

Patrick Dello Russo
Scott ColborneKelly Cogavin
John McLaughlin, Jr.

Michael Lyle 599

**Melrose Retirement Board Meeting
April 27, 2021**

The Regular Meeting of the Melrose Retirement Board duly posted to be held in the Retirement Office, City Hall, Melrose, MA on the above date was called to order at 9:00 AM by Chairman Dello Russo with Board Members Lyle, Colborne, Cogavin, and McLaughlin, Jr. were present via remote web based meeting. Also in attendance was Executive Director Adam Travinski.

New Business:

1. On a motion made by Board Member Colborne and seconded by Board Member Lyle, it was unanimously **VOTED** by the Board to approve the Regular Session minutes of the March 31, 2021 meeting and sign them into record.

Board Member: Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr:	Yes

2. On a motion made by Board Member Lyle and seconded by Board Member Colborne, it was unanimously **VOTED** by the Board to issue payment for Cash Disbursements Warrant #04-2021 and Retirement Payroll Warrant #04-2021.

Board Member: Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr:	Yes

3. On a motion made by Board Member Lyle and seconded by Board Member Colborne, it was unanimously **VOTED** by the Board to sign the following certificates and include them for Membership in the Melrose Retirement Board:

- Certificate #3446: Denise Slane. Ms. Slane is an Administrative Assistant for the Health Department. She is a Group 1, hired on April 5, 2021.
- Certificate #3447: Michael Christopoulos. Mr. Christopoulos is a Mechanic-Welder for the DPW. He is a Group 1, hired on April 5, 2021.
- Certificate #3448: Lisa Scott. Ms. Scott is the Environmental Outreach Coordinator for the DPW. She is a Group 1, hired on April 5, 2021.
- Certificate #3449: Brian Morrissey. Mr. Morrissey is a Laborer for the DPW. He is a Group 1, hired on April 12, 2021.

Patrick Dello Russo
Scott Colborne



Kelly Cogavin
John McLaughlin, Jr.

KC

Michael Lyle



600

Board Member: Cogavin: Yes
Board Member Colborne: Yes
Chairman Dello Russo: Yes
Board Member Lyle: Yes
Board Member McLaughlin, Jr: Yes

4. On a motion made by Board Member Colborne and seconded by Board Member Lyle, it was unanimously **VOTED** by the Board to accept and process the following received Applications for Withdrawal of Accumulated Total Deductions and Transfers.

- John Surette III. Mr. Surette III was a Mechanic for the Melrose Housing Authority with 1 year and 2 months of creditable service. The total amount of the refund is for \$5,180.68.
- Darlene Cianci. Ms. Cianci was a Title 1 teacher for the School Department with 7 years of creditable service. The Board will transfer her account of \$27,095.30 to the Mass Teachers' Retirement System.
- Monica Medeiros. Ms. Medeiros was a City Councilor for the City of Melrose with 12 years of creditable service. The Board will transfer her account of \$5,243.16 to the Norwood Retirement Board.

Board Member: Cogavin: Yes
Board Member Colborne: Yes
Chairman Dello Russo: Yes
Board Member Lyle: Yes
Board Member McLaughlin, Jr: Yes

5. On a motion made by Board Member Lyle and seconded by Board Member Colborne, it was unanimously **VOTED** by the Board to review and approve the Cashbooks for March.

Board Member: Cogavin: Yes
Board Member Colborne: Yes
Chairman Dello Russo: Yes
Board Member Lyle: Yes
Board Member McLaughlin, Jr: Yes

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Michael Lyle 601

6. On a motion made by Board Member Lyle and seconded by Board Member Colborne, it was unanimously **VOTED** by the Board to review and approve the reconciliation of the MMDT and Eastern Bank statements for March.

Board Member: Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr:	Yes

7. On a motion made by Board Member Colborne and seconded by Board Member McLaughlin, Jr., it was unanimously **VOTED** by the Board to review and approve the 2020 Annual Statement for submission to PERAC. Chairman Dello Russo asked the Director if there was anything unique or different from last year that may have changed. The Director stated it was pretty straight forward this year. He sent PERAC all the schedules to back up the cash and investments.

Board Member: Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr:	Yes

Other Business:

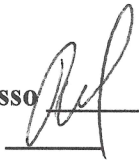
-To review the PRIT Fund activity for March 2021.

Memo #14-2021: Mandatory Retirement Board Member Training- 2nd Quarter 2021.
Memo #15-2021: Implementation of Paid Family Medical Leave ("PFML").

The Director explained the Memo's.

The date of the May meeting will be Wednesday, May 26th at 9:00 AM.
The date of the June meeting will be Wednesday, June 30th at 9:00 AM.

Patrick Dello Russo
Scott Colborne



Kelly Cogavin
John McLaughlin, Jr.

KC

Michael Lyle 602

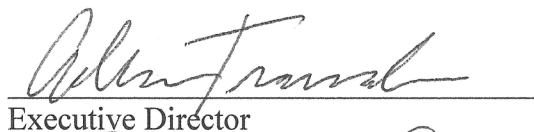
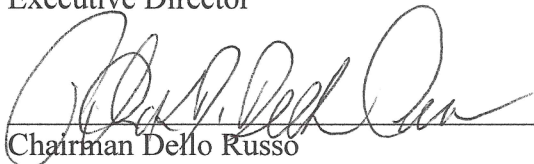
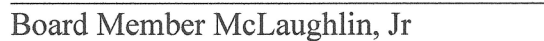


On a motion made by Board Member Lyle and seconded by Board Member Colborne, it was unanimously **VOTED** to adjourn the meeting at 9:11 AM.

Board Member: Cogavin:	Yes
Board Member Colborne:	Yes
Chairman Dello Russo:	Yes
Board Member Lyle:	Yes
Board Member McLaughlin, Jr:	Yes

Melrose Retirement Board Meeting
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Respectfully submitted,


Executive Director
Chairman Dello Russo
Board Member Cogavin
Vice Chairman Lyle
Board Member McLaughlin, Jr

Board Member Colborne