



RECEIVED

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NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS

ORGANIZATION: Melrose Retirement Board

MEETING DATE: August 30, 2023

TIME: 9:00 am

**MEETING LOCATION: Retirement Office, 1st Floor, City Hall
562 Main Street, Melrose, MA 02176**

REQUESTED BY: Patrick Dello Russo- Chairman of the Board

AGENDA

- Approving and signing the regular session minutes of the July 26, 2023 meeting.
- Approve issuing payment for Cash Disbursement Warrant # 08-2023 and Retiree Payroll Warrant # 08-2023 for the month of August.
- Sign new membership-retiree certificates.
- Review and approve refunds, rollovers and transfers.
- Review the cashbooks.
- Review the bank statements.
- Review the rate increase request letter from Attorney Fabino.
- Review the expense summary letter from Attorney Sacco.
- Review the salary survey from August 2023.
- Review and approve the 2023 budget.
- Review and approve the Election Policy and Notice of Election.
- Appoint Kristin Foote as the Election Officer.
- Review the preliminary results of the actuarial valuation from Stone Consulting.
- Review the PRIT fund activity.
- Review PERAC Memo's.
- Schedule of the upcoming Board Meetings.
- Any new business and other items not reasonably anticipated at the time of meeting posting.



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