



NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Retirement Board

MEETING DATE: December 27, 2023

TIME: 9:00 am

**MEETING LOCATION: Retirement Office, 1st Floor, City Hall
562 Main Street, Melrose, MA 02176**

REQUESTED BY: Patrick Dello Russo- Chairman of the Board

AGENDA

- Approving and signing the regular and executive session minutes of the November 29, 2023 meeting.
- Approve issuing payment for Cash Disbursement Warrant # 12-2023 and Retiree Payroll Warrant # 12-2023 for the month of December.
- Sign new membership-retiree certificates.
- Review and approve refunds, rollovers, and transfers.
- Review the cashbooks.
- Review the bank statements.
- Discuss adopting a regulation regarding the submission of health insurance changes from the City to the Retirement Board.
- Discuss having our own Employer Identification Number (EIN).
- Review the PRIT fund activity.
- Review PERAC Memo's.
- Schedule of the upcoming Board Meetings.
- Any new business and other items not reasonably anticipated at the time of meeting posting.