off on the audit for the retirement office until a week at the end of June. Assistant Administrator, Kristine Rizzo, asked if former Executive Director, Adam Travinski's agreement should reflect "audit preparation". Board Member Golden stated that she felt that would fall into the "other" bucket of the agreement. The Board agreed.

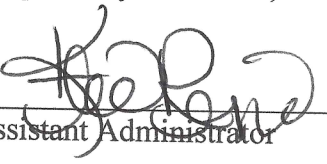
The Board also discussed the posting of the Executive Director's job description to the city website which posts city wide and also, it was posted to the MMA website. Board Member Golden also explained that Human Resources Director, Polly Latta, was going to use her resources to cast a wide net to the free sites as well which should help reach a broader scope of candidates.

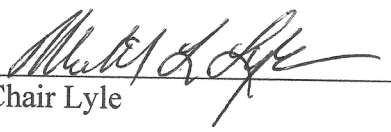
Michael Lyle  Kerriann Golden  Jill Irvin  840
Scott Colborne  John McLaughlin, Jr. 

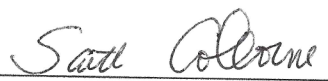
On a motion made by Board Member Colborne and seconded by Board Member Irvin, it was unanimously **VOTED** to adjourn the meeting at 11:58 AM.

Board Member Colborne	Yes
Board Member Golden	Yes
Board Member Irvin	Yes
Chair Lyle	Yes

Respectfully submitted,

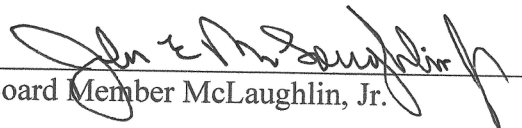

Assistant Administrator


Chair Lyle


Board Member Colborne


Board Member Irvin


Board Member Golden


Board Member McLaughlin, Jr.

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