

Patrick Dello Russo 
Scott Colborne ScKelly Cogavin _____
John McLaughlin, Jr. Michael Lyle  715**Melrose Retirement Board Meeting
May 31, 2023**

The Regular Meeting of the Melrose Retirement Board duly posted to be held in the Retirement Office, City Hall, Melrose, MA on the above date was called to order at 9:05 AM by Chairman Dello Russo with Board Members Lyle, Cogavin, Colborne and McLaughlin, Jr. was present via telephone until he came to the office. Also in attendance was Executive Director Adam Travinski.

New Business:

1. On a motion made by Board Member Colborne and seconded by Board Member Lyle, it was unanimously **VOTED** by the Board to approve the Regular Session minutes from the April 26, 2023 meeting and sign them into record.

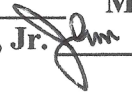
Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr.	Yes

2. On a motion made by Board Member Lyle and seconded by Board Member Colborne, it was unanimously **VOTED** by the Board to issue payment for Cash Disbursements Warrant #05-2023 and Retirement Payroll Warrant #05-2023.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr.	Yes

3. On a motion made by Board Member Colborne and seconded by Board Member Lyle, it was unanimously **VOTED** by the Board to read and sign the following certificates and include them for Membership in the Melrose Retirement Board:

- Certificate #3641: Jennifer Hanson. Ms. Hanson is the HR Coordinator for the HR Department. She is a Group 1, hired on May 1, 2023.
- Certificate #3642: Amanda Brenes. Ms. Brenes is an Administrative Assistant for the School Department. She is a Group 1, hired on May 1, 2023.
- Certificate #3643: Christy Bolduc. Ms. Bolduc is an Administrative Assistant for the Health and Human Services Department. She is a Group 1, hired on May 24, 2023.

Patrick Dello Russo  Kelly Cogavin _____ Michael Lyle  716
Scott Colborne  John McLaughlin, Jr. 

4. On a motion made by Board Member Colborne and seconded by Board Member Lyle, it was unanimously **VOTED** by the Board to accept and process the following received Applications for Withdrawal of Accumulated Total Deductions and Transfers.

- Daniel DiNocco. Mr. DiNocco was a Truck Driver for the DPW with 8 years and 4 months of creditable service. The total amount of the refund is \$12,665.02.
- Thomas Bilbilian. Mr. Bilbilian was a Health Inspector Trainee for the Health Department with 6 months of creditable service. The Board will transfer his account of \$2,568.64 to the Stoneham Retirement Board.
- Ardi Elshani. Mr. Elshani was a Project Engineer for the DPW with 1 year and 3 months of creditable service. The Board will transfer his account of \$8,096.09 to the Revere Retirement Board.
- Thomas Bagarella. Mr. Bagarella was a Laborer for the DPW with 8 years and 6 months of creditable service. The Board will transfer his account of \$47,175.39 to the MWRA Employees' Retirement System.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr.	Yes

5. On a motion made by Board Member Lyle and seconded by Board Member Colborne, it was unanimously **VOTED** by the Board to review and approve the Cashbooks for April.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr.	Yes

6. On a motion made by Board Member Lyle and seconded by Board Member Colborne, it was unanimously **VOTED** by the Board to review and approve the reconciliation of the MMDT and Eastern Bank statements for April.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr.	Yes

Patrick Dello Russo
Scott Colborne

Kelly Cogavin
John McLaughlin, Jr.

Michael Lyle 717

7. On a motion made by Board Member Lyle and seconded by Board Member Colborne, it was unanimously **VOTED** by the Board to review the draft election policy from Attorney Sacco. The Board discussed getting clarification on the signatures on the envelopes and the number of signatures for needed for nomination papers. On a motion made by Board Member Lyle and seconded by Board Member Colborne, it was unanimously **VOTED** by the Board to place the election policy on hold until the June meeting.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr.	Yes

8. On a motion made by Board Member Lyle and seconded by Chairman Dello Russo, it was unanimously **VOTED** by the Board to review the 2022 budget vs actual expenditures and review the 2023 draft budget. The Director explained the 2022 actual expenditures to the Board as well as the 2023 budget. The Director and the Board also discussed the salary and benefits for the Administrative Assistant position and all the candidates that interviewed. The Board discussed holding off on finalizing the Budget until July.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr.	Yes

Chairman Dello Russo asked that we put the Powers & Sullivan audit back into the budget. He asked that Jim Powers come to the next meeting upon the board's approval. On a motion made by Board Member McLaughlin, Jr. and seconded by Chairman Dello Russo, it was unanimously **VOTED** by the Board to allow Jim Powers to come to the next board meeting to explain the audit. Board Member Colborne and Board Member Lyle explained reasons why they are not in favor.

Board Member Cogavin:	Yes
Board Member Colborne:	No
Chairman Dello Russo	Yes
Board Member Lyle:	No
Board Member McLaughlin, Jr.	Yes

Patrick Dello Russo
Scott Colborne

Kelly Cogavin
John McLaughlin, Jr.

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Other Business:

-To review the PRIT Fund activity for April 2023.

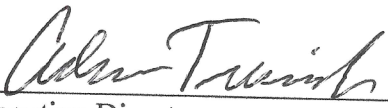
The date of the June meeting will be Wednesday, June 28th at 9:00 AM.
The date of the July meeting will be Wednesday, July 26th at 9:00 AM.

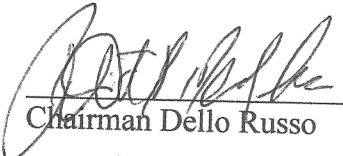
On a motion made by Board Member Colborne and seconded by Board Member Lyle, it was unanimously **VOTED** to adjourn the meeting at 9:39 AM.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr.	Yes

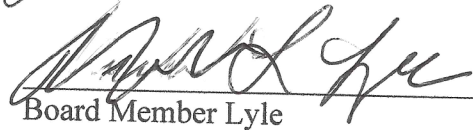
**Melrose Retirement Board Meeting
May 31, 2023**

Respectfully submitted,


Executive Director


Chairman Dello Russo

Board Member Cogavin


Board Member Lyle


Board Member McLaughlin, Jr.


Board Member Colborne