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## **NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS**

**ORGANIZATION: Melrose Retirement Board**

**MEETING DATE: March 12, 2024**

**TIME: 9:00 am**

**MEETING LOCATION: Retirement Office, 1<sup>st</sup> Floor, City Hall  
562 Main Street, Melrose, MA 02176**

**REQUESTED BY: Michael Lyle- Vice Chairman of the Board**

### **AGENDA**

- Approving and signing the regular session minutes of the February 28, 2024 meeting.
- Approve issuing payment for Cash Disbursement Warrant # 03-2024 and Retiree Payroll Warrant # 03-2024 for the month of March.
- Sign new retiree certificates.
- Review and approve refunds, rollovers, and transfers.
- Review and approve the cashbooks.
- Review and approve the bank statements.
- Discuss and approve an application for Termination Retirement.
- Discuss the meeting on health insurance information.
- Discuss adopting a working from home policy.
- Discuss voting on the role of Chairman.
- Discuss any updates to the lease agreement.
- Schedule of the upcoming Board Meetings.
- Any new business and other items not reasonably anticipated at the time of meeting posting.