

Patrick Dello Russo PR
Scott Colborne _____Kelly Cogavin KC
John McLaughlin, Jr. _____Michael Lyle ML 641**Melrose Retirement Board Meeting
January 25, 2022**

The Regular Meeting of the Melrose Retirement Board duly posted to be held in the Retirement Office, City Hall, Melrose, MA on the above date was called to order at 9:06 AM by Chairman Dello Russo with Board Members Lyle, Colborne and McLaughlin, Jr. present via remote web based meeting. Board Member Cogavin called into the meeting. Also in attendance was Executive Director Adam Travinski.

New Business:

1. On a motion made by Board Member Lyle and seconded by Board Member Colborne, it was unanimously **VOTED** by the Board to approve the Regular Session minutes of the December 29, 2021 meeting and sign them into record.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr.:	Yes

2. On a motion made by Board Member Lyle and seconded by Board Member Colborne, it was unanimously **VOTED** by the Board to issue payment for Cash Disbursements Warrant #01-2022 and Retirement Payroll Warrant #01-2022.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr.:	Yes

3. On a motion made by Board Member Colborne and seconded by Board Member Lyle, it was unanimously **VOTED** by the Board to read and sign the following certificates and include them for Membership in the Melrose Retirement Board:

- Certificate #3531: Emily Hatchouel. Ms. Hatchouel is a Public Health Specialist for the Health Department. She is a Group 1, hired on January 3, 2022.
- Certificate #3532: Kailee Morris. Ms. Morris is a Paraprofessional for the School Department. She is a Group 1, hired on December 14, 2021.
- Certificate #3533: Ardi Elshani. Ms. Elshani is the Project Engineer for the DPW. He is a Group 1, hired on January 3, 2022.
- Certificate #3534: Manjula Karamcheti. Ms. Karamcheti is a City Councilor for the City Council. She is a Group 1, elected on 01/01/2022.

Patrick Dello Russo  Kelly Cogavin  Michael Lyle  642
Scott Colborne _____ John McLaughlin, Jr. _____

- Certificate #3535: Christina Wayman. Ms. Wayman is a Paraprofessional for the School Department. She is a Group 1, hired on December 16, 2021.
- Certificate #3536: Ryan Williams. Mr. Williams is a City Councilor for the City Council. He is a Group 1, elected on 01/01/2022.
- Certificate #3537: Dawn Maguire. Ms. Maguire is a Paraprofessional for the School Department. She is a Group 1, hired on January 24, 2022

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr.:	Yes

4. On a motion made by Board Member Lyle and seconded by Chairman Dello Russo, it was unanimously **VOTED** by the Board to review and approve the Cashbooks for December.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr.:	Yes

5. On a motion made by Board Member Colborne and seconded by Board Member Lyle, it was unanimously **VOTED** by the Board to review and approve the reconciliation of the MMDT and Eastern Bank statements for December.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr.:	Yes

Other Business:

-To review the PRIT Fund activity for December 2021.

-The Director stated the 1099 tax forms and Group 4 Health insurance letters will be mailed out this month.

Memo #01-2022: Fraud Attempt

Memo #02-2022: 2022 Limits under Chapter 46 of the Acts of 2022

Memo #03-2022: 2022 Limits under Section 23 of Chapter 131 of the Acts of 2010

Patrick Dello Russo
Scott Colborne

Kelly Cogavin
John McLaughlin, Jr.

Michael Lyle 643

Memo #04-2022: COLA Notice

Memo #04a-2022: Clarification of Previous COLA Notice Memo

Memo #05-2022: 2022 Interest Rate set at 0.1%

Memo #06-2022: Mandatory Retirement Board Member Training- 1st Quarter 2022

The Director explained the Memo's.

The date of the February meeting will be Wednesday, February 23rd at 9:00 AM.

The date of the March meeting will be Wednesday, March 30th at 9:00 AM.

On a motion made by Board Member Colborne and seconded by Board Member Lyle, it was unanimously **VOTED** to adjourn the meeting at 9:14 AM.

Board Member Cogavin: Yes

Board Member Colborne: Yes

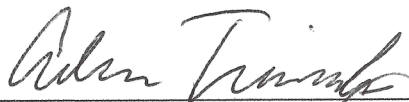
Chairman Dello Russo: Yes

Board Member Lyle: Yes

Board Member McLaughlin, Jr.: Yes

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Respectfully submitted,



Executive Director



Chairman Dello Russo



Board Member Cogavin



Board Member Lyle

Board Member McLaughlin, Jr.

Board Member Colborne