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By City Clerks Office at 11:15 am, Feb 21, 2025

NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Retirement Board

MEETING DATE: February 26, 2025

TIME: 9:00 am

**MEETING LOCATION: Retirement Office, 1st Floor, City Hall
562 Main Street, Melrose, MA 02176**

REQUESTED BY: Michael Lyle- Chairman of the Board

AGENDA

- Discussing and reviewing the regular minutes of the signed October 30, 2024 meeting, the transcribed November 27, 2024 meeting, the transcribed December 18, 2024 meeting, and the transcribed January 29, 2025 meeting.
- Approve issuing payment for Cash Disbursement Warrant # 02-2025 and Retiree Payroll Warrant # 02-2025 for the month of February.
- To discuss the sick leave buyback and the City's accrual policy change.
- Discuss a salary review for retirement staff.
- Sign new retiree certificates.
- Review and approve refunds, rollovers, and transfers.
- Review and approve the cashbooks.
- Review and approve the bank reconciliations.
- Review the monthly summary of retirement board operations.
- Review the 5th Board Member policy from Attorney Sacco.
- Review the Board's fiduciary insurance policy.
- Review PRIT statements.
- Review PERAC Memo's.
- Affidavits update.
- Schedule of the upcoming Board Meetings.
- Any new business and other items not reasonably anticipated at the time of meeting posting.



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