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## **NOTICE OF MEETING CITY OF MELROSE, MASSACHUSETTS**

**ORGANIZATION: Melrose Retirement Board**

**MEETING DATE: January 25, 2023**

**TIME: 9:00 am**

**MEETING LOCATION: Retirement Office, 1<sup>st</sup> Floor, City Hall  
562 Main Street, Melrose, MA 02176**

**REQUESTED BY: Patrick Dello Russo- Chairman of the Board**

### **AGENDA**

- Approving and signing the regular minutes of the December 28, 2022, meeting.
- Approve issuing payment for Cash Disbursement Warrant # 01-2023 and Retiree Payroll Warrant # 01-2023 for the month of January.
- Sign new membership-retiree certificates.
- Review the cashbooks.
- Review the bank statements.
- Review the PRIT fund activity.
- Review PERAC Memo's.
- 1099-R tax forms and Group 4 health insurance letters have been mailed out.
- Schedule of the upcoming Board Meetings.
- Any new business and other items not reasonably anticipated at the time of meeting posting.