



RECEIVED

By City Clerk at 9:00 am, Apr 24, 2025

NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Retirement Board

MEETING DATE: April 30, 2025

TIME: 9:00 am

**MEETING LOCATION: Retirement Office, 1st Floor, City Hall
562 Main Street, Melrose, MA 02176**

REQUESTED BY: Michael Lyle - Chair of the Board

AGENDA

- Discussing and reviewing the regular minutes of March 26, 2025, and Special Board Meeting Minutes of April 8, 2025, and April 15, 2025.
- Discuss issuing payment for Cash Disbursement Warrant # 04-2025 and Retiree Payroll Warrant # 04-2025 for the month of April.
- Discuss refunds, rollovers, and transfers.
- Discuss retiree certificates.
- Discuss the cashbooks.
- Discuss the bank reconciliations.
- Review the monthly summary of retirement board operations.
- Discuss and review the 2024 annual statement.
- Discuss the VRC contract.
- Discuss the Treasurer's return plan and return procedures.
- Discuss 5th Board Member letters of interest and resumes.
- Review PRIT statements.
- Review PERAC Memo's.
- Discuss PERAC's Attestation Statement.
- Discuss separation incentive and per diem contract.
- Schedule of the upcoming Board Meetings.
- Any new business and other items not reasonably anticipated at the time of meeting posting.



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