

Patrick Dello Russo _____
Scott Colborne _____

Kelly Cogavin KC _____
John McLaughlin, Jr. _____

Michael Lyle ML 629 _____

**Melrose Retirement Board Meeting
October 27, 2021**

The Regular Meeting of the Melrose Retirement Board duly posted to be held in the Retirement Office, City Hall, Melrose, MA on the above date was called to order at 9:00 AM by Vice Chairman Lyle, with Board Members Cogavin, Colborne and McLaughlin, Jr. Also in attendance was Executive Director Adam Travinski.

New Business:

1. On a motion made by Board Member Colborne and seconded by Board Member Cogavin, it was unanimously **VOTED** by the Board to approve the Regular Session minutes of the September 29, 2021 meeting and sign them into record.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr:	Yes

2. On a motion made by Board Member Colborne and seconded by Board Member McLaughlin, Jr., it was unanimously **VOTED** by the Board to issue payment for Cash Disbursements Warrant #10-2021 and Retirement Payroll Warrant #10-2021.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr:	Yes

3. On a motion made by Board Member Colborne and seconded by Board Member McLaughlin, Jr., it was unanimously **VOTED** by the Board to read and sign the following certificates and include them for Membership in the Melrose Retirement Board:

- Certificate #3511: Kaylin Gangi. Ms. Gangi is a Paraprofessional for the School Department. She is a Group 1, hired on September 27, 2021.
- Certificate #3512: Ann Plumer. Ms. Plumer is a Hall Monitor for the School Department. She is a Group 1, hired on September 29, 2021.
- Certificate #3513: Linda Driscoll. Ms. Driscoll is a Paraprofessional for the School Department. She is a Group 1, hired on October 12, 2021.
- Certificate #3514: Michelle Lamson. Ms. Lamson is the Assistant to the Inspection Services Director for the Inspections Department. She is a Group 1, hired on October 4, 2021.

Patrick Dello Russo _____
Scott Colborne _____

Kelly Cogavin KC
John McLaughlin, Jr. _____

Michael Lyle ML 630

- Certificate #3515: Anibal Cabral. Mr. Cabral is the Systems and Project Administrator for the IT Department. He is a Group 1, hired on October 12, 2021.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr:	Yes

4. On a motion made by Board Member Colborne and seconded by Board Member McLaughlin, Jr., it was unanimously **VOTED** by the Board to sign the following certificates for retirement:

- Certificate #350. Lisa Cronin. Ms. Cronin was a Traffic Supervisor for the School Department. She retired on August 19, 2021 with 17 years and 1 month of creditable service and chose Option A. She will receive an annual retirement allowance of \$3,823.20.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr:	Yes

5. On a motion made by Board Member McLaughlin, Jr. and seconded by Board Member Colborne, it was unanimously **VOTED** by the Board to accept and process the following received Applications for Withdrawal of Accumulated Total Deductions and Transfers.

- Daniel Orent. Mr. Orent was a Paraprofessional for the School Department with 1 year of creditable service. The Board will transfer his account of \$1,836.86 to the Stoneham Retirement Board.
- Kevin Hurley. Mr. Hurley was Paraprofessional for the School Department with 3 years and 7 months of creditable service. The Board will transfer his account of \$6,243.50 to the Lowell Retirement Board.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr:	Yes

Patrick Dello Russo _____ Kelly Cogavin KC Michael Lyle ML 631
Scott Colborne _____ John McLaughlin, Jr. _____

6. On a motion made by Board Member Colborne and seconded by Board Member McLaughlin, Jr., it was unanimously **VOTED** by the Board to review and approve the Cashbooks for September.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr:	Yes

7. On a motion made by Board Member Colborne and seconded by Board Member McLaughlin, Jr., it was unanimously **VOTED** by the Board to review and approve the reconciliation of the MMDT and Eastern Bank statements for September.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr:	Yes

Other Business:

-To review the PRIT Fund activity for September 2021.

Memo #25-2021: Tobacco Company List

Memo #26-2021: Mandatory Retirement Board Member Training- 4th Quarter 2021

Memo #27-2021: Appropriation Data Due October 31, 2021

Memo #28- 2021: Buying Back Elected Official Service Time

The Executive Director will be on vacation November 8th – 12th.

The date of the November meeting will be Wednesday, November 24th at 9:00 AM.

The date of the December meeting will be Wednesday, December 29th at 9:00 AM.

On a motion made by Board Member Colborne and seconded by Board Member McLaughlin, Jr., it was unanimously **VOTED** to adjourn the meeting at 9:07 AM.

Board Member Cogavin:	Yes
Board Member Colborne:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr:	Yes

Patrick Dello Russo _____
Scott Colborne _____

Kelly Cogavin KC _____
John McLaughlin, Jr. _____

Michael Lyle Mel 632 _____

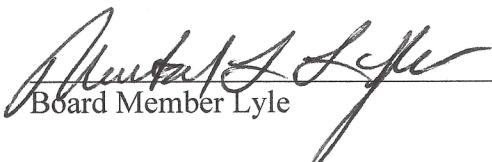
**Melrose Retirement Board Meeting
October 27, 2021**

Respectfully submitted,


Executive Director

Chairman Dello Russo


Board Member Cogavin


Board Member Lyle

Board Member McLaughlin, Jr.

Board Member Colborne